

Application Information for
Field Study Program / Field Research Project
AY2022 Fall Semester

Application period	Program period	Programs offered
Wed., October 12, 2022 ~ Wed., October 26, 2022 – 14:00	AY2022 Winter Session (February – March, 2023)	Refer to P.4



Field Study

■ Field Study ■

Overview and the Characteristics of the Subject

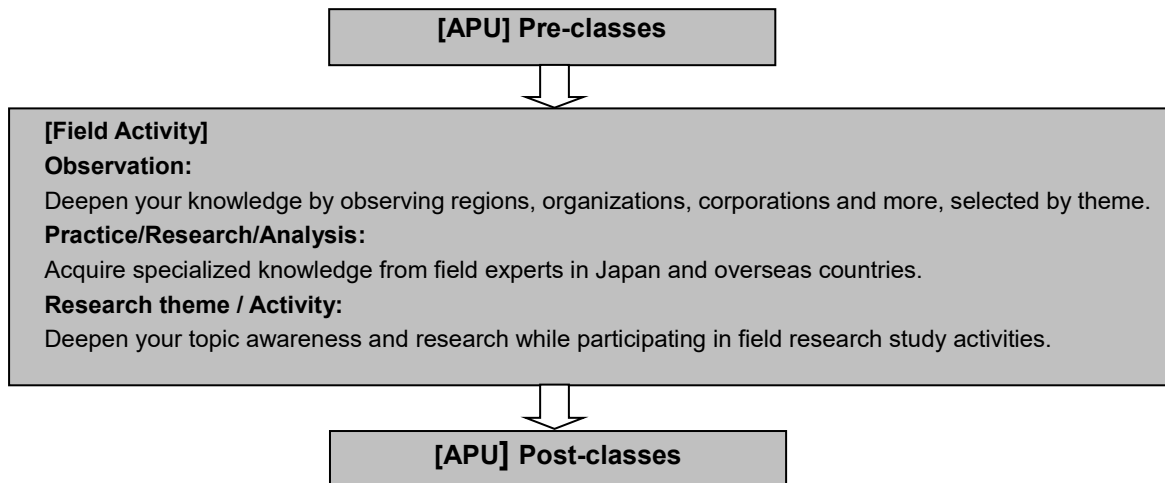
[College of Asia Pacific Studies (APS)]

Programs in APS aim to help students to learn a certain framework of Asia Pacific Studies comprehensively and to act with expertise, integrity, and compassion in the global society. Students are expected to learn to communicate adequately with others from different cultures and with different values, and explore, observe, analyze and investigate different matters, discuss multivalent issues.

[College of International Management (APM)]

Programs of APM aim to foster students' growth as talents who are globally-minded and possess critical knowledge and skills through Field Study. These programs are aligned with major subjects in the curriculum and offer reflective experience imperative for a deeper understanding of business.

Program Overview



Eligibility

■ Field Study ■

[Semester]

- Must be a student who is 3rd - 7th semester at the time of application. (as of AY2022 Fall Semester)
- A student who is in their final semester when the program is offered (AY2022 Fall Semester) is not eligible to apply.

[Student Status]

- Must be a student who is enrolled during the semester when the program is offered (as of AY2022 Fall Semester)
- A student whose student status is "*study abroad*" or "*leave of absence*" when the program is offered (as of AY2022 Fall Semester) is not eligible to apply.
- A student whose student status is currently suspended is eligible to apply if the period of their suspension will end before the program's application deadline date.

[Status of Language Studies at APU]

- A student must have met the following conditions **before** the semester when the program is offered; AY2022 Fall Semester.
English basis students participating in programs offered in Japanese:
Must have enough Japanese skills to be able to understand classes conducted in Japanese.
Japanese basis students (standard track) participating in programs offered in English:
Must have received credit for Intermediate English A and B.
- For E/J course, there is no language requirement.

[College]

- In some cases, selection priority is given to students affiliated with the sponsoring college, however students from other colleges may also apply.

[Other]

- Students must be residing in Japan at the time of application.
- Besides those listed above, please check the 'Recommended qualifications knowledge', 'Requirements for students' in syllabus for the program-specific conditions if any.

[For overseas programs]

- Participants are required to leave Japan and return to Japan to participate in the program.
- The completion of COVID-19 vaccination is mandatory for participation in the program. (For details, see "[Notes on Participation / 4. Precautions related to COVID-19](#)").

Select Field of the Field Study

Subject field

Field Study

[AY2011 Curriculum]

Sponsoring college	APS students	APM students
APS	Major education subjects	General elective
APM	General elective	Major education subjects

[AY2017 Curriculum]

Sponsoring college	Course name	APS Major education subjects	APS students				APM students
			Culture, Society & Media (CSM) Major	Environment & Development (ED) Major	Hospitality & Tourism (HT) Major	Int'l Relations & Peace Studies (IRP) Major	APM Major education subjects
APS	Field Study for Culture, Society & Media (CSM)		Yes	-	-	-	Other college subjects
	Field Study for Environment & Development (ED)		-	Yes	-	-	
APM	APM Field Study		Other College Subjects				Yes

Programs offered

■Field Study■

College	Area of Study	Subject Name [Upper] AY2011 Curriculum, [Lower] AY2017 Curriculum	Program name	Faculty in charge	Field activity site	Program schedule		Credit	Lang.	Online switchover (when dispatch is cancelled) Yes...Switchover No...No switching
						- Pre: Pre-program lectures - Post: Post-program lectures - "Dispatch period" includes the days of arrival and departure in Japan/on-site.				
APS	ED	Field Study	地域創生のモデル都市 北九州市フィールドスタディ	TSUCHIHASHI Takuya	Kitakyushu-city, FUKUOKA	Pre	Wed, Jan 18, 3 rd -4 th periods Wed, Jan 25, 3 rd -4 th periods	2	J	No
		Dispatch				Wed, Feb 15 - Sat, Feb 18				
		Post				Wed, Feb 22, 3 rd period				
	CSM	Field Study	Experiencing Media, Culture and Creative: Television, Film, Photography and Theatre in Central Europe	MANTELLO Peter A.	<ul style="list-style-type: none"> • Vienna, AUSTRIA • Bratislava, SLOVAKIA • Prague, Brno, CZECH 	Pre	Thu, Jan 26, 4 th period	4	E	No
		Dispatch				Fri, Feb 17 - Fri, Mar 3				
		Post				Wed, Mar 1 ※On-site				
CSM	Field Study	タイ地域研究プログラム: 特異性を多角的に見る方法 Thai Studies Programme: Uniqueness through Multifaceted Lenses	TSUKAMOTO Takashi	<ul style="list-style-type: none"> • Bangkok, THAILAND 	Pre	Wed, Nov 30, 5 th period Wed, Dec 7, 5 th period Wed, Jan 11, 5 th -6 th period	2	E/J	No	
	Dispatch				Sun, Feb 19 - Sun, Feb 26					
	Post				Sat, Feb 25 ※On-site					
APM	-	Field Study	企業調査研究プログラム (METI 選定企業 九州・沖縄 のケーススタディ)	FUJIMOTO Takeshi	<ul style="list-style-type: none"> • Koga-city, FUKUOKA • Naha-city, Onna-village and Okinawa-city, OKINAWA 	Pre	Wed, Feb 15, 2 nd -5 th periods Thu, Feb 16, 2 nd -5 th periods Fri, Feb 17, 2 nd -5 th periods	2	J	Yes
		Dispatch				Wed, Feb 22 - Sat, Feb 25				
		Post				Sat, Feb 25 2 nd period ※On-site				
	-	Field Study	Social Innovation and Entrepreneurship (SOLVE)	ACKARADEJRUANGSRI Pajaree	<ul style="list-style-type: none"> • Bangkok, Nakorn Ratchashima, THAILAND 	Pre	Sat, Feb 11, 3 rd -4 th periods	2	E	No
		Dispatch				Wed, Feb 15 - Tue, Feb 21				
		Post				Fri, Feb 24, 3 rd period				
	Field Study	Indian Entrepreneurship Immersion Camp (IEIC)	PARDO Phillip Dean	<ul style="list-style-type: none"> • Mumbai, Hyderabad, Cochin, INDIA 	Pre	Sat, Jan 28, 3 rd - 4 th periods	4	E	No	
	Dispatch				Thu, Feb 16 - Tue, Feb 28					
	Post				Sat, Mar 4, 3 rd period					

- [Note] - Please check the syllabus on [the Off-campus Study Program website](#) for more details.
 - Credit awarded will not be counted within the maximum number of credits per semester.
 - Course registration for this program is handled by the university.
 - It will be registered as AY2022 Fall semester course, however the grades of Field Studies will be announced at the end of April, 2023.

Application Information

Programs offered

Please refer to "[Programs offered](#)".

Applying for multiple programs

- Students can apply for multiple programs as long as you meet the application conditions. In addition to separately applying online for all of the programs you would like to participate in, please enter "Yes" under "Please answer this question if you apply for more than one program." on the first page of the application site.
- Even if you answered "Yes" in the question "If you get accepted to all the programs that its date for pre/post lectures and practicum period do not overlap, would you like to participate in all the programs?", your application will be screened based on the priority you selected in the application if there is a conflict in the schedule between/among the programs that you have applied for.

How to apply

During the application period, please submit your application as follows.

Application period: **Wednesday, October 12 ~ Wednesday, October 26, 14:00**

Please **apply online**.

- Online application site will be announced on [the Off-campus Study Program website](#) when the application period starts.
- If you submit the online application multiple times, only the most recent application will be accepted.
- Please prepare items below before applying:
 - (1) Essay: reasons for application
 - (2) A copy of the passport page which shows your face (overseas programs only)

Passport

- Check the passport expiration date stipulated by each country. If your current passport does not meet the deadline specified by the country or region you will travel to, renew your passport immediately.
- If you don't have a passport, please research how to apply and get one by the end of November 2022.

Passport copy upload

Save the file with the file name shown in the following example when uploading.

- [Passport] Passport_Name_Student ID number
(Ex: Passport_YamadaTaro_11223344.pdf)

[Note]

If you are selected to participate in the program, you will be asked to submit the "[Pledge](#)" online. At the time of application, please make sure to obtain the consent of the guarantor. The Pledge must be signed by both the applicant and guarantor.

Screening method

- A comprehensive selection process will be conducted. (Applicants will be contacted separately if an interview is required.)
- In case of many applicants, applicants who are in the college that offers a program are given priority in the screening process.

Application guidance session

Date: Wednesday, October 12 [Japanese] 15:10-15:50 / [English] 16:00-16:40
Venue: F102 / Zoom MTG ID: 960 7971 5220

Announcement of the screening result

Friday, November 11
The applicant will be notified via Campus Terminal.

Guidance for the confirmed participants

Date/time: Wednesday, November 16, 5th period (16:10-)
(Details will be notified at a later date.)

Risk Management Guidance Session

Date/time: Wednesday, January 18
(Details includes period will be notified at a later date.)

Notes on Participation

[Important] Before submitting an application, please read through the main important points listed in the attachment at the end of this Application Information – “[Items Common to All Programs](#)”. Conditions for participation which are unique to this program are listed below. Please read through them carefully, before considering your application.

1. Fees

Program fee

- The specified program fee must be paid to participate in the program. The estimated fees for each program are listed in the syllabus. For overseas programs, the finalized fees may exceed the estimated amount due to the rising demand for overseas travel and the depreciation of the Japanese Yen etc.
- Program costs and payment deadlines will be finalized around late November. (Payment deadline will be around mid-December.)
- If payment is not received by the due date, acceptance into the program will be cancelled as of the day after the due date. In such a case, the student will be treated as if he/she had "declined participation" and will be responsible for any fees already incurred.
- In the event that a decision is made to cancel the program after the program is deemed possible in late November, the student will be responsible for any expenses incurred up to that point (e.g., airline ticket cancellation fees, etc.).
- (For overseas programs) COVID-19 may cause restrictions and prevent you from entering the country, and you may be required to pay additional fees to enter the country. In such cases, the participants will be responsible for any expenses incurred.

2. Preparation before departure

Arrange transportation to field activity site

[For programs conducted in Japan]

- In principle, students must make their own arrangements under the guidance of their program supervisor.

[For overseas programs]

- The university will arrange the airline tickets. Payment methods will be communicated for each program after the student has been confirmed.
- The travel route will be from/to Japan, and the student will travel to/from Japan together with the faculty member in charge and other participants. Meeting and disbanding on-site are not allowed. No changes can be made to the itinerary due to personal reasons.

3. Disclaimer and Precautions

Precautions for course registration

- No special consideration will be given to students whose pre/post classes or dispatch periods overlap with regular lectures, make-up classes, regular examinations, make-up examinations, course registration periods, extra-curricular activities, or training programs. Please check the academic calendar, other activities and program periods carefully in advance.
- You may apply to the program even if the program period (pre-classes, dispatch, and post-classes) of the field study you wish to pursue overlaps with the 2nd Quarter and Winter Session courses of 2022 Fall semester for which you have already registered. However, if you decide to enroll in the Field Study program after the announcement of the program's acceptance/rejection results, please be sure to remove your course registration for 2nd Quarter and Winter Session courses of 2022 Fall semester during the Course Registration Correction Period 2
- The student is responsible for the cost of cancellation, including in the event of suspension.

4. Precautions related to COVID-19

Vaccination and PCR Testing

- If you are accepted to participate in the program, you will be required to obtain and submit; a vaccination certificate for domestic program participants, and Overseas Traveler's Vaccination Certificate of COVID-19 ("Vaccine Passport") for overseas program participants, beside satisfying either of the following (1) or (2).
 - (1) Have received three doses of the COVID-19 vaccine.
 - (2) The last day of the on-site activity is within six months from the date of the second vaccination against COVID-19.
- The PCR or antigen test must be taken within 72 hours of the program start date (or flight time for overseas programs) and the test results must be reported to the Academic Office. Only if the test result is negative, the student will be allowed to participate in the program. (Details will be provided at the guidance for the confirmed participants.)
- (For overseas programs) If the program country requires the submission of a negative certificate, the type of test or the date and time of the test, please follow the instructions.

Cancellation of dispatch

- Depending on the status of the spread of COVID-19 infection, a decision may be made to cancel the dispatch. Please refer to "4. Program Cancellation or Change of Program Contents, Cancellation of Participation" in the attached "[Items Common to All Programs](#)"
- In the event of cancellation or interruption of the dispatch, or change of content, participating students may not make a claim against the University or host institution for any expenses incurred as a result of cancellation. Students will be responsible for any cancellation fees incurred.
- In the event of cancellation, grades and credits will not be awarded even after the program has begun.

5. Program Cancellation

Program cancellation criteria

- The decision on whether or not to dispatch the participants to the program site will be made in late November 2022.
- (For overseas programs) If the program site becomes Level 2 or higher on the Ministry of Foreign Affairs' Overseas Travel Safety Information "Travel Advice and Warning" level by the time the decision is made or before the start of the dispatch, the dispatch and on-site activity will be cancelled. (This will be determined on a country-by-country basis.) In the event that the level is raised to Level 2 or higher during the on-site activity, the faculty member in charge will make the decision to return to Japan after consultation with the Academic Affairs.

Please refer to "4. Program Cancellation or Change of Program Contents, Cancellation of Participation" in the attached "[Items Common to All Programs](#)".

Measures to switch the program to online

In the event that a dispatch is cancelled, the program may be switched to online depending on the program. In the event that the dispatch is cancelled and the program is switched to online after your participation has been approved, the student may withdraw from the course and in that case, the course will be dropped (i.e., the grade will not be an "F").

Academic Office will notify the participating students of any changes to the program content and the course cancellation procedure when the program is canceled. Please refer to the "Online switchover (when dispatch is cancelled)" column of [the program list \(P.3\)](#) for the current availability of online switching.

Others

Accommodation

- Please check the details on the syllabus regarding the type of accommodation.
- Participants must follow the rules and instructions provided by the facilities.

Participation qualification

- Participation without application is now allowed.

Risk management and health checks during practical training

- During the program, students are required to wear masks at all times to prevent infection.
- Please check your temperature every morning and evening, and report any symptoms such as a cold or a fever of 37.5 °C or higher to your supervising faculty member in charge.

Schedule

Date	Description
2022	
October 12 (Wed.)	Application period begins
October 12 (Wed.)	Application guidance session Japanese: 15:10-15:50 English: 16:00-16:40 Venue: F102 / Zoom MTG ID: 960 7971 5220
October 26 (Wed.) 14:00	Application deadline
November 11 (Fri.)	Announcement of the screening result
November 16 (Wed.) 5 th period (16:10-)	Guidance session for the confirmed participants (Attendance is mandatory)
Late November – February, 2023	Pre-program lectures at APU (Please check the syllabus for details.)
2023	
January 18 (Wed.)	Risk Management Guidance Session (Attendance is mandatory)
February - March	Field activity onsite, Post-program lectures at APU. (Please check the syllabus for details.)
End of April	Grade announcement

In some cases, other types of guidance not listed above may be provided. More details will be provided after students are accepted.

For inquiries about Field Studies

Academic Office Building B, 1st Floor
 TEL 0977-78-1101 / FAX: 0977-78-1102
 Academic Office (Shitamura, Ito, Idonuma, Ninomiya)
 Email: atfs@apu.ac.jp

Items Common to All Programs

1. Visa

It is the student's responsibility to verify the visa(s) that will be required from departure through return home and then to apply. The visa(s) required will differ depending on the student's nationality, the country/region of dispatch, and the length of stay. Students should check the website for each embassy to confirm the visa required (including transit visas) and the documents required. Further, because visa application requirements can change without notice, please be sure you have the most recent information in hand. For those getting a "Visa On Arrival" (also: "On-Arrival Visa"), according to the regulations of the country issuing the visa, generally speaking such visas are not recognized except in cases when a visa cannot be obtained prior to traveling.

In the unlikely event that you are unable to obtain your visa by the date set, your dispatch/study abroad program will be canceled. Also, the dispatch/start date of your study abroad program will not be changed.

In that event, the participant will bear the cost of any cancellation fees. Cancellation fees to be borne and grades will be handled in accordance with the " Disclaimers and Notices ".

[International Students Only]

International students should review the renewal date for their Japanese residence permit and permission for reentry in addition to the visa requirements for the country where their program will be run. If there is anything you don't understand regarding the renewal date for your residence permit or permission for reentry, please check with the Student Office.

Note: Depending on the program, there are cases when your visa application will be handled by an agency. Please confirm the details with the program coordinator.

2. Insurance

Including cases where students have already individually taken out an insurance policy, program participants must take out domestic and overseas travel insurance as designated by APU and the host institution, join the JCSOS Crisis Management System (J-TAS), and so on. Details on taking out these insurance policies will be provided in the pre-program classes and at the guidance session for participants.

3. Vaccinations

The APU Health Clinic will provide information on the types of vaccinations it recommends at the pre-program classes and the guidance session for participants. Because the vaccinations recommended by the Health Clinic are not mandatory, each student should decide for themselves about whether to get the vaccination(s) or not. Students wishing to get the vaccination(s) should contact the health clinic and make an appointment for themselves.

Please note that some vaccinations may be mandatory depending on the dispatch destination, so please follow the instructions given during the guidance session.

4. Program Cancellation or Change of Program Contents, Cancellation of Participation

① The Dean of Academic Affairs will make the decision to cancel student dispatch if the following conditions are met:

- 1) In the event the Ministry of Foreign Affairs' "Travel Advise" is level 2 or above for the country or region of dispatch. However, if a "Warning on Infectious Diseases" is issued due to the spread of a new disease, etc., a decision will be

made according to the situation.

2) In the event a program cannot be operated safely in view of social conditions.

2-1) When making the decision to cancel a program, we take into consideration the projection that any of the following will occur in the program destination: natural disasters; accidents; strikes; infectious disease; political unrest in the program country or region; disruptions to the normal operation of public transportation or medical services; war; terrorism; injury to, or sudden hospitalization of faculty coordinators; inadequate support for outgoing students from the host institution in the event of a crisis; or other unforeseen circumstances.

3) In the event a host institution decides to cancel acceptance of students from APU which involves overseas travel

② In the event any of the following apply, a participant's participation in a program may be cancelled even after the announcement of acceptance. Further, with the exception of Overseas Student Exchange Program, Double Degree Program, and Short-Term Summer/Winter Program, in the event a participant's participation in a program is cancelled, as a rule a grade of "F" will be assigned.

A) In the event a participant's course participation is judged inappropriate, taking into consideration the participant's behavior and attendance

B) In the event the participant becomes subject to disciplinary action after the announcement of screening results

C) In the event the designated overseas travel and accident insurance is not taken out, and/or in the event that university instructions concerning the submission of documents, attendance at required guidance sessions, etc. are not followed

D) In the event that the university determines study abroad is not suitable due to injury, illness, etc.

E) In the event of misconduct

F) In the event of other violations of the participant's duty as a student

③ The student will be required to pay for costs already incurred at the point in time when their program participation is canceled.

5. Withdrawal After the Announcement of Screening Results

The university undertakes screening on the assumption that, at the time of application, everyone who applies to a program wishes to participate. Therefore, as a general rule, withdrawal after the announcement of screening results is not permitted.

When applying, students should carefully review the program contents in advance and make their preparations assuming they will not withdraw. Furthermore, if a student fails to pay the cost set by the university by the deadline, this will be treated as a withdrawal. Please see Item "6. Cancellation Fees" below regarding cancellation fees. In the case of credit-granting programs, as a general rule, students who withdraw will be assigned a grade of "F".

6. Cancellation Fees

In cases where a participant is forced to withdraw after announcement of the screening results, the withdrawing student must pay costs incurred up until that point in time. The cancellation fee also includes bank fees (overseas wire fees, etc.).

In the case that the costs required by the program have already been remitted to the university, the cancellation fees will be deducted and the difference will be refunded.

The refund procedures require a certain amount of time.

7. Registration Plan

Students should thoroughly review their registration plan and number of credits to be earned through the program and confirm that this plan will not cause any problems with their registration plan for graduation. No special consideration will be given in the event that problems are identified after the screening results have been announced and also that an item listed in "**4. Program Cancellation or Change of Program Contents, Cancellation of Participation**" has arisen. Students should assume personal responsibility when applying to any program.

Note: It is not possible to participate multiple times in a program having the same lecture content.

If it is not clear whether or not the program you wish to apply for has the same content as a program you have already completed, please inquire with the Academic Office before applying.

8. Handling of Personal Information

A pledge will be sent to all successful applicants. Upon being accepted to the program, please see the pledge for details.

9. On Participating in a Program

- ① Whether or not a program experience is rewarding depends greatly on the attitude and effort of the participants themselves. Participants need to have the flexibility to accept the different cultures found abroad and a positive attitude towards learning. Each participant should firmly set goals for participating in the program. Further, attendance at the guidance session and the pre-/post-classes held before and after dispatch is mandatory. Absences without notice are not permitted. Also, students should be sure to submit all documents and assignments by their deadlines.
- ② During program participation, participants should comply with the "Off-Campus Study Programs Requirements for Participation (Pledge)" and the "Risk Management Guidelines for Off-campus Study Programs Participants".

AY2022 Ritsumeikan Asia Pacific University Off-campus Study Programs
Requirements for Participation in Off-Campus Study Programs (excluding Overseas Student Exchange,
Double Degree Program, EXPLORE, and APU Global Research Program, Short-Term Summer / Winter Program)

1. Required Attitude

All participants in Ritsumeikan Asia Pacific University Off-campus Study Programs (hereinafter referred as to Programs) must abide by the following conditions.

- (1) Participants must understand the aim and the purpose of their chosen program, and should actively participate in the program and take their studies seriously.
- (2) Participants must conduct themselves in a dignified and honorable manner while maintaining the good name of Ritsumeikan Asia Pacific University (Hereinafter referred to as "APU") and the host institution (Hereinafter referred to as "Host Institution").
- (3) Participants must act in accordance with the regulations of APU, the rules of the Host Institution, Japanese law and the laws and regulations of the host country or region for the full duration of the program. Participants are also expected to follow all instructions from staff and faculty at both APU and the Host Institution
- (4) Participants must not protest in the case that he or she was commanded to cancel his or her participation in a program or commanded to return to Japan due to breach of 'Requirements for Program Participation'.

2. Health Management

- (1) Participants will be responsible for their own personal health.
- (2) Participants are required to purchase overseas health and travel insurance and JCSOS Risk Management System (J-TAS) before departure from the organization designated by APU (overseas programs only).
- (3) Participants must inform APU if they have any pre-existing medical conditions.
- (4) Participants must submit "Off-campus Program Participants Self-report of Health Condition and necessary support in studies".
- (5) Should a participant require hospitalization or medical treatment, the student must immediately inform APU and the host institution and follow staff and faculty instructions. The participant will be responsible for any medical expenses above that which is covered by their insurance.
- (6) Should the participant require emergency medical treatment or surgery at a time when it is impossible to obtain their permission (or that of his/her guarantor's), the participant agrees to be treated according to the judgment of the staff and faculty members from APU, the ones from host institutions, or a doctor on site.
- (7) In the event that APU, Host Institution faculty, or Host Institution staff deem that the participant requires medical treatment, and the participant makes an independent decision to forgo said treatment, neither APU nor the Host Institution shall be held liable for any issues which may arise as a result.

3. Costs or Compensation

- (1) Necessary costs related to the program (program fee, accommodation fee, transportation fee, insurance, etc.) must be paid within the designated time frame.
- (2) Should a participant withdraw from the program, or become unable to join or continue with the program owing to injury, disciplinary action, or any other reason, the participant alone will be responsible for all costs incurred, including any costs that APU is required to pay to the host institution.
- (3) In the event that the program is cancelled or changed as a result of natural disasters; accidents; strikes; infectious disease; political unrest in the program country or region; disruptions to the normal operation of public transportation or medical services; war; terrorism; injury to, or sudden hospitalization of, faculty coordinators; or other unforeseen circumstances, the participant will not seek compensation from either APU or the Host Institution for any and all costs incurred. In this situation, as in term 3. (2), the participant will be responsible for all costs incurred.
- (4) Neither APU nor the Host Institution will be held financially or otherwise responsible for accidents, sickness, or death that occurs as a result of participant negligence which are beyond the control of either institution.
- (5) Participants will be responsible for any damage or theft of personal belongings, traffic accidents or criminal events that occur and are deemed to be beyond the control of both APU and the Host Institution.
- (6) Participants will be liable for compensation of any damages APU suffers as a result of their grave negligence or wrongful intention.
- (7) The parties involved with program administration such as APU, host universities and/or local institutions, do not represent or act as an agent for any accidents and damages brought by unlawful acts caused by third parties e.g. organizations, individuals, homestay families. Students are responsible for taking any legal action and other related matters. The parties involved with program administration such as APU, host universities and/or local institutions shall not be liable for these incidents.

4. Immigration and Departure (Overseas programs only)

- (1) Participants must not enter the relevant country individually before the start of their program.
- (2) Participants must return to Japan without delay after the program finishes. Participants are not authorized to extend their stay in the host country.
- (3) Notwithstanding Items (1) and (2), participants in the programs designated by APU must inform APU in advance of the date of departure from and arrival in Japan by following the instructions given in pre-departure guidance sessions and shall be responsible for reaching the site and returning to Japan by themselves.

5. Submission of Pledge

Participants must agree and abide to all conditions listed above and submit the pledge which is signed by both the participant and his or her parent/guardian.

Haruaki Deguchi
President
Ritsumeikan Asia Pacific University

PLEDGE

As a participant in the program specified below, I hereby acknowledge that I have read and understood the application guidelines, syllabus, the attached “Requirements for Program Participation” and pledge to observe and carry out said requirements to the best of my ability. Furthermore, I consent to having my application documents and any other documents I submit containing personal information (name, gender, date of birth, other information provided to the university in relation to the program) handled within the university for administrative purposes and participation procedures, and to have it shared with third parties (host university/institution, travel agency, visa acquisition agency, insurance company, risk management support company, accommodation facility, related countries’ (Japan, participant’s home country, host country) embassies and government agencies).

To be completed by the applicant

Date _____

Signature by Student _____ * Use “Draw” to sign. (Please do not use “Type”.)

Student ID Number _____

Program Name
Field Study 地域創生のモデル都市 北九州市フィールドスタディ
Field Study Experiencing Media, Culture and Creative: Television, Film, Photography and Theatre in Central Europe
Field Study Thai Studies Programme: Uniqueness through Multifaceted Lenses
Field Study 企業調査研究プログラム(METI選定企業九州・沖縄のケーススタディ)
Field Study SOLVE
Field Study Indian Entrepreneurship Immersion Camp (IEIC)

College of College (APM / APS)

Year (1 / 2 / 3 / 4 / Other)

Zip Code _____

Address _____

* Please make sure the address you entered is correct before submitting.

To be completed by the applicant’s guarantor

As the applicant’s guarantor, I hereby acknowledge that the applicant has read and understood the application guidelines, syllabus, the attached “Requirements for Program Participation” and agree to take responsibility for any situations which may arise as a result of the applicant’s failure to observe and carry out all of the aforementioned requirements. Furthermore, I hereby guarantee provision of funds for all expenses incurred by the applicant through participation in the program, up to an amount equivalent to the specified program cost.

Date _____

Signature by Parent/Guardian _____ * Use “Draw” to sign. (Please do not use “Type”.)

Zip Code _____

Address _____

* Please make sure the address you entered is correct before submitting.

Telephone Number _____ (No hyphen required)

Relationship with the student _____

【We cannot accept the Pledge in any of the following cases.】

- If the signatures provided in this form are not the originals of the respective applicant or guarantor, or if the handwriting in the applicant and guarantor sections is deemed to be that of the same person.
- If the guarantor section is completed by someone deemed unqualified as a guarantor, such as a friend or acquaintance.
- If required items are left blank in the applicant- or guarantor-entry sections.
- If any of the information provided is deemed false.