

日本語集中学習プログラム
Japanese Intensive Learning Program

JUMP
(Japanese UMakunaru Program)
Application Handbook

Application Period	Program Duration
Mon., November 12 ~ Wed., December 5	Sat., February 16 ~ Fri., March 15

Ritsumeikan Asia Pacific University
Academic Office

(November 12, 2018)

1. What is the JUMP (Japanese UMakunaru Program)?

(1) Course Overview and Characteristics of the Program

JUMP (Japanese UMacunaru Program) is an APU course classified as “Special Lecture (Language Education)” or “Special Studies (Japanese).” The goal of the program is to improve students’ Japanese proficiency. In addition, the course activities are designed to give students opportunities to build relationships with local people in the Beppu area and improve their planning and problem solving skills to address regional issues through PBL (Project Based Learning).

(2) Course Name & Grading

Course Name: Undergraduate Students: “Special Lecture (Language Education Subject)”

GSAM and GSM Students: “Special Studies (Japanese)”

Credits: 4 credits

Grading system: A+, A, B, C / F

(3) Course Registration and Awarding of Credits

The university will register the subject after applicants are accepted to the program. Credits awarded for this program will not be included in the credit registration limit for that semester. Subjects will be graded as AY 2018 fall semester courses.

2. Application Information

(1) Program Duration

Saturday, February 16, 2019 – Friday, March 15, 2019

(2) Number of Participants and Course Name

The class will be cancelled if there are less than five registered students.

① Standard Class (Up to 25 participants)

Improve Japanese language skills, provide opportunities to have Japanese cultural experiences, and interact with community members in order to better understand Japanese culture and society.

② Advanced Class (Up to 25 participants)

In addition to the Standard Class goals, improve participants’ Business Japanese and business manners in order to allow them to work for a Japanese company.

(3) Location

Mainly APU’s Campus, with some off-campus activities (Beppu city)

(4) Program Fee

50,000 JPY

(5) Eligibility

Undergraduate Students: must be between their 1st and 7th semester at the time of application.

GSAM and GSM Students: must be between their 1st and 3rd semester at the time of application.

*Students in the accelerated graduation program cannot apply for the program in their last semester.

Application Requirements:

Class	Undergraduate Students		Graduate Students
	English-basis Students (native speakers excluded)	Japanese-basis International Students	Master's Degree Students (native speakers excluded)
Standard Class	-Enrolled in Intermediate Japanese -Completed (or exempt from) Intermediate Japanese, not registered for Pre-Advanced Japanese	Students who want to improve their Japanese skills. *The class will be decided based on interview results	Currently enrolled or completed Japanese Communication IV, or who demonstrate equivalent ability (JLPT N3 or above). *The class will be decided based on interview results
Advanced Class	-Enrolled in Pre-Advanced Japanese -Completed (or exempt from) Pre-Advanced Japanese		

* Students who wish to participate in job hunting or attend other programs during the JUMP program are not allowed to apply.

* Students currently enrolled in Intermediate / Pre-Advanced Japanese or Japanese Communication IV who fail those classes due to their attendance are not allowed to participate in the program.

(6) Exemption from Japanese language classes

- Students whose working proficiency in the Japanese language has improved can take an exam to exempt them from taking Pre-Advanced Japanese or Advanced Japanese which are held during the course of the program.
- Students who pass the exemption exam during the program will be exempted from either Pre-Advanced Japanese or Advanced Japanese, or both, for the following semester.
- Students who are currently enrolled in or who have completed Advanced Japanese are ineligible to take the exam.
- Students who are currently enrolled in Pre-Advanced Japanese or Advanced Japanese and receive an F grade for those courses will have their exemptions cancelled.
- Graduate students are not eligible to apply for exemption.

3. Application Information

(1) Schedule

Date	Contents
2018	
Mon., Nov. 12 – Wed., Dec. 5	Application Period
①Wed, Nov. 14 at 16:05, F112 ②Thu, Nov. 15 at 16:05, F210 ③Fri, Nov. 16 at 16:05, F210 ④Fri, Nov. 30 at 16:05, F302	Information Session
Mon, Dec. 10 - Wed, Dec 12	Interviews
Thu, Dec. 13	Notification of Results
Fri, Dec. 21	Deadline for payment of the program fee
2019	
Sat, Feb. 16 – Fri, Mar. 15	Program Duration
Wed, Mar. 6	Exemption Exam
June (Course Correction Period 2)	University will register the subject and award the grade

(2) How to Apply

Access the application survey at the following URL or via the QR code.

<http://en.apu.ac.jp/academic/page/content0303.html>

- The application survey will be available during the application period.
- Application Period: Monday, November 12 – Wednesday, December 5, 2018, 16:30



(3) Screening

- Applicants will be screened based on their submitted essays (from the online application) as well as the results of their interview.

(4) Screening Period

- Screening interviews will be held during the periods shown below. Detailed information will be sent to students via an “Action Required Message” on the Campus Terminal after the end of the application period. Please make yourself available during those interview periods.
- Applicants miss the interview without prior notice will be considered to have withdrawn from the program.

(5) Interview Dates

Monday, December 10 – Wednesday, December 12, 2018

(6) Announcement of Results

- The University will notify all applicants of their acceptance/non-acceptance via an “Action Required” message on the Campus Terminal.
- Result Notification Date: Thursday, December 13, 2018

4. Required Procedures for Participants

(1) Payment of Program Fee

- Program participants must pay the stated program fee. Information regarding the program fee is available on page 1 of this booklet.
- Deadline: Friday, December 21, 2018

(2) Withdrawing from a Program after Participation is Confirmed (after Release of Screening Results)

- APU will proceed with screening on the assumption that all applicants have every intention of actually participating in their chosen program. A change in the number of participants after confirmation may render implementation of the program unfeasible or cause other participants to incur additional charges. Withdrawal after selection is not permitted.

- Please review the program details in advance and ensure that your schedule is free before submitting your application. If you need to withdraw from the program after your participation is confirmed (after release of final selection results) for unavoidable reasons, you will still be required to pay the program cancellation fees.

(3) Cancellation Fee

- If a participant cancels their participation before or during the program, the student must pay for any costs incurred. The cancellation fee also includes bank transfer fees including overseas fees etc. The cancellation fee will be the sum of total costs incurred at the time of withdrawal.
- If you have already paid the program fee to the university, the total amount, with the cancellation fee deducted, will be refunded. Please note that this refund process may take some time.

5. Requirements for Program Participation

(1) Required Attitude

All participants must abide by the following conditions:

- 1) Participants must understand the aim and the purpose of their chosen program, actively participate in the program, and take their studies seriously.
- 2) Participants must conduct themselves in a dignified and honorable manner while maintaining the good name of Ritsumeikan Asia Pacific University (Hereinafter referred to as "APU").
- 3) Participants must act in accordance with the regulations of APU, the rules of the host Institution, Japanese law and regulations. Participants are also expected to follow all instructions from staff and faculty at APU.

(2) Health Management

- 1) Participants will be responsible for their own personal health.
- 2) Participants must inform APU if they have any pre-existing medical conditions.
- 3) Should a participant require hospitalization or medical treatment, the student must immediately inform APU and follow staff and faculty instructions. The participant will be responsible for any medical expenses above that which are covered by their insurance.
- 4) Should the participant require emergency medical treatment or surgery at a time when it is impossible to obtain their permission (or that of his/her guarantor's), the participant agrees to be treated according to the judgment of APU, the teachers or supervisor, and medical professionals.

(3) Costs or Compensation

- 1) Necessary costs related to the program (program fee, insurance, etc.) must be paid within the designated time frame.
- 2) Should a participant withdraw from the program, or become unable to join or continue with the program owing to injury, disciplinary action, or any other reason, the participant alone will be responsible for all costs incurred.
- 3) In the event that program is cancelled or changed as a result of natural disasters, accidents, strikes, infectious disease, political unrest, terrorism or other unforeseen circumstances, the participant will not seek compensation from APU. In this situation, as in term 3. (2), the participant will be responsible for all costs incurred.
- 4) APU will not be held financially or otherwise responsible for accidents, sickness, or death that occurs as a result of participant negligence which are beyond the control of either institution.
- 5) Participants will be responsible for any damage or theft of personal belongings, traffic accidents or criminal events that occur and are deemed to be beyond the control of APU.
- 6) Participants will be liable for compensation of any damages APU suffers as a result of their grave negligence or wrongful intention.
- 7) The parties involved with program administration such as APU, local institutions, do not represent or act as an agent for any accidents and damages brought by unlawful acts caused by third parties e.g. organizations, individuals. Students are responsible for taking any legal action and other related matters. The parties involved with program administration such as APU shall not be liable for these incidents.

6. Other Information

(1) Handling of Personal Information

Only information necessary to process travel or insurance application procedures will be provided to insurance providers, etc. That information includes a participant's name, sex, nationality, email address, date of birth, etc.

(2) Attitude

Participants' positive attitude and effort make a difference in whether or not their experience in the program is a positive one. Participants are required to have a positive attitude that will facilitate their study. Participants must understand the purpose of their participation and set their own goals.

(3) Accommodations

Participants will go to the program site directly. Accommodations will not be provided. If an activity is held, participants will not meet at APU but will go directly to the activity site. Please follow the directions of the course instructor and arrive at the meeting place on time.

Inquiries Regarding the JUMP Program

- Academic Office: B Building 1st Floor
- TEL 0977-78-1101 / FAX: 0977-78-1102
- Contact: Tazawa (Mr.) and Zaitu (Ms.)
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