Cancellation Procedure for Undergraduate Seminar Courses (via manaba)

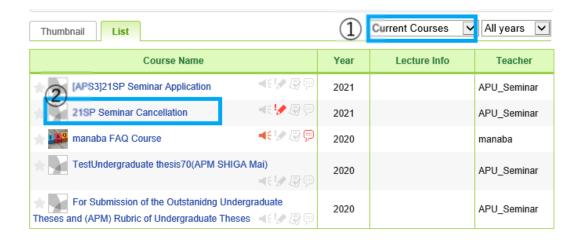
Cancellation Period: 2020/12/2(10:00)~2020/12/16 (16:30 JST)

Applicable Courses for Cancellation (during this period via manaba):

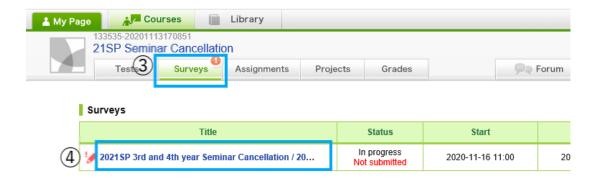
"Major Seminar I / II", "Graduation Research I / Research Seminar"

The 8th semester course, "Graduation Research II / Undergraduate Thesis" cannot be cancelled during this period. The cancellation period for these courses are set during the registration period (until the final date of Correction Period I) for regular courses. It is requested to cancel them via campusmate by each student.

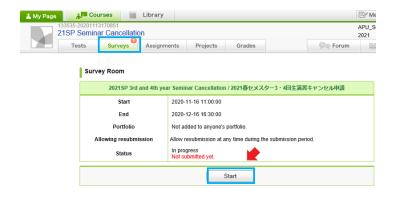
- *manaba for cancellation is available for use during the cancellation period, starting from December 2 (10:00am).
- 1. Long in to manaba.
- 2. Go to ①"Current Courses" and click on ② "21SP Seminar Cancellation"



3. Go to $\ 3$ "Surveys" and click on $\ 4$ "2021SP $\ 3^{rd}$ and $\ 4^{th}$ year Seminar Cancellation"



4. You will see the screen shown below. Click on "Start"



5. Fill in the necessary information, and click on "Confirm"



6. You will see the following screen if the required information is completely filled out. Then click on "Submit"



7. Please make sure it is marked "Finish" as shown below.



This completes the cancellation process.
You will be receiving a confirmation email from the Undergraduate Seminar
Team in the Academic Office (seminar1@apu.ac.jp) within a few days after the cancellation period is closed.