

Application Information for AY 2022 Winter Language Immersion Programs (Intensive Language Learning Overseas)

Application Period	Program Name	Program Duration
Wed. October, 12 - Wed. October, 26	Korean	Wednesday, February 15 – Monday, March 20, 2023
	Malay/Indonesian	Wednesday, February 15– Monday, March 20, 2023
	Spanish	Wednesday, February 15 – Monday, March 20, 2023
	Thai	Monday, February 20 – Saturday, March 25, 2023

Ritsumeikan Asia Pacific University
Academic Office
3rd Edition
(October 21, 2022)

[Revised information]

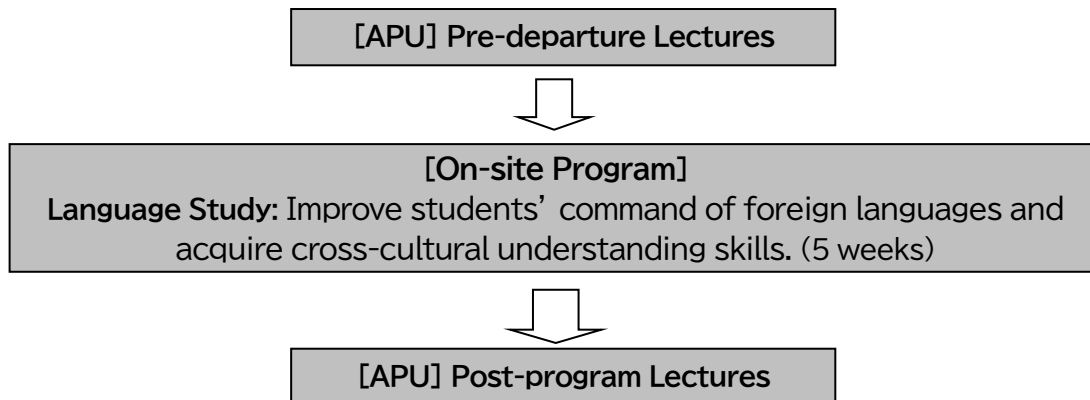
Version 2: Attachment of "[Items Common to All Programs](#)" and "[Pledge](#)" at the end of the document.

Version 3: Correction of the following additions
[3. Required Procedures for Participants](#)
[6. 2\) Scholarships](#)
[7. Schedule](#)

1. What is the Language Immersion Program?

Subject Overview and Characteristics of the Program

The Language Immersion Program is a curricular "Intensive Language Learning Overseas" (Language Education Subject) subject. The subject is composed of pre-departure lectures which are held at APU, the on-site program, and a post-program lecture which is held at APU after students return to Japan. Students will strengthen their proficiency in the target language through the course. Additionally, during the on-site program, students will aim to deepen their cross-cultural understanding by communicating with local people and participating in local activities.



Language Immersion Program Objectives

- (1) Language Immersion Programs serve to complement APU's curricular Language Education Subjects and aim to strengthen students' proficiency in the target language through intensive language training in the country/region in which it is used.
- (2) Participation in these programs stimulates curiosity in the language, culture, and society of the country/region where the language is used, and motivates the student to continue studying that language after completing the program. This also serves as an opportunity for the participant to think deeply about the connection between language and their area of specialization in terms of study/research.
- (3) Students will improve their ability to respect other cultures and work toward mutual understanding through exchange with students and citizens of the program country/region.

Subject Name and Grading

Subject name: "Intensive Language Learning Overseas"
(Language Education Subject)

Number of credits: 4 credits

(Please refer to the "8. AY 2022 Winter Language Immersion Program List,")

Grading system: A+, A, B, C/F

Subject Registration and Awarding of Credits

University will register the subject after applicants are accepted to the programs. Credits awarded for this program will not be included in the credit registration limit for that semester. Subjects will be graded as AY 2022 Fall Semester courses.

2. Application Information

Program Name and Schedule

The following four programs will be offered in the AY 2022 Fall Semester. Please refer to the “8. AY 2022 Winter Language Immersion Program List” for more details. Costs are subject to change.

Program Name	Korean	Malay/Indonesian	Spanish	Thai
Pre-class	End of December 2022 ~ January 2023 (Refer to the syllabus)			
Program Period	Feb 15-Mar 20 2023	Feb 15-Mar 20 2023	Feb 15-Mar 20 2023	Feb 20-Mar 25 2023
Post-class	End of March 2023 (Refer to the syllabus)			
Host University	Korea University	STBA LIA	National Autonomous University of Mexico	Chiang Mai University
Cost	Approx. 332,340 JPY	Approx. 473,370 JPY	Approx. 689,850 JPY	Approx. 437,710 JPY

Application Period

Wednesday, October 12 - Wednesday, October 26, 2022 by 14:00

Eligibility and Application Requirements

Applicants must fulfill the following requirements as well as those listed in the “AY 2022 Winter Language Immersion Program List” (starting on page 8) of this Application Information booklet.

- Applicants must be between their 1st and 7th semesters at the time of application.
- Students in the accelerated graduation program cannot apply for the program in their last semester.
- Applicants must be serious about learning from the program, have a desire to study, and understand the purpose and aim of the program. Applicants should also have a positive attitude that will facilitate their study of intercultural understanding overseas

How to Apply

Access the application survey at the following URL or using the QR code.
<https://forms.office.com/r/F5WZCVmBgB>



- The application survey will be available during the application period.
- If you submit the online application multiple times, only the most recent application will be accepted.
- Prepare the following items before applying:
 - 1) Photograph of your passport (photo page)
(If you do not have a passport, please say this on the application form.)
 - 2) Essay stating why you want to participate in the program

[Note]

- If you don't have a passport, please research how to apply and get one by the end of November 2022.
- Check the passport expiration date stipulated by each country. If your current passport does not meet the deadline specified by the country you will travel to, renew your passport immediately.
- When you upload the file, please make sure to upload it with the file name shown below.

[Passport]Passport_Name_Student ID (ex. Passport_RitsumeiTaro_11223344.pdf)

Application Deadline

Wednesday, October 26, 2022 by 14:00

***Precautions before completing your application**

- If you are selected to participate in the program, you will be asked to submit the "[Pledge](#)" online. At the time of application, please make sure to obtain the consent of your guarantor. The Pledge must be signed by both the applicant and guarantor. The guarantor must be your parent or guardian.

***When applying for multiple programs**

- Students can apply for multiple programs as long as you meet the application conditions. In addition to separately applying online for all of the programs you would like to participate in, please enter "Yes" under "Please answer this question if you apply for more than one program." on the first page of the application site.
- Even if you answered "Yes" in the question "If you get accepted to all the programs that its date for pre/post lectures and practicum period do not overlap, would you like to participate in all the programs?", your application will be screened based on the priority you selected in the application if there is a conflict in the schedule between/among the programs that you have applied for. (Conflict in the schedule does not comply with the application conditions.)

Screening

- Applicants will be screened based on their submitted essays (from the online application) as well as the results of their interview.

Screening Period

Wednesday, November 2, 2022 (2nd – 5th periods)

- Screening interviews will be held during the periods shown above. Detailed information will be sent to students via an "Action Required" message on Campus Terminal after the end of the application period. Please make yourself available during those interview periods.
- Please arrange your non-class schedule to ensure you will be able to attend the interview.
- Tuesday, November 1, Thursday, November 3, and Friday, November 4 will be backup dates in case you are unable to attend the interview screening on Wednesday, November 2. However, as a rule, the screening date is Wednesday, November 2.
- Applicants who do not show up to the interview without prior notice will be considered to have withdrawn from the program.

Announcement of Results

- The University will notify all applicants of their acceptance/non-acceptance via an "Action Required" message on Campus Terminal.

Friday, November 11, 2022 AM

3. Required Procedures for Participants

Guidance for the confirmed participants:

Wednesday, November 16, 2022 (5th Period)

If you are selected to participate in the program, please be sure to attend the participant guidance session. Details, including the time of the session, will be announced later.

Various Submissions and Payment of Fees

The Academic Office will provide details on how and where to submit the forms and fees at the Participant Guidance Session.

① **Submission of Self-report of Health Condition and Necessary Support in Studies, and Declaration Form.**

You will have to submit it online. More details will be provided later.

Deadline for ①

Wednesday, November 23, 2022

② **Submission of Pledge**

You will have to submit the "Pledge" online. The Pledge must be signed by both the applicant and guarantor.

The guarantor whose signature appears on the application must be the same guarantor whose details were submitted at the time of application.

③ **Transfer of Insurance Premiums**

Participants must be covered by the University's designated overseas or domestic insurance policy and the JCSOS Risk Management System (J-TAS), regardless of whether they are also covered by their own insurance. Insurance details will be explained at the Off-campus Study Program Participant Guidance Session.

Deadline for ② and ③

Wednesday, November 30, 2022

④ **Payment of Program Fee**

- Program participants must pay a stated program fee. The finalized fees may exceed the estimated amount shown in section "8. AY 2022 Winter Language Immersion Program List" of this booklet due to the rising demand for overseas travel, the depreciation of the Japanese Yen, etc.

Deadline for ④

Friday, December 17, 2022 by 14:00

⑤ **Payment for Plane Ticket**

The University will reserve plane tickets for the participants in accordance with the program schedule. (Participants are not allowed to travel separately from the group. The plane tickets reserved by APU cannot be changed.)

⑥ **Visa Issues**

- There may be cases where students will need to obtain a visa depending on the

- country/region where the program will be held, or due to the student's nationality.
- The University will coordinate the visa application process for all of the program participants except for countries which do not allow applications by proxy.
 - Visa application methods differ by country and by student nationality. There may be some cases where it is difficult to obtain a visa. Students who are unable to obtain a visa will not be able to take the subject and may be charged a cancellation fee.

[International Students Only]

In addition to information about obtainment of a visa for the country where the onsite training will be held, international students must also check when their Japanese Student Visa and Re-Entry Permit will expire. Students with Japanese Student Visa and Re-Entry Permit extension questions should inquire at the Student Office.

Deadline for ⑤ and ⑥

Late December 2022 (Details will be announced via manaba later.)

⑦ Submission of Overseas Traveler's Vaccination Certificate of COVID-19

- If you are accepted to participate in the program, you will be required to obtain and submit; Overseas Traveler's Vaccination Certificate of COVID-19 ("Vaccine Passport") in addition to either (A) or (B) below.
 - (A) Have received at least three doses of the COVID-19 vaccine.
 - (B) The last day of on-site activity is within six months from the date of the second vaccination against COVID-19.

Deadline for ⑦

Wednesday, January 11, 2023 by 14:00

⑧ Immunizations

Other types of immunizations will be introduced at the Off-campus Study Program Participant Guidance Session. Immunization is not compulsory. Please decide whether or not you will get the immunizations based on the information provided at the guidance session. Students who would like to receive the immunizations should go to the APU Health Clinic for further assistance.

⑨ Take a PCR test or antigen test 72 hours prior to boarding and report the results

Participants must take a PCR or antigen test within 72 hours of boarding time and report the test results to the Academic Office. You can only participate in the program if the results are negative.

4. Disclaimers and Cautions

4.1 Precautions for Participating in Programs

- If a program participant experiences an accident or damage due to an unlawful act by a third party (organization, individual, homestay family, etc.) other than program parties (APU, host university, or local organizations) during the program, the participant must take responsibility for filing a lawsuit or other related procedures. Program parties (APU, host university, or local organizations) will not take responsibility.

4.2 Cancellation and Changes to Program Details

- It may occasionally be necessary to cancel or alter the content of a program in order to ensure the health and security of participants in the event of natural disaster,

strike, outbreak of communicable disease, change of political conditions, military conflict, terrorism, or other unavoidable occurrence, or for reasons relating to the host institution. Furthermore, a student's permission to participate in a program may be revoked if judged necessary by an attendant faculty/staff member. Please plan your participation realistically, keeping in mind the possibility of cancellations and changes in program details.

Program Cancellation Criteria

- The decision on whether or not to send participants to the program site will be made in late November 2022.
- If the program site is designated Level 2 or higher on the Ministry of Foreign Affairs Overseas Travel Safety Information "Travel Advice and Warning" level by the time the decision is made or before the start of the dispatch, the dispatch and on-site activity will be cancelled. (This will be determined on a country-by-country basis.) If the level is raised to Level 2 or higher during the on-site activity, the faculty member in charge will make the decision to return to Japan after consultation with Academic Affairs.

4.3 Withdrawing from a Program after Participation is Confirmed (after Release of Screening Results)

- APU will proceed with screening on the assumption that all applicants have every intention of actually participating in their chosen program. A change in the number of participants after confirmation may render implementation of the program unfeasible or cause other participants to incur additional charges. Withdrawal after selection is not permitted.
- Please review the program details in advance and ensure that your schedule is free before submitting your application. If you need to withdraw from the program after your participation is confirmed (after release of final selection results) for unavoidable reasons, you will still be required to pay the program cancellation fees.

4.4 Cancellation Fee

- If a participant cancels their participation before or during the program, the student must pay for any costs incurred. The cancellation fee also includes bank transfer fees including overseas fees etc. The cancellation fee will be the sum of total costs incurred at the time of withdrawal.
- If you have already paid the program fee to the university, the total amount, with the cancellation fee deducted, will be refunded. Please note that this refund process may take some time.

4.5 Precautions for Course Registration

- Please confirm that the subject and credits acquired from this program will not affect your registration plan until graduation. Note that special considerations will not be made even if you realize there is a problem after you have been accepted to the program. Students must take responsibility for applying to the program and confirming their course registration.

4.6 Precautions related to COVID-19

Vaccination and PCR Testing

- Participants will be required to obtain and submit an Overseas Traveler's Vaccination Certificate of COVID-19 ("Vaccine Passport").
- Participants must have a PCR or antigen test within 72 hours of boarding time. You can only participate in the program if the result is negative.
- If the program country requires the submission of a negative certificate, the type of test or the date and time of the test, please follow the instructions.

Cancellation of Dispatch

- Depending on the status of the spread of COVID-19 infection, a decision may be made to cancel the dispatch.
- In the event of cancellation or interruption of the dispatch, or change of content, participating students may not make a claim against the University or host institution for any expenses incurred as a result of cancellation. Students will be responsible for any cancellation fees incurred.
- In the event of cancellation, grades and credits will not be awarded even after the program has begun.

5. Requirements for Program Participation (Transcription of Pledge)

5.1 Required Attitude

All participants in Ritsumeikan Asia Pacific University Off-campus Study Programs (hereinafter referred as to Programs) must abide by the following conditions.

- (1) Participants must understand the aim and the purpose of their chosen program, and should actively participate in the program and take their studies seriously.
- (2) Participants must conduct themselves in a dignified and honorable manner while maintaining the good name of Ritsumeikan Asia Pacific University (Hereinafter referred to as “APU”) and the host institution (Hereinafter referred to as “Host Institution”).
- (3) Participants must act in accordance with the regulations of APU, the rules of the Host Institution, Japanese law and the laws and regulations of the host country or region for the full duration of the program. Participants are also expected to follow all instructions from staff and faculty at both APU and the Host Institution
- (4) Participants must not protest in the case that he or she was commanded to cancel his or her participation in a program or commanded to return to Japan due to breach of ‘Requirements for Program Participation’.

5.2 Health Management

- (1) Participants will be responsible for their own personal health.
- (2) Participants are required to purchase overseas health and travel insurance and JCSOS Risk Management System (J-TAS) before departure from the organization designated by APU (overseas programs only).
- (3) Participants must inform APU if they have any pre-existing medical conditions.
- (4) Participants must submit “Off-campus Program Participants Self-report of Health Condition and necessary support in studies”.
- (5) Should a participant require hospitalization or medical treatment, the student must immediately inform APU and the host institution and follow staff and faculty instructions. The participant will be responsible for any medical expenses above that which is covered by their insurance.
- (6) Should the participant require emergency medical treatment or surgery at a time when it is impossible to obtain their permission (or that of his/her guarantor’s), the participant agrees to be treated according to the judgment of the staff and faculty members from APU, the ones from host institutions, or a doctor on site.
- (7) In the event that APU, Host Institution faculty, or Host Institution staff deem that the participant requires medical treatment, and the participant makes an independent decision to forgo said treatment, neither APU nor the Host Institution shall be held liable for any issues which may arise as a result.

5.3 Costs and Compensation

- (1) Necessary costs related to the program (program fee, accommodation fee, transportation fee, insurance, etc.) must be paid within the designated time frame.
- (2) Should a participant withdraw from the program, or become unable to join or continue with the program owing to injury, disciplinary action, or any other reason, the participant alone will be responsible for all costs incurred, including any costs that

APU is required to pay to the host institution.

- (3) In the event that the program is cancelled or changed as a result of natural disasters; accidents; strikes; infectious disease; political unrest in the program country or region; disruptions to the normal operation of public transportation or medical services; war; terrorism; injury to, or sudden hospitalization of, faculty coordinators; or other unforeseen circumstances, the participant will not seek compensation from either APU or the Host Institution for any and all costs incurred. In this situation, as in term 3. (2), the participant will be responsible for all costs incurred.
- (4) Neither APU nor the Host Institution will be held financially or otherwise responsible for accidents, sickness, or death that occurs as a result of participant negligence which are beyond the control of either institution.
- (5) Participants will be responsible for any damage or theft of personal belongings, traffic accidents or criminal events that occur and are deemed to be beyond the control of both APU and the Host Institution.
- (6) Participants will be liable for compensation of any damages APU suffers as a result of their grave negligence or wrongful intention.
- (7) The parties involved with program administration such as APU, host universities and/or local institutions, do not represent or act as an agent for any accidents and damages brought by unlawful acts caused by third parties e.g. organizations, individuals, homestay families. Students are responsible for taking any legal action and other related matters. The parties involved with program administration such as APU, host universities and/or local institutions shall not be liable for these incidents.

5.4 Immigration and Departure (Overseas Programs Only)

- (1) Participants must not enter the relevant country individually before the start of their program.
- (2) Participants must return to Japan without delay after the program finishes. Participants are not authorized to extend their stay in the host country.
- (3) Notwithstanding Items (1) and (2), participants in the programs designated by APU must inform APU in advance of the date of departure from and arrival in Japan by following the instructions given in pre-departure guidance sessions and shall be responsible for reaching the site and returning to Japan by themselves.

5.5 Submission of Pledge

Participants must agree and abide to all conditions listed above and submit the pledge which is signed by both the participant and his or her parent/guardian.

6. Other Information

6.1 Handling of Personal Information

- Only information necessary to process travel or insurance application procedures will be provided to the host organization, travel agency, insurance providers, embassy, consulate, Ministry of Foreign Affairs of Japan, etc. That information includes a participant's name, sex, nationality, email address, date of birth, passport number, and enrollment status at APU.

6.2 Scholarships

- The number of students who can receive a scholarship is limited. We will screen the applicants comprehensively based on criteria such as their GPA, economic situation, etc.
- Only students who possess Japanese nationality or permanent residence can apply for this scholarship.
- International students are encouraged to seek out scholarships offered by governments and organizations in their home and destination countries on their own, as needed.

Website:Scholarship System for Study Abroad

<https://en.apu.ac.jp/abroad/support/scholarship/>

6.3 Exemption Exam (Not mandatory)

- Participants who wish to take the exemption exam may take the exam during the on-site program. Participants who pass the exam may be exempted from AP language subjects of the language program in which they are participating.
- Japanese-basis students must complete or be exempted from “Elementary English A and B” in order to register AP Language Courses. English-basis students must complete or be exempted from “Japanese Foundation I, II and III” in order to register AP Language Courses.

6.4 Attitude

- Participants’ positive attitudes and efforts make a difference in whether or not their experience in the program is a positive one. Participants are required to be flexible and have a positive attitude that will facilitate their study of intercultural understanding overseas. Participants must understand the purpose of their participation and set their own goals.
- Participants must follow the APU Active Learning rules. Participants are not allowed to drive cars and motorcycles, drink alcohol, or engage in leisure sports (marine sports, winter sports, bungee jumping, swimming in the ocean and river, etc.)
- Participants must attend all pre-departure and post-program lectures and guidance sessions. Participants must not be absent without notice. Participants must pay strict attention to the deadlines for submitting documents and assignments.

6.5 Accommodations

- Participants must stay at the accommodations designated by APU.
- Participants must follow the lifestyle and rules of the dormitory.
- Accommodation facilities differ according to the program. There are some facilities where participants are able to have their own room and others where students will have to share rooms with two or more people.

6.6 Risk Management and Health Checks during the Program

- During the program, students are always required to wear masks to prevent the spread of infection.
- Please check your temperature every morning and evening and report any symptoms such as a cold or a fever of 37.5 °C or higher to the instructor and office at the host university, as well as to the Academic Office (immerse@apu.ac.jp) at APU.

7. Schedule

Date	Contents
2022	
Wed., Oct 12 - Wed., Oct 26 (14:00)	Application Period
Wed., Oct 12 ①14:20~ ②16:00~ Wed., Oct 19 18:00~	Recruiting Information Session Recording of the recruitment guidance session on October 12
Wed., Nov 2 (2 nd – 5 th periods)	Interviews (Backup dates: Tue., Nov 1, Thu., Nov 3, and Fri., Nov 4)
Fri., Nov 11 (AM)	Announcement of the Screening Results
Wed., Nov 16 (5 th period)	Off-campus Study Program - Participant Guidance Session
	Immersion Program Guidance Session
Wed., Nov 23	Deadline to Self-report of Health Condition, and necessary support in studies, and Declaration Form
Wed., Nov 30	Deadline to submit Pledge, and transfer of insurance premiums.
Fri., Dec 17	Deadline for Payment of Program Fee
End of December	Deadline for Payment of Airfare and Visa Fees (For those who need visas)
December (TBA)	Visa Guidance Session (For those who need visa)
Dec 2022 - Jan 2023	Pre-classes (Refer to the syllabus)
2023	
January	Pre-departure Language Proficiency Test (refer to the syllabus)
Wed., Jan 11	Deadline for Submission of Overseas Traveler's Vaccination Certificate of COVID-19 ("Vaccine Passport")
Wed., Jan 18 (5 th – 6 th periods)	Risk Management Guidance Session
	Immersion Program – Pre-departure Guidance Session
Feb – Mar	On-site Program
End of March	Post-classes, Post-program Language Proficiency Test
June (Course Correction Period 2)	The University will register the subject and apply the grade

*There might be additional guidance sessions in addition to those listed above. Selected participants will be informed of the guidance session schedule after the first guidance session.

* If you are unable to attend the pre- or post-program class, please consult with your respective instructor in advance by e-mail.

8. AY 2022 Winter Language Immersion Program List

- Korean – Korea University, Korea (Seoul)
- Malay/Indonesian – STBA LIA, Indonesia (Jakarta)
- Thai – Chiang Mai University, Thailand (Chiang Mai)
- Spanish - National Autonomous University of Mexico, Mexico (Mexico City)

Korean Language Immersion Korea University (Seoul, South Korea)

Program Contents

The goals of this program are to gain understanding of “Korean language”, “Korean people”, and “Korean society & culture” through the use of language classes, activities, and cultural experiences.

- Korean Language Classes: Classes will take place at the Korean Language Center of Korea University, and will focus on speaking, grammar, and listening skills. Korea University students will provide support as assistants, providing opportunity to practice what is learned in class.
- Activities: Exchange events at Korea University and with local high school students, special lectures, observation opportunities, etc. APU students will get a chance to give a presentation in Korean. Students will not simply “look” and “listen”, but will practice communicating, understanding and learning together.
- Cultural Experience: Students will be exposed to wide aspects of historical to modern Korean culture. Planned activities include company visit, court tour, learning craftwork, field works, and much more (The cultural activities are subject to change).

Class Structure:

Three levels are planned for this course: “Introduction” “Beginner I”, “Beginner II”, and “Intermediate I” (“Intermediate II” was also held in AY 2018). “Introduction” is for students who have never studied Korean starting from learning Hangeul. “Beginner I” is for students who have completed the first level of Korean at APU. The course will review beginner Korean and delve into intermediate-level Korean with increased ability of understanding through practice with real-life situations. “Beginner II” is for students who have completed the second level or higher of Korean at APU. “Intermediate I” is for students who have completed Korean III or above and this course is focusing on practical usage of the language. Students will gain balanced improvement of their “listening”, “speaking”, “reading”, and “writing” skills. Note that class level is subject to change based on placement test results at Korea University. All classes will be held in Korean.

About the City: Seoul, South Korea

Seoul is located in the North-Western region of Korea, and has served as capital of Korea for over 600 years, since the Joseon Dynasty. The greater Seoul area is home to over 20 million, and as the largest city in Korea, is the political, economic, and cultural center of the country. Seoul has more recently gained notice as the hub of Asia, and its economical and highly developed public transportation system is also something to boast about. Korea University is located in the heart of Seoul, making it a prime location for exploring the city.

About Application Requirements

Students who fall under (1) and (2):

- (1) Students motivated to study the Korean language, including students who have no basic Korean language skills and students who are currently enrolled in or have completed (or have been exempted from) Korean of APU
- (2) APU Students whose native language is not Korean

Costs

Program fee	Airfare	Insurance / J-TAS	Total (Referential)
Approx. 278,000 JPY	Approx. 40,870 JPY	13,470 JPY	Approx. 332,340 JPY

Costs included in Program Fee

Class fees, course materials, field trips, accommodation, airport pick-up on site.

Costs NOT included in Program Fee

Airfare, Insurance/J-TAS fee, Immunization fees, travel authority/ Visa/ cost related to visa application, Covid-19-related expenses (testing fees, private room arrangement fees, etc.), domestic transportation costs to and from the airport of departure, accommodation fees for the day before departure or after arrival in Japan (left to the judgment of the individual), meals, local transportation fee, transportation fee for some activities and commuting on site (approx. 5~6000 JPY), miscellaneous expenses not included above.

Supervisor	No. of participants	No. of credit	Meals	Accommodation
JUNG, Jonghee	Minimum 20	4 credits	Meals are not included in the program fee. niversity Cafeteria is available.	Accommodation facilities close to campus

Program Period

Pre-class dates: 1st Session:12/21/2022 (Wed.) 5th and 6th periods - In-person
 2nd Session: 1/11/2023 (Wed.) 5th and 6th periods - In-person
 3rd Session: 1/14/2023 (Sat.) 2nd and 3rd periods - Online
 4th Session: 1/25/2023 (Wed.) 5th and 6th periods - In-person

Program Period: 2/15/2023 (Wed.) - 3/20/2023 (Mon.) - 5 weeks

Post-class date: 3/27/2023 (Mon.) 2nd and 3rd periods - Online

VISA Japanese nationals do not require a VISA. For non-Japanese national students, please check if a visa application is required as it varies depending on the nationality. However, according to the immigration policy, there are cases that are required to obtain a VISA for entry into Korea regardless of your nationality.

Malay/Indonesia Language Immersion STBA LIA (Jakarta, Indonesia)

Program Contents

- Classes in Indonesia will be conducted in Indonesian.
- In addition to the language study course, students are provided with opportunities to experience traditional Indonesian culture.
- This program also includes field trips in Jakarta and around the city.

Class Structure

- There are two levels, beginner and elementary. Beginner level is a course for students who have no experience in Malay/Indonesian language study. While the elementary level is a course for students who have finished Malay/Indonesian I or have ever learned Bahasa Indonesia. The minimum students of in each class are four.
- One class period is 90 minutes, and there are three periods per day. There are also a few days when a cultural experience class is offered in the 4th period.

About the City: Jakarta, Indonesia

Jakarta is the capital city of Indonesia. Jakarta is located on the northwest coast of Java Island and established in the fourth century. Jakarta was the de facto capital of the Dutch East Indies (known as Batavia at that time) and has continued as the capital of Indonesia since the country's independence was declared in 1945. Now, Jakarta became Indonesia's economic, cultural and political center. The population in Jakarta is more than 10,000,000 people. Jakarta has many places for tourism such as Taman Mini, Istiqlal Mosque (the biggest mosque in South East Asia, Jakarta Cathedral, National Monument (Monas) and many shopping centers.

About Application Requirements

Students who satisfy (1) and (2):

- (1) Students motivated to study the Malay/Indonesian language. Beginners, who have never studied the Indonesian language before, will be also welcomed.
- (2) Students whose native language is not Malay/Indonesian.

Costs

Program fee	Airfare	Insurance/ J-TAS	Total
Approx.290,000 JPY	Approx. 169,900 JPY	13,470 JPY	Approx. 473,370 JPY

Costs included in the Program Fee

Class fees, course materials, field trips, accommodation, and airport pick-up on-site.

Costs NOT included in the Program Fee

Airfare, Insurance/J-TAS fee, immunization fees, Covid-19-related expenses (testing fees, private room arrangement fees, etc.), travel authority/ Visa/ cost related to visa application, domestic transportation costs to and from the airport of departure, accommodation fees for the day before departure or after arrival in Japan (left to the judgment of the individual), meals, local transportation fees, miscellaneous expenses not included above.

Supervisor	No. of participants	No. of credit	Meals	Accommodation
SRI, Budi Lestari	Minimum 4 for each level (beginner and elementary) * The program may be cancelled if there are less than 8 applicants.	4 credits	Meals are not included in the program fee.	Accommodation facilities close to campus

Program Period

Pre-class dates: 1st Session:12/21/2022 (Wed.) 5th and 6th periods

2nd Session:1/11/2023 (Wed.) 5th and 6th periods

Program Period: 2/15/2023 (Wed.) - 3/20/2023 (Mon.)

Post-class date: 3/25/2023 (Sat.) 2nd and 3rd periods

*If you are unable to attend the pre/post class, please contact the instructor in advance.

VISA Both Japanese nationals and non-Japanese national students need a VISA.

Spanish Language Immersion

The National Autonomous University of Mexico (Mexico City, Mexico)

Program Overview

This Intensive Spanish Course will use a dynamic, practical and communicative approach in order to acquire effective language skills by reinforcing Spanish grammar structures, orthography, pronunciation, speaking, reading, and writing. While developing the four language skills mainly (listening, speaking, reading, and writing), it makes a special emphasis on the speaking and interactional skills. In addition, students will learn about Mexican culture, in order to have a better understanding of the Hispanic world.

Program contents

This program in UNAM Mexico City provides 12 to 20 hours of Spanish language learning per week, plus 6 hours of cultural topics course every week in two different campuses of UNAM Mexico. Also a planned number of cultural classes, activities and guided visits to archeological places and museums. The cultural courses include basic knowledge on History, Art, Literature and Mexican traditions for foreigners as well as culinary and other everyday life topics. Additional practice of Spanish will focus on the practice of grammar, pronunciation, listening & reading comprehension. The levels of the Spanish courses depend on the student's language level: True beginners, Beginners-Intermediate, and Intermediate- Advanced. (CFER: A1.1, A1-A2, B1).

Certification

At the end of the program, the students will obtain a "S1" SIELE certification according to the levels established by the Common European Framework of Reference for Languages (CEFR). SIELE, (in English, international Evaluation Service of the Spanish Language), is an internationally recognized diploma that certifies the command of the Spanish language proficiency for students and professionals. It is promoted by the Instituto Cervantes (Spain), the Universidad Autónoma de México, the Universidad de Salamanca and the Universidad de Buenos Aires.

About application requirements

Students who fall under (1) and (2):

- (1) Students motivated to study the Spanish language. Beginners, who have never studied the Spanish language before, will be also welcomed.
- (2) Students whose native language is not Spanish

Costs

Program fee	Airfare	Insurance/ J-TAS	Total (Referential)
Approx. 360,000 JPY	Approx. 316, 380 JPY	13,470 JPY	Approx. 689,850 JPY

Program fee includes

Class fees, course materials, field trips, accommodation, airport pick-up on site.

Program fee does NOT include

Airfare, Insurance/J-TAS fee, immunization fees, Covid-19-related expenses (testing fees, private room arrangement fees, etc.), travel authority/ Visa/ cost related to visa application, domestic transportation costs to and from the airport of departure, accommodation fees for the day before departure or after arrival in Japan (left to the judgment of the individual), meals, local transportation fees, miscellaneous expenses not included above.

Supervisor	No. of participants	No. of credit	Meals	Accommodation
BARRASO ROMERO, Víctor M.	Minimum 5	4 credits	Meals are not included in the program fee.	Accommodation facilities close to campus

Program period

Pre-class dates: 1st Session:12/21/2022 (Wed.) 5th and 6th periods - In-person

2nd Session:1/14/2023 (Sat.) 2nd period - Online

3rd Session:1/25/2023 (Wed.) 5th and 6th periods - In-person

Program Period: 2/15/2023 (Wed) - 3/20/2023 (Mon)

Post-class date: 3/27/2023 (Mon) 2nd and 3rd periods - Online

*If you are unable to attend the pre/post class, please contact the instructor in advance.

VISA

Japanese nationals do not require a VISA. For non-Japanese national students, please check if a visa application is required as it varies depending on the nationality.

Thai Language Immersion Program Chiang Mai University (Chiang Mai, Thailand)

Program Contents

This program gives students basic language skills for everyday living, based on practicing in real situations. It provides basic Thai for students who wish to study Thai and further Thai language development for those who already took Thai I or a higher-level course. The class sessions are divided into two; the morning session and the afternoon session. The lessons are aimed at enhancing the students' practical oral and written Thai language skills. There are also field trips to reinforce students' language exercises, cultural classes and cultural excursions to deepen their understanding of Thai culture, and business excursions to provide general ideas of Thai organizational cultures. Study the language in class with skilled instructors who have experience in teaching Thai to foreigners. Students will have chances to use their language skills by participating in nearby fieldwork. Also, during the program, students will be accompanied by language partners (Thai students) who will introduce them to various aspects of Thai culture.

Class Structure

- Group lessons

About the City: Chiangmai, Thailand

Chiang Mai is a city located in the mountainous region of northern Thailand, founded in 1296 by the first king of the Lanna dynasty and the capital of the Lanna dynasty until 1558. As the historical, cultural, and religious center of the Lanna Dynasty, the ruins of walls and moats from that time remain outside the old city. In addition, hundreds of elaborately built Buddhist temples have existed since the 14th century. Chiang Mai continues to grow in culture, trade, and economy as the capital of northern Thailand, making it the second most important city in the country after Bangkok!

Application Requirements

Students must satisfy (1) and (2):

- (1) Students motivated to study the Thai language, including students who have no basic Thai language skills and students who are currently enrolled in or have completed (or have been exempted from) Thai of APU.
- (2) Applicants must not be native speakers of the Thai language

Costs

Program fee	Airfare	Insurance/ J-TAS	Total
280,000 JPY	Approx. 144,240 JPY	13,470 JPY	Approx. 437,710 JPY

Costs included in Program Fee

Class fees, course materials, field trips, accommodations (Breakfast included), airport pick-up on site.

Costs NOT included in Program Fee

Airfare, Insurance/J-TAS fee, Immunization fees, Covid-19-related expenses (testing fees, private room arrangement fees, etc.), travel authority/ Visa/ costs related to visa application, domestic transportation costs to and from the airport of departure, accommodation fees for the day before departure or after arrival in Japan (left to the judgment of the individual), meals, local transportation fees, miscellaneous expenses not included above.

Supervisor	No. of participants	No. of credit	Meals	Accommodation
Phenssinee Limthananuntha	Minimum 10	4 credits	Breakfast is included in the program fee	Accommodation close to campus

Program Period

Pre-class dates (in-person): 1st Session:12/21/2022 (Wed.) 5th and 6th periods
2nd Session: 1/11/2023 (Wed.) 5th and 6th periods

Program Period: 2/20/2023 (Mon.) - 3/25/2023 (Sat.) 5 weeks

Post-lesson date (Online): 3/27/2023 (Mon.) 2nd, 3rd and 4th periods

*If you are unable to attend the pre/post class, please contact the instructor in advance.

VISA Japanese nationals need a VISA. Non-Japanese national students should check if a visa application is required as it varies depending on the student's nationality

8. Inquiries Regarding Language Immersion Programs

Academic Office: B Building 1st Floor
TEL 0977-78-1101 / FAX: 0977-78-1102
Contact: Sugiyama (Mr.), Ninomiya (Ms.)
E-mail: immerse@apu.ac.jp

Items Common to All Programs

1. Visa

It is the student's responsibility to verify the visa(s) that will be required from departure through return home and then to apply. The visa(s) required will differ depending on the student's nationality, the country/region of dispatch, and the length of stay. Students should check the website for each embassy to confirm the visa required (including transit visas) and the documents required. Further, because visa application requirements can change without notice, please be sure you have the most recent information in hand. For those getting a "Visa On Arrival" (also: "On-Arrival Visa"), according to the regulations of the country issuing the visa, generally speaking such visas are not recognized except in cases when a visa cannot be obtained prior to traveling.

In the unlikely event that you are unable to obtain your visa by the date set, your dispatch/study abroad program will be canceled. Also, the dispatch/start date of your study abroad program will not be changed.

In that event, the participant will bear the cost of any cancellation fees. Cancellation fees to be borne and grades will be handled in accordance with the "Disclaimers and Notices".

[International Students Only]

International students should review the renewal date for their Japanese residence permit and permission for reentry in addition to the visa requirements for the country where their program will be run. If there is anything you don't understand regarding the renewal date for your residence permit or permission for reentry, please check with the Student Office.

Note: Depending on the program, there are cases when your visa application will be handled by an agency. Please confirm the details with the program coordinator.

2. Insurance

Including cases where students have already individually taken out an insurance policy, program participants must take out domestic and overseas travel insurance as designated by APU and the host institution, join the JCSOS Crisis Management System (J-TAS), and so on. Details on taking out these insurance policies will be provided in the pre-program classes and at the guidance session for participants.

3. Vaccinations

The APU Health Clinic will provide information on the types of vaccinations it recommends at the pre-program classes and the guidance session for participants. Because the vaccinations recommended by the Health Clinic are not mandatory, each student should decide for themselves about whether to get the vaccination(s) or not. Students wishing to get the vaccination(s) should contact the health clinic and make an appointment for themselves.

Please note that some vaccinations may be mandatory depending on the dispatch destination, so please follow the instructions given during the guidance session.

4. Program Cancellation or Change of Program Contents, Cancellation of Participation

① The Dean of Academic Affairs will make the decision to cancel student dispatch if the following conditions are met:

- 1) In the event the Ministry of Foreign Affairs' "Travel Advise" is level 2 or above for the country or region of dispatch. However, if a "Warning on Infectious Diseases" is issued due to the spread of a new disease, etc., a decision will be

made according to the situation.

2) In the event a program cannot be operated safely in view of social conditions.

2-1) When making the decision to cancel a program, we take into consideration the projection that any of the following will occur in the program destination: natural disasters; accidents; strikes; infectious disease; political unrest in the program country or region; disruptions to the normal operation of public transportation or medical services; war; terrorism; injury to, or sudden hospitalization of faculty coordinators; inadequate support for outgoing students from the host institution in the event of a crisis; or other unforeseen circumstances.

3) In the event a host institution decides to cancel acceptance of students from APU which involves overseas travel

② In the event any of the following apply, a participant's participation in a program may be cancelled even after the announcement of acceptance. Further, with the exception of Overseas Student Exchange Program, Double Degree Program, and Short-Term Summer/Winter Program, in the event a participant's participation in a program is cancelled, as a rule a grade of "F" will be assigned.

A) In the event a participant's course participation is judged inappropriate, taking into consideration the participant's behavior and attendance

B) In the event the participant becomes subject to disciplinary action after the announcement of screening results

C) In the event the designated overseas travel and accident insurance is not taken out, and/or in the event that university instructions concerning the submission of documents, attendance at required guidance sessions, etc. are not followed

D) In the event that the university determines study abroad is not suitable due to injury, illness, etc.

E) In the event of misconduct

F) In the event of other violations of the participant's duty as a student

③ The student will be required to pay for costs already incurred at the point in time when their program participation is canceled.

5. Withdrawal After the Announcement of Screening Results

The university undertakes screening on the assumption that, at the time of application, everyone who applies to a program wishes to participate. Therefore, as a general rule, withdrawal after the announcement of screening results is not permitted.

When applying, students should carefully review the program contents in advance and make their preparations assuming they will not withdraw. Furthermore, if a student fails to pay the cost set by the university by the deadline, this will be treated as a withdrawal. Please see Item "6. Cancellation Fees" below regarding cancellation fees. In the case of credit-granting programs, as a general rule, students who withdraw will be assigned a grade of "F".

6. Cancellation Fees

In cases where a participant is forced to withdraw after announcement of the screening results, the withdrawing student must pay costs incurred up until that point in time. The cancellation fee also includes bank fees (overseas wire fees, etc.).

In the case that the costs required by the program have already been remitted to the university, the cancellation fees will be deducted and the difference will be refunded.

The refund procedures require a certain amount of time.

7. Registration Plan

Students should thoroughly review their registration plan and number of credits to be earned through the program and confirm that this plan will not cause any problems with their registration plan for graduation. No special consideration will be given in the event that problems are identified after the screening results have been announced and also that an item listed in "**4. Program Cancellation or Change of Program Contents, Cancellation of Participation**" has arisen. Students should assume personal responsibility when applying to any program.

Note: It is not possible to participate multiple times in a program having the same lecture content.

If it is not clear whether or not the program you wish to apply for has the same content as a program you have already completed, please inquire with the Academic Office before applying.

8. Handling of Personal Information

A pledge will be sent to all successful applicants. Upon being accepted to the program, please see the pledge for details.

9. On Participating in a Program

- ① Whether or not a program experience is rewarding depends greatly on the attitude and effort of the participants themselves. Participants need to have the flexibility to accept the different cultures found abroad and a positive attitude towards learning. Each participant should firmly set goals for participating in the program. Further, attendance at the guidance session and the pre-/post-classes held before and after dispatch is mandatory. Absences without notice are not permitted. Also, students should be sure to submit all documents and assignments by their deadlines.
- ② During program participation, participants should comply with the "Off-Campus Study Programs Requirements for Participation (Pledge)" and the "Risk Management Guidelines for Off-campus Study Programs Participants".

AY2022 Ritsumeikan Asia Pacific University Off-campus Study Programs
Requirements for Participation in Off-Campus Study Programs (excluding Overseas Student Exchange,
Double Degree Program, EXPLORE, and APU Global Research Program, Short-Term Summer / Winter Program)

1. Required Attitude

All participants in Ritsumeikan Asia Pacific University Off-campus Study Programs (hereinafter referred as to Programs) must abide by the following conditions.

- (1) Participants must understand the aim and the purpose of their chosen program, and should actively participate in the program and take their studies seriously.
- (2) Participants must conduct themselves in a dignified and honorable manner while maintaining the good name of Ritsumeikan Asia Pacific University (Hereinafter referred to as “APU”) and the host institution (Hereinafter referred to as “Host Institution”).
- (3) Participants must act in accordance with the regulations of APU, the rules of the Host Institution, Japanese law and the laws and regulations of the host country or region for the full duration of the program. Participants are also expected to follow all instructions from staff and faculty at both APU and the Host Institution
- (4) Participants must not protest in the case that he or she was commanded to cancel his or her participation in a program or commanded to return to Japan due to breach of ‘Requirements for Program Participation’.

2. Health Management

- (1) Participants will be responsible for their own personal health.
- (2) Participants are required to purchase overseas health and travel insurance and JCSOS Risk Management System (J-TAS) before departure from the organization designated by APU (overseas programs only).
- (3) Participants must inform APU if they have any pre-existing medical conditions.
- (4) Participants must submit “Off-campus Program Participants Self-report of Health Condition and necessary support in studies”.
- (5) Should a participant require hospitalization or medical treatment, the student must immediately inform APU and the host institution and follow staff and faculty instructions. The participant will be responsible for any medical expenses above that which is covered by their insurance.
- (6) Should the participant require emergency medical treatment or surgery at a time when it is impossible to obtain their permission (or that of his/her guarantor’s), the participant agrees to be treated according to the judgment of the staff and faculty members from APU, the ones from host institutions, or a doctor on site.
- (7) In the event that APU, Host Institution faculty, or Host Institution staff deem that the participant requires medical treatment, and the participant makes an independent decision to forgo said treatment, neither APU nor the Host Institution shall be held liable for any issues which may arise as a result.

3. Costs or Compensation

- (1) Necessary costs related to the program (program fee, accommodation fee, transportation fee, insurance, etc.) must be paid within the designated time frame.
- (2) Should a participant withdraw from the program, or become unable to join or continue with the program owing to injury, disciplinary action, or any other reason, the participant alone will be responsible for all costs incurred, including any costs that APU is required to pay to the host institution.
- (3) In the event that the program is cancelled or changed as a result of natural disasters; accidents; strikes; infectious disease; political unrest in the program country or region; disruptions to the normal operation of public transportation or medical services; war; terrorism; injury to, or sudden hospitalization of, faculty coordinators; or other unforeseen circumstances, the participant will not seek compensation from either APU or the Host Institution for any and all costs incurred. In this situation, as in term 3. (2), the participant will be responsible for all costs incurred.
- (4) Neither APU nor the Host Institution will be held financially or otherwise responsible for accidents, sickness, or death that occurs as a result of participant negligence which are beyond the control of either institution.
- (5) Participants will be responsible for any damage or theft of personal belongings, traffic accidents or criminal events that occur and are deemed to be beyond the control of both APU and the Host Institution.
- (6) Participants will be liable for compensation of any damages APU suffers as a result of their grave negligence or wrongful intention.
- (7) The parties involved with program administration such as APU, host universities and/or local institutions, do not represent or act as an agent for any accidents and damages brought by unlawful acts caused by third parties e.g. organizations, individuals, homestay families. Students are responsible for taking any legal action and other related matters. The parties involved with program administration such as APU, host universities and/or local institutions shall not be liable for these incidents.

4. Immigration and Departure (Overseas programs only)

- (1) Participants must not enter the relevant country individually before the start of their program.
- (2) Participants must return to Japan without delay after the program finishes. Participants are not authorized to extend their stay in the host country.
- (3) Notwithstanding Items (1) and (2), participants in the programs designated by APU must inform APU in advance of the date of departure from and arrival in Japan by following the instructions given in pre-departure guidance sessions and shall be responsible for reaching the site and returning to Japan by themselves.

5. Submission of Pledge

Participants must agree and abide to all conditions listed above and submit the pledge which is signed by both the participant and his or her parent/guardian.

Haruaki Deguchi
President
Ritsumeikan Asia Pacific University

PLEDGE

As a participant in the program specified below, I hereby acknowledge that I have read and understood the application guidelines, syllabus, the attached “Requirements for Program Participation” and pledge to observe and carry out said requirements to the best of my ability. Furthermore, I consent to having my application documents and any other documents I submit containing personal information (name, gender, date of birth, other information provided to the university in relation to the program) handled within the university for administrative purposes and participation procedures, and to have it shared with third parties (host university/institution, travel agency, visa acquisition agency, insurance company, risk management support company, accommodation facility, related countries’ (Japan, participant’s home country, host country) embassies and government agencies).

To be completed by the applicant

Date _____

Signature by Student _____ * Use “Draw” to sign. (Please do not use “Type”.)

Student ID Number _____

Program Name Intensive Language Learning Overseas (Language Immersion Programs)
(Language : Korean Malay/Indonesian Thai Spanish)

College (APM / APS)

Year (1 / 2 / 3 / 4 / Other)

Zip Code _____

Address _____
* Please make sure the address you entered is correct before submitting.

To be completed by the applicant’s guarantor

As the applicant’s guarantor, I hereby acknowledge that the applicant has read and understood the application guidelines, syllabus, the attached “Requirements for Program Participation” and agree to take responsibility for any situations which may arise as a result of the applicant’s failure to observe and carry out all of the aforementioned requirements. Furthermore, I hereby guarantee provision of funds for all expenses incurred by the applicant through participation in the program, up to an amount equivalent to the specified program cost.

Date _____

Signature by Parent/Guardian _____ * Use “Draw” to sign. (Please do not use “Type”.)

Zip Code _____

Address _____
* Please make sure the address you entered is correct before submitting.

Telephone Number _____

Relationship with the student _____

*** The above should be completed by a parent, a guarantor, etc.**

[In any of the following cases, the pledge will be deemed null and void, and the student will be responsible for all fees incurred through participation in the program.]

- If the signatures provided in this form are not the originals of the respective applicant or guarantor, or if the handwriting in the applicant and guarantor sections is deemed to be that of the same person.
- If the guarantor section is completed by someone deemed unqualified as a guarantor, such as a friend or acquaintance.
- If required items are left blank in the applicant- or guarantor-entry sections.
- If any of the information provided is deemed false.