

On-Campus Recruiting and General Recruiting

APU students have the privilege to undergo two types of recruiting: general recruiting and On-Campus Recruiting (OCR).

	On-Campus Recruiting (OCR)	General Recruiting
Features	<ul style="list-style-type: none"> ● Selection process exclusively for APU students. ● Reservation process to participate in these recruiting seminars is easier compared to attending seminars held in Tokyo, Osaka, etc. ● No additional cost for travelling and accommodations as all sessions are held on campus. ● Since these recruiting seminars are held for small numbers of people, you can communicate with recruiters easily in the Q&A sessions, etc. ● If your application is accepted, the entire screening process until receiving the job offer may be shorter. 	<ul style="list-style-type: none"> ● You will have access to companies that may not visit APU for recruitment. ● You will be able to apply to a lot of companies and face interviews in one trip if you go to a city like Tokyo, where a lot of companies are located. ● You will need to register online to participate, either through the company website or through a recruitment information website (this can be difficult as open spots for more popular companies fill up very fast) ● You will need to find ways to work around your class schedule. ● The vast majority of companies don't cover transportation expenses except for the final round of the selection screening.
How to participate	<ul style="list-style-type: none"> ● Register via Campusmate Web. ※ Details about On-Campus Recruiting schedules are posted on Campus Terminal and Campusmate Web. 	<ul style="list-style-type: none"> ● Register via the company website or other job hunting information websites. ● Research open job postings online and apply directly to companies through their set application process (either by phone, e-mail or registering with job hunting sites).

Professional Code of Conduct for OCR

Companies participating in On-Campus Recruiting do so with the purpose of hiring specifically APU students. They see in you unique abilities that only APU students have, such as the potential to work on the international stage. Alongside those high expectations, companies take the time to participate in OCR as they have put great trust in the university as a whole. You then hold a unique advantage in job hunting through OCR, but you also hold great responsibility. How you conduct yourself has an impact on the level of relationship between companies and the university.

Unprofessional code of conduct such as numerous cancellations without prior notice, late arrivals, etc. damage the level of trust between companies and APU and may affect company participation in future OCR. Therefore, please be responsible and keep to a professional code of conduct so that OCR may continue in the future.

When Taking Part in OCR (Important!)

- Please be sure to contact the Career Office if you find out you are unable to attend an event after finishing registration. If it is before the event registration deadline, you may cancel your registration online via Campusmate Web yourself. However, once the deadline has passed, please contact the Career Office directly.
- Attend all OCR events in formal business attire unless otherwise specified.
- While the venue for OCR will be on APU campus, do not participate in OCR like you are attending classes. Treat it with the same level of professionalism as you would be attending off-campus selection screenings. Therefore, refrain from cancellations without prior notice, arriving late to the venue, eating/drinking in the venue, etc. Instead, maintain a professional code of conduct such as removing your hats, mufflers, jackets, earphones/headphones, etc. before entering the venue of an OCR event.
- Please be advised that once you have received and accepted a job offer from a company, you will not be permitted to continue activities in OCR.

The Flow of On-Campus Recruiting (Example)

On-Campus Recruiting is usually conducted as shown below.

Company Recruitment Seminars & Selection Screenings

Announcement on Campus Terminal/
Campusmate Web

The details such as date, content, etc. of companies who are participating are posted on Campusmate Web.

※ Refer to p. 13 on how to research the details on Campusmate Web.

Registering for the Event

Confirm the details of the event and register on Campusmate Web. Pay attention to what is written in regards to required documents and application deadlines.

Participating in the Company
Recruitment Seminar

These seminars will be held on APU campus.

※ If you are interested in applying for the company itself, be proactive in attending their recruitment seminar.

Undergoing the Selection Screenings
(written exams, interviews, etc.)

Part of the selection screenings will be held on APU campus.

※ Some companies may conduct document screenings beforehand, and others may have specific target audiences they are looking to hire. For those who pass the selection screening held on campus, further selection screenings will proceed off campus such as at company headquarters.

Receiving the Job Offer

※ Refer to p. 72 for more details.

Joint Company Information Sessions

Announcement on Campus Terminal/
Campusmate Web

Registering for the Event

Participating in the Joint Company
Information Sessions

You are able to attend up to 4-5 company information sessions per day out of the 10-20 companies in attendance.

Participating in the General
Selection Screenings (off campus)
and Receiving the Job Offer

Joint Company Information Sessions
+ Selection Screenings

Announcement on Campus Terminal/
Campusmate Web

Registering for the Event

Participating in the Joint Company Information
Sessions + Selection Screenings

You are able to participate for up to around 3 companies per day out of the 5-10 companies in attendance.

Participating in Further Selection
Screenings (off campus) and
Receiving the Job Offer

※ Refer to p. 72 for more details.