

2013 Ritsumeikan Asia Pacific University Active Learning Programs Requirements for Program Participation

1 . Basic Requirements

All participants in Ritsumeikan Asia Pacific University Active Learning Programs must abide by the following conditions:

- (1) Participants must understand the aim and the purpose of their chosen program, and should adopt a mature, proud and serious attitude toward related study.
- (2) Participants must conduct themselves in a dignified and honorable manner while maintaining the good name of Ritsumeikan Asia Pacific University (Hereinafter referred to as "APU") and the host institution (Hereinafter referred to as "Host Institution").
- (3) Participants must act in accordance with the regulations of APU, the rules of the host institution, Japanese law and the laws and regulations of the host country or region for the full duration of the program. Participants are also expected to follow all instructions from staff at both APU and the host institution.

2 . Health Management

- (1) Participants will be responsible for their own personal health.
- (2) Participants are required to purchase overseas health and travel insurance before departure from the organization designated by APU (overseas programs only).
- (3) Participants must inform APU if they have any pre-existing medical conditions.
- (4) Should a participant require hospitalization or medical treatment, the student must immediately inform APU and the host institution and follow staff instructions. The participant will be responsible for any medical expenses above that which is covered by their insurance.
- (5) Should the participant require emergency medical treatment or surgery at a time when it is impossible to obtain their permission (or that of his/her guarantor's), the participant agrees to be treated according to the judgment of the appropriate on-site supervisor of the Host Institution.

3 . Expenses and Compensation

- (1) Necessary costs related to the program (program fee, accommodation fee, travel expenses, insurance, etc.) must be paid within the designated time frame.
- (2) Should a participant withdraw from the program, or become unable to join or continue with the program owing to injury, disciplinary action, or any other reason, the participant alone will be responsible for all costs incurred, including any costs that APU is required to pay to the host institution.
- (3) In the event that the program is cancelled or changed as a result of natural disasters, accidents, strikes, infectious disease, political unrest, terrorism or other unforeseen disasters, the participant will not seek compensation from either APU or the Host Institution. In this situation, as in term (2), the participant will be responsible for all costs incurred.
- (4) Neither APU nor the Host Institution will be held financially or otherwise responsible for accidents, sickness, or death that occurs as a result of participant negligence which are outside of the reasonable expectation of either institution.
- (5) Participants will be responsible for any damage or theft of personal belongings, traffic accidents or criminal events that occur and are deemed to be beyond the control of both APU and the Host Institution.
- (6) Participants will be liable for compensation of any damages APU suffers as a result of their grave negligence or wrongful intention.

4 . Immigration and Departure (Overseas Programs Only)

- (1) Participants must not enter the relevant country individually before the start of their program.
- (2) Participants must return to Japan without delay after the program finishes. Participants are not authorized to extend their stay in the host country.

5 . Submission

To show a full understanding and compliance with the above requirements participants and their parents/guardians must both sign and submit this consent form.

Pledge

I acknowledge that I have read and understood the attached 'requirements for participation' with respect to the program listed below. I hereby pledge the following:

-I understand the aim and the purpose of this program. I promise to follow the instructions and directions given by staff and faculty in guidance sessions, and to behave in a dignified and honorable manner as an appropriate representative of Ritsumeikan Asia Pacific University,

-Should I breach the conditions outlined in this document I will not raise any objection to termination of my participation in the program, or to my early return to Japan or my home country.

-Should I violate the requirements, cause damage to APU, or bring defamation to the name of APU, I will take action to rectify it, and will pay compensation for the damage.

Date _____ Year _____ Month _____ Day _____

Student Name _____ (inkan)

Program Name _____ (host institution: _____)

College/Year of College College of _____ / _____

Student ID Number _____

Address 〒 _____

Host University _____

Along with the person named above, I, the guarantor, hereby pledge to abide by the terms in this document.

Date _____ Year _____ Month _____ Day _____

Parent/Guardian Name _____ (inkan)

Address 〒 _____

Telephone Number _____

Relationship with the student _____