

# Minutes of the 7<sup>th</sup> Meeting of the Ritsumeikan Asia Pacific University Presidential Candidate Selection Committee

Date/Time: Friday, July 14<sup>th</sup>, 2017 17:30 – 19:00

Venue: Conference Room No. 4, 3rd Floor, Administration Building (with Skype connection)

Members:

Chair: IMAMURA Masaharu (Vice President/Trustee)

Members: ALCANTARA, Lailani L. (Associate Professor, College of International Management)

TODOROKI Hiroshi (Professor, College of Asia Pacific Studies)

NAKAYAMA Haruo (Professor, College of International Management)

BLACKWELL, James (Associate Professor, Center for Language Education)

MAHICHI, Faezeh (Associate Professor, College of Asia Pacific Studies)

OSAWA Yoshiki (Manager, Academic Office)

MURAKAMI Ken (Director-General)

HSIEH Hsin-Wu (Alumna)

YOSHIDA Seitaka (Alumnus) \*

Selection Control Board Members: KIM Chan Hoe (Chair), HONDA Akiko, KITAMURA Shigeo

Secretariat: OHTA Takeru (Deputy Director), Administration Office (ANAMI Hiroko, YANAGAWA Michiaki)

\* Underlined members were absent. \*Participated via Skype

(Quorum met with 10 of 10 members in attendance)

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## Agenda

1. Approval of the minutes (The 6<sup>th</sup> Meeting of Presidential Candidate Selection Committee)

2. Consolidating the Guidelines for Open Recruitment	(Chairman)	【Reference 1】
3. Opinions Voiced during the Public Hearing	(Chairman)	【Reference 2】
4. Interview with the Intellectuals	(Chairman)	【Reference 3】
5. Upcoming Schedule	(Secretariat)	【References 4】
6. Others	(Secretariat)	【References 5】
7. Administrative announcement	(Secretariat)	【No References】

1. Approval of Meeting Minutes (6<sup>th</sup> Meeting of the Ritsumeikan Asia Pacific University Presidential Candidate Selection Committee)

The minutes and meeting notes from the 6<sup>th</sup> Meetings was confirmed based on the materials.

2. Consolidating the Guidelines for Open Recruitment

Committee Chair IMAMURA explained that the guidelines were modified based on the opinions received during the previous committee meeting and at the University Senate Meeting. The following points were changed in addition to the font

and wording, and this version will be submitted to next week's University Senate Meeting.

- Place the lead text "Seeking the Next University President" immediately after the title.
- Unify the writing style under "Duties."
- Create a separate item for fiscal contribution under "Role."
- Add text explaining that the candidates must have experience working in an environment which requires a deep understanding of multiculturalism and diversity under "Qualifications."
- Regarding the application method, because the Japanese text mentions the resume and work history while the English lists the CV and resume, it will be changed to CV only. In addition, the policy statement is described as a "personal statement", but it will be changed to "letter of intent" to have applicants write in more detail.
- Add the contact information for the person making the recommendation to the Candidate Recommendation Form.

### 3. Opinions Voiced during the Public Hearing

### 4. Interview with the Intellectuals

Because agenda item 3, "Opinions Voiced during the Public Hearing", will be submitted under the committee chair's name, it was decided that it will be left to the discretion of the committee chair. Regarding agenda item 4, "Interview with the Intellectuals", the committee chair requested that suggestions be sent to the committee chair or the Secretariat.

### 5. Upcoming Schedule


As for the schedule going forward, Committee Chair IMAMURA explained that the search firm will be visiting the campus next week and urged all committee members without classes to attend the meeting. The committee meeting is not scheduled to be held until the end of the university holiday break. However, the committee chair mentioned that because the application deadline was set to August 31st in consultation with the search firm, the meeting may be convened if needed.

The contents described above were approved as a true record of the meeting minutes by all attending members of the 7th meeting of the Presidential Candidate Selection Committee.

July 15, 2017

Signatory

BLACKWELL James

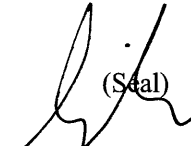
  
BLACKWELL JAMES

(Seal)

Signatory

MAHICHI Faezeh

Faezeh MAHICHI

  
(Seal)