

AY 2018 Fall Semester Course Registration

[Information for AY 2011 Curriculum English-basis Current Students]

1. IMPORTANT: Changes due to the AY 2017 Curriculum Reform

Due to the AY 2017 Curriculum Reform, names or course registration conditions of some AY 2011 Curriculum subjects have been changed. Furthermore, AY 2011 Curriculum students have been able to register for some newly established AY 2017 Curriculum subjects. Please make sure to refer to the attachments to this document, the 2018 Undergraduate Academic Handbook, the 2018 Spring Semester Course Timetable and the syllabus of each subject for the details. Please note that the requirements for graduation of AY 2011 Curriculum students will not be changed by the AY 2017 Curriculum Reform. (Please see "3. Curriculum" part in the next page to confirm your curriculum information.)

Attachment	Type of Change
[A]	Subjects which Subject Name has been changed from AY 2017
[B]	Newly established subjects in the AY 2017 Curriculum for which AY 2011 Curriculum students can register
[C]	Subjects which course registration conditions were changed from AY 2017 Spring Semester

2. Grades

You can view your grades via Campusmate. Please check your grades and create a study plan for next semester.

Release of Grades	Mon. September 10, 2018 at 10:00
Grades	A+: 90% or Higher, A: 89~80%, B: 79~70%, C: 69~60%, F: 59% or lower (Fail), P: Pass If you receive a grade of "F" for a course, you may re-register for the course by yourself (excluding Language Subjects, Required for graduation and Seminar classes).
GPA *Grade Point Average	Your GPA determines your start time for the course registration period A. <ul style="list-style-type: none"> Calculation method for Cumulative GPA = $\frac{[(\text{Number of A+ credits} \times 4) + (\text{Number of A credits} \times 3) + (\text{Number of B credits} \times 2) + (\text{Number of C credits} \times 1) + (\text{Number of F credits} \times 0)]}{\text{Total registered credits (excluding P/T)}}$ Calculation method for GPA for a given semester = $\frac{[(\text{Number of A+ credits} \times 4) + (\text{Number of A credits} \times 3) + (\text{Number of B credits} \times 2) + (\text{Number of C credits} \times 1) + (\text{Number of F credits} \times 0)]}{\text{Registered credits for the given semester (excluding P/T)}}$
Release of Grades	Announcement of Grades (Non-graduating Students): Mon. September 10, 2018 at 10:00 [Grade Report Distribution] Student Grade Reports will be distributed at the Academic Office for 3 days after their student grades have been announced. <ul style="list-style-type: none"> Please apply for a Grade Report via the following online survey: https://survey2.apu.ac.jp/limesurvey/index.php/659139?lang=en Application Periods: Non-graduating Students: Mon. September 3 to Fri. September 7 by 16:30 Students who do not apply beforehand should come to the Academic Office to apply during each distribution period. The reports will be issued on or after the following day. <ul style="list-style-type: none"> Please bring your Student ID card. Uncollected reports will be destroyed after 3 days. Please check Campusmate for grade results after the distribution period has ended. ※Due to student information being updated in the last few weeks of the semester, certificates will not be issued during this time.
Grade Inquiries	Grade Inquiries will be accepted for the three days, from Mon. September 10 to Wed. September 12 by 12:00:00 if: <ol style="list-style-type: none"> A grade is not shown for a registered subject. A grade is shown for a subject that the student did not register. Errors in the grade report. The grade shown does not match the grade calculated from the actual marks received on exams and/or reports. <ul style="list-style-type: none"> Do not contact your instructor directly. For all other information, read the evaluation comments written by instructors. Please refer to the Academic Office website "Grades" page for details.

3. Curriculum

A "curriculum" is a set of requirements for graduation and courses which may be taken. A student's curriculum is determined by the year of their enrollment, and with the exception of a change in enrollment status, it will not normally change during a student's time at APU.

Curriculum Applied	Year Enrolled	Note
AY 2017 Curriculum	2017 Spring or later	-
AY 2011 Curriculum	2011 Spring - 2016 Fall	Curriculum remains the same regardless of readmission or reinstatement

4. Course Registration

2.1 Notes on Course Registration

- Course Registration involves not only carrying out the procedures for registering classes, but also making the decision regarding which classes you wish to take. It is the most important part of your academic planning, and it is necessary in taking classes, receiving credit and graduating. To help facilitate the planning of all students, always take utmost care when registering. Please do not register for courses you do not plan to attend, as this may prevent other students from registering.
- The syllabus can be viewed online. Please review the syllabus before registering.
- When you register or cancel subjects online, please be sure to click the Apply button to register your changes. Upon completion, please make sure to save or print the Course Registration Confirmation Sheet which includes your "Registration No.". Without this number on the Course Registration Confirmation Sheet, we cannot respond to inquiries about system errors. Be sure to record the date the Course Registration Confirmation Sheet was printed/saved.
- Students expecting to graduation in March, 2019 who are uncertain about meeting the required credit criteria should plan to register and complete extra credits.

2.2 Grade Level

Each course corresponds to a particular level of study, indicated by a grade level code (refer to the pp.86-93 Undergraduate Academic Handbook). The levels are as follows.

Grade Level	100 level	200 level	300 level	400 level
Description	Primarily for 1 st year students	Primarily for 2 nd year students	Primarily for 3 rd year students	Primarily for 4 th year students

2.3 Course Registration Period

Period A	<ul style="list-style-type: none"> • Course registration for Language Education subjects, Common Liberal Arts subjects (with exceptions : refer to attachment [C]), Major Education (Own college) subjects possible. • Registration period A dates differ for each college. Students may only register for courses according to the course registration schedule of their own college. • The number of students allotted to common courses available to both colleges during course registration period A – such as 'Language courses' and 'Common Liberal Arts subjects' – will be determined by the total number of students in each college. During Period B, students from both colleges will be able to register for classes that did not reach capacity during Period A.
Period B	<ul style="list-style-type: none"> • Course registration for all subjects. • Students may register for subjects from another college beginning their second year.
Correction Period	<ul style="list-style-type: none"> • Courses which have already begun may be dropped only and cannot be newly registered.



Period	Semester Courses	1 st Quarter Courses	2 nd Quarter Courses	Session Courses
Period A	Add / Drop	Add / Drop	Add / Drop	Add / Drop
Period B	Add / Drop	Add / Drop	Add / Drop	Add / Drop
Correction Period 1 (1 st Quarter)	Drop	Drop	Add / Drop	Add / Drop
Correction Period 2 (2 nd Quarter)	Non-modifiable	Non-modifiable	Drop	Add / Drop

2.4 AY 2018 Fall Semester Course Registration Schedule

Period	Student Group		Registration Begins		Registration Ends	
			Date	Time	Date	Time
Registration Period A Cumulative GPA or Semester GPA 1st Priority: 3.00 or higher 2nd Priority: 2.50 or higher	APM	1st Priority	Tue. September 18	9:30	Wed. September 19	12:00
		2nd Priority		12:30		
		Regular		15:30		
	APS	1st Priority	Thu. September 20	9:30	Fri. September 21	12:00
		2nd Priority		12:30		
		Regular		15:30		
Registration Period B All Students	All Students	New or Reinstated	Mon. October 1	10:00	Tue. October 2	12:00
		Current Students		15:00		
Correction Period 1	All Students		Thu. October 11	10:00	Fri. October 12	10:00
Correction Period 2	All Students		Thu. December 6	10:00	Fri. December 7	10:00

- Campusmate will close for maintenance each morning between the hours of 3:00am and 5:00am (Japan time).
- Times are listed in military (24-hr) style. 12:00 refers to 12pm, noon. Take caution when interpreting the times.
- This schedule may be subject to change due to unforeseeable circumstances.
- You may register for courses from an off-campus location, however, students are recommended to use on-campus computers as it may take an excessive amount of time to access Campus mate from an off-campus location.
- If you access Campusmate via any browser other than Internet Explorer (IE) it is possible an error may occur. The university takes no responsibility for registration problems caused by such errors.

2.5 Venues & Times for On-Campus Registration

Please review the notes in the Campusmate Course Registration manual before registering.

Date	Room	Time
Tue. September 18	IPS 1,5,6	9:00-16:30
Wed. September 19	IPS 1,5,6	9:00-12:00
Thu. September 20	IPS 1,5,6	9:00-16:30
Fri. September 21	IPS 1,5,6	9:00-12:00
Mon. October 1	IPS 3-6	9:00-16:30
Tue. October 2	IPS 3-6	9:00-12:00

5. Notes for Specific Colleges

■ To All Students

Please note that students cannot have the name of Area of Study noted on their diploma even though they completed the requirement for Area of Study, if they don't apply for the Area of Study.

■ To APS Students

APS Students who complete 20 credits of subjects in a specific Area of Study which they applied for via Campusmate will receive that area title on their diploma.

■ To APM Students

APM Students who complete 30 credits of core subjects, seminar courses and subjects in a specific Area of Study which they applied for via Campusmate will receive that area title on their diploma. *For details regarding APM Areas of Study, please refer to "Area of Study (AY 2011 Curriculum)" page located under the "Classes" menu on the Academic Office website.

6. Use Caution when Registering for the Following Courses

Please note that some subjects will not be available for you depending on your curriculum, semester of enrollment, etc. Please make sure that you refer to the Undergraduate Academic Handbook (p.110-113) and course syllabus for details.

■ English Subjects

- English courses (required subjects) are divided into A (4 credit) and B (2 credit) subjects, each graded according to its own evaluation criteria. Only once credits for both subjects have been completed can a student proceed to the next level.
- Until all required English courses for the language track are completed, the University will continue to automatically register and assign students to classes. When retaking the same course, a student will not necessarily be registered for the same instructor or class, and this registration may not be changed or cancelled.

■ Japanese Subjects

- The University will continue to automatically assign classes until students have acquired the credits for the mandatory Japanese subjects. The timetable and lecturer may differ from class to class, even if offered at the same level. All subjects will be assigned by the University and students will not be able to change or drop classes.
- Japanese Language for Specific Purposes is for students who have completed their language graduation requirements but nevertheless wish to further improve their language skills. Please refer to the syllabus and 2018 Undergraduate Academic Handbook for more details on course objectives and prerequisite subjects.

■ Asia Pacific Languages (AP Languages)

Registration can be carried out during the regular registration period. Applicants must meet the following criteria:

- The language subject that they are registering for is not their native language. Students who register for a course in their native language will have their registration deleted.
- Japanese-basis students must have completed or be exempted from 'Elementary English A and B' and English-basis students must have completed or be exempted from 'Japanese Foundation Course I, II, and III'.

Grade evaluation for Korean language courses includes scores from the Hangul Language Proficiency Test. The deadline for applying to take this test is Wed., October 3 at 16:30. Please take note if you intend to register for Korean language classes.

- Please be aware that the following require special application before the course registration period. For more details, please visit the Academic Office website.

Item	Curriculum	Eligible Students	Dates and Notes
Re-Registration for Lecture Subjects	All Students (AY 2011-2017 Curriculum)	Students who wish to re-register for a lecture subject for the 2018 Fall Semester (Applications from students who previously received a failing grade for the subject that they want to re-register will not be accepted.).	Mon. September 10 to Wed. September 12 by 16:30
Exemption for Japanese and English Language Subjects	AY 2011 Curriculum Students Only	Students who meet the criteria specified by APU while participating in exchange programs or while taking a leave of absence.	One semester before returning to the university
	Notes	<ul style="list-style-type: none">• If you cannot come in person, you may post your application. Scores that arrive after the deadline or those which are NOT originals and application by FAX will be considered invalid.• <u>Original documents</u> are required when submitting scores. Students who need to have a score reissued by the issuing body should be aware that it takes extra time and money to have the score reissued and should plan accordingly.• Applications that contain incomplete or incorrect information will not be screened.• During course registration, please refer to the Campusmate Course Registration Manual.	

8. Others

There are instances where the course registration period and guidance session times may be changed due to unforeseeable events. Important notices regarding course registration may be announced via Campus Terminal, Campusmate ("Information"). Students are encouraged to regularly check these sites during the spring vacation as well as their Personal Messages (Action Required) and University e-mail accounts as there are cases where important messages regarding course registration may be sent individually.

9. Start of Classes for AY 2018 Fall Semester

AY 2018 Fall Semester classes begin on October 3 (Wed).

Academic Office
Office hours: Mon. Wed. Thu. Fri. 10:00 - 16:30 (Tue. 11:30 - 16:30) Email: acsubmit@apu.ac.jp

[A] 2017年度より科目名称が変更となった科目一覧 (2018学部履修ハンドブック p.110-p.124 参照)
List of Subjects which Subject Name was changed from AY 2017 (Refer to the 2018 Undergraduate Academic Handbook p.110-p.124)

■新科目 / New Subject						■旧科目 / Old Subject							
科目分野 Subject Field	学修分野 Area	科目CD Subject CD	配当 Grade	科目名(日) Subject Name J	科目名(英) Subject Name E	科目分野 Subject Field	学修分野 Area	科目CD Subject CD	配当 Grade	科目名(日) Subject Name J	科目名(英) Subject Name E		
※1	Language	-	017001	300	キャリア日本語	Career Japanese	←	Language	-	011300	300	キャリア日本語 I	Career Japanese I
※1	Language	-	017002	300	日本語ビジネスコミュニケーションA	Business Communication in Japanese A	←	Language	-	011301	300	キャリア日本語 II	Career Japanese II
※1	Language	-	017003	300	日本語ビジネスコミュニケーションB	Business Communication in Japanese B	←	Language	-	011302	300	キャリア日本語 III	Career Japanese III
※1	Language	-	017004	300	日本語・日本文化	Language and Culture in Japan	←	Language	-	011400	300	日本語・日本文化 I	Japanese Language and Culture I
※1	Language	-	017005	300	日本語・日本社会	Language and Social Topics in Japan	←	Language	-	011401	300	日本語・日本文化 II	Japanese Language and Culture II
※1	Liberal Arts	-	017019	200	日本語教育のための日本語学	Japanese Linguistics for Japanese Language Education	←	Liberal Arts	-	021102	200	日本語教授法 I	TJSOL I
※1	Liberal Arts	-	017024	300	日本語教授法	Japanese Language Teaching	←	Liberal Arts	-	021103	300	日本語教授法 II	TJSOL II
※1	Liberal Arts	-	027011	100	ピアリーダートレーニング入門	Introduction to Peer Leader Training	←	Liberal Arts	-	020123	100	APU入門	Introduction to APU
※2	Liberal Arts	-	027012	100	スタディスキル・アカデミックライティング	Study Skills and Academic Writing	←	Liberal Arts	-	020121	100	新入生ワークショップ I	1st Year Student Workshop I
※2	Liberal Arts	-	027013	100	多文化協働ワークショップ	Multicultural Cooperative Workshop	←	Liberal Arts	-	020122	100	新入生ワークショップ II	1st Year Student Workshop II
	Liberal Arts	-	027020	200	ネゴシエーションスキル	Negotiation Skills	←	Liberal Arts	-	021106	200	ビジネス・コミュニケーション	Business Communication
	Liberal Arts	-	027021	100	プログラミング	Programming	←	Liberal Arts	-	021107	300	ビジネス・ネゴシエーション	Business Negotiation
	Liberal Arts	-	027024	200	日本の伝統芸能	Traditional Japanese Arts	←	Liberal Arts	-	020093	100	プログラミング I	Programming I
	Liberal Arts	-	027024	200	日本の伝統芸能	Traditional Japanese Arts	←	Liberal Arts	-	020094	200	プログラミング II	Programming II
	Liberal Arts	-	027026	200	メディア制作ラボ	Media Production Lab	←	Liberal Arts	-	021152	200	日本の伝統芸術C	Japanese Traditional Arts C
	Liberal Arts	-	027026	200	メディア制作ラボ	Media Production Lab	←	Liberal Arts	-	021153	200	日本の伝統芸術D	Japanese Traditional Arts D
	Liberal Arts	-	027026	200	メディア制作ラボ	Media Production Lab	←	Liberal Arts	-	020114	200	メディア制作ラボA	Media Production Lab A
	Liberal Arts	-	027026	200	メディア制作ラボ	Media Production Lab	←	Liberal Arts	-	020115	300	メディア制作ラボB	Media Production Lab B
	Liberal Arts	-	027026	200	メディア制作ラボ	Media Production Lab	←	Liberal Arts	-	020116	300	メディア制作ラボC	Media Production Lab C
	Liberal Arts	-	027026	200	メディア制作ラボ	Media Production Lab	←	Liberal Arts	-	020117	300	メディア制作ラボD	Media Production Lab D
	Liberal Arts	-	027027	200	データマイニング	Data Mining	←	Liberal Arts	-	020095	200	データマイニング I	Data Mining I
	Liberal Arts	-	027027	200	データマイニング	Data Mining	←	Liberal Arts	-	020096	300	データマイニング II	Data Mining II
	Liberal Arts	-	027028	300	特殊講義 (ICT)	Special Lecture (ICT)	←	Liberal Arts	-	020098	300	データマイニング II	Data Mining II
	Liberal Arts	-	027028	300	特殊講義 (ICT)	Special Lecture (ICT)	←	Liberal Arts	-	020098	300	応用プログラミング	Applied Programming
	Liberal Arts	-	027028	300	特殊講義 (ICT)	Special Lecture (ICT)	←	Liberal Arts	-	020111	300	情報科学ラボA	Information Science Lab A
	Liberal Arts	-	027028	300	特殊講義 (ICT)	Special Lecture (ICT)	←	Liberal Arts	-	020112	300	情報科学ラボB	Information Science Lab B
	Liberal Arts	-	027028	300	特殊講義 (ICT)	Special Lecture (ICT)	←	Liberal Arts	-	020113	300	情報科学ラボC	Information Science Lab C
	APS	CSM	037148	200	地域研究	Area Studies	←	APS	CSM	030026	200	地域研究 I	Area Studies I
	APS	CSM	037148	200	地域研究	Area Studies	←	APS	CSM	030027	200	地域研究 II	Area Studies II
※1	APM	M	037211	300	ビジネスデータ分析	Business Data Analysis	←	APM	M	033024	300	マーケティングデータ分析	Marketing Data Analysis

※1 旧科目の単位を修得済みの場合は新科目の受講はできません。/ In the case the student has already passed in the old subject, the student cannot register for the new subject.

※2 旧科目の受講歴がある場合は、成績評価にかかわらず、新科目の受講はできません。/ In the case the student has already taken the old subject, regardless of the grade, the student cannot register for the new subject.

[B] 2017年度カリキュラムの新設科目の内、2011年度カリキュラム学生も履修科目登録が可能な科目 (2018学部履修ハンドブック p.110-p.124 参照)
Newly Established Subjects in the AY 2017 Curriculum for which AY 2011 Curriculum students can register (Refer to the 2018 Undergraduate Academic Handbook p.110-p.124)

科目分野 Subject Field	学修分野 Area	科目CD Subject CD	配当 Grade	科目名(日) Subject Name J	科目名(英) Subject Name E
Language	-	017013	200	英語検定試験対策講座I	English Proficiency Test Preparation Course I
Language	-	017014	200	英語検定試験対策講座II	English Proficiency Test Preparation Course II
Language	-	017015	200	英語検定試験対策講座III	English Proficiency Test Preparation Course III
Language	-	017021	200	国連公用語概論I	Introduction to Official Languages of the United Nations I
Language	-	017022	200	国連公用語概論II	Introduction to Official Languages of the United Nations II
Language	-	017023	200	国連公用語概論III	Introduction to Official Languages of the United Nations III
Liberal Arts	-	027004	100	平和・ヒューマニティ・民主主義	Peace, Humanity and Democracy
Liberal Arts	-	027005	100	多文化比較論	Studies of Multicultural Comparison
Liberal Arts	-	027006	100	海外学習デザイン	Overseas Learning Design
Liberal Arts	-	027007	100	日本の地理	Japanese Geography
Liberal Arts	-	027008	100	特殊講義(日本学)	Special Lecture (Japanese Studies)
Liberal Arts	-	027009	100	ロジカルシンキングとフレームワーク	Logical Thinking and Framework
Liberal Arts	-	027037	100	異文化フィールドワークII	Intercultural Fieldwork II
APS	CSM, IRP	037101	300	日本の対外関係史	History of Japanese Foreign Relations
APS	IRP	037102	200	国際関係理論	International Relations Theory
APS	IRP	037103	300	日本の外交政策	Foreign Policy of Japan
APS	ED	037104	300	環境コミュニケーション	Environmental Communication
APS	HT	037105	200	観光文化論と観光史	Culture and History of Tourism
APS	HT	037106	300	観光とソーシャルメディア	Tourism and Social Media
APS	HT	037107	300	農業遺産とツーリズム	Agri-heritage and Tourism
APS	HT	037112	200	イベントマネジメント	Event and Festival Management
APM	-	037201	200	ソーシャルアントレプレナーシップ	Social Entrepreneurship
APM	AF	037202	300	会計 特殊講義	Special Lecture in Accounting
APM	AF	037203	300	ファイナンス 特殊講義	Special Lecture in Finance
APM	M	037204	300	マーケティング 特殊講義	Special Lecture in Marketing
APM	SMO	037205	300	経営戦略と組織 特殊講義	Special Lecture in Strategic Management & Organization
APM	IE	037206	300	イノベーション 特殊講義	Special Lecture in Innovation
APM	IE	037207	300	経済学 特殊講義	Special Lecture in Economics
APM	-	037208	300	ビジネスケース分析・コミュニケーション	Business Case Analysis & Communication
APM	-	037209	300	ビジネスインターンシップ	Business Internship

*各科目の詳細は、2018学部履修ハンドブックや2018年度春semester時間割、シラバス等を併せて確認してください。

*Please also refer to the 2018 Undergraduate Academic Handbook, the 2018 Spring Semester Course Timetable, and the syllabus of each subject.

【C】 2017年度秋セメスターより履修科目登録の条件が変更となった科目
Subjects which course registration conditions were changed from AY 2017 Fall Semester

科目分野 Subject Field	学修分野 Area	科目CD Subject CD	配当 Grade	科目名(日) Subject Name J	科目名(英) Subject Name E	新条件 New Condition	備考 Note
Liberal Arts	—	020023	100	国際関係論入門	Introduction to International Relations		
Liberal Arts	—	020035	100	文化・社会学入門	Introduction to Culture and Society		
Liberal Arts	—	020036	100	開発学入門	Introduction to Development Studies	【2017年度秋セメスターより適用開始】 履修科目登録A期間は、APS学生のみ、当該科目の履修科目登録が可能です。 *履修科目登録B期間からは両学部が履修科目登録を行なうことができます。	2017年度カリキュラム改革にともなう変更
Liberal Arts	—	020039	100	観光学入門	Introduction to Tourism and Hospitality	[This condition has been in force from AY 2017 Fall Semester] During the Course Registration Period A, only APS students can register for these subjects. *After the Course Registration Period A, both colleges students can register for these subjects.	The Condition was changed due to the AY 2017 Curriculum Reform.
Liberal Arts	—	021011	100	環境学入門	Introduction to Environmental Studies		
Liberal Arts	—	020033	100	メディア入門	Introduction to Media		
Liberal Arts	—	020031	100	経済学入門	Introduction to Economics	【2017年度秋セメスターより適用開始】 履修科目登録A期間は、APM学生のみ、当該科目の履修科目登録が可能です。 *履修科目登録B期間からは両学部が履修科目登録を行なうことができます。	2017年度カリキュラム改革にともなう変更
Liberal Arts	—	021047	100	統計学 I	Statistics I	[This condition has been in force from AY 2017 Fall Semester] During the Course Registration Period A, only APM students can register for these subjects. *After the Course Registration Period A, both colleges students can register for these subjects.	The Condition was changed due to the AY 2017 Curriculum Reform.