

Confirmation Note of Application for “Certificate of Eligibility” by proxy

Ritsumeikan Asia Pacific University (APU) will apply by proxy for the “Certificate of Eligibility for Status of Residence” on behalf of accepted students who meet the following conditions and are considered suitable by APU.

1. Applicants who wish to apply for a “Student Visa” to Japan and have not requested an institution other than APU to act as a proxy for the application of their Certificate of Eligibility for Status of Residence.”
2. Applicants who have paid all payments for the Registration fee, Tuition A, housing fee and Comprehensive Insurance for Students “Gakkensai”, etc. before the designated payment deadline.
3. Applicants who have submitted all necessary documents for the application of the “Certificate of Eligibility for Status of Residence” by the application deadline.
4. Applicants who have proven to have sufficient financial support while they are residing in Japan.

Please read the following carefully and sign this form certifying you agree with its contents.

- If any fake documents or false information are found in the submitted documents, your admission to APU will be revoked, even after enrollment.
- The Registration Fee and AP House Moving-in Fee will not be refunded under any circumstances.
- APU will apply for the “Certificate of Eligibility for Status of Residence” on behalf of you. Before applying for the “Certificate of Eligibility for Status of Residence,” APU must confirm payment of Registration fee, Tuition A, housing fee and Comprehensive Insurance for Students “Gakkensai” as your intention to enroll in APU.
- APU will only apply for the “Certificate of Eligibility for Status of Residence” on behalf of those who have shown sufficient financial proof for their period of studies in Japan. (1 semester exchange: 500,000JPY or above, 1-year exchange: 1,000,000JPY or above)
- The Japanese Immigration Bureau is the issuing body of the “Certificate of Eligibility for Status of Residence.” Please note that there may be cases that the Immigration Bureau will not issue the certificate to applicants. In this case,, APU will not be responsible for any non-issuance of the certificate.

I agree with the above conditions and upon meeting all the requirements, I request Ritsumeikan Asia Pacific University (APU) to apply by proxy for my “Certificate of Eligibility for Status of Residence” at the Japanese Immigration Bureau.

Date :

Name :

Signature :