

Minutes of the 5th Meeting of the Ritsumeikan Asia Pacific University Presidential Candidate Selection Committee

Date/Time: Friday, June 30th, 2017 17:30 – 19:00

Venue: Conference Room No. 5, 3rd Floor, Administration Building (with Skype connection)

Members:

Chair: IMAMURA Masaharu (Vice President/Trustee)

Members: ALCANTARA, Lailani L. (Associate Professor, College of International Management)

TODOROKI Hiroshi (Professor, College of Asia Pacific Studies) *

NAKAYAMA Haruo (Professor, College of International Management)

BLACKWELL, James (Associate Professor, Center for Language Education)

MAHICHI, Faezeh (Associate Professor, College of Asia Pacific Studies)

OSAWA Yoshiki (Manager, Academic Office)

MURAKAMI Ken (Director-General)

HSIEH Hsin-Wu (Alumna)

YOSHIDA Seitaka (Alumnus) *

Selection Control Board Members: KIM Chan Hoe (Chair), HONDA Akiko, KITAMURA Shigeo

Secretariat: OHTA Takeru (Deputy Director), Administration Office (ANAMI Hiroko, YANAGAWA Michiaki)

* Underlined members were absent. *Participated via Skype

(Quorum met with 10 of 9 members in attendance)

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Agenda

1. Approval of the minutes (The 4th Meeting of Presidential Candidate Selection Committee)

2-1. Report of the public hearing (Members) [Reference 1]

2-2. Exchange of opinions about how to reflect the opinions
and comments about the recruitment guidelines (Members) [Reference 2: Draft of the Requirements]

3. Upcoming schedule and the procedures for Open Recruitment (Chairman) [Reference 3]

4. Outline of an executive search firm (Secretariat) [Reference 4]

5. Others

6. Administrative announcement (Secretariat) [No References]

1. Approval of Meeting Minutes (4th Meeting of the Ritsumeikan Asia Pacific University Presidential Candidate

Selection Committee)

The minutes and meeting notes from the 4th Meetings was confirmed based on the materials.

2-1. Report of the public hearing

Observer OHTA explained the report materials regarding the public hearings held for the students (Japanese venue, English venue), faculty, and staff. Comments from the alumni and the faculty were also introduced.

2-2. Exchange of opinions about how to reflect the opinions and comments about the recruitment guidelines

Committee Chair IMAMURA proposed an exchange of opinions regarding the incorporation of the opinions from the public hearings to the open recruitment requirements and how to proceed going forward. There were no significant objections to the proposal for the open recruitment requirements. After generally summarizing the opinions offered as being positive and constructive, the following points were confirmed.

(Incorporating the opinions from the public hearings to the open recruitment)

- It was decided that the role and position of Vice-Chancellor within the Ritsumeikan Trust would be described in an easy to understand manner.
- Regarding the description of the President's duties, the committee decided to organize and describe the points highlighted in the public hearings.
- Regarding the type of APU President that is needed, there were different concepts including a President who can empower the students, a President who will improve APU's academic status, and a President who will lead APU's multinational constituents, etc. The selection committee confirmed a similar line of thinking and modified the description to emphasize that direction.

(Responding to other opinions)

- Concerning the opinion that some wish to know the names of multiple selected candidates, if the names of candidates were to leak from the selection process and become public, there is a risk that applicants may disappear. Therefore, it was concluded that the names will not be publicized at the time of selection, and only the name of the person who is finally chosen will be made public.
- In response to the question from students as to whether they are also able to recommend candidates, the committee confirmed that it is possible based on the fundamental principle of not placing any restrictions on the persons making a recommendation.
- There was also the opinion that health should be a requirement due to the challenging nature of the President's position. However, the committee confirmed that the health status would not be an issue in the open recruitment.
- Individual constituents also offered opinions on requirements that they believe to be necessary including knowledge and experience in IT and finance, considerable work experience at an overseas university, and advanced Japanese and English capabilities. However, because it would be very challenging to fulfill all of the requirements and limit the pool of candidates, these requirements will be deemed as "preferable" and used for reference in the upcoming selection process.
- Using the opinions concerning awareness of the open recruitment as a reference, the committee decided to publicize the search using appropriate forms of media.

3. Upcoming schedule and the procedures for Open Recruitment

Committee Chair IMAMURA stated that requirements incorporating the opinions from the current session will be sent to the committee members by email, and that he would like to add any additional opinions or text changes during next week's committee meeting to confirm the recruitment requirements.

After receiving opinions at the public hearings, feedback will be provided as a committee to the faculty, staff, and students.

Regarding the expert interviews, there was an exchange of opinions about the expert candidates to interview, and there was a request to contact the Secretariat if there are any additional candidates.

The schedule after the middle of July is still currently undecided, but the selection rules will be decided going forward.

4. Outline of an executive search firm

Observer OHTA introduced the executive search firms that are currently being selected and also explained the tasks which are scheduled to be outsourced. After the contract has been completed, the recruitment requirements and other documents are scheduled to be confirmed.

5. Administrative announcement

The next meeting will be held from 17:30 to 19:00 on July 7th.

I certify that these minutes are a true and accurate record of the second meeting of the Ritsumeikan Asia Pacific University Presidential Candidate Selection Committee.

July 7, 2017

Signatory

YOSHIDA Seitaka

吉田 聖崇



Signatory

ALCANTARA, Lailani L.

ALCANTARA

Lailani

Lailani
(Seal)