

Form 7

Japan University Accreditation Association

For AY2013 (Heisei 25) University Evaluation Application

Basic University Data (Form)

Ritsumeikan Asia Pacific University

Points for Preparing the Basic University Data

- 1 As a general rule, prepare the Basic University Data using the data as of May 1 of the previous academic year of the application. However, if the note on each table states to use data from a specific year, follow the notes.
This Form is being prepared for the application for AY2013 (Heisei 25) . The standard date of the data is May 1, 2012 (Heisei 24).
- 2 Use the A4 format to prepare the Basic University Data, (for Table 4, use the A3 format) and submit by double-side printing. Number the pages throughout the document and include a table of contents.
- 3 In the event a fraction needs to be entered for a numerical value in the tables and there are no instructions provided, round it to one decimal place.
- 4 Distinguish if a system does not exist by placing a hyphen (-), or with a (0) if there are no qualified persons that correspond to an existing system and do not leave any of the columns blank.
- 5 Where it is necessary to provide an explanation, include it in the remarks column or it can also be included as University Notes in the margin.
- 6 If there are columns or tables which do not exist, draw a diagonal line over the table or place a hyphen(-), without removing them.
- 7 Follow the footnotes and do not delete any footnotes that are included in the tables.

This "Basic University Data" (Form) can be obtained on the Japan University Accreditation Association homepage (<http://www.juaa.or.jp>).

Table of Contents

	Page #
Academic Research Organizations	
1 (Table 1) All Established Colleges, Departments and Graduate Schools (as of April 1, 2012)	1
Faculty Organization	
1 (Table 2) University Faculty Organization	2
Student Admissions	
1 (Table 3) Transition of Applicants, Successful Candidates and Enrollees to Colleges, Departments and Graduate Schools	3
2 (Table 4) Intake Capacity and Number of Students Enrolled in Colleges, Departments and Graduate Schools	11
Facilities and Equipment	
1 (Table 5) Area of University Grounds, Buildings, Lecture Halls and Seminar Rooms	12
Finance	
1-1 (Table 6) Consumption Ratio between Income and Expenditure (Whole Organization) Private Universities Only	13
1-2 (Table 7) Consumption Ratio between Income and Expenditure (Relevant University Only) Private Universities Only	14
2 (Table 8) Balance Sheet Percentages Private Universities Only	15

Academic Research Organizations

1 All Established Colleges, Departments and Graduate Schools (as of May 1, 2012)

(Table 1)

	College ^{*1}	Department	Opened	Location	Remarks	
Under-graduate	College of Asia Pacific Studies	Department of Asia Pacific Studies	April 1, 2000	1-1 Jumonjibaru, Beppu, Oita		
	College of International Management	Department of International Management	April 1, 2000	same as above		Name changed April 2009
Master's / Doctoral Program	Graduate School	Major	Opened	Location	Basic College etc. ^{*5}	Remarks
	Graduate School of Asia Pacific Studies	Asia Pacific Studies (Master's)	April 1, 2003	1-1 Jumonjibaru, Beppu, Oita	College of Asia Pacific Studies	
	Graduate School of Asia Pacific Studies	International Cooperation Policy (Master's)	April 1, 2003	same as above	College of Asia Pacific Studies	
	Graduate School of Asia Pacific Studies	Asia Pacific Studies (Doctorate)	April 1, 2003	same as above	College of Asia Pacific Studies	
	Graduate School of Management	Business Administration (Master's)	April 1, 2003	same as above	College of International Management	
Professional Degree Program	Graduate School	Department	Opened	Location	Basic College etc. ^{*5}	Remarks
Other / Graduate Department	Other / Graduate Department		Opened	Location	Basic College etc. ^{*5}	Remarks
Others	Affiliated Research Institutions / Hospitals ^{*2}		Opened	Location	Remarks	
	Ritsumeikan Center for Asia Pacific Studies		July 19, 1996	1-1 Jumonjibaru, Beppu, Oita		
	Media Resource Center		April 1, 2000	same as above		
	Education Development and Learning Support Center		December 1, 2007	same as above		
	Center for Language Education		April 1, 2008	same as above		

- Notes: 1. List each college, department, graduate and professional graduate school, research institute, etc. (include correspondence programs)
2. If there are independent institutions for general education courses, foreign language courses, health and physical education courses, affiliate research institutes or hospitals, list them as "Others".
3. Put parenthesis () around the names of the colleges or departments which have stopped recruiting students and enter the academic year enrollment was stopped in Remarks.
4. If the college or graduate school changed its name, received notification of establishment from the Ministry of Education, Culture, Sports, Science and Technology, starts enrolling students from the year of application (AY2013), or has a pending establishment application with the Ministry of Education, Culture, Sports, Science and Technology, indicate so in Remarks.
5. For graduate schools and majors, list their basic college or department in "Basic College etc."

II Faculty Organization
1 University Faculty Organization

(Table 2)

College / Department		Number of Full-time Faculty *1, 2, 3, 10, 11					Professors *7	Number of Full-time Faculty Required by Establishment Standards *6	Number of Students Enrolled per Full-time Faculty Member (B)/Total(A) *9	Number of Faculty Members with Concurrent Positions *4	Remarks					
		Professors	Associate Professors	Assistant Professors	Assistant Professors (Jokyo)	Total Number of Full-time Faculty (A)										
		# of specially appointed	# of specially appointed	# of specially appointed	# of specially appointed	# of specially appointed										
College of Asia Pacific Studies	Department of Asia Pacific Studies	29	0	20	0	0	7	0	56	0	0	28	14	30.3	37	
College of Asia Pacific Studies Total		29	0	20	0	0	7	0	56	0	0	28	14	30.3	(37)	
College of International Management	Department of International Management	22	0	17	0	0	6	0	45	0	0	27	14	35.0	25	
College of International Management Total		22	0	17	0	0	6	0	45	0	0	27	14	35.0	(25)	
Center for Language Education		2	0	9	0	44	0	0	55	0	0				28	
Center for Language Education Total		2	0	9	0	44	0	0	55	0	0				(28)	
Education Development and Learning Support Center *8		5	1	5	0	0	0	1	11	1	0				0	
Education Development and Learning Support Center Total		5	1	5	0	0	1	0	11	1	0					
Determined number of faculty members per the admission capacity of the University												44				
Grand Total		58	1	51	0	44	14	0	167	1	0	99			90	

Graduate School / Major		Number of Full-time Faculty *1, 2, 3, 13				Professors *7	Number of Full-time Faculty Members Required by Establishment Standards *6		Number of Faculty Members with Concurrent Positions *4	Remarks *5	
		Number of Research Supervisors	Research Supervisor Assistants	Total	Number of Research Supervisors		Research Supervisor Assistants				
		# of Professors			# of Professors						
Graduate School of Asia Pacific Studies	Asia Pacific Studies (Master's)	12	7	1	13	0	8	6	2	6	
	International Cooperation Policy (Master's)	25	16	1	26	0	8	6	2	0	
	Asia Pacific Studies (Doctorate)	27	27	13	40	0	8	6	2	0	
Graduate School of Asia Pacific Studies Total		64	50	15	79	0	24	18	6	(6)	Number of TA : 29
Graduate School of Management	Business Administration (Master's)	28	17	2	30	0	9	6	4	3	
Graduate School of International Business		28	17	2	30	0	9	6	4	(3)	Number of TA : 2
Graduate School Total		92	67	17	109	0	33	24	10	9	Number of TA : 31

- Notes: 1. Enter the number of full-time faculty members for each college, graduate school, professional graduate school, research institute and affiliated organizations in the blank spaces. Shaded areas will be calculated automatically.
- Include full-time faculty members who take a leave of absence or are not on campus temporarily due to a sabbatical leave etc. in Number of Full-time Faculty. However, do not include full-time members who fall under stated in Article 11 of the Standards for Establishment of Universities in Number of Full-time Faculty.
2. Include the fixed-term full-time faculty who are based on the "Act on Term of Office of University Teachers, etc." in Number of Full-time Faculty. Fixed-term specially appointed and visiting professors with research conditions equal to full-time faculty members should be included as "Professor", "Associate Professor", "Assistant Professor", "Assistant Professor (Jokyo)" in the column under "Number of Full-time Faculty". The numbers should also be listed in the column under "# of specially appointed". List specially appointed faculty members in the column under "Number of Faculty Members with Concurrent Positions".
3. Do not make multiple entries for faculty members teaching in more than one college, or graduate school for the same program (for example, in the case of multiple entry in bachelor's program or master's program). However, faculty teaching both bachelor program and master's program, or master's program and doctoral program can be counted respectively (only one count in each program).
4. Part time professors from outside the university (including those linked to junior colleges) should be included in the "Number of Full-time Faculty Members with Concurrent Positions" column. If the part time professor is responsible for teaching more than one subject or major, list under each one (multiple entry accepted). Depending on the circumstances of the university, entry may be listed by department or college rather than by subject.
5. List full-time faculty assistants (assistants and practical assistants), teaching assistants (TA), and research assistants (RA) by title and number in the Remarks column. If Faculty of Pharmaceutical Sciences is established, enter the number of practitioner faculty members in Remarks.
6. In the "Number of Full-time Faculty Members Required by Establishment Standards", list the numbers calculated according to appendix 1 and 2 of the Standards for Establishment of Universities, "Regarding the number of faculty placed per major in Graduate School" (Ministry of Education Notice No.175, Heisei 11) for graduate school, and "Regarding Necessary Matters related to Professional Graduate Schools" (Ministry of Education, Culture, Sports, Science and Technology Notice No. 53, Heisei 15) for professional graduate schools. If Establishment Approval has been acquired through other calculation methods, indicate so in the Remarks column as well as enter the number.
7. In the "Assistant Professors" column, list all assistants that are engaged in work regardless of their affiliation.
(Example : If the assistant is working in both the undergraduate and graduate school, include him/her as an assistant professor in both columns.
If the assistant is working in master's program, doctoral program, and professional graduate school, include him/her as an assistant professor in each column.)

<About College / Department>

8. If there are any independent organizations responsible for general education courses, foreign language courses, health and physical education courses, teacher courses or other departments, list them by name and number of full-time faculty in the "Other Undergraduate Education Organization" column.
9. In the "Number of Students Enrolled per Full-time Faculty Member" column, list the number calculated according to Current Number of Students (B) in Table 4/Total Number of Full-time Faculty (A). In case that the university has "Other Undergraduate Education Organization", divide the number of faculty members who belong to other undergraduate education organization among college/department according to its student capacity.
10. In the "Number of Full-time Faculty" column, include full-time faculty members who are placed in graduate school, but also conduct courses in undergraduate school to teach the basics of his/her major in graduate school. (Example: When full-time faculty member is placed in graduate school, and the undergraduate courses are mostly held by this full-time faculty member.)
11. In the event there is a difference between the academic system and the faculty member system, attention should be given to the number of full-time faculty members required by the Standards for Establishment of Universities, and enter appropriate number of full-time faculty in charge of college academic system.

<About the Graduate School>

12. "Research Supervisors" refers to faculty members who have qualifications as defined by Article 9, Clause 1 of the Standards for Establishment of Graduate Schools. "Research Supervisor Assistants" refers to those qualified to assist in research supervision. In categorizing "Research Supervisors", "Research Supervisor Assistants", categorize them by their qualifications as research supervisor or research supervisor assistant prescribed in university's internal standards, not by the status of supervising research or assisting research supervisor.
13. In "Number of Full-time Faculty" column, include the number of full-time faculty in college/department who teach at graduate school etc. as full-time faculty. (Example: When full-time faculty member is placed in college / department, and the graduate schools courses are mostly held by this full-time faculty member.)

<About the Professional Graduate School>

14. Regarding professional graduate schools, even if it is established as one major of the already existing graduate school, it should be listed under the "Professional Graduate School" Column.
15. The breakdown of full-time faculty members should be created by following definition and title. In listing the number, divide full-time faculty members into either ① to ④ without overlapping.
① "Full-time faculty members": Full-time member of the relevant professional graduate school who does not apply to the following ②~④.
② Full-time (concurrent) faculty members: According to the Supplement 2 of the Standards for Establishment of Professional Graduate Schools, who is a full-time member of the relevant professional graduate school and is offering lectures in at least one major in the professional graduate school, another graduate school, college or department. Do not include faculty who have already been listed as full-time for a doctoral program. However exclude the faculty members who are counted in full-time faculty of doctoral program.
③ "Practitioner faculty members": Full-time member of the relevant professional graduate school who has practical experience and abilities as determined by Ministry of Education, Culture, Sports, Science and Technology Notice 53, Article 2, Paragraph 1, Heisei 15.
④ Considered full-time faculty: Non full-time Practitioner faculty members who are considered to be full-time faculty under Paragraph 2 of the same regulation mentioned above.

[University Notes]

1. President is included in College of Asia Pacific Studies.
2. Regarding "Note.8" stated above, "Other Undergraduate Education Organization" refers to Center for Language Education and Education Development and Learning Support Center at APU.
3. Regarding "Note.9" stated above, "Number of Students Enrolled per Full-time Faculty Member" was calculated as follows.
Number of Students Enrolled per Full-time Faculty Member = Current Number of Students (B) in Table 4 / (Total Number of Full-time Faculty (A) + the number calculated by dividing the number of faculty members who belong to other undergraduate education organization among college/department based on its student capacity (College of Asia Pacific Studies : 2,557 College of International Management : 2,481 Ratio of Student Capacity = 1:1))
- According to the formula defined above, Number of Students Enrolled per Full-time Faculty Member is calculated as follows.
-College of Asia Pacific Studies 2,697/(56+33) = (approximately) 30.3
-College of International Management 2,730/(45+33) = 35.0
4. Note on calculation of the number of Students Enrolled per Full Time Faculty Member (Table 4(B)/Total(A))
This calculation is based on the number of students enrolled and full time faculty member as of May 1, 2012.
However since spring/fall entrance is adopted in APU, the number of students enrolled listed in Table 4 is the data as of November 1, 2012.

Student Admissions

1 Transition of Applicants, Successful Candidates and Enrollees to Colleges, Departments and Graduate Schools

(AY2012 Spring Semester)

<College>

(Table 3)

College	Department	Type of Entrance Exam		AY2008	AY2009	AY2010	AY2011	AY2012	Ratio of AY2012 Enrollee to Total Department Enrollee (%) ₂	Ratio of AY2012 Enrollee to Total College Enrollee (%) ₂
College of Asia Pacific Studies	Department of Asia Pacific Studies	Regular Entrance Exam	Applicants	1,839	1,838	1,566	1,556	1,639	30.62	30.62
			Successful Candidates	839	808	855	772	693		
			Enrollees(A)	221	181	190	184	162		
			Intake Capacity(B)	180	125	141	125	120		
			A/B	122.78	144.80	134.75	147.20	135.00		
		AO Entrance Exam	Applicants	355	339	277	305	325	23.82	23.82
			Successful Candidates	145	171	154	181	170		
			Enrollees(A)	122	120	120	138	126		
			Intake Capacity(B)	180	150	140	120	155		
			A/B	67.78	80.00	85.71	115.00	81.29		
		Recommendation by Affiliated Schools	Applicants	14	11	8	15	10	1.89	1.89
			Successful Candidates	14	11	8	15	10		
			Enrollees(A)	14	11	8	15	10		
			Intake Capacity(B)	-	10	25	10	10		
			A/B	-	110.00	32.00	150.00	100.00		
		Recommendation by Designated Schools	Applicants	117	105	71	100	129	24.39	24.39
			Successful Candidates	117	105	71	100	129		
			Enrollees(A)	116	104	71	100	129		
			Intake Capacity(B)	-	70	95	110	95		
			A/B	-	148.57	74.74	90.91	135.79		
		International Student Exam	Applicants	203	136	135	155	164	15.69	15.69
			Successful Candidates	148	102	108	135	149		
			Enrollees(A)	86	69	55	78	83		
			Intake Capacity(B)	125	125	80	80	70		
			A/B	68.80	55.20	68.75	97.50	118.57		
		Returnee Exam	Applicants	8	9	5	12	11	0.76	0.76
			Successful Candidates	3	6	4	7	8		
			Enrollees(A)	1	3	4	3	4		
			Intake Capacity(B)	10	10	13	8	5		
			A/B	10.00	30.00	30.77	37.50	80.00		
		Others (Recommendation by Cooperation School, Special Recommendation)	Applicants	29	12	8	13	15	2.84	2.84
			Successful Candidates	22	12	8	13	15		
Enrollees(A)	22		12	6	13	15				
Intake Capacity(B)	-		5	9	30	10				
A/B	-		240.00	66.67	43.33	150.00				
Department Total	Applicants	2,565	2,450	2,070	2,156	2,293	100.00	100.00		
	Successful Candidates	1,288	1,215	1,208	1,223	1,174				
	Enrollees(A)	582	500	454	531	529				
	Intake Capacity(B)	495	495	503	483	465				
	A/B	117.58	101.01	90.26	109.94	113.76				
College Total	Applicants	2,565	2,450	2,070	2,156	2,293	100.00	100.00		
	Successful Candidates	1,288	1,215	1,208	1,223	1,174				
	Enrollees(A)	582	500	454	531	529				
	Intake Capacity(B)	495	495	503	483	465				
	A/B	117.58	101.01	90.26	109.94	113.76				

College	Department	Type of Entrance Exam		AY2008	AY2009	AY2010	AY2011	AY2012	Ratio of AY2012 Enrollee to Total Department Enrollee (%) *2	Ratio of AY2012 Enrollee to Total College Enrollee (%) *2
College of International Management	Department of International Management	Regular Entrance Exam	Applicants	1,522	1,204	865	1,053	966	41.92	41.92
			Successful Candidates	417	409	464	541	498		
			Enrollees(A)	92	83	130	153	153		
			Intake Capacity(B)	170	115	69	85	55		
			A/B	54.12	72.17	188.41	180.00	278.18		
		AO Entrance Exam	Applicants	186	143	91	82	86	9.04	9.04
			Successful Candidates	53	71	49	54	44		
			Enrollees(A)	44	59	38	40	33		
			Intake Capacity(B)	140	140	56	53	80		
			A/B	31.43	42.14	67.86	75.47	41.25		
		Recommendation by Affiliated Schools	Applicants	9	10	5	6	4	1.10	1.10
			Successful Candidates	9	10	5	6	4		
			Enrollees(A)	9	10	5	6	4		
			Intake Capacity(B)	-	10	8	10	5		
			A/B	-	100.00	62.50	60.00	80.00		
		Recommendation by Designated Schools	Applicants	96	74	58	52	67	18.08	18.08
			Successful Candidates	96	74	58	52	67		
			Enrollees(A)	95	73	57	51	66		
			Intake Capacity(B)	-	40	30	40	35		
			A/B	-	182.50	190.00	127.50	188.57		
		International Student Exam	Applicants	374	302	263	234	199	27.40	27.40
			Successful Candidates	276	225	224	196	167		
			Enrollees(A)	171	140	144	112	100		
			Intake Capacity(B)	125	125	150	150	150		
			A/B	136.80	112.00	96.00	74.67	66.67		
		Returnee Exam	Applicants	6	5	4	6	5	0.55	0.55
			Successful Candidates	3	3	2	4	3		
			Enrollees(A)	1	2	1	3	2		
			Intake Capacity(B)	10	10	6	5	5		
			A/B	10.00	20.00	16.67	60.00	40.00		
		Others (Recommendation by Cooperation School, Special Recommendation)	Applicants	13	14	3	8	7	1.92	1.92
			Successful Candidates	12	14	3	8	7		
			Enrollees(A)	11	14	3	8	7		
			Intake Capacity(B)	-	5	11	17	15		
			A/B	-	280.00	27.27	47.06	46.67		
		Department Total	Applicants	2,206	1,752	1,289	1,441	1,334	100.00	
			Successful Candidates	866	806	805	861	790		
			Enrollees(A)	423	381	378	373	365		
			Intake Capacity(B)	445	445	330	360	345		
			A/B	95.06	85.62	114.55	103.61	105.80		
College Total	Applicants	2,206	1,752	1,289	1,441	1,334		100.00		
	Successful Candidates	866	806	805	861	790				
	Enrollees(A)	423	381	378	373	365				
	Intake Capacity(B)	445	445	330	360	345				
	A/B	95.06	85.62	114.55	103.61	105.80				
Undergraduate Total	Applicants	4,771	4,202	3,359	3,597	3,627				
	Successful Candidates	2,154	2,021	2,013	2,084	1,964				
	Enrollees(A)	1,005	881	832	904	894				
	Intake Capacity(B)	940	940	833	843	810				
	A/B	106.91	93.72	99.88	107.24	110.37				

<Graduate School>

Graduate School	Major	Type of Entrance Exam		AY2008	AY2009	AY2010	AY2011	AY2012	Ratio of Enrollee to Total Program Enrollee (%)	Ratio of Enrollee to Total Major Enrollee (%)
Graduate School of Asia Pacific Studies	Asia Pacific Studies (Master's Program)	Regular Entrance Exam	Applicants	10	12	9	6	1		
			Successful Candidates	9	8	8	4	0		
			Enrollees(A)	5	6	7	1	0		
			Intake Capacity(B)	15	15	15	15	15		
			A/B	33.33	40.00	46.67	6.67	0.00		
	Asia Pacific Studies (Doctoral Program)	Regular Entrance Exam	Applicants	14	15	14	14	2		
			Successful Candidates	14	12	12	11	2		
			Enrollees(A)	8	5	8	6	2		
			Intake Capacity(B)	10	10	10	10	10		
			A/B	80.00	50.00	80.00	60.00	20.00		
	Major Total	Applicants	24	27	23	20	3			
		Successful Candidates	23	20	20	15	2			
		Enrollees(A)	13	11	15	7	2			
		Intake Capacity(B)	25	25	25	25	25			
		A/B	52.00	44.00	60.00	28.00	8.00			
	International Cooperation Policy (Master's Program)	Regular Entrance Exam	Applicants	42	51	25	20	22		
			Successful Candidates	38	21	18	15	12		
			Enrollees(A)	22	11	11	10	6		
			Intake Capacity(B)	45	45	45	45	45		
			A/B	48.89	24.44	24.44	22.22	13.33		
Major Total	Applicants	42	51	25	20	22				
	Successful Candidates	38	21	18	15	12				
	Enrollees(A)	22	11	11	10	6				
	Intake Capacity(B)	45	45	45	45	45				
	A/B	48.89	24.44	24.44	22.22	13.33				
Graduate School of Asia Pacific Studies Total	Applicants	66	78	48	40	25				
	Successful Candidates	61	41	38	30	14				
	Enrollees(A)	35	22	26	17	8				
	Intake Capacity(B)	70	70	70	70	70				
	A/B	50.00	31.43	37.14	24.29	11.43				

Graduate School	Major	Type of Entrance Exam		AY2008	AY2009	AY2010	AY2011	AY2012	Ratio of Enrollee to Total Program Enrollee (%)	Ratio of Enrollee to Total Major Enrollee (%)
Graduate School of Management	Master of Business Administration (Master's Program)	Regular Entrance Exam	Applicants	37	40	18	14	24		
			Successful Candidates	30	22	8	10	23		
			Enrollees(A)	21	11	5	3	11		
			Intake Capacity(B)	40	40	40	40	40		
			A/B	52.50	27.50	12.50	7.50	27.50		
Graduate School of Management	Major Total	Applicants	37	40	18	14	24			
		Successful Candidates	30	22	8	10	23			
		Enrollees(A)	21	11	5	3	11			
		Intake Capacity(B)	40	40	40	40	40			
		A/B	52.50	27.50	12.50	7.50	27.50			
Graduate School of Management Total	Applicants	37	40	18	14	24				
	Successful Candidates	30	22	8	10	23				
	Enrollees(A)	21	11	5	3	11				
	Intake Capacity(B)	40	40	40	40	40				
	A/B	52.50	27.50	12.50	7.50	27.50				
Graduate School Total	Applicants	103	118	66	54	49				
	Successful Candidates	91	63	46	40	37				
	Enrollees(A)	56	33	31	20	19				
	Intake Capacity(B)	110	110	110	110	110				
	A/B	50.91	30.00	28.18	18.18	17.27				

Notes:

1. Fill in the values for the blank cells. Shaded cells will be calculated automatically.
2. Calculate the "A/B", the "Ratio of AY2012 Enrollee to Total Department Enrollee (%)", and "Ratio of AY2012 Enrollee to Total College Enrollee (%)" and round them off to two decimal places.
3. Make chart by each individual degree program such as college, department, master's program, doctoral program, and professional graduate schools.
4. The "Type of Entrance Exam" column should be created according to the actual university circumstances. However, the "Regular Entrance Exam" column should include the University Examination Center Exam. No need to enter transfer admission.
5. In the event of multiple admission sessions during the year, such as Fall semester admission, a table should be created for each semester.
6. If a major is created within a department and has its own an intake capacity limit, a table should be created for each major.
7. Do not include exchange students as part of the international student enrollment.
8. Enter "0" when intake capacity is few in numbers.
9. When the law school is not receiving admissions based on master's having been completed or not, list as one group.

[University Notes]

The intake capacity limits on the graduate schools have not set for each semester separately (spring/fall). The ratio of "Enrollees(A)" to "Intake Capacity(B)" (referred as "A/B" in the tables) means the ratio of enrollees in spring semester to the full-year intake capacity.

College	Department	Type of Entrance Exam		AY2008	AY2009	AY2010	AY2011	AY2012	Ratio of AY2012 Enrollee to Total Department Enrollee (%) ^{*2}	Ratio of AY2012 Enrollee to Total College Enrollee (%) ^{*2}		
College of Asia Pacific Studies	Department of Asia Pacific Studies	Regular Entrance Exam	Applicants	0	0	0	0	0	0.00	0.00		
			Successful Candidates	0	0	0	0	0				
			Enrollees(A)	0	0	0	0	0				
			Intake Capacity(B)	0	0	0	0	0				
			A/B	-	-	-	-	-				
		AO Entrance Exam	Applicants	28	25	9	14	22	11.35	11.35		
			Successful Candidates	12	19	6	12	16				
			Enrollees(A)	12	15	5	7	16				
			Intake Capacity(B)	30	30	10	10	10				
			A/B	40.00	50.00	50.00	70.00	160.00				
		Recommendation by Affiliated Schools	Applicants	0	0	0	0	0	0.00	0.00		
			Successful Candidates	0	0	0	0	0				
			Enrollees(A)	0	0	0	0	0				
			Intake Capacity(B)	0	0	0	0	0				
			A/B	-	-	-	-	-				
		Recommendation by Designated Schools	Applicants	0	0	0	0	1	0.71	0.71		
			Successful Candidates	0	0	0	0	1				
			Enrollees(A)	0	0	0	0	1				
			Intake Capacity(B)	0	0	0	0	0				
			A/B	-	-	-	-	-				
		International Student Exam	Applicants	352	233	166	164	210	83.69	83.69		
			Successful Candidates	265	186	145	150	178				
			Enrollees(A)	146	111	94	77	118				
			Intake Capacity(B)	125	125	120	120	120				
			A/B	116.80	88.80	78.33	64.17	98.33				
		Returnee Exam	Applicants	0	0	7	5	8	4.26	4.26		
			Successful Candidates	0	0	6	5	7				
			Enrollees(A)	0	0	3	4	6				
			Intake Capacity(B)	0	0	10	5	5				
			A/B	-	-	30.00	80.00	120.00				
		Others (Recommendation by Cooperation School, Special Recommendation)	Applicants	2	0	0	0	0	0.00	0.00		
			Successful Candidates	2	0	0	0	0				
			Enrollees(A)	2	0	0	0	0				
			Intake Capacity(B)	0	0	0	0	0				
			A/B	-	-	-	-	-				
		Department Total			Applicants	382	258	182	183	241	100.00	
					Successful Candidates	279	205	157	167	202		
					Enrollees(A)	160	126	102	88	141		
					Intake Capacity(B)	155	155	140	135	135		
					A/B	103.23	81.29	72.86	65.19	104.44		
College Total			Applicants	382	258	182	183	241	100.00			
			Successful Candidates	279	205	157	167	202				
			Enrollees(A)	160	126	102	88	141				
			Intake Capacity(B)	155	155	140	135	135				
			A/B	103.23	81.29	72.86	65.19	104.44				

College	Department	Type of Entrance Exam		AY2008	AY2009	AY2010	AY2011	AY2012	Ratio of AY2012 Enrollee to Total Department Enrollee (%) *2	Ratio of AY2012 Enrollee to Total College Enrollee (%) *2
College of International Management	Department of International Management	Regular Entrance Exam	Applicants	0	0	0	0	0	0.00	0.00
			Successful Candidates	0	0	0	0	0		
			Enrollees(A)	0	0	0	0	0		
			Intake Capacity(B)	0	0	0	0	0		
			A/B	-	-	-	-	-		
		AO Entrance Exam	Applicants	22	18	3	9	9	1.85	1.85
			Successful Candidates	9	11	2	7	4		
			Enrollees(A)	7	9	2	4	4		
			Intake Capacity(B)	30	30	5	2	2		
			A/B	23.33	30.00	40.00	200.00	200.00		
		Recommendation by Affiliated Schools	Applicants	0	0	0	0	0	0.00	0.00
			Successful Candidates	0	0	0	0	0		
			Enrollees(A)	0	0	0	0	0		
			Intake Capacity(B)	0	0	0	0	0		
			A/B	-	-	-	-	-		
		Recommendation by Designated Schools	Applicants	0	0	0	0	0	0.00	0.00
			Successful Candidates	0	0	0	0	0		
			Enrollees(A)	0	0	0	0	0		
			Intake Capacity(B)	0	0	0	0	0		
			A/B	-	-	-	-	-		
		International Student Exam	Applicants	493	463	443	346	371	96.76	96.76
			Successful Candidates	316	365	393	308	324		
			Enrollees(A)	206	250	262	202	209		
			Intake Capacity(B)	125	125	250	250	250		
			A/B	164.80	200.00	104.80	80.80	83.60		
		Returnee Exam	Applicants	0	0	7	7	9	1.39	1.39
			Successful Candidates	0	0	6	5	7		
			Enrollees(A)	0	0	4	5	3		
			Intake Capacity(B)	0	0	5	3	3		
			A/B	-	-	80.00	166.67	100.00		
		Others (Recommendation by Cooperation School, Special Recommendation)	Applicants	0	1	0	0	0	0.00	0.00
			Successful Candidates	0	1	0	0	0		
			Enrollees(A)	0	1	0	0	0		
			Intake Capacity(B)	0	0	0	0	0		
			A/B	-	-	-	-	-		
		Department Total	Applicants	515	482	453	362	389	100.00	
			Successful Candidates	325	377	401	320	335		
			Enrollees(A)	213	260	268	211	216		
			Intake Capacity(B)	155	155	260	255	255		
			A/B	137.42	167.74	103.08	82.75	84.71		
College Total	Applicants	515	482	453	362	389		100.00		
	Successful Candidates	325	377	401	320	335				
	Enrollees(A)	213	260	268	211	216				
	Intake Capacity(B)	155	155	260	255	255				
	A/B	137.42	167.74	103.08	82.75	84.71				
Undergraduate Total	Applicants	897	740	635	545	630				
	Successful Candidates	604	582	558	487	537				
	Enrollees(A)	373	386	370	299	357				
	Intake Capacity(B)	310	310	400	390	390				
	A/B	120.32	124.52	92.50	76.67	91.54				

<Graduate School>

Graduate School	Major	Type of Entrance Exam		AY2008	AY2009	AY2010	AY2011	AY2012	Ratio of Enrollee to Total Program Enrollee (%)	Ratio of Enrollee to Total Major Enrollee (%)
Graduate School of Asia Pacific Studies	Asia Pacific Studies (Master's Program)	Regular Entrance Exam	Applicants	32	25	27	21	16		
			Successful Candidates	20	21	21	16	9		
			Enrollees(A)	16	4	7	4	4		
			Intake Capacity(B)	0	0	0	0	0		
			A/B	-	-	-	-	-		
	Asia Pacific Studies (Doctoral Program)	Regular Entrance Exam	Applicants	17	36	24	11	6		
			Successful Candidates	12	29	19	10	5		
			Enrollees(A)	7	15	13	7	3		
			Intake Capacity(B)	0	0	0	0	0		
			A/B	-	-	-	-	-		
	Major Total	Applicants	49	61	51	32	22			
		Successful Candidates	32	50	40	26	14			
		Enrollees(A)	23	19	20	11	7			
		Intake Capacity(B)	0	0	0	0	0			
		A/B	-	-	-	-	-			
	International Cooperation Policy (Master's Program)	Regular Entrance Exam	Applicants	171	167	156	130	109		
			Successful Candidates	100	114	113	105	56		
			Enrollees(A)	58	63	52	35	25		
			Intake Capacity(B)	0	0	0	0	0		
			A/B	-	-	-	-	-		
Major Total	Applicants	171	167	156	130	109				
	Successful Candidates	100	114	113	105	56				
	Enrollees(A)	58	63	52	35	25				
	Intake Capacity(B)	0	0	0	0	0				
	A/B	-	-	-	-	-				
Graduate School of Asia Pacific Studies Total	Applicants	220	228	207	162	131				
	Successful Candidates	132	164	153	131	70				
	Enrollees(A)	81	82	72	46	32				
	Intake Capacity(B)	0	0	0	0	0				
	A/B	-	-	-	-	-				

Graduate School	Major	Type of Entrance Exam		AY2008	AY2009	AY2010	AY2011	AY2012	Ratio of Enrollee to Total Program Enrollee (%)	Ratio of Enrollee to Total Major Enrollee (%)
Graduate School of Management	Master of Business Administration (Master's Program)	Regular Entrance Exam	Applicants	99	76	47	62	42		
			Successful Candidates	43	40	26	59	30		
			Enrollees(A)	27	22	9	26	17		
			Intake Capacity(B)	0	0	0	0	0		
			A/B	-	-	-	-	-		
Graduate School of Management	Major Total	Applicants	99	76	47	62	42			
		Successful Candidates	43	40	26	59	30			
		Enrollees(A)	27	22	9	26	17			
		Intake Capacity(B)	0	0	0	0	0			
		A/B	-	-	-	-	-			
Graduate School of Management	Graduate School of Management Total	Applicants	99	76	47	62	42			
		Successful Candidates	43	40	26	59	30			
		Enrollees(A)	27	22	9	26	17			
		Intake Capacity(B)	0	0	0	0	0			
		A/B	-	-	-	-	-			
Graduate School	Graduate School Total	Applicants	319	304	254	224	173			
		Successful Candidates	175	204	179	190	100			
		Enrollees(A)	108	104	81	72	49			
		Intake Capacity(B)	0	0	0	0	0			
		A/B	-	-	-	-	-			

Notes:

1. Fill in the values for the blank cells. Shaded cells will be calculated automatically.
2. Calculate the "A/B", the "Ratio of AY2012 Enrollee to Total Department Enrollee (%)", and "Ratio of AY2012 Enrollee to Total College Enrollee (%)" and round them off to two decimal places.
3. Make chart by each individual degree program such as college, department, master's program, doctoral program, and professional graduate schools.
4. The "Type of Entrance Exam" column should be created according to the actual university circumstances. However, the "Regular Entrance Exam" column should include the University Examination Center Exam. No need to enter transfer admission.
5. In the event of multiple admission sessions during the year, such as Fall semester admission, a table should be created for each semester.
6. If a major is created within a department and has its own an intake capacity limit, a table should be created for each major.
7. Do not include exchange students as part of the international student enrollment.
8. Enter "0" when intake capacity is few in numbers.
9. When the law school is not receiving admissions based on master's having been completed or not, list as one group.

[University Notes]

The intake capacity limits on the graduate schools have not set for each semester separately (spring/fall). Thus, in the interest of calculation, both semester's limits are combined in the spring semester table(as an annual limit), which leaves the related rows in the fall semester table zero.

2 Intake Capacity and Number of Students Enrolled in Colleges, Departments, Graduate Programs, and Professional Degree Programs

		(Table 4)																													
College / Graduate School	Department / Major	AY2012 Intake Capacity	AY2012 Student Capacity	Current Number of Students (B) ^{*8}	Ratio of Current Students to Student Capacity ^{*3}	Ratio of Enrollees to Intake Capacity (5 year average) ^{*3} ^{*10}	Number of Transfer Students	Ratio of Transfer Students to Transfer Student Capacity ^{*3}	Course Term ^{*9}	Second Year Transfer		Third Year Transfer		Fourth Year Transfer		Total Transfer Student Intake Capacity	Enrollees ^{*5}					Enrollees Total	Intake Capacity ^{*5}					Total Intake Capacity			
										Transfer Student Capacity	Transfer Student Admission Capacity	Transfer Student Capacity	Transfer Student Admission Capacity	Transfer Student Capacity	Transfer Student Admission Capacity		2008	2009	2010	2011	2012		2008	2009	2010	2011	2012				
Ritsumeikan Asia Pacific University	Undergraduate	College of Asia Pacific Studies	Asia Pacific Studies	600	2557	2606	1.02	1.02	7	0.23	4	12	20	18	26	0	0	46	742	626	556	619	671	3214	650	650	643	618	600	3161	
		Total		600	2557	2606	1.02	1.02	7	0.23			12	20	18	26	0	0	46	742	626	556	619	671	3214	650	650	643	618	600	3161
		College of International Management	International Management	600	2481	2656	1.07	1.03	12	0.23	4	22	34	31	42	0	0	76	636	641	646	584	581	3088	600	600	590	615	600	3005	
		Total		600	2481	2656	1.07	1.03	12	0.23			22	34	31	42	0	0	76	636	641	646	584	581	3088	600	600	590	615	600	3005
		Undergraduate Total		1200	5038	5262	1.04	1.02	19	0.23			34	54	49	68	0	0	122	1378	1267	1202	1203	1252	6302	1250	1250	1233	1233	1200	6166
	Masters' / Doctoral Program	Graduate School of Asia Pacific Studies	Asia Pacific Studies (Master's)		15	30	11	0.37	0.72			2																			
			International Cooperation Policy (Master's)		45	90	74	0.82	1.30			2																			
			Total		60	120	85	0.71	1.16																						
		Graduate School of Management	Business Administration (Master's)		40	80	57	0.71	0.76			2																			
			Total		40	80	57	0.71	0.76																						
Master's Program Total		100	200	142	0.71	1.00																									
Graduate School of Asia Pacific Studies		Asia Pacific Studies (Doctoral)		10	30	53	1.77	1.48			3																				
	Total		10	30	53	1.77	1.48																								
	Doctoral Program Total		10	30	53	1.77	1.48																								

- Notes:
- Fill in the values for the blank spaces. Shaded areas will be calculated automatically.
 - Use A3 format. When submitting, arrange layout and print within one page, if possible. In case of the data going over more than 2 pages, arrange the print setting and keep the title line including "College / Graduate School", and "Department / Major" and so forth.
 - "Ratio of Current Students to Student Capacity", "Ratio of Enrollees to Intake Capacity (5 year average)", and "Ratio of Transfer Students to Transfer Student Capacity" should be rounded off to two decimal points
 - For departments offering both day and evening courses, list separately for day and night courses.
 - When entering the data of "Enrollees" and "Intake Capacity", in the case for college/department that has 4 years course term, list values for 5 years from "2008" onward. In the case for college/department that has 6 years course term, list values for 6 years from "2007" onward. In the case of master's/doctoral program and professional degree program, list values for 5 years from "2008" onward.
 - List correspondence courses, graduate schools and other courses conforming to college table.
 - For colleges, departments, graduate or professional graduate schools no longer recruiting or has not reached the completion academic year, place them in the appropriate college/department, graduate school/major column noted with an asterisk. * (Example: No recruiting since April, 2009)
 - If there is a college with only holdover enrollees under the situation that it carries out no more admission, create a column for the college, and list only "Current Number of Students(B)."
 - Change the assigned value according to the current condition of the university, regarding the course term for graduate schools of other departments.
 - Calculations for the "Ratio of Enrollees to Intake Capacity (5 year average)" is automatically set for 5 years. Correct the calculations for any colleges or departments established for less than 5 years.

[University Notes]

- Figures in "Current Number of Students (B)" are current as of November 1, 2012.
- APU admits students in both the spring and the fall semesters, so "Enrollees" in Table 3 is the total number of spring and fall enrollees. "Number of Transfer Students" is the number of students who transferred to APU in both the 2012 spring and fall semesters.
- Intake Capacity and Transfer Student Capacity in AY2009 to AY2012 are as follows;

		AY2009	AY2010	AY2011	AY2012
College of Asia Pacific Studies	Enrollees	650	643	618	600
	Second Year Transfer Students	-	4	4	12
	Third Year Transfer Students	-	8	8	18
College of International Management	Enrollees	600	590	615	600
	Second Year Transfer Students	-	6	6	22
	Third Year Transfer Students	-	11	11	31

- The number of enrollees through transfer admission (tennyu) in AY2012 spring is as follows.

College of Asia Pacific Studies	Second Year: 1 Students	Third Year: 4 Students
College of International Management	Second Year: 6 Students	Third Year: 8 Students
International Cooperation Policy, Graduate School of Asia Pacific Studies	Second Year: 4 Students	

Facilities and Equipment

1 Area of University Grounds, Buildings, Lecture Halls and Seminar Rooms

(Table 5)

University Grounds / Buildings				Lecture Halls / Seminar Rooms	
Area of University Grounds (m ²)	Minimum Area of University Grounds Required by University Establishment Standards (m ²) *1	Area of University Buildings (m ²) *2	Minimum Area of University Buildings Required by University Establishment Standards (m ²) *1	Number of Lecture Halls, Seminar Rooms and Student Self-study Rooms *3	Total Area of Lecture Halls, Seminar Rooms and Self-study Rooms (m ²)
423,419	42,800	65,008	17,981	141	16,115

Notes:

1. Enter "Minimum Area of University Grounds Required by University Establishment Standards (m²)" and "Minimum Area of University Buildings Required by University Establishment Standards (m²)" in accordance with Article 37 and Article 37-2 (Appended Table 3 (a) - (c)) in the Standards for Establishment of Universities. In this case, refer to the capacity as of May 1, 2012 (Heisei 24). If college/graduate school is newly established, calculate in line with staged development based on Ministry of Education, Culture, Sports, Science and Technology Notice No.44 (March 31, Heisei 15).
2. Facilities that can be included in the area of university buildings: lecture halls, seminar rooms, student self-study rooms, experiment and research labs, library (reading area, resource room, office), administration related facilities (office of the president, meeting rooms, offices, conference rooms, reception, janitor's room etc), student meeting space, cafeteria, corridor, toilets.
3. If an auditorium is used as a lecture hall, it may be included in the "Number of Lecture Halls, Seminar Rooms and Student Self-study Rooms" column.
4. If multiple campuses are established, create a table for each campus.

Finance

1-1 Consumption Ratio between Income and Expenditure (Whole Organization) Private Universities Only

(Table 6)

	Ratio	Formula (* 100)	AY2007	AY2008	AY2009	AY2010	AY2011	Remarks
1	Rate of Personnel Expenditure	$\frac{\text{Personnel Expenditure}}{\text{Imputed Income}}$	% 39.1	% 44.1	% 43.3	% 45.3	% 51.3	
2	Rate of Personnel Dependency	$\frac{\text{Personnel Dependency}}{\text{Student Income}}$	52.3	57.3	57.4	59.9	68.8	
3	Rate of Academic Research Expenses	$\frac{\text{Academic Research Expense}}{\text{Imputed Income}}$	37.3	36.9	36.5	36.4	36.8	
4	Rate of Administrative Expenses	$\frac{\text{Administrative Expense}}{\text{Imputed Income}}$	7.6	7.0	6.4	7.5	6.9	
5	Rate of Interest on Payable Debts	$\frac{\text{Interest of Payable Debts}}{\text{Imputed Income}}$	0.2	0.2	0.1	0.1	0.1	
6	Rate of Attributable Balances	$\frac{\text{Imputed Income} - \text{Consumption Expenditure}}{\text{Imputed Income}}$	15.3	11.3	13.1	9.9	4.2	
7	Rate of Consumption Expenditure	$\frac{\text{Consumption Expenditure}}{\text{Imputed Income}}$	84.7	88.7	86.9	90.1	95.8	
8	Rate of Consumption Balance	$\frac{\text{Consumption Balance}}{\text{Consumer Income}}$	98.3	99.4	99.8	127.5	102.5	
9	Rate of Student Income	$\frac{\text{Student Income}}{\text{Imputed Income}}$	74.7	77.0	75.4	75.8	74.5	
10	Rate of Donations	$\frac{\text{Donations}}{\text{Imputed Income}}$	1.7	1.5	1.2	1.0	1.1	
11	Rate of Subsidies	$\frac{\text{Subsidies}}{\text{Imputed Income}}$	12.0	9.7	12.4	11.9	12.4	
12	Rate of Base Financial Grouping	$\frac{\text{Base Financial Grouping}}{\text{Imputed Income}}$	13.8	10.8	12.9	29.3	6.5	
13	Rate of Depreciation	$\frac{\text{Amount of Depreciation}}{\text{Consumption Expenditure}}$	11.9	11.3	10.5	9.4	9.8	

Notes: Enter rates for the past 5 years using the consumer income and expenditure sheets (for a school corporation) found within the financial calculation papers based on the "Accounting Standards for Academic Corporations".

1-2 Consumption Ratio between Income and Expenditure (Relevant University Only) Private Universities Only

(Table 7)

	Ratio	Formula (* 100)	AY2007	AY2008	AY2009	AY2010	AY2011	Remarks
1	Rate of Personnel Expenditure	$\frac{\text{Personnel Expenditure}}{\text{Imputed Income}}$	% 26.9	% 34.6	% 32.8	% 34.6	% 39.7	
2	Rate of Personnel Dependency	$\frac{\text{Personnel Dependency}}{\text{Student Income}}$	36.8	43.4	42.8	44.5	50.6	
3	Rate of Academic Research Expenses	$\frac{\text{Academic Research Expense}}{\text{Imputed Income}}$	47.3	50.9	38.9	44.3	45.2	
4	Rate of Administrative Expenses	$\frac{\text{Administrative Expense}}{\text{Imputed Income}}$	14.2	14.6	9.6	14.6	14.9	
5	Rate of Interest on Payable Debts	$\frac{\text{Interest of Payable Debts}}{\text{Imputed Income}}$	0.3	0.8	0.6	0.6	0.6	
6	Rate of Attributable Balances	$\frac{\text{Imputed Income} - \text{Consumption Expenditure}}{\text{Imputed Income}}$	11.1	-2.1	7.5	5.4	-0.4	
7	Rate of Consumption Expenditure	$\frac{\text{Consumption Expenditure}}{\text{Imputed Income}}$	88.9	102.1	92.5	94.6	100.4	
8	Rate of Consumption Balance	$\frac{\text{Consumption Balance}}{\text{Consumer Income}}$	93.7	124.9	93.5	99.1	149.5	
9	Rate of Student Income	$\frac{\text{Student Income}}{\text{Imputed Income}}$	73.1	79.6	76.6	77.8	78.4	
10	Rate of Donations	$\frac{\text{Donations}}{\text{Imputed Income}}$	2.1	1.7	1.6	1.3	0.3	
11	Rate of Subsidies	$\frac{\text{Subsidies}}{\text{Imputed Income}}$	11.9	6.9	12.0	9.5	9.5	
12	Rate of Base Financial Grouping	$\frac{\text{Base Financial Grouping}}{\text{Imputed Income}}$	5.1	18.2	1.0	4.5	32.9	
13	Rate of Depreciation	$\frac{\text{Amount of Depreciation}}{\text{Consumption Expenditure}}$	13.2	11.8	11.4	10.6	11.6	

Notes: Enter rates for the past 5 years using the consumer income and expenditure sheets (relevant university only) found within the financial calculation papers based on the "Accounting Standards for Academic Corporations".

2 Balance Sheet Percentages Private Universities Only

(Table 8)

	Ratio	Formula (* 100)	AY2007	AY2008	AY2009	AY2010	AY2011	Remarks
1	Rate of Fixed Assets	$\frac{\text{Fixed Assets}}{\text{Total Assets}}$	% 90.7	% 90.6	% 90.1	% 90.4	% 92.1	
2	Rate of Current Assets	$\frac{\text{Current Assets}}{\text{Total Assets}}$	9.3	9.4	9.9	9.6	7.9	
3	Rate of Fixed Liabilities	$\frac{\text{Fixed Liabilities}}{\text{Total Funds} * 2}$	5.3	5.1	4.9	3.9	4.7	
4	Rate of Current Liabilities	$\frac{\text{Current Liabilities}}{\text{Total Funds}}$	6.9	6.2	5.8	6.4	5.5	
5	Rate of Private Funds	$\frac{\text{Personal Resources} * 2}{\text{Total Funds}}$	87.8	88.7	89.3	89.7	89.7	
6	Rate of Consumption	$\frac{\text{Difference in Income and Expenditure}}{\text{Total Funds}}$	1.2	1.3	1.3	-3.2	-3.7	
7	Fixed Ratio	$\frac{\text{Fixed Assets}}{\text{Personal Resources}}$	103.4	102.2	100.9	100.8	102.6	
8	Long Term Fixed Ratio	$\frac{\text{Fixed Assets}}{\text{Personal} + \text{Fixed Assets}}$	97.5	96.6	95.6	96.6	97.5	
9	Current Ratio	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	133.8	150.6	171.4	150.5	142.9	
10	Rate of Total Debt	$\frac{\text{Total Liability}}{\text{Total Assets}}$	12.2	11.3	10.7	10.3	10.3	
11	Rate of Debt	$\frac{\text{Total Liability}}{\text{Private Resources}}$	13.9	12.8	12.0	11.5	11.4	
12	Rate of Previous Holdings	$\frac{\text{Cash on Hand}}{\text{Previous Holdings}}$	221.5	246.9	269.8	265.1	235.3	
13	Rate of Retirement Benefits Reserve	$\frac{\text{Retirement Benefit Savings (Assets)}}{\text{Retirement Benefits}}$	100.0	100.0	100.0	100.0	100.0	
14	Rate of Funds	$\frac{\text{Funds}}{\text{Funds Required}}$	95.6	96.4	96.9	97.3	98.4	
15	Rate of Depreciation	$\frac{\text{Accumulated Depreciation}}{\text{Acquired Cost of Depreciation (Books Exempt)}}$	33.0	35.8	37.2	39.1	42.1	

Notes:

1. Enter values for the past 5 years using the balance sheet found in the financial forms based on the "Accounting Standards for School Corporations".
2. "Total Funds" is represented by liabilities + funds + (income - expenditure), and "Personal Resources" is represented by funds + (income - expenditure).

For AY2013 (Heisei 25) University Accreditation Application

University Data (Form)

Use this form as needed to provide supporting documents for all other data aside from the required "University Basic Data".

* Please see the Important Information in Form 7 when compiling data.

Table of Contents

I Faculty / Faculty Organization

1	(Table 1) Full-time Faculty Charts	—
2	(Table 2) Full-time Faculty Age Composition	1
3	(Table 3) Full-time Faculty Teaching Hours	2
4	(Table 4) Full-time Faculty Salaries	4

II Educational Contents / Teaching Methods / Outcomes

1	(Table 5) Full-time to Part-time Instructor Ratio in Lecture Subjects	5
2	(Table 6) Authorization of Credits Based on Credit Transfer Agreements	7
3	(Table 7) Authorization of Credits by the University Outside of Credit Transfer Agreements	8
4	(Table 8) Graduation Assessment	9
5	(Table 9) Degree Conferral in the Graduate Schools	10
6	(Table 10) Job Placement and Advancement to Graduate Schools	11
7	(Table 11) National Examination Pass Rates	12
8	(Table 12) Public Lectures Offered	13
9	(Table 13) Student International Exchange by Country	14
10	(Table 14) International Academic Exchange by Faculty / Researchers	15

III Student Admissions

1	(Table 15) Student Withdrawals from Colleges / Departments	16
---	------------------------------------------------------------	----

IV Student Support

1	(Table 16) Scholarships and Loans	17
2	(Table 17) Student Consultation Room Usage	19

V Education and Research Environment

1	(Table 18) Teaching and Research Achievements of Full-time Faculty	—
2	(Table 19) Teaching and Research Achievements of Full-time Faculty (in the Fields of Arts or Physical Education)	—
3	(Table 20) Full-time Faculty Research Funds	20
4	(Table 21) Full-time Faculty Research Travel Allowances	21
5	(Table 22) Internal Shared Research Subsidies	22
6	(Table 23) Breakdown of Faculty Research Funds	23
7	(Table 24) Adoption of Grant-in-aid for Scientific Research	24
8	(Table 25) External Research Funds	25
9	(Table 26) Faculty Offices	26
10	(Table 27) Overview of Major Facilities	27
11	(Table 28) The Area and Capacity of Lecture Halls and Seminar Rooms in Each College and Graduate School	28
12	(Table 29) Area and Capacity of Student Laboratories in Each College and Graduate School	29
13	(Table 30) Lecture Hall and Seminar Room Usage by Size in Each College and Graduate School	30
14	(Table 31) Number of Books and Materials in the Collection and Intake Status	31
15	(Table 32) Library Usage	32
16	(Table 33) Student Reading Rooms	33

VI Administration and Financial Affairs

1	(Table 34) Administrative Organization	34
---	----------------------------------------	----

VII Internal Quality Assurance

1	(Table 35) Disclosure of Financial Information (Private Universities Only)	35
2	(Table 36) Disclosure of Financial Information (Public Universities Only)	—

I Faculty / Faculty Organization
2 Full-time Faculty Age Composition

(Table 2)

College / Graduate School	Position	over 71 years old	66 - 70 years old	61 - 65 years old	56 - 60 years old	51 - 55 years old	46 - 50 years old	41 - 45 years old	36 - 40 years old	31 - 35 years old	26 - 30 years old	Total
College of Asia Pacific Studies	Professor		2	8	6	6	5	2				29
		0.0%	6.9%	27.6%	20.7%	20.7%	17.2%	6.9%	0.0%	0.0%	0.0%	100%
	Associate Professor			1			3	10	5	1		20
		0.0%	0.0%	5.0%	0.0%	0.0%	15.0%	50.0%	25.0%	5.0%	0.0%	100%
	Assistant Professor											0
		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%
College of International Management	Assistant Professor (Jokyo)							1	3	3		7
		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	14.3%	42.9%	42.9%	0.0%	100%
	College Total		2	9	6	6	8	13	8	4		56
		0.0%	3.6%	16.1%	10.7%	10.7%	14.3%	23.2%	14.3%	7.1%	0.0%	100%
	Professor		1	6	9	3	2	1				22
		0.0%	4.5%	27.3%	40.9%	13.6%	9.1%	4.5%	0.0%	0.0%	0.0%	100%
Center for Language Education	Associate Professor				1	2	4	5	3	2		17
		0.0%	0.0%	0.0%	5.9%	11.8%	23.5%	29.4%	17.6%	11.8%	0.0%	100%
	Assistant Professor											0
		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%
	Assistant Professor (Jokyo)								4	2		6
		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	66.7%	33.3%	0.0%	100%
Education Development and Learning Support Center	College Total		1	6	10	5	6	6	7	4		45
		0.0%	2.2%	13.3%	22.2%	11.1%	13.3%	13.3%	15.6%	8.9%	0.0%	100%
	Professor				2							2
		0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%
	Associate Professor				1		2		3	3		9
		0.0%	0.0%	0.0%	11.1%	0.0%	22.2%	0.0%	33.3%	33.3%	0.0%	100%
University Total	Assistant Professor				1	1	4	9	12	13	4	44
		0.0%	0.0%	0.0%	2.3%	2.3%	9.1%	20.5%	27.3%	29.5%	9.1%	100%
	Assistant Professor (Jokyo)											0
		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%
	College Total			4	1	6	9	15	16	4		55
		0.0%	0.0%	0.0%	7.3%	1.8%	10.9%	16.4%	27.3%	29.1%	7.3%	100%
Retirement: Age 60 (65 for Professors)	Professor	1		3	1							5
		20.0%	0.0%	60.0%	20.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%
	Associate Professor					1	1	2	1			5
		0.0%	0.0%	0.0%	0.0%	20.0%	20.0%	40.0%	20.0%	0.0%	0.0%	100%
	Assistant Professor											0
		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%
University Total	Assistant Professor (Jokyo)								1			1
		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	100%
	College Total	1	3	18	21	13	21	30	32	24	4	167
		9.1%	0.0%	27.3%	9.1%	9.1%	9.1%	18.2%	18.2%	0.0%	0.0%	100%
	University Total	1	3	18	21	13	21	30	32	24	4	167
	Retirement: Age 60 (65 for Professors)	0.6%	1.8%	10.8%	12.6%	7.8%	12.6%	18.0%	19.2%	14.4%	2.4%	100%

Notes:

1. Complete this table for the full-time faculty in each affiliating body (college, graduate school or other body).

However, if liberal arts education is conducted on a university-wide basis by faculty members affiliated to the colleges, remove those faculty members from the tables for the colleges and create a separate table for them based on the college table format.

2. Be sure to include percentages in the cells below the cells marked "Total".

3 Full-time Faculty Teaching Hours

(Spring Semester)

College of Asia Pacific Studies (52 person) *1

(Table 3)

Type \ Faculty	Professor	Associate Professor	Assistant Professor (Jokyo)	Senior Lecturer	Junior Lecturer	Remarks
Highest	16.0 teaching hours	16.0 teaching hours	10.0 teaching hours			1 teaching hour is 47.5 minutes 1 koma is 95 minutes
Lowest	4.0 teaching hours	4.0 teaching hours	6.0 teaching hours			
Average	10.3 teaching hours	10.2 teaching hours	8.0 teaching hours			

College of International Management (43 person) *2

Type \ Faculty	Professor	Associate Professor	Assistant Professor (Jokyo)	Senior Lecturer	Junior Lecturer	Remarks
Highest	16.0 teaching hours	14.0 teaching hours	10.0 teaching hours			1 teaching hour is 47.5 minutes 1 koma is 95 minutes
Lowest	4.0 teaching hours	4.0 teaching hours	4.0 teaching hours			
Average	9.9 teaching hours	8.6 teaching hours	7.6 teaching hours			

Center for Language Education (54 person) *3

Type \ Faculty	Professor	Associate Professor	Assistant Professor (Jokyo)	Senior Lecturer	Junior Lecturer	Remarks
Highest	8.0 teaching hours	16.0 teaching hours		16.0 teaching hours	27.3 teaching hours	1 teaching hour is 47.5 minutes 1 koma is 95 minutes
Lowest	8.0 teaching hours	12.0 teaching hours		16.0 teaching hours	14.0 teaching hours	
Average	8.0 teaching hours	12.8 teaching hours		16.0 teaching hours	20.1 teaching hours	

Education Development and Learning Support Center (8 person) *4

Type \ Faculty	Professor	Associate Professor	Assistant Professor (Jokyo)	Senior Lecturer	Junior Lecturer	Remarks
Highest	6.0 teaching hours	8.0 teaching hours	5.0 teaching hours			1 teaching hour is 47.5 minutes 1 koma is 95 minutes
Lowest	2.0 teaching hours	2.0 teaching hours	5.0 teaching hours			
Average	3.3 teaching hours	6.0 teaching hours	5.0 teaching hours			

Responsible Teaching Hours	10.0 teaching hours	10.0 teaching hours	8.0 teaching hours	16.0 teaching hours	20.0 teaching hours	
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Notes:

1. Complete this table for the full-time faculty in each affiliating body (college, graduate school or other body).
Full-time faculty whose lecture teaching hours are "0" (due to sabbaticals or other reasons) should not be included in the table but indicated in the notes. (e.g., *1 "Excluding one Professor on sabbatical")
2. List the maximum, minimum and average teaching hours for each full-time faculty member of the university.
3. Indicate how many minutes one teaching hour equals in the "Remarks" column. Teaching hours in this table do not refer to koma. If one koma is 90 minutes, write 45 minutes in the column.
4. If there are no regulations on weekly teaching hours for professors, associate professors, assistant professors (tenured) or assistant professors (Jokyo), put a dash (-) in the "Responsible Teaching Hours" column.
5. If a faculty member has a particularly large number of class hours or a particularly small number of class hours, indicate the reason in a column outside of the table.
6. Subjects that are in place but which do not have any students shall also be included in the above table.

[University Notes]

1. Excluding 3 faculty members on sabbatical/special assignments (2 professors, 1 associate professor).
2. Excluding 2 faculty members on sabbatical/leave (1 associate professor, 1 assistant Professor (Jokyo))
3. Excluding 1 faculty members on special assignments (1 professors).
4. Excluding 3 faculty members on special assignments (2 professors, 1 associate professor).

(Fall Semester)

College of Asia Pacific Studies (53 person) *1

(Table 3)

Faculty Type	Professor	Associate Professor	Assistant Professor (Jokyo)	Senior Lecturer	Junior Lecturer	Remarks
Highest	16.0 teaching hours	14.0 teaching hours	11.0 teaching hours			1 teaching hour is 47.5 minutes 1 koma is 95 minutes
Lowest	4.0 teaching hours	6.0 teaching hours	6.0 teaching hours			
Average	8.1 teaching hours	9.9 teaching hours	8.7 teaching hours			

College of International Management (41 person) *2

Faculty Type	Professor	Associate Professor	Assistant Professor (Jokyo)	Senior Lecturer	Junior Lecturer	Remarks
Highest	14.0 teaching hours	14.0 teaching hours	8.0 teaching hours			1 teaching hour is 47.5 minutes 1 koma is 95 minutes
Lowest	4.0 teaching hours	4.0 teaching hours	4.0 teaching hours			
Average	8.6 teaching hours	9.0 teaching hours	6.8 teaching hours			

Center for Language Education (45 person) *3

Faculty Type	Professor	Associate Professor	Assistant Professor (Jokyo)	Senior Lecturer	Junior Lecturer	Remarks
Highest	12.0 teaching hours	10.0 teaching hours		16.0 teaching hours	24.0 teaching hours	1 teaching hour is 47.5 minutes 1 koma is 95 minutes
Lowest	12.0 teaching hours	4.0 teaching hours		16.0 teaching hours	16.0 teaching hours	
Average	12.0 teaching hours	7.5 teaching hours		16.0 teaching hours	19.6 teaching hours	

Education Development and Learning Support Center (7 person) *4

Faculty Type	Professor	Associate Professor	Assistant Professor (Jokyo)	Senior Lecturer	Junior Lecturer	Remarks
Highest	6.0 teaching hours	10.0 teaching hours	8.0 teaching hours			1 teaching hour is 47.5 minutes 1 koma is 95 minutes
Lowest	6.0 teaching hours	4.0 teaching hours	8.0 teaching hours			
Average	6.0 teaching hours	6.4 teaching hours	8.0 teaching hours			

Responsible Teaching Hours	10.0 teaching hours	10.0 teaching hours	8.0 teaching hours	16.0 teaching hours	20.0 teaching hours	
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Notes:

1. Complete this table for the full-time faculty in each affiliating body (college, graduate school or other body).
Full-time faculty whose lecture teaching hours are "0" (due to sabbaticals or other reasons) should not be included in the table but indicated in the notes. (e.g., *1 "Excluding one Professor on sabbatical")
2. List the maximum, minimum and average teaching hours for each full-time faculty member of the university.
3. Indicate how many minutes one teaching hour equals in the "Remarks" column. Teaching hours in this table do not refer to koma. If one koma is 90 minutes, write 45 minutes in the column.
4. If there are no regulations on weekly teaching hours for professors, associate professors, assistant professors (tenured) or assistant professors (Jokyo), put a dash (-) in the "Responsible Teaching Hours" column.
5. If a faculty member has a particularly large number of class hours or a particularly small number of class hours, indicate the reason in a column outside of the table.
6. Subjects that are in place but which do not have any students shall also be included in the above table.

[University Notes]

* Excluding faculty members on sabbatical/special assignments/leave and faculty members who have resigned partway through the academic year.

4 Full-time Faculty Salaries

(Table 4)

College / Graduate School		Full-time Faculty Base Salary (annual; in yen)			
		Professor	Associate Professor	Lecturer	Assistant Professor (Jokyo)
College of Asia Pacific Studies	Lowest	8,527,414	5,377,000	-	6,254,900
	Average	13,826,588	9,604,180	-	6,500,154
College of International Management	Lowest	8,527,414	7,278,400	-	6,347,700
	Average	13,410,153	10,161,967	-	6,726,396
Center for Language Education	Lowest	14,678,260	7,278,400	4,488,135	-
	Average	14,678,260	9,934,721	5,843,419	-
Education Development and Learning Support Center	Lowest	6,669,600	10,095,800	-	6,599,600
	Average	12,454,740	10,172,800	-	6,599,600

Notes:

1. Complete this table based on the year-long period from January to December 2011.
2. For annual income, indicate the overall amount of payment for the previous year including all allowances.
3. When filling in the "Lowest" and "Average" columns, omit any persons who were employed or who resigned from the university part-way through the time frame noted in item 1 above.

II Educational Contents / Teaching Methods / Outcomes

1 Full-time to Part-time Instructor Ratio in Lecture Subjects

(AY2012 Spring Semester)

(Table 5)

College or Graduate School			Required Subjects	Required Electives	All Lecture Subjects
All Colleges	Liberal Arts Education	Number of Subjects Taught by Full-time Faculty (A)	413	326	739
		Number of Subjects Taught by Part-time Faculty (B)	206	186	392
		Full-time to Part-time Ratio % (A/(A+B) * 100)	66.7%	63.7%	65.3%
College of Asia Pacific Studies	Major Education	Number of Subjects Taught by Full-time Faculty (A)	0	225	225
		Number of Subjects Taught by Part-time Faculty (B)	0	39	39
		Full-time to Part-time Ratio % (A/(A+B) * 100)	0.0%	85.2%	85.2%
College of International Management	Major Education	Number of Subjects Taught by Full-time Faculty (A)	3	213	216
		Number of Subjects Taught by Part-time Faculty (B)	2	46	48
		Full-time to Part-time Ratio % (A/(A+B) * 100)	60.0%	82.2%	81.8%
CAP	Major Education	Number of Subjects Taught by Full-time Faculty (A)	0	135	135
		Number of Subjects Taught by Part-time Faculty (B)	0	38	38
		Full-time to Part-time Ratio % (A/(A+B) * 100)	0.0%	78.0%	78.0%
Common Courses	Language Subjects	Number of Subjects Taught by Full-time Faculty (A)	0	0	0
		Number of Subjects Taught by Part-time Faculty (B)	0	4	4
		Full-time to Part-time Ratio % (A/(A+B) * 100)	0.0%	0.0%	0.0%
Graduate School of Asia Pacific Studies	Seminar Subjects	Number of Subjects Taught by Full-time Faculty (A)	162	0	162
		Number of Subjects Taught by Part-time Faculty (B)	0	0	0
		Full-time to Part-time Ratio % (A/(A+B) * 100)	100.0%	0.0%	100.0%
Graduate School of Asia Pacific Studies	Major Education	Number of Subjects Taught by Full-time Faculty (A)	2	53	55
		Number of Subjects Taught by Part-time Faculty (B)	0	27	27
		Full-time to Part-time Ratio % (A/(A+B) * 100)	100.0%	66.3%	67.1%
Graduate School of Management	Seminar Subjects	Number of Subjects Taught by Full-time Faculty (A)	20	0	20
		Number of Subjects Taught by Part-time Faculty (B)	0	0	0
		Full-time to Part-time Ratio % (A/(A+B) * 100)	100.0%	0.0%	100.0%
Graduate School of Management	Major Education	Number of Subjects Taught by Full-time Faculty (A)	0	32	32
		Number of Subjects Taught by Part-time Faculty (B)	0	8	8
		Full-time to Part-time Ratio % (A/(A+B) * 100)	0.0%	80.0%	80.0%

Notes:

- This table shows the state of lecturing by full-time faculty "deemed important for education" as per Article 10 of the Standards for Establishment of Universities.
- The "Number of subjects taught by full-time faculty" include subjects partially supervised by full-time faculty from other colleges, graduate schools, and research institutes.
- Use the categories used by the University for the names of the "Major Education" column and the "Liberal Arts Education" column. Classify subjects generally as either major education or foundation education and complete the table accordingly.
- Indicate the total number of subjects including "Required Subjects", "Major Electives", "Elective Subjects", and "Free Electives" in the "All Lecture Subjects" column. This total is not just for "Required Subjects" and "Major Electives".
- If classes for one subject are held twice per week, please use the following calculation method:
 - Same lecturer: If the lecturer is a full-time faculty member, this equals 1 full-time faculty member subject.
If the lecturer is a part-time faculty member, this equals 1 part-time faculty member subject.
 - Multiple lecturers: If the lecturers are full-time faculty members, this equals 1 full-time faculty member subject.
If both full-time faculty members and part-time faculty members are responsible for a subject, this equals 0.5 of a full-time faculty member subject and 0.5 of a part-time faculty member subject.
- In the event experimental or trial classes are being taught by more than one faculty member (full-time or part-time) enter the value as a ratio. (e.g. 4 full-time faculty and 1 part time faculty member, full time 0.8, part time 0.2).

[University Notes]

- Except for Graduate School seminar subjects, there are no established required subjects at APU. However, in Colleges, APU recognizes the following subjects as required, and therefore has been included in "Required Subjects" column.
 - English Subject for Japanese-basis domestic students
 - Japanese Subject for English-basis students
 - "First-Year Student Workshop I, II" for all 1st year students (2 credits each)
 - "Introduction to Management" (2 credits) is compulsory for all APM 1st year students (only those studying on the AY2011 curriculum)
- As College Graduation Requirements, students on the AY2006 curriculum are required to take more than 40 credits of "Common Education Subjects", more than 62 credits of "Major Education Subjects", and more than 22 credits of "General Electives" (example from AY2006 curriculum, Student Handbook), therefore subjects not categorized in - are included in "Required Electives". Also, since CAP Students are required to take more than 30 credits from CAP subjects, CAP subjects are also included in "Required Electives".
- As College Graduation Requirements, students on the AY2011 curriculum are required to take more than 40 credits of "Common Education Subjects", more than 62 credits of "Major Education Subjects", and more than 22 credits of "General Electives" (example from AY2011 curriculum, Student Handbook), therefore subjects not categorized in - are included in "Required Electives".
- For both graduate schools, seminar subjects are required, and are established as seminar subjects according to each faculty members. If seminar subjects not included in number of koma are listed as major education subjects, the placement and full-time to part-time ratio of major education subjects will not be indicated properly, therefore major education and seminar subjects are indicated separately.
- There is no distinction between "Elective Subjects" and "Free Subjects" in the University.
- From the reasons mentioned above, the total of "Required Subjects" and "Required Elective Subjects" are indicated as "All Lecture Subjects".

College or Graduate School			Required Subjects	Required Electives	All Lecture Subjects
All Colleges	Liberal Arts Education	Number of Subjects Taught by Full-time Faculty (A)	370	337	707
		Number of Subjects Taught by Part-time Faculty (B)	266	108	374
		Full-time to Part-time Ratio % (A/(A+B) *100)	58.2%	75.7%	65.4%
College of Asia Pacific Studies	Major Education	Number of Subjects Taught by Full-time Faculty (A)	0	217	217
		Number of Subjects Taught by Part-time Faculty (B)	0	46	46
		Full-time to Part-time Ratio % (A/(A+B) *100)	0.0%	82.5%	82.5%
College of International Management	Major Education	Number of Subjects Taught by Full-time Faculty (A)	3	218	221
		Number of Subjects Taught by Part-time Faculty (B)	2	39	41
		Full-time to Part-time Ratio % (A/(A+B) *100)	60.0%	84.8%	84.4%
CAP	Major Education	Number of Subjects Taught by Full-time Faculty (A)	0	130	130
		Number of Subjects Taught by Part-time Faculty (B)	0	41	41
		Full-time to Part-time Ratio % (A/(A+B) *100)	0.0%	76.0%	76.0%
Common Courses	Language Subjects	Number of Subjects Taught by Full-time Faculty (A)	0	2	2
		Number of Subjects Taught by Part-time Faculty (B)	0	4	4
		Full-time to Part-time Ratio % (A/(A+B) *100)	0.0%	33.3%	33.3%
Graduate School of Asia Pacific Studies	Seminar Subjects	Number of Subjects Taught by Full-time Faculty (A)	438	0	438
		Number of Subjects Taught by Part-time Faculty (B)	0	0	0
		Full-time to Part-time Ratio % (A/(A+B) *100)	100.0%	0.0%	100.0%
Graduate School of Asia Pacific Studies	Major Education	Number of Subjects Taught by Full-time Faculty (A)	2	64	66
		Number of Subjects Taught by Part-time Faculty (B)	0	32	32
		Full-time to Part-time Ratio % (A/(A+B) *100)	100.0%	66.7%	67.3%
Graduate School of Management	Seminar Subjects	Number of Subjects Taught by Full-time Faculty (A)	73	0	73
		Number of Subjects Taught by Part-time Faculty (B)	0	0	0
		Full-time to Part-time Ratio % (A/(A+B) *100)	100.0%	0.0%	100.0%
Graduate School of Management	Major Education	Number of Subjects Taught by Full-time Faculty (A)	0	34	34
		Number of Subjects Taught by Part-time Faculty (B)	0	17	17
		Full-time to Part-time Ratio % (A/(A+B) *100)	0.0%	66.7%	66.7%

Notes:

- This table shows the state of lecturing by full-time faculty "deemed important for education" as per Article 10 of the Standards for Establishment of Universities.
- The "Number of subjects taught by full-time faculty" include subjects partially supervised by full-time faculty from other colleges, graduate schools, and research institutes.
- Use the categories used by the University for the names of the "Major Education" column and the "Liberal Arts Education" column. Classify subjects generally as either major education or foundation education and complete the table accordingly.
- Indicate the total number of subjects including "Required Subjects", "Major Electives", "Elective Subjects", and "Free Electives" in the "All Lecture Subjects" column. This total is not just for "Required Subjects" and "Major Electives".
- If classes for one subject are held twice per week, please use the following calculation method:
 - Same lecturer: If the lecturer is a full-time faculty member, this equals 1 full-time faculty member subject. If the lecturer is a part-time faculty member, this equals 1 part-time faculty member subject.
 - Multiple lecturers: If the lecturers are full-time faculty members, this equals 1 full-time faculty member subject. If both full-time faculty members and part-time faculty members are responsible for a subject, this equals 0.5 of a full-time faculty member subject and 0.5 of a part-time faculty member subject.
- In the event experimental or trial classes are being taught by more than one faculty member (full-time or part-time) enter the value as a ratio. (e.g. 4 full-time faculty and 1 part time faculty member, full time 0.8, part time 0.2).

[University Notes]

- Except for Graduate School seminar subjects, there are no established required subjects at APU. However, in Colleges, APU recognizes the following subjects as required, and therefore has been included in "Required Subjects" column.
 - English Subject for Japanese-basis domestic students
 - Japanese Subject for English-basis students
 - "First-Year Student Workshop I, II" for all 1st year students (2 credits each)
 - "Introduction to Management" (2 credits) is compulsory for all APM 1st year students (only those studying on the AY2011 curriculum)
- As College Graduation Requirements, students on the AY2006 curriculum are required to take more than 40 credits of "Common Education Subjects", more than 62 credits of "Major Education Subjects", and more than 22 credits of "General Electives" (example from AY2006 curriculum, Student Handbook), therefore subjects not categorized in - are included in "Required Electives". Also, since CAP Students are required to take more than 30 credits from CAP subjects, CAP subjects are also included in "Required Electives".
- As College Graduation Requirements, students on the AY2011 curriculum are required to take more than 40 credits of "Common Education Subjects", more than 62 credits of "Major Education Subjects", and more than 22 credits of "General Electives" (example from AY2011 curriculum, Student Handbook), therefore subjects not categorized in - are included in "Required Electives".
- For both graduate schools, seminar subjects are required, and are established as seminar subjects according to each faculty members. If seminar subjects not included in number of koma are listed as major education subjects, the placement and full-time to part-time ratio of major education subjects will not be indicated properly, therefore major education and seminar subjects are indicated separately.
- There is no distinction between "Elective Subjects" and "Free Subjects" in the University.
- From the reasons mentioned above, the total of "Required Subjects" and "Required Elective Subjects" are indicated as "All Lecture Subjects".

2 Authorization of Credits Based on Credit Transfer Agreements

(Table 6)

College / Department		Number of Approved Students (A)	Other University		Junior College		Average Number of Credits Authorized per Student (B+C) / A
			Total Number of Authorized Credits (B)		Total Number of Authorized Credits (C)		
			Major Subjects	All Other Subjects	Major Subjects	All Other Subjects	
College of Asia Pacific Studies	Department of Asia Pacific Studies	308	1,685	709	0	0	7.8
Total		308	1,685	709	0	0	7.8
College of International Management	Department of International Management	250	1,578	431	0	0	8.0
Total		250	1,578	431	0	0	8.0
Grand Total		558	3,263	1,140	0	0	7.9

Notes:

1. Indicate the number of credits authorized based on credit exchange agreements with other universities and junior colleges.
2. List data for AY2011.

3 Authorization of Credits by the University Outside of Credit Transfer Agreements

(Table 7)

College / Department		Number of Approved Students (A)	University / Junior College / Technical School etc.		Other		Average Number of Credits Authorized per Student (B+C)/A
			Number of Authorized Credits (B)		Number of Authorized Credits (C)		
			Major Subjects	All Other Subjects	Major Subjects	All Other Subjects	
College of Asia Pacific Studies	Department of Asia Pacific Studies	5	14	64	0	0	15.6
Total		5	14	64	0	0	15.6
College of International Management	Department of International Management	7	32	52	0	0	12.0
Total		7	32	52	0	0	12.0
Grand Total		12	46	116	0	0	13.5

Notes:

- In principle, only input data that is relevant to "Learning at Educational Facilities, etc. Other than Universities" and "Approval of Credits Acquired Prior to Admission" stipulated respectively in Articles 29 and 30 of the Standards for Establishment of Universities.
However, for cases that do not fall under item 1 above but in which students are granted credit at the university for credits obtained from taking classes at domestic and/or foreign universities, input data in the "University/junior college/technical school etc." column.
- List study in major programs at other universities, junior colleges, or technical schools in the "University/junior college/technical school" column. In the "Other" column, indicate study defined as "those sections for which the University is able to grant credits in accordance with the provisions of Article 29, Paragraph 1 of the Standards for Establishment of Universities"(Ministry of Education, Culture, Sports, Science and Technology Notice No.146, Heisei 19).
- List data for AY2011.
- Do not include transfer students in this table.

[University Notes]

The followings are considered as authorized credits.

- Credits recognized prior to university entry
- Exchange program based on individual agreements
- Includes those on Ritsumeikan UBC-Joint Program

4 Graduation Assessment

(Table 8)

College / Department		AY2009			AY2010			AY2011		
		Prospective Graduates (A)	Successful Candidates (B)	Pass Rate (%) B/A * 100	Prospective Graduates (A)	Successful Candidates (B)	Pass Rate (%) B/A * 100	Prospective Graduates (A)	Successful Candidates (B)	Pass Rate (%) B/A * 100
College of Asia Pacific Studies	Department of Asia Pacific Studies	644(1)	443(1)	68.7%	767	572	74.6%	816	610	74.8%
Total		644(1)	443(1)	68.7%	767	572	74.6%	816	610	74.8%
College of International Management	Department of International Management	808(6)	547(1)	67.2%	895	661	73.9%	943	696	73.8%
Total		808(6)	547(1)	67.2%	895	661	73.9%	943	696	73.8%

Notes:

"Prospective Graduates" refers to students in their final year of studies at the undergraduate level as of May 1 of each year.

[University Notes]

Regarding data up to and including AY2009, data in parenthesis indicates the number of accelerated program students. These students are not included in "Prospective Graduates (A)" column, but are included in "Successful Candidates (B)" column.

Data for AY2010 and beyond, accelerated program students, prospective graduates, and successful candidates are included in the pass rate.

5 Degree Conferral in the Graduate Schools

(Table 9)

Graduate School / Major		AY2007		AY2008		AY2009		AY2010		AY2011		Remarks	
		Number of Scheduled Graduates	Number of Degree Granted Students	Number of Scheduled Graduates	Number of Degree Granted Students	Number of Scheduled Graduates	Number of Degree Granted Students	Number of Scheduled Graduates	Number of Degree Granted Students	Number of Scheduled Graduates	Number of Degree Granted Students		
Graduate School of Asia Pacific Studies	Asia Pacific Studies	Master's	7	6(0)	10	9(1)	9	8(0)	23	18	14	10(2)	
		Doctoral (Coursework)	17	6(1)	16	4(0)	26	5	35	8	34	6	
		Doctor (Dissertation)	/	-	/	-	/	-	/	-	/	1	
		Advanced Professional Degree	-	-	-	-	-	-	-	-	-	-	
	International Corporation Policy	Master's	58	57(12)	56	55(11)	94	85(11)	77	76(18)	69	68(11)	
		Doctoral (Coursework)	-	-	-	-	-	-	-	-	-	-	
		Doctor (Dissertation)	/	-	/	-	/	-	/	-	/	-	
		Advanced Professional Degree	-	-	-	-	-	-	-	-	-	-	
Graduate School of Management	Business Administration	Master's	28	28(7)	26	24(3)	39	34(4)	37	36(3)	30	28(3)	
		Doctoral (Coursework)	-	-	-	-	-	-	-	-	-	-	
		Doctor (Dissertation)	/	-	/	-	/	-	/	-	/	-	
		Advanced Professional Degree	-	-	-	-	-	-	-	-	-	-	

Notes:

1. List the number of students, including holdover students, expected to complete their programs in the given AY in the "Scheduled Graduates" column.
2. If the relevant graduate schools, majors, or programs were recently established and there are no relevant candidates for degree conferral, indicate the date of establishment in the "Remarks" column.

[University Notes]

Indicated in parenthesis () are the number of accelerated program students.

6 Job Placement and Advancement to Graduate Schools

(Table 10)

College	Career Path		AY2009	AY2010	AY2011
College of Asia Pacific Studies	Job Placement	Private Company	258	303	356
		Government Agency	3	8	19
		Faculty Member	0	2	8
		All Other Cases	15	2	2
	Advancement	Graduate Schools-own	5	5	3
		Graduate Schools-other	24	25	39
		All Other Cases	16	20	10
	Others		122	207	173
Total		443	572	610	
College of International Management	Job Placement	Private Company	306	387	393
		Government Agency	4	3	4
		Faculty Member	0	0	1
		All Other Cases	20	2	1
	Advancement	Graduate Schools-own	2	5	4
		Graduate Schools-other	18	29	37
		All Other Cases	21	11	4
	Others		176	224	252
Total		547	661	696	

Notes:

1. Indicate the number of persons from among graduates of each college who neither sought work nor further studies for each corresponding year in the "Others" column.
2. List employment as a technical school instructor, Japanese language teacher, or member of an NGO body or international organization in the "Job Placement (All Other Cases)" column.
3. List advancement to technical schools in the "Advancement (All Other Cases)" column.

7 National Examination Pass Rates

(Table 11)

College / Department	National Exam Name	Number of Examinees (A)	Number of Successful Applicant (B)	Pass Rate (%) B/A*100
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

8 Public Lectures Offered

(Table 12)

University College Graduate School	Number of Lectures Offered per Year (A)			Total Number of People to be Accepted			Total Number of Participants (B)			Average Number of Participants per Lecture B/A			Remarks
	AY2009	AY2010	AY2011	AY2009	AY2010	AY2011	AY2009	AY2010	AY2011	AY2009	AY2010	AY2011	
Ritsumeikan Asia Pacific University	4	4	4	200	200	200	295	146	232	73.8	36.5	58.0	
Total	4	4	4	200	200	200	295	146	232	73.8	36.5	58.0	

University College Graduate School	Number of Lectures Offered per Year (A)			Total Number of People to be Accepted			Total Number of Participants (B)			Average Number of Participants per Lecture B/A			Remarks
	AY2009	AY2010	AY2011	AY2009	AY2010	AY2011	AY2009	AY2010	AY2011	AY2009	AY2010	AY2011	
Confucius Institute at Ritsumeikan Asia Pacific University	73	86	88	2,770	2,246	2,133	1,645	1,225	1,358	22.5	14.2	15.4	
Total	73	86	88	2,770	2,246	2,133	1,645	1,225	1,358	22.5	14.2	15.4	

Notes:

1. Public lectures in this table refer to lectures the university makes available to the general public with content comparable to actual university lectures.
2. Do not include symposia or speaking engagements.

9 Student International Exchange by Country

(Table 13)

Country College	United States		Republic of Korea		Canada		China		UK		Sweden		Others		Total	
	Outgoing	Incoming	Outgoing	Incoming	Outgoing	Incoming	Outgoing	Incoming	Outgoing	Incoming	Outgoing	Incoming	Outgoing	Incoming	Outgoing	Incoming
College of Asia Pacific Studies	5	21	3	3	0	0	0	0	3	3	2	0	8	11	21	38
College of International Management	3	8	2	0	2	0	2	3	3	1	0	0	7	14	19	26
Total	8	29	5	3	2	0	2	3	6	4	2	0	15	25	40	64

Notes:

1. Indicate the status of exchange agreements with foreign universities by listing the top five countries with all other countries in the Other column.
2. List the number of outgoing and incoming students by country for each college and graduate school.
3. Student numbers refer to students on exchange for at least six months as of May 1, 2012.

[University Notes]

Students who have studied abroad for six months or more, or have a plan to study abroad as of May 1, 2012.

Dispatched and accepted students from AY2011 fall.

Dispatched and accepted students for one semester or one year from AY2012 spring.

10 International Academic Exchange by Faculty / Researchers

(Table 14)

College / Graduate School		Outgoing						Incoming					
		AY2009		AY2010		AY2011		AY2009		AY2010		AY2011	
		Short-term	Long-term	Short-term	Long-term	Short-term	Long-term	Short-term	Long-term	Short-term	Long-term	Short-term	Long-term
College of Asia Pacific Studies	New	62	0	94	0	80	0	53	3	26	2	31	1
	Continuing	0	0	0	0	0	0	0	25	0	27	0	27
College of International Management	New	63	0	39	0	51	0	5	1	9	4	6	2
	Continuing	0	0	0	0	0	0	0	13	0	15	0	16
Center for Language Education	New	2	0	0	0	3	0	0	4	0	2	0	7
	Continuing	0	0	0	0	0	0	0	23	0	26	0	24
Education Development and Learning Support Center	New	5	0	2	0	5	0	0	0	0	1	0	0
	Continuing	0	0	0	0	0	0	0	0	0	0	0	2
Total	New	132	0	135	0	139	0	58	8	35	9	37	10
	Continuing	0	0	0	0	0	0	0	61	0	68	0	69

Notes:

1. List incoming and outgoing faculty/researchers on programs of less than one year as "short-term"; list all others as "long-term".
2. If outgoing or incoming faculty/researchers spend several years on programs, list them in the "New" column for the initial year and in the "Continuing" column for the subsequent years.
3. List all incoming and outgoing faculty/researchers including those who pay all travel and accommodation fees on their own.

III Student Admissions

1 Student Withdrawals from Colleges / Departments

(Table 15)

College	Department	AY2009					AY2010					AY2011				
		1st Year	2nd Year	3rd Year	4th Year	Total	1st Year	2nd Year	3rd Year	4th Year	Total	1st Year	2nd Year	3rd Year	4th Year	Total
College of Asia Pacific Studies	Department of Asia Pacific Studies	20	35	20	25	100	20	24	23	35	102	29	25	21	23	98
Total		20	35	20	25	100	20	24	23	35	102	29	25	21	23	98
College of International Management	Department of International Management	17	26	19	32	94	30	30	19	41	120	30	33	26	37	126
Total		17	26	19	32	94	30	30	19	41	120	30	33	26	37	126
Grand Total		37	61	39	57	194	50	54	42	76	222	59	58	47	60	224

Notes:

1. Include students removed from the register in the number of withdrawals.
2. Complete the table until 6th year for 6-year college or department programs.

[University Notes]

1. One student can be counted multiple times.
2. Students who are in 5th year or higher are included in 4th year.

IV Student Support

1-1 Scholarships and Loans (External)

(Table 16-1)

Scholarship Title	Internal / External	Scholarship / Loan	Number of Eligible Student Recipients (A)	Undergraduate/ Graduate	Total Number of Current Enrollees (B)	Ratio of Current Enrollees Receiving Funds A/B * 100	Total Amount Disbursed (C)	Per Capita Amount C/A
Oita Prefecture Scholarship for Privately Funded Foreign Students	(*)2	External Scholarship	71	Undergraduate	5,421	1.3	17,892,000	252,000
Oita Prefecture Scholarship for Privately Funded Foreign Students (1 Semester)	(*)2	External Scholarship	36	Undergraduate	5,421	0.7	4,536,000	126,000
Beppu City Scholarship for Privately Funded Foreign Students	(*)2	External Scholarship	24	Undergraduate	5,421	0.4	5,760,000	240,000
Oita Prefecture Scholarship for Privately Funded Foreign Students (Fall Semester)	(*)2	External Scholarship	29	Undergraduate	5,421	0.5	3,654,000	126,000
Mizuho International Foundation	(*)2	External Scholarship	1	Undergraduate/Grad	5,645	0.0	1,440,000	1,440,000
Kobayashi International Scholarship Foundation	(*)2	External Scholarship	1	Undergraduate	5,421	0.0	1,200,000	1,200,000
Sato Yo International Scholarship (former Sato Scholarship) (Undergraduate)	(*)2	External Scholarship	3	Undergraduate	5,421	0.1	4,320,000	1,440,000
Sato Yo International Scholarship (former Sato Scholarship) (Graduate)	(*)2	External Scholarship	0	Graduate	224	0.0	0	0
Sagawa Scholarship	(*)2	External Scholarship	1	Undergraduate/Grad	5,645	0.0	1,200,000	1,200,000
Assuran International Scholarship	(*)2	External Scholarship	2	Undergraduate/Grad	5,645	0.0	2,400,000	1,200,000
Akimoto International Scholarship	(*)2	External Scholarship	1	Undergraduate/Grad	5,645	0.0	1,200,000	1,200,000
KANSAI PAINT SCHOLARSHIP	(*)2	External Scholarship	0	Undergraduate/Grad	5,645	0.0	0	0
KOTSUJI IKUEIKAI	(*)1	External Loan	2	Undergraduate/Grad	5,645	0.0	1,200,000	600,000
The Korean Scholarship Foundation	(*)1	External Scholarship	5	Undergraduate/Grad	5,645	0.1	1,500,000	300,000
Kitakyushu Loan (Fukuoka Prefecture)	(*)1	External Loan	1	Undergraduate/Grad	5,645	0.0	648,000	648,000
Suzaki Domestic Scholarship	(*)1	External Scholarship	3	Undergraduate/Grad	5,645	0.1	360,000	120,000
Ashinaga Loan	(*)1	External Loan	3	Undergraduate	5,421	0.1	1,560,000	520,000
EGASHIRA FOUNDATION Scholarship	(*)1	External Scholarship	0	Undergraduate	5,421	0.0	0	0
Handa Scholarship	(*)1	External Scholarship	0	Undergraduate	5,421	0.0	0	0
Loan by Oita Prefecture	(*)1	External Loan	9	Undergraduate	5,421	0.2	4,740,000	526,667
Loan by Oita City	(*)1	External Loan	5	Undergraduate	5,421	0.1	2,430,000	486,000
Nagasaki Ikuei	(*)1	External Loan	3	Undergraduate	5,421	0.1	1,692,000	564,000
Loan by Gifu Prefecture	(*)1	External Loan	2	Undergraduate	5,421	0.0	384,000	192,000
Loan by Ibaraki Prefecture	(*)1	External Loan	1	Undergraduate	5,421	0.0	480,000	480,000
The Japan Student Services Organization First-Class Loan	(*)1	External Loan	277	Undergraduate/Grad	5,645	4.9	190,662,000	688,310
The Japan Student Services Organization Second-Class Loan	(*)1	External Loan	1,035	Undergraduate/Grad	5,645	18.3	934,240,000	902,647
Study Grant for Privately Funded Foreign Students (Undergraduate)	(*)2	External Scholarship	317	Undergraduate	5,421	5.8	173,520,000	547,382
Study Grant for Privately Funded Foreign Students (Fall additional) (Undergraduate) 1 Semester	(*)2	External Scholarship	304	Undergraduate	5,421	5.6	87,264,000	287,053
Study Grant for Privately Funded Foreign Students (Fill-in recruitment) (Undergraduate)	(*)2	External Scholarship	28	Undergraduate	5,421	0.5	7,824,000	279,429
Government-sponsored Foreign Students (Undergraduate)	(*)2	External Scholarship	10	Undergraduate	5,421	0.2	14,760,000	1,476,000
Government-sponsored Foreign Students (Undergraduate) 1 Semester	(*)2	External Scholarship	10	Undergraduate	5,421	0.2	7,380,000	738,000
Ambassador of Bungo-Ono City in APU	(*)2	External Scholarship	2	Undergraduate	5,421	0.0	480,000	240,000
Japan Educational Exchanges and Services Scholarship	(*)2	External Scholarship	1	Undergraduate/Grad	5,645	0.0	360,000	360,000
Yokoman Scholarship (former HOMEWIDE Scholarship)	(*)2	External Scholarship	2	Undergraduate	5,421	0.0	500,000	250,000
Heiwa Nakajima Scholarship (Undergraduate)	(*)2	External Scholarship	0	Undergraduate	5,421	0.0	0	0
Heiwa Nakajima Scholarship (Graduate)	(*)2	External Scholarship	1	Graduate	224	0.4	1,440,000	1,440,000
Rotary Yoneyama Scholarship (Undergraduate)	(*)2	External Scholarship	2	Undergraduate	5,421	0.0	2,400,000	1,200,000
Tokushukai Scholarship	(*)2	External Scholarship	1	Undergraduate	5,421	0.0	1,200,000	1,200,000
Kawaguchi Shizuka Scholarship	(*)2	External Scholarship	0	Undergraduate/Grad	5,645	0.0	0	0
Kyoritsu International Foundation Scholarship	(*)2	External Scholarship	0	Undergraduate/Grad	5,645	0.0	0	0
Kyoritsu Maintenance Scholarship	(*)2	External Scholarship	0	Undergraduate/Grad	5,645	0.0	0	0
SEIHO Scholarship	(*)2	External Scholarship	2	Undergraduate	5,421	0.0	1,200,000	600,000
Suzaki International Scholarship	(*)2	External Scholarship	1	Undergraduate/Grad	5,645	0.0	120,000	120,000
Government-sponsored Foreign Students (Graduate/Master)	(*)2	External Scholarship	24	Graduate	224	10.7	43,776,000	1,824,000
Government-sponsored Foreign Students (Graduate/Doctor)	(*)2	External Scholarship	13	Graduate	224	5.8	23,868,000	1,836,000
Government-sponsored Foreign Students (Graduate/Master) 1 Semester	(*)2	External Scholarship	23	Graduate	224	10.3	20,976,000	912,000
Government-sponsored Foreign Students (Graduate/Doctor) 1 Semester	(*)2	External Scholarship	2	Graduate	224	0.9	1,836,000	918,000
Study Grant for Privately Funded Foreign Students (Graduate)	(*)2	External Scholarship	14	Graduate	224	6.3	10,140,000	724,286
Study Grant for Privately Funded Foreign Students (Fall additional) (Graduate) 1 Semester	(*)2	External Scholarship	11	Graduate	224	4.9	3,510,000	319,091
Study Grant for Privately Funded Foreign Students (Fill-in recruitment) (Graduate)	(*)2	External Scholarship	2	Graduate	224	0.9	780,000	390,000
Rotary Yoneyama Scholarship (Graduate)	(*)2	External Scholarship	0	Graduate	224	0.0	0	0

Notes:

- Complete this table based on data for AY2011
- Compile data in the following sequence: joint college/ graduate school, college-focused, and graduate school-focused
- If relevant scholarships are only aimed at undergraduate students, enter the total number of current undergraduate students into the "Total Number of Current Enrollees" column.
In cases involving only graduate students, use the total number of current graduate students. (November 1, 2011)
- Be sure to include scholarships offered by the Japan Student Services Organization (JASSO)

[University Notes]

- Target of the Total Number of Current Enrollees is as following. *as of November 1, 2011
Total number of current enrollees (Undergraduate + Graduate) : 5,645 students (breakdown: undergraduate/graduate international; 2,512, undergraduate/graduate domestic; 3,133)
Undergraduate : 5,421 students (breakdown: international; 2,311, domestic; 3,110)
Graduate : 224 students (breakdown: international; 201, domestic; 23)
- Scholarships marked with (*)1 are applicable to domestic students only.
- Scholarships marked with (*)2 are applicable to international students only.
- The recipient number of the Japan Student Services Organization (JASSO) is as of the end of AY2011.

1-2 Scholarships and Loans (Internal)

(Table 16-2)

Scholarship Title	Internal / External	Scholarship / Loan	Number of Eligible Student Recipients (A)	Undergraduate/ Graduate	Total Number of Current Enrollees (B)	Ratio of Current Enrollees Receiving Funds A/B * 100	Total Amount Disbursed (C)	Per Capita Amount C/A
Resident Assistant (RA) Stipend	Internal	Scholarship	118	Undergraduate/Grad	5,645	2.1	15,320,000	129,831
APH3 Resident Assistant (RA) Stipend	Internal	Scholarship	22	Undergraduate/Grad	5,645	0.4	3,400,000	154,545
Special Scholarship for International Students	(*2) Internal	Scholarship	4	Undergraduate	5,421	0.1	3,600,000	900,000
Tuition Reduction 100 (International students) (*)	(*2) Internal	Scholarship	169	Undergraduate	5,421	31.9	1,442,227,525	833,658
Tuition Reduction 80 (International students) (*)	(*2) Internal	Scholarship	429	Undergraduate	5,421			
Tuition Reduction 65 (International students) (*)	(*2) Internal	Scholarship	501	Undergraduate	5,421			
Tuition Reduction 50 (International students) (*)	(*2) Internal	Scholarship	299	Undergraduate	5,421			
Tuition Reduction 30 (International students) (*)	(*2) Internal	Scholarship	196	Undergraduate	5,421			
Domestic Student Scholarship (*) <1 Year>	(*1) Internal	Scholarship	54	Undergraduate	5,421			
Domestic Student Scholarship (*) <1 Semester>	(*1) Internal	Scholarship	9	Undergraduate	5,421			
Domestic Student Academic Excellence Scholarship(*) <1 Year>	(*1) Internal	Scholarship	42	Undergraduate	5,421			
Domestic Student Academic Excellence Scholarship(*) <1 Semester>	(*1) Internal	Scholarship	10	Undergraduate	5,421			
Domestic Student Academic Incentive Scholarship(*) <1 Year>	(*1) Internal	Scholarship	11	Undergraduate	5,421			
Domestic Student Academic Incentive Scholarship(*) <1 Semester>	(*1) Internal	Scholarship	4	Undergraduate	5,421			
Tuition Reductions for Those Affected by the Tohoku Earthquake	(*1) Internal	Scholarship	4	Undergraduate	5,421			
Financial Aid Tuition Reduction System (for Domestic students) (*)	(*1) Internal	Scholarship	2	Undergraduate	5,421			
Tuition Reductions for Those Affected by the Tohoku Earthquake	(*1) Internal	Scholarship	0	Graduate	224			
Financial Aid Tuition Reduction System (for Domestic Students) (*)	(*1) Internal	Scholarship	0	Graduate	224			
Campus Recommendation Scholarship (for Domestic Students)	(*1) Internal	Scholarship	4	Undergraduate	5,421	0.1	2,000,000	500,000
Domestic Students Athletic Scholarship	(*1) Internal	Scholarship	0	Undergraduate	5,421	0.0	0	0
Assistance Grant for Affected Students by Ritsumeikan Disaster Recovery Support Fund	(*1) Internal	Scholarship	2	Undergraduate/Grad	5,645	0.0	1,200,000	600,000
Canon Scholarship	(*2) Internal	Scholarship	3	Undergraduate	5,421	0.1	2,388,050	796,017
Soroptimist International of Beppu APU Scholarship	(*2) Internal	Scholarship	2	Undergraduate	5,421	0.0	240,000	120,000
ANDO Momofuku Honor Prize	Internal	Scholarship	2	Undergraduate	5,421	0.0	2,000,000	1,000,000
ANDO Momofuku Scholarship	Internal	Scholarship	7	Undergraduate	5,421	0.1	1,750,000	250,000
Incentive Scholarship for Self-motivated Students	Internal	Scholarship	8	Undergraduate	5,421	0.1	500,000	62,500
Academic Merit Scholarship	Internal	Scholarship	42	Undergraduate	5,421	0.8	2,149,990	51,190
Graduate School Tuition Reduction 100 (*)	Internal	Scholarship	39	Graduate	224	50.0	112,770,000	1,006,875
Graduate School Tuition Reduction 80 (*)	Internal	Scholarship	14	Graduate	224			
Graduate School Tuition Reduction 65 (*)	Internal	Scholarship	11	Graduate	224			
Graduate School Tuition Reduction 50 (*)	Internal	Scholarship	16	Graduate	224			
Graduate School Tuition Reduction 30 (*)	Internal	Scholarship	32	Graduate	224			
Graduate School Special Scholarship A	Internal	Scholarship	0	Graduate	224	0.0	0	0
Graduate School Special Scholarship B	Internal	Scholarship	0	Graduate	224	0.0	0	0
Kyusyu Oil Labor Union Scholarship	Internal	Scholarship	2	Undergraduate	5,421	0.0	1,600,000	800,000
Makino Textbook Scholarship	Internal	Scholarship	20	Undergraduate	5,421	0.4	1,000,000	50,000
Scholarship of the Ryoichi Sasakawa Young Leaders Fellowship Fund	Internal	Scholarship	3	Graduate	224	1.3	3,000,000	1,000,000

Notes:

1. Complete this table based on data for AY2011
2. Compile data in the following sequence: joint college/ graduate school, college-focused, and graduate school-focused
3. If relevant scholarships are only aimed at undergraduate students, enter the total number of current undergraduate students into the "Total Number of Current Enrollees" column.
In cases involving only graduate students, use the total number of current graduate students. (November 1, 2011)
4. Be sure to include scholarships offered by the Japan Student Services Organization (JASSO)

[University Notes]

1. Target of the total number of Current Enrollees is as following. *as of November 1, 2011
Total number of current enrollees (Undergraduate + Graduate) : 5,645 students (breakdown: undergraduate/graduate international; 2,512, undergraduate/graduate domestic; 3,133)
Undergraduate : 5,421 students (breakdown: international; 2,311, domestic; 3,110)
Graduate : 224 students (breakdown: international; 201, domestic; 23)
2. The scholarships with (*) are enforced as part of admission policy, and they are the largest scholarships continuing after the entrance. It is included as necessary data to see the effect from the economic support view point.
3. Scholarships marked with (*1) are applicable to domestic students only.
4. Scholarships marked with (*2) are applicable to international students only.

2 Student Consultation Room Usage

(Table 17)

Facility Name	Number of Full-time Staff	Number of Part-time Staff	Days Open per Week	Days Open per Year	Room Hours	Number of Annual Consultations			Remarks
						AY2009	AY2010	AY2011	
Counseling Room	1	3	4	147 *	Counseling Hours (Tue - Fri) 10:30 - 16:30 Reception Hours (Mon - Fri) 9:30 - 16:30	282	447	468	Full-time Staff: Administrative Assistant (Part-time) Part-time: Counselor

Notes:

1. Enter staff types (medical staff, accredited counselors, teaching staff, administrative staff) in the Remarks column or else in a space outside the table for each full-time and part-time position.
2. List total number of consultations per year.

[University Notes]

*Number of days per year the counselor visits.

V Education and Research Environment

3 Full-time Faculty Research Funds

(Table 20)

College / Graduate School	Total Amount (A)	Total Amount (B) (Excluding Joint Research Expenses for Lectures, Offices etc.)	Number of Full-time Faculty (C)	Amount per Faculty Member (A/C)	Amount per Faculty Member (B/C)	Remarks
College of Asia Pacific Studies	11,000,000	11,000,000	56	196,428.6	196,428.6	Individual Research Materials Fund: Amount 200,000 yen per year per person. Applicable for professor, associate professor, assistant professor, assistant professor (Jokyo), and specially appointed faculty member.
College of International Management	8,300,000	8,300,000	41	202,439.0	202,439.0	Same as above
Center for Language Education	1,800,000	1,800,000	57	31,578.9	31,578.9	Same as above
Educational Development and Learning Support Center	1,600,000	1,600,000	7	228,571.4	228,571.4	Same as above
Total	22,700,000	22,700,000	161	140,993.8	140,993.8	

Notes:

1. Complete this table based on data for AY2011. Enter AY2011 data for "Number of Full-time Faculty" (excluding Assistants).
2. Include the research funds allocated per department or research institute in Total Amount (A), but exclude indirect expenses (utilities, personnel expenditures etc.). Also, do not include competitive research funds.
3. Regardless of whether they are referred to as lab research funds, personal research allowances or any other term, enter ordinary expenses allocated for the sake of individual faculty member research (i.e., book expenses, equipment expenses, consumable expenses for research, remuneration for part-time workers etc.) in Total Amount (B).

4 Full-time Faculty Research Travel Allowances

(Table 21)

College / Graduate School		Study Abroad		Domestic Research Leave		Travel Expenses for Society Meetings etc.		Remarks
		Long-term	Short-term	Long-term	Short-term	International	Domestic	
College of Asia Pacific Studies	Total Amount	-	-	-	-	-	5,500,000	Research Travel Allowances: Amount 100,000 yen per year per person. Applicable for professor, associate professor, assistant professor, assistant professor (Jokyo), and specially appointed faculty member.
	Number of Cases	-	-	-	-	-	55	
College of International Management	Total Amount	-	-	-	-	-	4,150,000	Same as above
	Number of Cases	-	-	-	-	-	43	
Center for Language Education	Total Amount	-	-	-	-	-	900,000	Same as above
	Number of Cases	-	-	-	-	-	9	
Educational Development and Learning Support Center	Total Amount	-	-	-	-	-	800,000	Same as above
	Number of Cases	-	-	-	-	-	8	
Total	Total Amount	-	-	-	-	-	11,350,000	
	Number of Cases	-	-	-	-	-	115	

Notes:

1. Complete this table based on the actual performance for AY2011.
2. Do not include data from the previous Table "3 Full-time Faculty Research Funds (Actual)" in faculty research travel allowances.
3. Indicate the conditions for research travel allowances in the Remarks column (i.e., eligibility, maximum amounts etc.).
4. "Long-term" study abroad is for periods of one year or more; "short-term" study abroad is for periods of less than one year.

5 Internal Shared Research Subsidies

(Table 22)

University / Colleges / Graduate Schools	Total Amount	Number Used	Remarks
College of Asia Pacific Studies	18,740,000	15	Internal research subsidy and programs for enhancing research concerning the Great East Japan Earthquake
College of International Management	10,550,000	12	Same as above
Center for Language Education	462,000	1	Internal research subsidy only. (Not used for programs for enhancing research concerning the Great East Japan Earthquake)
Educational Development and Learning Support Center	816,000	1	Same as above
Grand Total	30,568,000	29	

Notes:

1. List actual performance for AY2011.
2. "Internal Shared Research Subsidies" refer to competitive research funds (so called internal grants), which are allocated in the budget and are awarded through screening of an application regardless of whether they are used for individual or joint research.
3. If travel expenses are included in research funds, it is not necessary to exclude them.
4. The grand total must match the total for internal shared research subsidies in Table 23 "Breakdown of Faculty Research Funds".

[University Notes]

1. Internal research subsidies refer only to internal grant-in-aid. Excludes international conferences and PhD supervision research costs
2. 3 cases are adopted as "Programs for Enhancing Research Concerning the Great East Japan Earthquake" in addition to internal research subsidies in AY2011.

6 Breakdown of Faculty Research Funds

(Table 23)

College / Graduate School	Breakdown of Research Funds	AY2009		AY2010		AY2011		
		Research Funds (Yen)	Ratio to Total Research Funds (%)	Research Funds (Yen)	Ratio to Total Research Funds (%)	Research Funds (Yen)	Ratio to Total Research Funds (%)	
College of Asia Pacific Studies	Total Research Funds	54,150,091	100.0%	63,917,000	100.0%	70,388,804	100.0%	
	Internal	Ordinary Research Funds (Total Cumulative Expenditure per Faculty Member)	17,100,000	31.6%	17,400,000	27.2%	16,500,000	23.4%
		Internal Shared Research Subsidies	10,812,000	20.0%	10,241,000	16.0%	18,740,000	26.6%
		Others	0	0.0%	7,250,000	11.3%	6,261,882	8.9%
	External	Grant-in-Aid for Scientific Research	19,039,000	35.2%	19,536,000	30.6%	20,930,000	29.7%
		Research Subsidies from the Government or Government-related Organizations	0	0.0%	0	0.0%	0	0.0%
		Research Subsidies from Private Research Organizations	2,180,000	4.0%	0	0.0%	0	0.0%
		Scholarship Donations	0	0.0%	0	0.0%	0	0.0%
		Commissioned Research Funds	5,019,091	9.3%	9,490,000	14.8%	7,956,922	11.3%
		Joint Research Funds	0	0.0%	0	0.0%	0	0.0%
Others		0	0.0%	0	0.0%	0	0.0%	
College of International Management	Total Research Funds	43,231,801	100.0%	47,935,000	100.0%	43,513,886	100.0%	
	Internal	Ordinary Research Funds (Total Cumulative Expenditure per Faculty Member)	11,850,000	27.4%	12,750,000	26.6%	12,450,000	28.6%
		Internal Shared Research Subsidies	9,585,000	22.2%	10,846,000	22.6%	10,550,000	24.2%
		Others	0	0.0%	2,050,000	4.3%	2,630,886	6.0%
	External	Grant-in-Aid for Scientific Research	17,550,000	40.6%	18,239,000	38.0%	15,483,000	35.6%
		Research Subsidies from the Government or Government-related Organizations	0	0.0%	0	0.0%	0	0.0%
		Research Subsidies from Private Research Organizations	0	0.0%	0	0.0%	400,000	0.9%
		Scholarship Donations	0	0.0%	0	0.0%	0	0.0%
		Commissioned Research Funds	4,246,801	9.8%	4,050,000	8.4%	2,000,000	4.6%
		Joint Research Funds	0	0.0%	0	0.0%	0	0.0%
Others		0	0.0%	0	0.0%	0	0.0%	
Center for Language Education	Total Research Funds	3,373,000	100.0%	1,800,000	100.0%	4,852,000	100.0%	
	Internal	Ordinary Research Funds (Total Cumulative Expenditure per Faculty Member)	2,100,000	62.3%	1,800,000	100.0%	2,700,000	55.6%
		Internal Shared Research Subsidies	1,273,000	37.7%	0	0.0%	462,000	9.5%
		Others	0	0.0%	0	0.0%	0	0.0%
	External	Grant-in-Aid for Scientific Research	0	0.0%	0	0.0%	1,690,000	34.8%
		Research Subsidies from the Government or Government-related Organizations	0	0.0%	0	0.0%	0	0.0%
		Research Subsidies from Private Research Organizations	0	0.0%	0	0.0%	0	0.0%
		Scholarship Donations	0	0.0%	0	0.0%	0	0.0%
		Commissioned Research Funds	0	0.0%	0	0.0%	0	0.0%
		Joint Research Funds	0	0.0%	0	0.0%	0	0.0%
Others		0	0.0%	0	0.0%	0	0.0%	
Education Development and Learning Support Center	Total Research Funds	900,000	100.0%	2,589,000	100.0%	4,386,000	100.0%	
	Internal	Ordinary Research Funds (Total Cumulative Expenditure per Faculty Member)	900,000	100.0%	1,800,000	69.5%	2,400,000	54.7%
		Internal Shared Research Subsidies	0	0.0%	789,000	30.5%	816,000	18.6%
		Others	0	0.0%	0	0.0%	0	0.0%
	External	Grant-in-Aid for Scientific Research	0	0.0%	0	0.0%	1,170,000	26.7%
		Research Subsidies from the Government or Government-related Organizations	0	0.0%	0	0.0%	0	0.0%
		Research Subsidies from Private Research Organizations	0	0.0%	0	0.0%	0	0.0%
		Scholarship Donations	0	0.0%	0	0.0%	0	0.0%
		Commissioned Research Funds	0	0.0%	0	0.0%	0	0.0%
		Joint Research Funds	0	0.0%	0	0.0%	0	0.0%
Others		0	0.0%	0	0.0%	0	0.0%	
Graduate School of Asia Pacific Studies	Total Research Funds	0	-	8,320,000	100.0%	5,460,000	100.0%	
	Internal	Ordinary Research Funds (Total Cumulative Expenditure per Faculty Member)	0	-	0	0.0%	0	0.0%
		Internal Shared Research Subsidies	0	-	0	0.0%	0	0.0%
		Others	0	-	0	0.0%	0	0.0%
	External	Grant-in-Aid for Scientific Research	0	-	8,320,000	100.0%	5,460,000	100.0%
		Research Subsidies from the Government or Government-related Organizations	0	-	0	0.0%	0	0.0%
		Research Subsidies from Private Research Organizations	0	-	0	0.0%	0	0.0%
		Scholarship Donations	0	-	0	0.0%	0	0.0%
		Commissioned Research Funds	0	-	0	0.0%	0	0.0%
		Joint Research Funds	0	-	0	0.0%	0	0.0%
Others		0	-	0	0.0%	0	0.0%	

Notes:

1. In "Others" column of internal research subsidies, enter any funds that are not included in Total of (A) from Table 20, Total of Table 21, ordinary research funds and internal shared research subsidies.

7 Adoption of Grant-in-aid for Scientific Research

(Table 24)

College / Graduate School	Grant-in-aid for Scientific Research								
	AY2009			AY2010			AY2011		
	Number of Applications (A)	Number of Adoption (B)	Adoption Rate (%) B/A*100	Number of Applications (A)	Number of Adoption (B)	Adoption Rate (%) B/A*100	Number of Applications (A)	Number of Adoption (B)	Adoption Rate (%) B/A*100
College of Asia Pacific Studies	25	7	28.0%	19	3	15.8%	20	5	25.0%
College of International Management	17	3	17.6%	21	6	28.6%	13	1	7.7%
Center for Language Education	5	1	20.0%	3	0	0.0%	6	2	33.3%
Education Development and Learning Support Center	-	-	-	1	0	0.0%	1	1	100.0%
Graduate School of Asia Pacific Studies	-	-	-	1	1	100.0%	-	-	-
Total	47	11	23.4%	45	10	22.2%	40	9	22.5%

Notes:

1. Enter data for colleges and graduate schools to which full-time faculty members or research associates are assigned.
2. Only list the newly adopted grant-in-aid for the given AY in the "Number of Adoption" column; do not list continuing grants-in-aid from the previous AY.

8 External Research Funds

(Table 25)

College / Graduate School	Number of Full-time Faculty	Grant-in-Aid for Scientific Research		Other External Research Funds		Total (A + B)
		Total Amount of Grant-in-Aid for Scientific Research (A)	Overhead Costs	Other External Research Funds Total (B)	Overhead Costs	
College of Asia Pacific Studies	56	16,100,000	4,830,000	7,956,922	1,115,266	24,056,922
College of International Management	41	11,910,000	3,573,000	2,400,000	200,000	14,310,000
Center for Language Education	57	1,300,000	390,000	0	0	1,300,000
Education Development and Learning Support Center	7	900,000	270,000	0	0	900,000
Graduate School of Asia Pacific Studies	0	4,200,000	1,260,000	0	0	4,200,000
Total	161	34,410,000	10,323,000	10,356,922	1,315,266	44,766,922

Notes:

1. Enter data for colleges and graduate schools to which full-time faculty members are assigned.
2. Complete this table based on data for AY2011. Enter AY2011 data for "Number of Full-time Faculty".
3. Funds eligible for the "Other External Research Funds" include research assistance from governments or government-related organizations that is not research funds, research subsidies from private research organizations, scholarship donations, commissioned research funds and joint research funds.

9 Faculty Offices

(Table 26)

College Graduate School	Number of Rooms			Total Area (m ²)	Average Area per Room (m ²)		Number of Full-time Faculty (B)	Individual Office Rate (%) (A/B*100)	Average Area per Faculty Member (m ²)	Remarks
	Individual Office (A)	Shared	Total		Individual Office	Shared				
College of Asia Pacific Studies	57		57	1,333.8	23.4		56	101.8	23.8	Faculty without individual office: 1
College of International Management	45		45	1,053.0	23.4		45	100.0	23.4	
Center for Language Education	11	3	14	890.7	23.4	211.1	55	20.0	16.2	Faculty without individual office: 44
Education Development and Learning Support Center	9		9	210.6	23.4		11	81.8	23.4	Faculty without individual office: 2
Total	122	3	125	3,488.1	93.6	211.1	167	72.6	20.8	

Notes:

1. List information for all faculty offices owned by the colleges and graduate schools in the "Number of Rooms" and "Total Area" columns.
2. Calculate the "Average Area per Room" for all faculty offices, and calculate the "Average Area per Faculty Member" for faculty offices being actually used by full-time faculty members of colleges and graduate schools.
3. If the number of individual offices exceed the number of full-time faculty members, enter the individual office rate as 100%.
4. Enter the number of faculty members who do not have individual offices in the "Remarks" column.

[University Notes]

1. Shared space at the Center for Language Education refers to shared office space for junior lecturers, joint-language research, and shared office space for senior lecturers.

10 Overview of Major Facilities

(Table 27)

Facility Name	Use	Year Built	Total Floor Area (m ²)	Remarks
A Building	Offices, Conference Rooms	2000年	8,558	
B Building	Offices, Faculty Offices, Student Study Rooms, Seminar Rooms	2000年	7,103	
B II Building	Faculty Offices, Student Study Rooms	2007年	4,025	
C Building	Millennium Hall	2000年	2,691	
D Building	Lecture Halls, Student Study Rooms, Library, Laboratories, Practicum Rooms	2000年	13,206	
E Building	Cafeteria, Student Activities Space	2000年	6,226	
E II Building	Shop, Student Activities Space	2007年	1,877	
F Building	Lecture Halls, Practicum Rooms, Faculty Offices	2000年	8,540	
F II Building	Lecture Halls, Practicum Rooms	2007年	6,064	
G Building	Gymnasium	2000年	2,951	
H Building	Lecture Halls, Faculty Offices	2003年	2,577	

Notes:

1. Enter any important buildings which are used for education and research activities in the "Asset List".
2. If there are any plans for large scale maintenance or repair of the above facilities, state so in the "Remarks" column.

11 The Area and Capacity of Lecture Halls and Seminar Rooms in Each College and Graduate School

(Table 28)

College / Graduate School	Lecture Rooms / Seminar Rooms / Student Study Rooms	Number of Rooms	Total Area(m ²) (A)	Exclusive / Joint Use	Capacity (Total Number)	Total Number of Student Users (B)	Area per Student User (m ²) (A/B)	Remarks
University-wide	Lecture Rooms	29	6,850	Joint	8,962	5,734	1.19	Rooms with floor space of over 100m ²
	Seminar Rooms	118	8,377	Joint	345	5,734	1.46	RMR/SPR/small classrooms/IPS/the Hut of Peace Spirit/CAP labs
	Self-Study Rooms	3	751	Joint	380	5,734	0.13	Language Lounge/SALC/Multimedia Room
Graduate School -wide	Self-Study Rooms	6	347	Exclusive		211	1.65	Cyber Study Room/Master's Students Common Room (MBA) Master's Students Common Room (GSA)
University-wide	Gymnasium	1	2,951					
	Lecture room	1	2,691	Joint	730			Millennium Hall

Notes:

1. Enter data for each college and graduate school.
2. When the facilities are used by multiple colleges, graduate schools or junior colleges, enter the data separately from the data on exclusive use for the respective bodies and specify either Exclusive Use or Joint Use in the "Exclusive/Joint Use" column. Input data in the "Total number of student users" that includes students from said colleges, graduate schools or junior colleges who share these facilities.
3. If facilities are used jointly on each campus, enter the name of the campus concerned into the "College / Graduate School" column.
4. If facilities are used by the entire university, enter data into the "College / Graduate School" column and note that usage is "University-wide".
5. If there are exclusive-use facilities for liberal arts education, please indicate this according to the relevant colleges.
6. Please round off "Area per Student User" to two decimal places.
7. Regarding the calculation of "Area per student user" for the lecture halls, seminar rooms and other rooms that are shared with other colleges, graduate schools, etc., divide the overall area by the number of students of all of the colleges etc. that use the said facilities (if junior colleges also use the facilities, include the number of junior college students).

[University Notes]

1. The terms Lecture Room applies to rooms of over 100 m²
2. Seminar Rooms include refurbished faculty office CAP (Crossover Advanced Program) lab, the Hut of Peace Spirit, and IPS (Information Processing Seminar Rooms). (Capacity is not fixed for some rooms, figures include approximate estimates.)

12 Area and Capacity of Student Laboratories in Each College and Graduate School

(Table 29)

Name of Room for Specific Use	Number of Rooms	Total Area (m ²)	Capacity (Total Number)	Average Area per User(m ²)	College, Graduate School or Other Body	Remarks
Multimedia Room	1	344	167	2.1	Common Facilities	1F, D Building
Multimedia Lab III	1	211	10	21.1	Common Facilities	1F, D Building
CAP Lab	1	232	65	3.6	CAP *1	2F, B II Building [Relisting]
Information Processing Seminar Room	9	1,878	630	3.0	Common Facilities	3F, D Building [Relisting]
Electronic Engineering Lab	1	152	36	4.2	CAP	2F, B Building
Biochemistry Lab	1	69	24	2.9	CAP	1F, D Building
Physics Lab	1	69	24	2.9	CAP	1F, D Building
H E A L S Lab *2	4	192	24	8.0	CAP	3F, F Building
Total	19	3,147	980	3.2		

Notes:

1. In principle, compile this table for each college/graduate school.
2. In the "Name of Room for Specific Use" column, list names that specifically describe what the facility is used for.
3. In instances where relevant facilities are used by multiple colleges and graduate schools or jointly used by affiliated junior colleges, enter the names of all colleges etc. concerned into the "College, Graduate School or Other Body" column. Do not list the same facility more than once in the above table.
4. Enter foreign language facilities, facilities for information processing, audio-video rooms, and other audio-visual classroom facilities in this table.
5. If facilities are used for liberal arts education, indicate as such when entering data into the "College, graduate school or other body" column.
6. Even if the facilities are equipped to be used as laboratories, if the main use of the facilities are as lecture halls and seminar rooms, include them as lecture rooms/seminar rooms in the previous table, " The Area and Capacity of Lecture Halls and Seminar Rooms in Each College and Graduate School". In such cases, enter those facilities into this table with the word "Relisting" in the "Remarks" column.

[University Notes]

1. CAP (Crossover Advanced Program) is a program which integrates academic fields in both College of Asia Pacific Studies and College of International Management and provides advanced research contents to nurture leaders from the perspective of connection to graduate schools.
2. HEALS stands for Health, Environment and Life Science Institute.

13 Lecture Hall and Seminar Room Usage by Size in Each College and Graduate School

(Table 30)

College	Intake Capacity	Number of Classrooms Used	Total Number of Lectures Held (A)	Times Used (B)	Usage Rate B/A (%)	Remarks
Common Facilities	1 - 50	87	1265	845	66.8%	
	51 - 150	12		90	7.1%	
	151 - 300	18		330	26.1%	
Total		117				

Notes:

1. In principle, compile this table for each college/graduate school.
2. The "Number of Classrooms Used" refers to the number of classrooms used for a given college's regular lecture subjects. The "Total Number of Lectures Held" refers to those lectures held in lecture halls or seminar rooms from among the total number of lectures held per week. Calculate the usage rate as times used divided by total number of lectures held. For example, if three classes of "English I" are held every week, enter "3" into the total number of lectures held.
3. If the university uses the semester system and usage rates vary widely, please create one table for each semester.

[University Notes]

This table shows the data as of May 1, 2012

14 Number of Books and Materials in the Collection and Intake Status

(Table 31)

Name of Library	Number of Books		Types of Periodicals		Number of Audio-visual Materials	Types of E-journals	Book Purchases for the Past Three Years			Remarks
	Number of Books	Number of Shelved Books	Number of Japanese Books	Number of Foreign Books			AY2009	AY2010	AY2011	
APU Library	161,023	161,023	1,340	722	4,120	74	12,814	14,463	16,862	
Total	161,023	161,023	1,340	722	4,120	74	12,814	14,463	16,862	

Notes:

1. Bound journals may be included in the number of books.
2. Audio-visual materials include microfilm, microfiche, cassette tapes, video tapes, CDs, LDs, DVDs, slides, movie film, CD-ROMs and the like.
3. If electronic journals are stored within the central library, only enter these numbers for the central library and indicate this in the Remarks column.
4. Please list the number of titles in the collection for audio-visual materials.

15 Library Usage

(Table 32)

Name of Library	Number of Full-time Faculty	Number of Part-time Faculty	Days Open per Year	Library Hours	Number of Users per Year (Total)			Number of Books Borrowed per Year			Remarks
					AY2009	AY2010	AY2011	AY2009	AY2010	AY2011	
APU Library	1(0)	16(12)	343	Mon - Fri 8:30 - 24:00	439,266	425,193	465,618	89,476	85,940	100,962	
				Sat 9:30 - 19:00						Students: 91,548 Faculty and Staff: 7,279 Other: 2,135	
				Sun, Holidays 9:30 - 19:00	()	()	()	()	()		
				Long Vacation 9:30 - 19:00	()	()	()	()	()		

Notes:

1. For the number of staff, list in parentheses the number of those full-time and part-time staff who have librarian qualifications.
2. If the library is open to the public, do not include the number of local citizens in "Number of Users per Year (Total)" and "Number of Books Borrowed per Year". List only data for faculty, staff and students.
3. If there are "Library Hours" other than those above, please add them to the table.
4. If detailed data for "Number of Users per Year (Total)" and "Number of Books Borrowed per Year" is available for faculty, staff, and students, please indicate those numbers in parentheses.

16 Student Reading Rooms

(Table 33)

Name of Library	Number of Student Reading Room Seats (A)	Intake Capacity (B)	Ratio of Seats to Intake Capacity (%) A / B *100	Number of Other Study Room Seats ()	Remarks
APU Library	851	5,734	14.8	()	College of Asia Pacific Studies 2,756 College of International Management 2,767
Total	851	5,734	14.8	()	Graduate School of Asia Pacific Studies 165 Graduate School of Management 46

Notes:

1. Within the "Intake Capacity" column, when the relevant facilities for undergraduate students, graduate students, majors, and other departments are used jointly with junior colleges, add the student capacity of the junior colleges to the overall intake capacity.
2. Enter the actual names of the other study rooms in parentheses in the of "Number of Other Study Room Seats" column.
If the library is open to the public, do not include the number of local residents who use the library.
3. Enter the breakdown of Intake Capacity (B) according to the colleges, graduate schools, majors, departments, and junior colleges in the "Remarks" column.

VI Administration and Financial Affairs

1 Administrative Organization

(Table 34)

	Division Name	Full-time Staff		Contract Staff	Part-time Staff	Dispatched Staff	Others	Total
			(Managers)					
University Administration	Secretariat	5	5	11	0	0	0	16
	Student Office	10	4	17	13	0	0	40
	Career Office	6	2	8	3	3	0	20
	Academic Office	27	8	31	16	6	0	80
	Research Office	5	2	9	3	0	0	17
	Admissions Office (International)	11	4	9	2	0	0	22
	Admissions Office (Domestic)	7	3	6	4	0	0	17
	Administration Office	5	2	10	2	0	0	17
	Sub Total	76	30	101	43	9	0	229
	Office of the President	15	6	18	8	2	0	43
Sub Total	15	6	18	8	2	0	43	
Grand Total		91	36	119	51	11	0	272

Notes:

1. Please divide each division/office into "Academy Administration" and "University Administration".
2. In the "Full-time Staff" column, enter the number of full-time, tenured staff members. In the "Contract Staff" column, list the number of full-time, non-tenured staff members.
In the "Part-time Staff" column, enter the number of part-time staff members who are hired for periods of at least six months. In the "Dispatched Staff" column, list those staff members who are hired on dispatch worker contracts. Enter those staff members who do not belong to any of these categories in the "Others" column.
3. Enter staff members who do not belong to any office such as directors and deputy directors in their respective divisions.
4. Enter subtotals for each employment type and total them for each division.
5. Do not include research associates.

VII Internal Quality Assurance

1 Disclosure of Financial Information (Private Universities Only)

(Table 35)

Target of Information Disclosure	Financial Statements for Disclosure and Commentary Thereupon	Disclosure Methods							Response to Request for Disclosure of Information
		Self-assessment Report	Internal Publications/Bulletins	University Publications/Bulletins	Commentary on the Financial Situation	Campus LAN	Homepage	Others	
Faculty and Staff	Statement of Cash Flow		(main item only)	(main item only)	-				
	Consumption Revenue and Expenditure Statement		(main item only)	(main item only)	(main item only)				
	Balance Sheet	-	(main item only)	(main item only)	-				
	Commentary on the Financial Situation	-	(main item only)	(main item only)	(main item only)				
Current Enrollees	Statement of Cash Flow	-	(main item only)	(main item only)	-			-	
	Consumption Revenue and Expenditure Statement	-	(main item only)	(main item only)	(main item only)			-	
	Balance Sheet	-	(main item only)	(main item only)	-			-	
	Commentary on the Financial Situation	-	(main item only)	(main item only)	(main item only)			-	
Alumni	Statement of Cash Flow	-	(main item only)	(main item only)	-	-		-	
	Consumption Revenue and Expenditure Statement	-	(main item only)	(main item only)	(main item only)	-		-	
	Balance Sheet	-	(main item only)	(main item only)	-	-		-	
	Commentary on the Financial Situation	-	(main item only)	(main item only)	(main item only)	-		-	-
Guardians	Statement of Cash Flow	-	(main item only)	(main item only)	-	-		-	
	Consumption Revenue and Expenditure Statement	-	(main item only)	(main item only)	(main item only)	-		-	
	Balance Sheet	-	(main item only)	(main item only)	-	-		-	
	Commentary on the Financial Situation	-	(main item only)	(main item only)	(main item only)	-		-	
General Public (Unspecified Number)	Statement of Cash Flow	-	-	(main item only)	-	-		-	
	Consumption Revenue and Expenditure Statement	-	-	(main item only)	(main item only)	-		-	
	Balance Sheet	-	-	(main item only)	-	-		-	
	Commentary on the Financial Situation	-	-	(main item only)	(main item only)	-		-	
Others	Statement of Cash Flow	-	-	-	-	-	-	-	-
	Consumption Revenue and Expenditure Statement	-	-	-	-	-	-	-	-
	Balance Sheet	-	-	-	-	-	-	-	-
	Commentary on the Financial Situation	-	-	-	-	-	-	-	-

Notes:

1. Enter all targets of information disclosure and disclosure methods used in AY2012 for accounts settled in AY2011.
2. Regarding the "Commentary on the Financial Situation" under the "Financial Statements for Disclosure and Commentary Thereupon" column, put a circle () in the "Disclosure Methods" column if the commentary on the financial situation is accompanied in relation to the given projects.
3. If there is no disclosure of financial information to any of the targets but a response will be made upon a request for disclosure, enter a circle () in the "Response to Request for Disclosure of Information" column.
4. Enter specific titles in parentheses in the "Other" cells under the "Targets of Information Disclosure" and "Disclosure Methods" columns. In the "Others" cell of the "Financial Statements for Disclosure and Commentary Thereupon" column, enter the specific name of the audit report, general inventory, business report or other statement.
5. If there are plans to revise the disclosure of accounts settled in AY2012, make a note outside of the table. In such a case, submit the applicable data when the information is made public.