Scholarship Certificate Application

Student Office (Certificates) Ritsumeikan Asia Pacific University

Address:

1-1 Jumonjibaru Beppu, Oita 874-8577

Inquiries only:

Phone +81-977-78-1124 FAX +81-977-78-1125 Email shoumei@apu.ac.jp

Please contact the office before you make a request because requests for certificates may be denied. Please return this form with payment to the office in person or by mail. Certificates will be issued **TWO or more BUSINESS DAYS** after payment has been made. All unclaimed certificates for pickup will be destroyed three months after issue and any payments already made will NOT be refunded.

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IDENTIFICA	TION	l *N	Note: S	Studer	t ID C	ard re	equire	d. A si	gned le	tter of authorizati	on is requi		_	pickup by proxy.
Student ID #	#									Status (check	one)		Leave of	nce Absence proad to other univ.
Surname										Birth Date (yyyy/mm/dd)				
Given Name(s)										Phone Numb	Phone Number			
OTHER CERTIFICATE REQUEST INFORMATION														
Special Instructions (Examples: sea							and s	and stamp on envelope or individually packaged transcripts)						
Purpose for (Check)	est	□Visa □ Entrance Examination □Other ()		
Country an	ion	□Japan □Other Country()		
to be submitt	k)	□ Immigration /Embassy □ College/Graduate School □ Other ()												
Name and Address Please write the destination address on a separate sheet														
Content								F	ee	Japanese	Engli	sh	Total	Subtotal
①Tuition Red Scholarsh (ogram 1, 100%				Current Students ¥200/		/copies	/copies		/copies				
	te scho	Academic Merit nolarship foundation.) emester~ mester			on.	page Former Students ¥300/		/copies	/copies		/copies	¥		
③Honors Scholarship / MEXT Scholars yrsem. ※Write others of						•	:k		age	/copies	/co	pies	/copies	
Delivery		Mail [Dome	estic				¥370	/delivery	How many envelops? (()	¥
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		Pick	up							*Note: Stude	*Note: Student ID Card re-			
Payment Method (Check)						ficate	Stam	р	□()) TC			¥
ID# of Proxy		Name of Pro				ху				BEFOR			•	
I hereby attest that I am the above-named person requesting these transcripts/certificates accompanied by the fee required. 2 発行 3 確認 4 交付印													1 領収印・受付印	
Signature:										/ /	/			-
Date:			уу	mm				dd			/			
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			form s ed li n e							ose of issuing the				ne by yourself · - · - · -

For Current Students, Scholarship Certificate Request Slip

Student ID #:

Name:

Total Amount: \(\)

Quantity: Scholarship copies \(\)

Payment Received Student Received Student Advisory Office Student Offic