

Update:  
Revision to the "Program Fee" in the  
"Notes on Participation" section (P.4)

## Application Information for Field Study / Field Research Project AY2026 Spring Semester

Application period	Dispatch period	Programs offered
Wed., April 15 ~ Wed., April 29, 2026 - 14:00	August - September, 2026	Refer to Syllabus & Program Info Sheet

**"Dive into a yet unseen world!"**



Ritsumeikan Asia Pacific University  
Outreach and Research Office  
2<sup>nd</sup> Edition  
(March 6, 2026)

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## Field Study / Field Research Project

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### ■Field Study■

It is a program in which students, under the guidance of a faculty members, conduct on-site surveys and research activities based on themes related to the specialized fields of each college, deepening their own interests and concerns and building a bridge between theory and practice.

#### **Characteristics of programs in each college**

##### **[College of Asia Pacific Studies (APS)]**

Programs in APS aim to help students learn a certain framework of Asia Pacific Studies comprehensively and to act with expertise, integrity, and compassion in the global society. Students are expected to learn to communicate adequately with others from different cultures and with different values, and explore, observe, analyze, and investigate different matters, discuss multivalent issues, and ultimately develop the ability to formulate well-structured solutions.

##### **[College of International Management (APM)]**

APM programs aim to foster student growth by cultivating students who possess a global mindset and the skills and knowledge to think critically. Furthermore, to increase the effectiveness of each program's curriculum, programs shall provide learning opportunities via the flipped classroom method to enrich students' understanding of economics and management.

APM will implement programs that fall under the following themes:

A) Global Business Immersion

This program will give students a stratified understanding of the historical, cultural, and political aspects of business between countries and regions

B) Creating Social Impact through Business

This program will foster entrepreneurs who can contribute to society by allowing students to observe the activities of real social entrepreneurs in person or to participate in training programs.

C) Bridging the Gap Between Theory and Practice

This program will allow students to understand the gap between the latest theories studied in class and business in practice through field research and site visits at corporations.

##### **[College of Sustainability Tourism (ST)]**

The mission of the College of Sustainability and Tourism is to foster academic practitioners who will develop their academic knowledge and work on innovative research to solve contemporary global issues related to sustainability and tourism. As such, students are required to earn credit for off-campus programs such as field study as a graduation requirement. Field studies are conducted on-site based on topics related to the college's specialized fields, allowing students to pursue their own interests.

The courses are designed to deepen students' interests and learning by connecting specialized theory and practice.

### ■Field Research Project■

Field Research Project is a collaborative study program for 3rd and 4th year (5<sup>th</sup> – 7<sup>th</sup> semester) students taking seminar subjects. By participating in this program in addition to regular seminar classes, students can acquire in-depth expertise on their own research topics, which will lead to the writing of their graduation theses.

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### Program Overview

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[APU] Pre-program classes



**[Practicum]**

**Observation:** Deepen your knowledge by observing regions, organizations, corporations and more, selected by theme.

**Practice/Research/Analysis:** Acquire specialized knowledge from field experts in Japan and overseas countries.

**Research theme / Activity:** Deepen your topic awareness and research while participating in field research study activities.



[APU] Post-program classes

## Eligibility / Subject Field

### ■Common items for Field Study & Field Research Project■

Application requirements and subject fields vary depending on your college, curriculum year, and semester year as well as the college conducting the program. Please be sure to check “Course Name”, “College Offering the Course”, and “College Offered by Another College” sections in the syllabus of each program, as well as the “Application Requirements” section of the Program Info Sheet, before submitting your application.

#### [Student Status]

- Must be a student who is enrolled during the semester when the program is offered (as of AY2026 Spring Semester)
- A student whose student status is “study abroad” or “leave of absence” when the program is offered (as of AY2026 Spring Semester) is not eligible to apply.
- A student whose student status is currently suspended is eligible to apply if the period of their suspension ends before the program’s application deadline date.
- Besides those listed above, please be sure to check the syllabus.

#### [Status of Language Studies at APU]

A student must have met the following conditions **before** the semester when the program is offered; AY2026 Spring Semester.

English basis students participating in programs offered in Japanese:

Must have enough Japanese skills to be able to understand classes conducted in Japanese.

Japanese basis students (standard track) participating in programs offered in English:

Must have received credit for Intermediate English A and B.

For E/J course:

There is no language requirement.

#### [Number of Participants]

- **The maximum number of participants in each program is as stated in the program info sheet.**
- **Due to the screening process, not all applicants may be able to participate even if the number of applicants is below the maximum number.**
- If the number of applicants falls below the minimum number stated in the program info sheet, the program will be closed.

#### [Eligibility of Participation]

- Students who have not been approved will not be allowed to participate in the program.

#### [Retake of the same program]

- Students who have participated in a past program are not eligible to participate again (retake) in a program with the same content (retake the program).

### ■Field Study only■

- Students of both the 2017 and 2023 curriculum are eligible to apply.
- **Selection priority may be given to students affiliated with the college conducting the program.**

### ■Field Research Project only■

[Common requirements for both 2017 & 2023 curriculum]

- Students must be in their 5<sup>th</sup> to 7<sup>th</sup> semester during the semester in which the program is offered (AY2026 Spring Semester).
- **Students do not need to be enrolled in the seminar courses (Major Seminar Subjects or Graduation Research) supervised by the program supervisor in order to apply for the program.**

[2017 Curriculum Students]

- APS and APM students are eligible to apply.
- Students must be enrolled in 3<sup>rd</sup> or 4<sup>th</sup> year seminar courses during the seminar in which the program is offered (AY2026 Spring Semester) and must be willing to continue taking the seminar course in the following semester.



### **Screening method**

- A comprehensive selection process will be conducted. (Applicants will be contacted separately if an interview is required.)
- Applicants who are in the college that offers a program may be given priority in the screening process.

### **Application Guidance (On-demand Distribution)**

Release date: Late March 2026  
Format: On-demand (self-paced)  
Site: [Off-campus Programs HP](#)  
Remarks: You must login with you APU account to view the video.

### **Announcement of the screening result**

Date: Friday, May 15, 2026  
Will be posted in the "Information" section of the Student Portal.

### **Guidance for the confirmed participants**

✖**Required for all program participants.**

✖**Eligibility: All program participants (both domestic and overseas programs)**

Overseas programs:  
Date/time: Wednesday, May 20, 2026 - 5<sup>th</sup> period (16:10- )  
Format: In-person  
  
Domestic programs:  
Format: On-demand (\*Details will be announced after confirmation of your participation.)

### **Risk Management Class (On-demand Distribution)**

✖**Eligibility: Overseas program participants only**

✖**Details will be provided to participants in July 2026**

### **Release of Grades / Grade Inquiries**

Course registered and graded as: AY2026 Spring Semester  
Grades to be awarded: Before the Course Drop Period 1 in 2026 Fall Semester  
Grade inquiries: Grade Inquiries Period for AY2026 Fall Semester Course

### **Submissions after acceptance into the program**

After you have been accepted into the program, there are several required items and submissions that you will need to handle.

For more details on each due date, please refer to "[Submissions after acceptance into the program](#)" listed at the end of this Application Information.

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## **Notes on Participation**

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**[Important]** Before applying, please read through all the points listed in the attachment at the end of this Application Information – "[Requirements for Participation in Off-campus Programs](#)". Conditions for participation which are unique to this program are listed below. Please read through them carefully, before considering your application.

### **1. Fees**

#### **Program fee**

- The specified program fee must be paid to participate in the program. The estimated fees for each program are listed in the program info sheet. For overseas programs, the finalized fees may exceed the estimated amount due to the rising demand for overseas travel and the depreciation of the Japanese Yen etc.
- The final amount of the program fee (payment amount) will be notified at the time of the announcement of the screening results.
- You are responsible for payment of the program fee by the deadline: **May 22 (Fri), 14:00 (revised on 2026/3/5)**. If you fail to pay the fee by the deadline, your participation in the program will be canceled for any reason. In such a case, you will be responsible for any fees already incurred such as fees that had to be arranged up to that point, cancellation fees, and fees that should be divided by the number of participants.

- The fees listed below are only estimates as a rough guide, and the actual amount will be the total amount of various expenses already incurred at the time your participation is canceled.  
Domestic program: Thousands of yen to tens of thousands of yen  
Overseas program: Tens of thousands to hundreds of thousands of yen

### Insurance

\* Details will be provided at the Guidance for the confirmed participants.

#### (Domestic programs with overnight stay)

- Including cases where students have already individually taken out an insurance policy, program participants must take out domestic travel insurance as designated by APU.
- The insurance period is from the date of the meeting on-site to the date of dismissal, and APU will arrange for the insurance application.

#### (Domestic programs without overnight stay)

- "Gakkensai; Personal Accident Insurance for Students Pursuing Education and Research", which all students are covered by upon enrollment at APU, applies to program activities as well. Therefore, there is no need to purchase separate insurance.

#### (Overseas programs)

- Including cases where students have already individually taken out an insurance policy, program participants must take out overseas travel insurance as designated by APU and the host institution, join a risk management system, and so on.
- The insurance coverage period must include all days from the date of departure from Japan to the date of return to Japan, regardless of the program duration. Insurance premiums are calculated based on the dates of travel abroad, but approximate prices are as follows.

Number of days of travel	The overseas travel insurance premiums	The risk management system fee
For up to 7 days	Approx. 6,500 yen	Approx. 1,681 yen
For up to 14 days	Approx. 10,000 yen	Approx. 2,262 yen
For up to 21 days	Approx. 12,000 yen	Approx. 2,843 yen
For up to 34 days	Approx. 14,000 yen	Approx. 5,022 yen

(Reference)The overseas travel insurance premiums URL: <https://www.creohuman.co.jp/business/travel-ins/>

- In principle, the insurance plan you will purchase will be the "Plan S". If you wish to purchase "Plan A" or "Plan B", please follow the instruction from Creo-human.
- Application schedule of overseas travel insurance (Details will be provided at the Guidance for the confirmed participants)

Date	Schedule
May 15 (Fri)	University informs of insurance procedures at the time of screening results announcement.
May 20 (Wed)	University explains procedures on purchasing overseas travel insurance at the guidance for the confirmed participants.
June 3 (Wed)	Submission due for Overseas Travel Insurance Declaration Form (incl. date of departure from Japan and date of return to Japan) (For those who wish to change the insurance plan) Submission due for changing the insurance plan
~ June 4 (Thu)	Creo-human emails participants about insurance premiums
June 14 (Sun)	Payment due for paying the insurance premiums
Early July~	Outreach and Research Office will distribute Overseas Travel Insurance Certificate

## 2. Preparation before departure

**\*Details will be provided at the Guidance for the confirmed participants.**

### Transportation and Accommodation “to” the Practicum Site (Before and after the practicum)

[For both domestic and overseas programs]

- Please arrange your own transportation to and from the on-site meeting place. If accommodation is required prior to the start of the practicum in order to reach the meeting place, please make your own accommodation arrangements. All transportation and accommodation after dismissal are the responsibility of each participants.

[For overseas programs]

- You will not be allowed to participate in the Off-campus programs if any of the countries or regions on your route from departure to return to Japan are classified as [Level 2 or higher risk by the Ministry of Foreign Affairs of Japan](#).

### Transportation and Accommodation During the Practicum

[For both domestic and overseas programs]

- Depending on the programs, transportation and accommodation during the practicum may be arranged by the university, or students may be required to make their own arrangements under the guidance of their instructor. If accommodation is designated by the university or instructor, staying at places other than the designated accommodation (such as family, relatives, or friends' homes) is not permitted. Details will be provided for each program after students have been selected.

## 3. Disclaimer and Precautions

### Stricter deadlines for various submissions and program fees related to the program

- If you are accepted into a short-term Off-campus programs, the Outreach and Research Office will inform you of the required documents to be submitted for each program (e.g., pledge, surveys, etc.) and payment of the program fee.
- **You are responsible for paying and submitting all required documents and program fees by the designated deadlines. Failure to submit all required documents and fees by the designated deadlines will result in cancellation of your participation in the program for any reason.**
- **If you are unable to participate in the program due to failure to submit materials or pay the program fee by the designated deadline, you must pay any fees incurred up to that point.**

### Precautions for Course Registration

- Please check the academic calendar, other activities and program periods carefully in advance as you cannot take regular lectures, make-up classes, regular examinations, make-up examinations, course registration periods, extra-curricular activities, or training programs that overlap with the Field Study/Field Research Project programs.
- You may apply to the program even if the program period (pre-program classes, practicum and post-program classes) of the field study you wish to pursue overlaps with the 2nd Quarter and Summer Session courses of the AY2026 Spring Semester for which you have already registered. However, if you wish to enroll in the Field Study/Field Research Project program, you must make sure to remove your course registration for 2nd Quarter and Summer Session courses of the AY2026 Spring Semester during the Course Drop Period 2.
- No special consideration will be given to students whose pre/post-program classes or practicum periods overlap with extra-curricular activities, or training programs.

### Cancellation or Withdrawal of Participation

- As stated above, failure to submit all required submissions and pay program fees by the designated deadline will result in cancellation of participation in the program.
- In principle, withdrawal after application will not be accepted.
- Even for unavoidable reasons (including cases of suspension or other student disciplinary action), students who cancel or withdraw from the program after their participation has been confirmed must pay the fees incurred up to that point.

#### 4. **Program Cancellation**

The University will make decision to cancel student dispatch if the following conditions are met:

- A) If the destination country or region is in an area designated Danger Level 2 or above by the Ministry of Foreign Affairs. However, if an infectious disease risk advisory is issued due to the spread of a new infectious disease, decisions will be made depending on the situation.
- B) If there are natural disasters, accidents, strikes, infectious disease, political unrest, disruptions to the normal operation of public transportation or medical services, war, terrorism, injury to or sudden hospitalization of faculty coordinators, or other unforeseen circumstances in the destination country or region that make it difficult for the host institution to provide support for the dispatched students due to force majeure.
- C) If the Host Institution decides to stop accepting dispatched APU students.

In the above cases, you must pay any fees incurred up to that point.

#### 5. **Risk Management & Health Monitoring During the Program**

Students will have to study in an environment that is different from their daily life while staying overnight at the program destination. Students are asked to take responsibility for risk management and monitoring their health during the program.

### **Schedule**

<b>Date</b>	<b>Description</b>
<b>2026</b>	
Late March (scheduled)	Application guidance video Format: On-demand (Please watch videos at your convenience.)
April 15 (Wed.)	Application period begins
April 29 (Wed.) 14:00	Application deadline
May 15 (Fri.)	Announcement of the screening result
May 20 (Wed.) 5 <sup>th</sup> period (16:10-)	Guidance session for confirmed participants <b>*Overseas program participants only.</b> <b>(Attendance is mandatory)</b>
May 22 (Fri.) 14:00	Deadline for payment of program fees to the university and submission of the pledge form
June - August	Pre-program classes (see program info sheet)
Early July ~	Risk Management Guidance Session <b>*Overseas program participants only.</b> *Format: On-demand
August – September	Practicum, and post-program classes (see program info sheet)
October	Grade announcement (Before the Course Drop Period 1
<b>2027</b>	
March	Grade Inquiries (During the grade inquiries period for 2026 Fall Semester)

In some cases, other types of guidance not listed above may be provided. More details will be provided after students are accepted.

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## Submissions after acceptance into the program

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**[Important] You are responsible for submitting all required documents and paying program fees by the designated deadlines. Failure to submit all required documents and fees by the designated deadlines will result in cancellation of your participation in the program for any reason.**

### 【For overseas programs】

Deadline	Submissions or Payment Items	Inquiry
May 22 (Fri) 14:00	<input type="checkbox"/> Pledge submission <input type="checkbox"/> Payment due for the program fee	Outreach and Research Office
June 3 (Wed)	<input type="checkbox"/> Submission due for Overseas Travel Insurance Declaration Form (incl. date of departure from Japan and date of return to Japan)	Creo-human
	<input type="checkbox"/> (For those who wish to change the insurance plan) Submission due for changing the insurance plan	Creo-human
June 14 (Sun)	<input type="checkbox"/> Payment of overseas travel insurance fee	Creo-human
Notification per program	<input type="checkbox"/> VISA image (only for students who need a visa)	Outreach and Research Office

### Obtaining a VISA

- Students should check whether a visa is required in the country of destination from departure to return and complete the necessary procedures well in advance.
- It is the responsibility of the individual participant to obtain a visa; failure to do so will result in revocation of course eligibility.
- Students who need the re-entry permission, please do not forget to obtain it.
- ※ **It takes time to obtain a visa. Since the above schedule will not be sufficient to meet the visa screening and receipt in time, a separate schedule will be given to students who declare at the time of application that they need a visa.**
- ※ Some programs may require the submission of visa images for arrangement purposes.

### 【For domestic programs】

Deadline	Submissions or Payment Items	Inquiry
May 22 (Fri) 14:00	<input type="checkbox"/> Pledge submission <input type="checkbox"/> Payment due for the program fee	Outreach and Research Office

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## For inquiries about Field Studies / Field Research Project

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Outreach and Research Office (Nawa, Ito, Matsumoto, Yamakawa)  
 2nd Floor of Building A  
 TEL 0977-78-1101 / FAX: 0977-78-1102  
 Email: atfs@apu.ac.jp

## **AY 2026 Ritsumeikan Asia Pacific University Off-campus Programs**

### **Requirements for Participation in Off-campus Programs**

All participants in Ritsumeikan Asia Pacific University Off-campus Programs (hereinafter referred to as Programs) must abide by the following.

#### **1. Required Attitude**

- (1) Participants must understand the aim and purpose of their chosen program, and should participate actively approaching their studies seriously.
- (2) Participants must conduct themselves in a dignified and honorable manner, refraining from any conduct that may harm the reputation of Ritsumeikan Asia Pacific University (hereinafter, "APU") and the host university or institution (hereinafter, "Host Institution").
- (3) Participants must act in accordance with the regulations of APU, the rules of the Host Institution, Japanese law and the laws and regulations of the host country or region for the full duration of the program. Also, participants must follow all instructions from staff and faculty at both APU and the Host Institution during the program.
- (4) Participants must attend all pre-program and post-program classes, guidance sessions, and so on held before and after dispatch.
- (5) Withdrawals after the selection result announcement will not be accepted since the selection process assumes that the applicants intend to participate in the program at the time of application.
- (6) Participants must not protest if their participation in a program is cancelled or if they are ordered to return to Japan due to breaching these Requirements for Participation in Programs.

#### **2. Cancellation of Program Participation or Dispatch**

##### **(1) [All Programs (excluding Exchange, Double Degree programs, and Short-term Summer/Winter programs)]**

All participants must complete all program participation procedures such as submitting the required documents, paying program fees, obtaining passports and visas, completing the procedures for purchasing travel insurance, and so on by the designated deadlines. If a participant fails to submit documents, pay program fees, obtain a passport or visa, or complete insurance procedures by the deadline for any reason, they will be removed from the program.

##### **(2) [Exchange, Double Degree programs, and Short-term Summer/Winter programs]]**

All participants must complete all program participation procedures such as submitting the required documents, paying program fees, obtaining passports and visas, completing the procedures for purchasing travel insurance, and so on by the designated deadlines. If a participant fails to submit documents, pay program fees, obtain a passport or visa, or complete insurance procedures by the deadline, they may be removed from the program.

- (3) In addition to the above, the student's participation in the program may be cancelled even after the results have been announced in any of the following cases apply.
  - A) If it is determined that it is not appropriate for the student to join the program, taking into account their attitude and attendance status
  - B) If the participant is subject to disciplinary action after the program results are announced
  - C) If APU determines that it is not appropriate for the student to study abroad due to injury, illness, etc.
  - D) If the participant engages in prohibited acts during the program period
  - E) If the participant does not meet the designated requirements to continue the program
  - F) If the participant loses their student status at APU.
  - G) In the case of any other violations of the duties of the student
- (4) If a student's participation is cancelled, they shall be given a "F" grade. (If participation is cancelled before the pre-program classes start, then their course registration will be "deleted." However, this item does not apply to Exchange, Double Degree programs, and Short-term summer/Winter programs.)
- (5) In the cases below, APU may make the decision to cancel student dispatch.
  - A) If the destination country or region is in an area designated Danger Level 2 or above by the Ministry of Foreign Affairs. However, if an infectious disease risk advisory is issued due to the spread of a new infectious disease, decisions will be made depending on the situation.
  - B) If there are natural disasters, accidents, strikes, infectious disease, political unrest, disruptions to the normal operation of public transportation or medical services, war, terrorism, or other unforeseen circumstances in the destination country or region that make it difficult for the host institution to provide support for the dispatched students due to force majeure.
  - C) If the Host Institution decides to stop accepting dispatched APU students.

#### **3. Meeting and Dismissal On-site**

##### **[All overseas programs (excluding FIRST, Service Learning)]**

- (1) Participants will meet and be dismissed on-site during the program period, and are responsible for ensuring their own safety during their travels.
- (2) Participants are responsible for arranging their own flight tickets, and submitting their itinerary to APU.
- (3) Once an itinerary has been submitted to APU, it should not be changed without valid reason. If changes are made, the revised itinerary must be resubmitted to APU.
- (4) APU is not responsible for the participant's conduct outside the travel period required for program participation, and students must take responsibility for their own conduct outside of this period.

##### **[FIRST, Service Learning]**

- (1) Participants are not permitted to meet or be dismissed on-site, and they cannot enter the country on their own before the start of the program period.
- (2) After the end of the program period, participants must immediately return to Japan. They may not extend their period of stay in the host country.

#### 4. Health and Safety Management

- (1) **[All Overseas Programs (excluding FIRST, Service Learning)]** Before departure, participants must purchase an overseas health and travel insurance policy designated by APU for the entire duration of their travel period, from the date of their departure from Japan until the date of their re-entry to Japan. In addition, participants are also required to enroll in the risk management system for the period specified by APU.  
**[FIRST, Service Learning]** Before departure, participants must purchase overseas travel insurance and enroll in the risk management system as designated by APU.  
**[Domestic Programs]** Participants must purchase domestic travel insurance and enroll in the risk management system as designated by APU.
- (2) Participants are responsible for managing their own personal health. Also, they must report any health conditions and required learning support using the designated form.
- (3) Participants must report if they have any pre-existing health conditions.
- (4) Should a participant require hospitalization or medical treatment, they must immediately inform APU and the Host Institution and follow staff and faculty instructions. The participant will be responsible for any medical expenses above the amount that is covered by their insurance.
- (5) In the event that a participant needs emergency medical attention or surgery but there is insufficient time to obtain the consent of the student or guarantor, the student agrees to be treated at the discretion of a doctor or faculty/staff from APU or the Host Institution.
- (6) If APU or the Host Institution determines that the participant requires medical treatment, and the participant makes the independent decision not to undergo that medical treatment, neither APU nor the Host Institution shall be held liable for whatever issue may arise as a result.
- (7) If a student wishes to receive a vaccine recommended by APU, they must make a hospital appointment through APU Health Clinic. . If a vaccination is mandatory, the student must follow the instructions given at the guidance session.

#### 5. Costs and Compensation

- (1) If a participant is unable to join or continue the program due to their failure to submit documents or payments by the deadline, injury or illness, disciplinary action, etc., or if they withdraw from the program, they will be responsible for paying any costs incurred up to that point.
- (2) If a program is changed or cancelled as a result of natural disasters, accidents, strikes, infectious disease, political unrest in the program country or region, disruptions to the normal operation of public transportation or medical services, war, terrorism, or other unforeseen circumstances in the destination country or region, the participant will not seek compensation from either APU or the Host Institution, but will be responsible for paying any costs incurred up to that point.
- (3) If a participant has already paid their required program fees, they will receive a refund of the total amount, minus the expenses already incurred up to the point of program discontinuation, cancellation of participation, or withdrawal. The participant must understand that the refund process may take some time.
- (4) In the event that an accident, illness, or death occurs under circumstances beyond the control of APU or the Host Institution, neither APU nor the Host Institution shall be held responsible in any way, financially or otherwise.
- (5) In the event of any damage to or theft of personal belongings, traffic accidents, or criminal incidents deemed to be under circumstances beyond the control of APU or the Host Institution, the participant shall be responsible for dealing with the situation.
- (6) If the participant causes damage to a third party or APU through their own intention or negligence, the participant shall be responsible for compensation.
- (7) During the program period, if any damage occurs to the participant through unlawful acts made by third parties such as organizations, individuals, homestay families, etc., the participant will be responsible for handling any legal actions or other related matters. APU or the Host Institution shall not be held liable for such incidents.

#### 6. Obtaining Visas

- (1) It is the responsibility of the participant to check the requirements to receive a visa covering the period from their departure to their return, and apply accordingly.
- (2) Visa requirements vary depending on the participant's nationality, the destination country/region, length of stay, etc.. Any information about required visas (including transit permits) can be found on each embassy's website, and participants must check the information themselves.
- (3) Visa application requirements are subject to change without notice, so participants must keep up to date with the latest information. Program participation via a visa received on arrival is not permitted, except in cases where a visa cannot be obtained in advance due to visa regulations of the country issuing the visa.
- (4) In the event a participant is unable to obtain a visa, their participation in the program or overseas exchange will be cancelled. Furthermore, the start date of the program or study abroad will not be changed due to the participant's failure to obtain a visa.
- (5) [International Students only] In addition to a visa for the program's host country, participants must check the expiry date of their Japanese residency permit and the conditions for a re-entry permit.

#### 7. Course Registration Plan

- (1) When applying to the program, participants must make sure that the courses they will register and the number of credits they will earn are compatible with their course registration plan until graduation.
- (2) The university will not provide any special accommodations if an issue with a participant's course registration plan until graduation is found, so participants must apply for programs at their own risk.

#### 8. Submission of Pledge

Participants must agree to and abide by all the conditions listed above, and submit the pledge signed by both the participant and their guarantor.

## PLEDGE

As a participant in the program specified below, I hereby acknowledge that I have read and understood the application guidelines, syllabus (excluding Exchange, Double Degree programs, and Short-term Summer/Winter programs) and the attached "Requirements for Program Participation" and pledge to observe and carry out said requirements to the best of my ability. Furthermore, I consent to having my application documents and any other documents I submit containing personal information (name, gender, date of birth, other information provided to the university in relation to the program) handled within the university for administrative purposes and participation procedures, and to have it shared with third parties (host university/institution, travel agency, visa acquisition agency, insurance company, risk management support company, accommodation facility, related countries' (Japan, participant's home country, host country) embassies and government agencies).

### To be completed by the applicant

Date \_\_\_\_\_

Signature by Student \_\_\_\_\_ \* Use "Draw" to sign. (Please do not use "Type".)

Student ID Number \_\_\_\_\_

Program Name \_\_\_\_\_ (Host University/Institution: \_\_\_\_\_)

College ( APM / APS / ST / GSM )

Year ( 1 / 2 / 3 / 4 / Other )

Zip Code \_\_\_\_\_

Address \_\_\_\_\_

\* Please make sure information you entered is correct before submitting.

### To be completed by the applicant's guarantor \*To be completed by a parent or guarantor.

As the applicant's guarantor, I hereby acknowledge that the applicant has read and understood the application guidelines, syllabus (excluding Exchange, Double Degree programs, and Short-term Summer/Winter programs), and the attached "Requirements for Program Participation" and agree to take responsibility for any situations which may arise as a result of the applicant's failure to observe and carry out all of the aforementioned requirements. Furthermore, I hereby guarantee provision of funds for all expenses incurred by the applicant through participation in the program, up to an amount equivalent to the specified program cost.

Date \_\_\_\_\_

Signature by Guarantor \_\_\_\_\_ \* Use "Draw" to sign. (Please do not use "Type". The applicant must not sign on the guarantor's behalf.)

Zip Code \_\_\_\_\_

Address \_\_\_\_\_

\* Please make sure information you entered is correct before submitting.

Telephone Number \_\_\_\_\_

Relationship with the Applicant \_\_\_\_\_

[In any of the following cases, this pledge will be deemed null and void, and the student will be responsible for all fees incurred through participation in the program.]

- If the signatures provided in this form are not the originals of the respective applicant or guarantor, or if the handwriting in the applicant and guarantor sections is deemed to be that of the same person.
- If the guarantor section is completed by someone deemed unqualified as a guarantor, such as a friend or acquaintance.
- If required items are left blank in the applicant- or guarantor sections.
- If any of the information provided is deemed false.

# フィールド・スタディ、プロジェクト研究 CAM表

## CAM Table for Field Study, Field Research Project and Glocal Immersion

クリックすると該当のCAMページにジャンプします。Click to jump to the corresponding CAM page.

**[CAM Table for College of Sustainability and Tourism \(ST\)](#)**

**[CAM Table for College of International Business \(APM\)](#)**

**[CAM Table for College of Asia Pacific Studies \(APS\)](#)**

**[CAM Table for Graduate School of Management \(GSM\)](#)**

**CAM Table for College of Sustainability and Tourism (ST)**

			フィールド・スタディ Field Study	
1	持続可能な社会の形成と観光に関する専門知識を修得する Acquire specialized knowledge on sustainable society and tourism	1-a.	社会と地域について学問横断的に理解することができる。 Understand societies and communities from interdisciplinary perspectives.	○
		1-b.	持続可能な社会と観光についての基礎知識を身につけている。 Demonstrate mastery of the fundamentals of sustainable society and tourism.	○
		1-c.	持続可能な社会と観光についての専門知識を身につけている。 Demonstrate mastery of specialized knowledge on sustainable society and tourism.	
2	課題解決のためのリテラシーを修得する Acquire problem-solving literacy	2-a.	論理的・批判的に思考することができる。 Use critical and logical thinking skills.	
		2-b.	定性的、定量的に分析することができる。 Apply research and analytical skills, qualitatively and/or quantitatively.	
		2-c.	持続可能な社会と観光に関する問題解決能力を発揮することができる。 Exercise problem-solving skills applicable to sustainable society and tourism.	
		2-d.	異文化環境においてコミュニケーションや協働ができる。 Communicate and collaborate across cultures.	○
3	世界市民としての責任感を身に付ける Acquire a sense of responsibility as a global citizen	3-a.	持続可能な開発に関する規範に沿って、行動することができる。 Act in accordance with the norms of sustainable development.	
		3-b.	「世界観光倫理憲章 (GCET)」に沿って、行動することができる。 Demonstrate a commitment to the Global Code of Ethics in Tourism.	

## CAM Table for College of International Business (APM)

			フィールド・スタディ Field Study	
1	ビジネスエシックスと社会的責任 Business Ethics & Social Responsibility	a.	ビジネスエシックスと社会的責任の原則を理解すること。 To understand the principles of business ethics and social responsibility.	
		b.	ビジネスエシックスと社会的責任の原則を利用することにより、プロフェッショナルな意思決定能力を示すこと。 To demonstrate ability to make professional decisions by applying the principles of business ethics and social responsibility.	
		c.	倫理的問題を分析し、解決策を提示すること。 To analyze ethical problems and propose practical solutions.	
2	マネジメントに関する重要な知識とスキル Key Management Knowledge and Skills	a.	ビジネスとマネジメントに関する重要で実用的な概念を理解していることを示すこと。 To demonstrate an understanding of key functional business and management concepts.	
		b.	ライティング、オーラルプレゼンテーションおよびネゴシエーションにおけるコミュニケーションの習熟度が専門レベルであることを示すこと。 To demonstrate a professional level of communication proficiency in writing, oral presentation, and negotiation.	
		c.	適切な分析ツール(定性的・定量的)を用いて、ビジネスの問題を検討すること。 To apply appropriate analytical tools (qualitative and/or quantitative) to examine business problems.	
		d.	問題を分析し、戦略的で持続可能な解決策を生み出すために、批判的思考力と創造性を適用すること。 To apply critical thinking and creativity in diagnosing problems and generating strategic and sustainable solutions.	○
3	多文化主義、ダイバーシティおよびインクルージョン Multiculturalism, Diversity and Inclusion	a.	ダイバーシティとインクルージョンの重要性を理解、認識し、それを表現すること。 To demonstrate understanding and recognition of the importance of diversity and inclusion.	○
		b.	多文化なチーム環境において、協働し効果的にコミュニケーションを取ることを示すこと。 To collaborate and communicate effectively in a multicultural team environment.	○
		c.	異文化理解と十分な言語能力に必要な、少なくとも一つの第二言語の活用能力を示すこと。 To demonstrate competency in at least one second language for cross-cultural understanding and competence.	
4	グローバルな視点 Global Perspectives	a.	グローバルな視点を示し、アジア太平洋と世界における今日のビジネスを理解すること。 To demonstrate a global outlook and understand today's business in Asia Pacific and the world.	○
		b.	アジア太平洋においてビジネスを形成する原動力となる、環境、社会、ガバナンス、経済に関係する要因を説明すること。 To illustrate environmental, social, governance, and economic forces that shape business in Asia Pacific.	○
		c.	グローバルな視点からビジネスの機会や課題を分析すること。 To analyze business opportunities and challenges from a global perspective.	○

## CAM Table for College of Asia Pacific Studies (APS)

		フィールド・スタディ Field Study	プロジェクト研究 Field Research Project
1	アジア太平洋地域の社会、政治、経済、文化やその独自性を包括的かつ深く理解することができる。 Gain the ability to comprehensively and deeply understand the diverse and unique societies, politics, economies, and cultures of the Asia Pacific region.		
2	低回生では社会科学、すなわち社会学、政治学、経済学の基礎的知識や理論、方法論を理解することができる。 Master the basic knowledge, theories, and methodologies of the social sciences, especially sociology, political science, and economics during the first and second years of study.		
3	社会学、政治学、経済学のそれぞれを基盤とする「文化・社会・メディア」「国際関係」「グローバル経済」の3つの学修分野のいずれかの専門的知識や理論、方法論を理解することができる。 Understand the specialized knowledge, theories, and methodologies in one of the three areas of specialized studies: "Culture, Society, and Media," "International Relations," and "Global Economy."	CSM	○
		GE	○
		IR	○
4	アジア太平洋地域のリアリティに臨み、問題解決能力、実践力を獲得する。 Acquire problem-solving and practical skills by facing the reality of the Asia Pacific region.	○	○
5	さまざまなテーマ(サブ・ディシプリン)を扱うことができる少人数クラス(セミナー)において専門的な視点から4年間の学修および研究成果を卒業論文、卒業レポートに結実することができる。 Become able to study a topic (subdiscipline) from a specialized perspective in a small group seminar and write a graduation thesis or report that reflects the results of the student's four years of study.		
6	アジア太平洋地域の持続的発展と共生を目指し、4年間のキャンパス内外での多文化環境を含む多様な経験により、アジア太平洋地域のリーダーとなるべく共感能力、コミュニケーション能力、インテグリティ(高潔さ・ぶれない芯の強さ)を獲得する。 Gain empathy, communication skills, and personal integrity needed for leadership in the Asia Pacific region through 4 years of experiences in a multicultural environment both on and off campus with the goal of contributing to sustainable development and coexistence in the Asia Pacific region.	○	○

## CAM Table for Graduate School of Management (GSM)

				Glocal Immersion
1	Creativity and Innovation 創造性と革新性	a.	To identify the opportunities and challenges of innovation in a business setting. ビジネス環境における革新の機会と課題を特定する。	○
		b.	—	—
2	グローバルな視点 Global Perspectives	a.	To demonstrate comprehensive understanding of the complexity and interconnectedness of businesses, economies, and societies of the globalized world. グローバル化した世界におけるビジネス、経済、社会の複雑性と相互関連性を包括的に理解する。	○
		b.	—	—
3	Inclusion 包括性	a.	To apply theories of effective leadership and team development to promote diversity and inclusion. 効果的なリーダーシップとチーム開発の理論を、多様性と包摂の促進に応用する。	○
		b.	To demonstrate ability to leverage diversity and work productively in teams. 多様性を活用し、チームで生産的に働く能力を実証する。	○

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