

Application Information for Glocal Immersion Program AY2025 Fall Semester

Application period	Program period
Wed., October 8 - Wed., October 22, 2025 - 14:00	February14 – February21, 2026



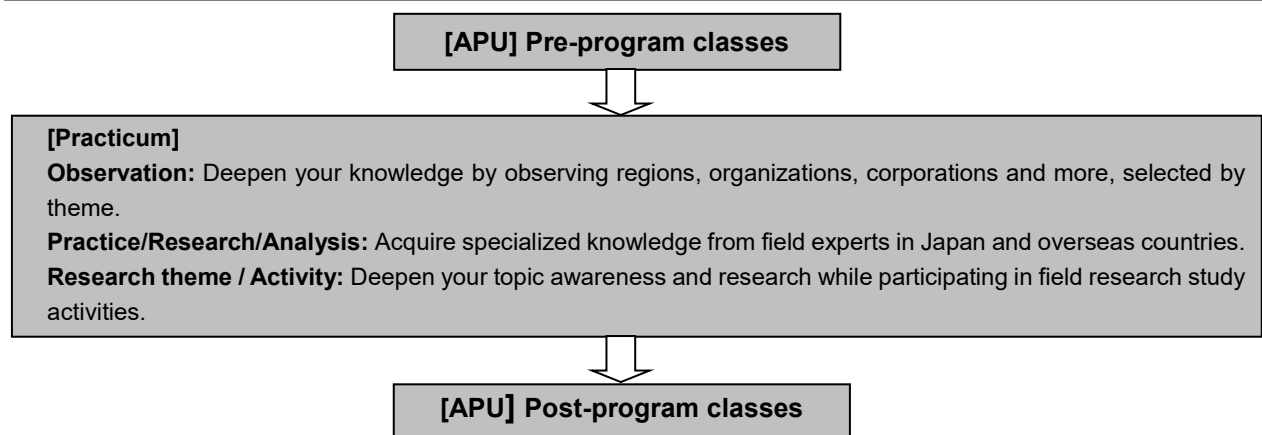
※The parts within this application information that do not relate to the programs being offered this year are grayed out.

Characteristics of Program

The course aims to provide opportunities for students to engage in real world applications and to explore business outside the classroom. Students will go on a tour in Japan or abroad to visit local and global businesses, government agencies and any sites that contribute to an understanding of how external factors and systems affect businesses. Students will work on a project in teams and learn by thinking, doing, and reflecting on their field experiences.

- Identify the opportunities and challenges of innovation in a business setting.
- Demonstrate comprehensive understanding of the complexity and interconnectedness of businesses, economies, and societies of the globalized world.
- Apply theories of effective leadership and team development to promote diversity and inclusion.
- Demonstrate ability to leverage diversity and work productively in teams.

Program Overview



Eligibility

[Student Status]

- Must be a Graduate School of Management (GSM) student who is enrolled during the semester when the program is offered (as of AY2025 Fall Semester).
- Must be a GSM student in **1st – 3rd semester** (as of AY2025 Fall Semester).
- A student whose student status is **leave of absence** when the program is offered (as of AY2025 Fall Semester) is **NOT** eligible to apply.
- A students whose student status is currently suspended is eligible to apply if the period of their suspension will end before the program's application deadline date.
- Besides those listed above, please check the 'Recommended Qualifications / Knowledge', 'Requirements for Students' in syllabus for the program-specific conditions if any.

[Number of Participants]

- **Maximum number of participants in a program is as stated in the syllabus.**
- **Due to the screening process, not all applicants may be able to participate even if the number of applicants is below the maximum number.**
- If the number of applicants falls below the minimum number stated in the syllabus, the program will be closed.

[Eligibility of Participation]

- Students who have not been approved will not be allowed to participate in the program.

[Retake of the same program]

- Students who have participated in a past program are not eligible to participate again (retake) in a program with the same content (retake the program).

Application Information

Programs offered

- Please be sure to check the syllabus for offered programs.
- Program content (schedule and practicum sites) may be subject to change due to unavoidable circumstances.

Course Registration

- Credits awarded will not be counted within the maximum number of credits per semester.
- Course registration for this program is handled by the university.

How to apply

During the application period, please submit your application as follows.

Application period: **Wednesday, October 8 ~ Wednesday, October 22, 2025, 14:00**

Please **apply online** via [the Off-campus programs website](#).

- Online application site will be available for use when the application period starts.
- If you submit the online application multiple times, only the most recent application will be accepted.
- The following items are required during the online application process. Please prepare the items below before submitting your application.
 1. Application Essays: Reasons for application (Approx. 300 words)
 2. Guarantor's information
 3. Self-report of health conditions
 4. ***Not Applicable for AY 2025 Fall Semester** (Overseas Programs Only) Passport photo page (If you have not obtained a passport or plan to renew it, please declare so on the application page.)

Screening method

A comprehensive selection process will be conducted. (Applicants will be contacted separately if an interview is required.)

Application Guidance (On-demand Distribution)

Date: From Wednesday, October 8, 2025 onwards

Format: On-demand (Please watch [videos](#) at your convenience.)

Remarks: It is required to log in with your APU account.

Announcement of screening results

Date: Friday, November 7, 2025

The applicant will be notified via "Action Required" section on Campus Terminal.

Guidance for confirmed participants *Attendance is mandatory****

Date/time: Wednesday, November 12, 5th period (16:10-)

Format: Online *Details will be announced at a later date.

***Not Applicable for AY 2025 Fall Semester**

Risk Management Guidance Session (Overseas program participants only)

Date/time: N/A

Format: N/A

Release of Grades / Grade Inquiries

Course Registered and Graded as: AY2025 Fall Semester Course

Grades to be Awarded: During the 2026 Spring Course Registration Correction Period 1

Grade Inquiries: Grade Inquiries Period for AY2026 Spring Semester Courses

Submissions after acceptance into the program

After you have been accepted into the program, there are several required items and submissions that you will need to handle.

For more details on each due date, please refer to "[Submissions after acceptance into the program](#)" listed at the end of this Application Information.

Notes on Participation

【Important】

Before applying, please read through the main important points listed in the attachment at the end of this Application Information – “[Requirements for Participation in Off-campus Programs](#)”. Conditions for participation which are unique to this program are listed below. Please read through them carefully, before considering your application.

1. Fees

Program fee

- The specified program fee must be paid to participate in the program. The estimated fees for each program are listed in the syllabus. For overseas programs, the finalized fees may exceed the estimated amount due to the rising demand for overseas travel and the depreciation of the Japanese Yen etc.
- The final amount of the program fee (payment amount) will be notified at the time of announcement of the screening results.
- You are responsible for payment of the program fee by the deadline: November 14 (Fri), 14:00. If you fail to pay the fee by the deadline, your participation in the program will be cancelled for any reason. In such a case, you will be responsible for any fees already incurred such as fees that had to be arranged up to that point, cancellation fees, and fees that should be divided by the number of participants.
- The fees listed below are only estimates as a rough guide, and the actual amount will be the total amount of various expenses already incurred at the time your participation is cancelled.

Domestic program: Thousands of yen to tens of thousands of yen

Overseas program: Tens of thousands to hundreds of thousands of yen

Insurance

*** Details will be provided at the Guidance for the confirmed participants.**

(Domestic programs with overnight stay)

- Including cases where students have already individually taken out an insurance policy, program participants must take out domestic travel insurance as designated by APU.
- The insurance period is from the date of meeting on-site to the date of dismissal, and APU will arrange for the insurance application.

(Domestic programs without overnight stay)

- "Gakkensai; Personal Accident Insurance for Students Pursuing Education and Research", which all students are covered by upon enrollment at APU, applies to program activities as well. Therefore, there is no need to purchase separate insurance.

(Overseas programs)

- Including cases where students have already individually taken out an insurance policy, program participants must take out overseas travel insurance as designated by APU and the host institution, join a risk management system, and so on.
- The insurance coverage period must include all days from the date of departure from Japan to the date of return to Japan, regardless of the program duration. Insurance premiums are calculated based on the dates of travel abroad, but approximate prices are as follows.

Number of days of travel	The overseas travel insurance premiums	The risk management system fee
For up to 7 days	Approx. 7,500 yen	1,870 yen
For up to 14 days	Approx. 12,000 yen	1,870 yen
For up to 21 days	Approx. 15,000 yen	1,870 yen
For up to 34 days	Approx. 17,000 yen	3,740 yen

(Reference) The overseas travel insurance premiums URL: <https://www.creohuman.co.jp/business/travel-ins/>

- In principle, the insurance plan you will purchase will be the “Plan S”. If you wish to purchase “Plan A” or “Plan B”, please follow the instruction from Creo-human.
- Application schedule of overseas travel insurance (Details will be provided at the Guidance for the confirmed participants)

Date	Schedule
Nov 7 (Fri)	University informs of insurance procedures at the time of screening results

	announcement.
Nov 12 (Wed)	University explains procedures on purchasing overseas travel insurance at the guidance for the confirmed participants.
Nov 26 (Wed)	Submission due for Overseas Travel Insurance Declaration Form (incl. date of departure from Japan and date of return to Japan) (For those who wish to change the insurance plan) Submission due for changing the insurance plan
~ Nov 27 (Thu)	Creo-human emails participants about insurance premiums
Dec 7 (Sun)	Payment due for paying the insurance premiums
Early Jan ~	Outreach and Research Office will distribute Overseas Travel Insurance Certificate

2. Preparation before departure

***Details will be provided at the Guidance for the confirmed participants.**

Transportation (and accommodation) arrangements "to" the practicum on-site

NOTE: All participants will meet and dismiss on-site.

[For domestic programs]

- Please make your own transportation (and accommodation) arrangements to and from the on-site meeting place.
- Meeting places and dates are listed in the syllabus for each program.

[For overseas programs]

- Please make your own transportation (and accommodation) arrangements to and from the on-site meeting place at your own responsibility.
- Meeting places and dates are listed in the syllabus for each program.
- You will not be allowed to participate in the Off-campus programs if any of the countries or regions on your route from departure to return to Japan are classified as Level 2 or higher risk by the Ministry of Foreign Affairs of Japan.

Transportation and accommodation arrangements during practicum

- Depending on the programs, the university may make arrangements for students, or students may make their own arrangements under the guidance of their instructor. Arrangement details for each program will be informed after the student has been selected.

3. Disclaimer and Precautions

Stricter deadlines for various submissions and program fees related to the program.

- If you are accepted into a short-term Off-campus programs, the Outreach and Research Office will inform you of the required documents to be submitted for each program (e.g., pledge, surveys, etc.) and payment of the program fee.
- **You are responsible for paying and submitting all required documents and program fees by the designated deadlines. Failure to submit all required documents and fees by the designated deadlines will result in cancellation of your participation in the program for any reason.**
- **If you are unable to participate in the program due to failure to submit materials or pay the program fee by the designated deadline, you must pay any fees incurred up to that point.**

Precautions for Course Registration

- Please check the academic calendar, other activities and program periods carefully in advance as you cannot take regular lectures, make-up classes, regular examinations, make-up examinations, course registration periods, extra-curricular activities, or training programs that overlap with the Glocal Immersion program.
- You may apply to the program even if the program period (pre-program classes, practicum and post-program classes) of the Glocal Immersion you wish to pursue overlaps with the 2nd Quarter and Winter Session courses of the AY2025 Fall semester for which you have already registered. However, if you wish to enroll in the Glocal Immersion, you must make sure to remove your course registration for 2nd Quarter and Winter Session courses of the AY2025 Fall semester during the Course Registration Correction Period 2.
- No special consideration will be given to students whose pre/post-program classes or practicum periods overlap with extra-curricular activities, or training programs.

Cancellation or Withdrawal of Participation

- As stated above, failure to submit all required submissions and pay program fees by the designated deadline will result in cancellation of participation in the program.

- In principle, withdrawal after application will not be accepted.
- Even for unavoidable reasons (including cases of suspension or other student disciplinary action), students who cancel or withdraw from the program after their participation has been confirmed must pay the fees incurred up to that point.

4. **Program Cancellation**

The University will make the decision to cancel student dispatch if the following conditions are met:

- A) In the event the Ministry of Foreign Affairs of Japan's "Travel Advise" is level 2 or above for the country or region of dispatch. However, if an infectious disease risk advisory is issued due to the spread of a new infectious disease, decisions will be made depending on the situation.
- B) If there are natural disasters, accidents, strikes, infectious disease, political unrest, disruptions to the normal operation of public transportation or medical services, war, terrorism, injury to or sudden hospitalization of faculty coordinators, or other unforeseen circumstances in the destination country or region that make it difficult for the host institution to provide support for the dispatched students due to force majeure.
- C) If the Host Institution decides to stop accepting dispatched APU students.

In the above cases, you must pay any fees incurred up to that point.

5. **Risk Management & Health Monitoring During the Program**

Students will have to study in an environment that is different from their daily life while staying overnight at the program destination. Students are asked to take responsibility for risk management and monitoring their health during the program.

Schedule

Date	Description
2025	
Oct 8 (Wed.)	Application period begins
From Oct 8 (Wed.)	Application Guidance Video Format: On-demand (Please watch videos at your convenience.)
Oct 22 (Wed.) 14:00	Application deadline
Nov 7 (Fri.)	Announcement of the screening result
Nov 12 (Wed.) 5 th period (16:10-)	Guidance session for confirmed participants *Attendance is mandatory
Nov - Feb	Pre-program classes (see program syllabus)
2026	
Feb - Mar	Practicum, and post-program classes (see program syllabus)
April	Grade announcement (During the Course Registration Correction Period 1)
August	Grade Inquiries (During the grade inquiries period for 2026 Spring Semester)

In some cases, other types of guidance not listed above may be provided. More details will be provided after students are accepted.

Submissions after acceptance into the program

[Important] You are responsible for submitting all required documents and paying program fees by the designated deadlines. Failure to submit all required documents and fees by the designated deadlines will result in cancellation of your participation in the program for any reason.

[For domestic programs]

Deadline	Submissions or Payment Items	Inquiry
Nov 14 (Fri) 14:00	<input type="checkbox"/> Pledge submission <input type="checkbox"/> Payment due for the program fee	Outreach and Research Office

For inquiries about Glocal Immersion Program

Outreach and Research Office (Nawa, Ito, Kagami, Matsumoto)
2nd Floor of Building A
TEL 0977-78-1101 / FAX: 0977-78-1102
Email: atfs@apu.ac.jp