

The Ritsumeikan Trust Basic Regulations for Information System Usage and Operation Management

The official text of the Regulations is the Japanese version. If there are any contradictions between the Japanese version and this reference translation, the former shall prevail

Purpose

Article 1 The purpose of these regulations is to ensure the safety and usability of the Trust's information systems by defining and designating necessary information related to their appropriate use and management.

Definitions

Article 2 In these regulations "Information Systems" shall be defined as systems related to information processing or networks, including those that fall under the categories below.

- (1) Materials or networks owned or managed by the Trust
- (2) Materials or networks provided by the Trust through contracts, agreements, and memorandums between the Trust and other parties
- (3) Materials or networks connected to information systems of the Trust

(Basic Information Systems Usage Policies)

Article 3 Under the purpose outlined in Article 1, information systems users must use all information systems appropriately.

(Basic Information Systems Management Policies)

Article 4 Under the purpose outlined in Article 1, information system managers must manage the system in a way that maintains its confidentiality, integrity, and usability.

(Establishment of these Regulations)

Article 5 In addition to the information stipulated in these regulations, matters required to meet the basic policies shown in article 2 shall be based on The Ritsumeikan Trust Information System Usage Regulations and The Ritsumeikan Trust Basic Regulations Concerning Information System Usage and Operation Management.

(Trust-Appointed Manager)

Article 6 The trust will appoint a general manger for systems usage and management.

Article 6-2 The trust-appointed manager shall be a vice chancellor in charge of academic information.

(Amendment)

Article 7 Amendment or abolition of these regulations shall be carried out by the Standing Committee.

Supplementary Provision

These Regulations shall take effect on June 21, 2017.