

To all APU students job hunting in the Kansai area,

From March until the end of May, an APU Career Office staff will be available for job hunting consultations every Monday and Tuesday at the Ritsumeikan Osaka Umeda Campus (14th floor).

Furthermore, Pasona Global will be collaborating with the APU Career Office in holding face-to-face job hunting consultations every Wednesday and Thursday at the Pasona Global Osaka Umeda DT Tower location. Further details are listed below.

We hope that you will take all you have learned in your experiences at APU and have much success in your job hunting.

<Job Hunting Consultations at the Ritsumeikan Osaka Umeda Campus>

Overview

For students who are job hunting in the Kansai area, we will be conducting job hunting consultations and follow-up at the Ritsumeikan Osaka Umeda Campus (14th floor). Topics include self-assessment, checking Entry Sheets, mock interviews, etc.

※How to get there: <http://www.ritsumei.ac.jp/osakaumedacampus/access/>

Schedule

Please check the attached file.

Consultation Time Schedule (reservations only, 30 minute time slots)

【Monday】

Time slot	Reservation / document submission deadline
13:00~13:30	12:45
14:00~14:30	13:30
15:00~15:30	14:30
16:00~16:30	15:30

【Tuesday】

Time slot	Reservation / document submission deadline
10:00~10:30	9:45
11:00~11:30	10:30
13:00~13:30	12:30
14:00~14:30	13:30
15:00~15:30	14:30
16:00~16:30	15:30

How to reserve

1. Reservations are done only through the Ritsumeikan Osaka Umeda Campus student front desk.
2. Please fill out your name, student ID number, major, and consultation details on the designated reservation form at the front desk to reserve your job hunting consultation.

Points of Caution

1. You must arrive on campus at least 15 minutes before the start of the consultation.
2. Please submit the documents needed for the consultation (rirekisho, ES, etc.) at least 15 minutes before your consultation begins.
※If you are not confirmed to be on campus 15 minutes before the start of your consultation, the reservation will be considered as canceled and we will start accepting other students' reservations.
3. When cancelling your reservation, be sure to call the Ritsumeikan Osaka Umeda Campus job hunting support front desk at the phone number below.

Contact information

TEL: 06-6360-4893 (Job Hunting Support / 14th floor)

1. Consultations will only be held for 30 minutes as stated above.

< Pasona Global x APU Job Hunting Support Program >

Pasona Global will be collaborating with APU in conducting face-to-face job hunting consultations and follow-up at their Osaka Umeda DT Tower B1 location for students who are job hunting in the Kansai area from March until the end of May. Topics include self-assessment, checking Entry Sheets, mock interviews, etc.

Dates

Wednesdays and Thursdays

Language

Japanese

※If you would like to consult in English or Vietnamese, we can connect you with someone in the Pasona Tokyo location through Skype at the Osaka Umeda DT Tower B1 location.

Time Schedule (Reservations only)

1. Consultations may only be reserved for once a week.

Feedback for rirekisho/ES: appx. 30 minutes

Mock interviews: appx. 45 minutes (including reflection).

2. Please arrive on time at the company campus on the day of the consultation.

How to reserve

1. Reserve a consultation with Pasona Global (Osaka Umeda DT Tower B1 location) through the following link:

<https://counselingteam5866.setmore.com>

3. Once the reservation has been completed, please send your rirekisho/ES to the following e-mail at least 24 hours in advance before the consultation.

E-mail: apu-counselling@pasona.co.jp

Cancellation policy

If you need to cancel your reservation, please contact the e-mail address written below with the following information as soon as possible:

① **your name**, ② **date and time of your reservation**, ③ **reason for cancellation**.

If you are absent from your consultation without prior notice, your next reservation may be declined.

E-mail: apu-counselling@pasona.co.jp

< Job Hunting Consultations at Ritsumeikan Osaka Umeda Campus >

Apart from the above, Ritsumeikan Osaka Umeda Campus is still available for job hunting support as usual.

(For more details, please refer to:

<http://www.ritsumei.ac.jp/osakaumedacampus/employment/>)