

August 7, 2020

To All International Students Planning to Enroll in September 2020:

As COVID-19 infections continue to spread globally, it is currently difficult for people from most places in the world to enter Japan and procedures for issuing student visas have also been delayed. As a result, we believe that many of you must be concerned about your September enrollment to APU.

Based on these circumstances, we have reviewed the methods for holding fall semester classes, support for entering Japan, and other policies and procedures so that all September enrollees will be able to start their studies and student life at APU even if they are temporarily unable to enter Japan during the September enrollment period.

Please carefully review the information in the PDF files below and proceed with your preparations for enrolling in APU next month while making sure to take care of your well-being and health.

■ **Announcements Made** ■

I. 2020 Fall Semester Classes

II. Additions to the AP House Move-In Dates and Arrival Assistance Service

III. Deferring Your Enrollment/Applying for a Post-Enrollment Leave of Absence

IV. Schedule of Additional Information from APU

I. 2020 Fall Semester Classes

- **1. All subjects can be attended online (via Zoom)**
- **2. There will be an online (Zoom) pre-seminar for those planning to enroll**
(August 27 – 28, 2020)

1. All subjects can be attended online (via Zoom)

- For subjects offered during Fall semester, depending on the subject, classes will be offered either [On-campus + Online (Zoom)], or [Online (Zoom)]. With either method, classes will implement a variety of techniques for realizing APU's style of multicultural collaborative learning.
- Therefore, even if you are temporarily unable to enter Japan in September, if you are able to establish a stable internet connection on your PC or other device you will be able to attend all Fall semester subjects online (via Zoom), even from your current country or region of residence.
- [On-campus + Online (Zoom)] classes will be held in the following manner.

- Faculty will conduct the class in an APU classroom.
 - Simultaneously, the class will be conducted online via a connection to Zoom, so students can also attend using Zoom.
 - Students wishing to attend the class in-person can do so in the APU classroom.
 - In some classes, multicultural collaborative learning will be realized through on-campus and online students collaborating together and doing group work, etc.
- The format for subjects which many new undergraduate students will register for the 2020 Fall Semester will be as follows.

Subject	Format
Japanese (Required for English-basis students) *	Online (Zoom)
English (Required for Japanese-basis students) *	Online (Zoom)
Study Skills and Academic Writing	Online (Zoom)
Multicultural Collaborative Workshop	On-campus + Online (Zoom)

*Note: The starting level for your Japanese and English classes will be based according to the results of the online placement test scheduled for Thursday, September 24. Details to be announced at a later date.

- Online (Zoom) classes will be conducted according to Japan Time. The first class each day (first period) will begin at 8:45, and the final class each day (sixth period) will end at 19:30. Classes for each period are 95 minutes long. While the number of subjects attended will vary by student, many new students attend 2-4 classes daily, Monday through Friday.

For example, new English-basis undergraduate students (first year and second year student enrollment) who have never studied any Japanese to date must definitely attend Japanese classes four times per week between the times of 10:35-12:10 and 14:15-17:40 Japan Time.

- While APU online classes are fundamentally to be attended in real time, if there are difficulties such as differences in time zones, some classes may be attended by watching a recording*.

Requirements for receiving permission to attend by watching a recording are as follows.

Requirements for Receiving Permission to Attend by Watching a Recording

- Students in countries and regions with a time difference of more than 2 hours with Japan
- Students who find it difficult to attend class in real time, such as having internet that cuts out intermittently

*Note: Limited to subjects where sufficient learning can occur even when attending class by watching a recording. A list of subjects possible to attend by watching recordings is scheduled to be published in early September.

- Please review the detailed guidelines for Fall semester classes by visiting the "AY2020 Fall

Semester Classes" section of the pages linked below (updated periodically). Because these guidelines were primarily created for current students, there may be points that are unclear for students planning to enroll. Please don't worry as we are planning to hold online consultations during the new student orientation which anyone can join. Please check the orientation schedule that we will be sending you later for the date and time of the consultations.

English: <http://en.apu.ac.jp/home/notice/content3/>

Japanese: <http://www.apu.ac.jp/home/notice/content3/>

2. Online (Zoom) Pre-Seminar for Enrolling Students (August 27 – 28, 2020)

- Classes will be held online (via Zoom) for the Fall 2020 semester for students who will be unable to enter Japan during September.

- However, students will need a device, such as a computer, and an internet connection to attend online classes. As online classes will be held according to Japan Time, students attending from outside Japan will have time differences, and will need to prepare a stable internet connection where they can attend online classes until the time they can enter Japan.

- We understand that you may have some concerns about the above information, and we would like to invite you to the “Online Classes Demonstration Pre-Seminar,” detailed below. The pre-seminar, held by APU faculty, will detail the different implementations of classes as well as recent developments at APU. There will also be a chance to ask questions and we advise all to attend.
- Please confirm the schedule below, and attend one of the sessions that applies to you:

Undergraduate Students:

Thursday, August 27 or Friday, August 28

How to Register for the Pre-seminar

1. Please prepare the following before attending:

Zoom, the application used for online classes at APU

- Please also prepare a computer (or tablet device), a webcam, and a microphone.
Please download Zoom on the device you plan to use, and join a test meeting.
Zoom test meeting: <https://zoom.us/test>

2. Pre-seminar application

- Select your college and language from the schedule below (please note that the schedule is in Japan Time).
- Register for the Zoom meeting by clicking the appropriate college below. On the day of the event, please use the same link to log in and wait in the waiting room for the session to begin.
- Application deadline: Tuesday, August 25, 2020, 11:00 (Japan Time)

3. Schedule

- For Undergraduate Students

Date (in Japan)	Time (in Japan)	Language	College
Thursday, August 27	10:00–11:00	English	College of Asia Pacific Studies
Thursday, August 27	14:00–15:00	Japanese	College of Asia Pacific Studies College of International Management
Thursday, August 27	16:00–17:00	English	College of International Management
Friday, August 28	10:00–11:00	English	College of International Management
Friday, August 28	17:00–18:00	English	College of Asia Pacific Studies

II. Additions to the AP House Move-In Dates and Arrival Assistance Service

- As an exception to the current entry restrictions imposed on nationals of many foreign countries, the Government of Japan has recently announced that, from August 5, it will permit the reentry of foreign nationals holding residence status (including "student" status) who had temporarily returned to their home countries. This will allow many current APU students who are still overseas to gradually re-enter Japan and return to campus soon. However, it remains uncertain when entry restrictions for new incoming international students, including yourselves, will be relaxed.

- Based on these circumstances, regarding the AP House move-in dates for students who plan to enroll in September, we are adding Saturday, September 19 and Sunday, September 20 to the originally scheduled move-in dates of Wednesday, September 16 through Friday, September 18. In addition, we will offer another move-in period in late November (Period 2) and provide arrival assistance service at that time as well.

Move-In Period for Students Planning to Enroll in September (Period 1)

Move-In Period (5 Days): Wednesday, September 16 – Sunday, September 20 (5 days)

Overview of the Arrival Assistance Service (tentative)

- Dates Provided: The same as the move-in dates listed above
- Locations Provided: Kansai International Airport and Fukuoka Airport
(only at these 2 airports)
- Details: 1. Incoming students will be greeted at the airport arrival lobby.
2. Chartered bus services from the airport to APU will be provided at the following times.

Kansai International Airport: (1) 12:00, (2) 19:00

Fukuoka Airport: (1) 11:00, (2) 14:00

- ◎ For students who are able to enter Japan during Move-In Period 1, please send the following information by Thursday, September 3 to ssc_bo@apu.ac.jp:
Application Number, Name (as printed on your passport), Date of Entry to Japan, Arrival Flight to Japan, Airport, Number of the Bus you will use (either (1) or (2) from above)]

Move-In Period for Students Planning to Enroll in September (Period 2)

Move-In Period: Thursday, November 26 – Saturday, November 28 (3 Days)

Overview of the Arrival Assistance Service (tentative)

- Dates Provided: The same as the move-in dates listed above
- Locations Provided: Kansai International Airport and Fukuoka Airport (only at these 2 airports)
- Details: 1. Incoming students will be greeted at the airport arrival lobby.
2. Chartered bus services from the airport to APU will be provided.
- ◎ Details on how to apply for the Period 2 Arrival Assistance Service will be announced in early October.

III. Deferring Your Enrollment/Applying for a Post-Enrollment Leave of Absence

–1. Deferring to April 2021 Enrollment

–2. Applying for a Post-Enrollment Leave of Absence (for students who meet certain criteria)

1. Deferring to 2021 Spring Enrollment

- It will be possible to defer your enrollment under special circumstances such as if there are travel restrictions, your city is under lockdown, or your family's financial status has changed significantly as a result of the COVID-19 pandemic. Requests for deferral will only be accepted for admitted applicants who have completed their Enrollment Fee 1 (Admission Fee) and Enrollment Fee 2 (Tuition, AP House Entrance Fee, and Comprehensive Renters' Insurance) payments for 2020 Fall enrollment. Deferral requests can only be made within one year (2 semesters) of your original enrollment period.
- Below are the details for requesting to defer your enrollment. Please be aware that requests will not be accepted after the deadline.
 - Deadline: Tuesday, September 8, 2020, 23:59 Japan Time
 - Method: Complete the “Deferral Request Form” from the link below and submit it after electronically signing* the form online.
 - Other: Requesting a deferral or canceling a deferral request will not be permitted from September 9. If you previously made a request to defer your enrollment but now wish to cancel your deferral due to the availability of online classes for Fall semester, please contact the Admissions Office immediately.
 - Deferral Request URL: <http://r.apu.jp/2g3t>

***How to Electronically Sign and Submit the Deferral Request Form**

After filling out the required information on the form, you will be able to input your legal signature electronically to finish.

- 1) Upon completing your electronic signature and date, the submit button will be displayed at the bottom of the screen. Please note that you will not be able to make corrections after pressing the submit button.
- 2) Enter your email address according to the instructions displayed. You will receive an email asking for final confirmation. Press the confirmation button to complete the submission.

2. Applying for a Post-Enrollment Leave of Absence (for students who meet certain criteria)

- A leave of absence is temporary interruption of a student's studies due to some circumstance while remaining registered as a student with the University. We will accept applications for a leave of absence even after a student enrolls if a student has still been unable to enter Japan after the start of Fall 2020 semester classes and if they meet any of the following conditions. In this case, the student's 2020 Fall semester studies would be suspended, and no credits would be given.
 - Students in countries and regions with a time difference of more than 2 hours with Japan*
*Specifically, countries and regions outside Greenwich Mean Time GMT+7 to GMT+11 (Japan is GMT+9)
 - Students unable to consistently attend online classes due to their internet connection environment or unable to watch recordings of classes due to problems with their device, etc.
- The leave of absence application period for these cases will be after the start of Fall semester classes as noted below. Please take careful note of the period as we will be unable to accept any applications once it has passed.
 - Application Period: October 5, 2020 (Mon) - October 20, 2020 (Tue)
 - How to Apply: This will be announced to all enrolled students in late September
- If you wish to apply for a leave of absence this time, the application fee (15,000 JPY) will be exempted although the matriculation fee (5,000 JPY per semester) must still be paid. Additionally, the 2020 Fall semester tuition and student housing fees already paid will be applied to the amounts due for the semester after re-matriculation.

IV. Schedule of Additional Information from APU

- The following is a schedule of when additional enrollment information will be provided to September 2020 enrollees. Please be sure to review the information carefully.

Date (tentative)	Information to be Provided (tentative)
Friday, August 28, 2020	<ul style="list-style-type: none">➤ Updates on entry to Japan/AP House move-in details➤ Entrance Ceremony (September 25)➤ New Student Orientation➤ How to take the language subject placement test
Mid-September 2020	<ul style="list-style-type: none">➤ Distribution of your student ID number and account (ID and password)

Official Announcements from APU

Information regarding the University's decisions and updates related to COVID-19 is posted on the following website. Please check it regularly as well.

English: <http://en.apu.ac.jp/home/news/article/?storyid=3173>

Japanese: <http://www.apu.ac.jp/home/news/article/?storyid=3173>

Inquiries

Please direct inquiries related to enrollment to the Admissions Office.

Undergraduate Email: applied@apu.ac.jp

*The Admissions Office will be closed from Saturday, August 8 to Sunday, August 16 for summer holidays. All inquiries will be answered on or after Monday, August 17 in the order that they have been received.