

[2023 Curriculum APM Students]

Area of Study Registration Manual

Shape your world



Ritsumeikan
Asia Pacific University

➤ **Registering/Changing your Areas of Study (Major & Minor)** (See pg. 2)

Please register/change your Areas of Study using the Area of Study application form. You can find a link to the application form on the Academic Office website linked below.

* You cannot register/change your Area of Study on Campusmate.

➤ **Checking your Area of Study Registration/Changes**

A list of all Area of Study registrations/changes will be uploaded to the Academic Office website linked below after Course Registration Correction Period 2.

* You cannot confirm your Area of Study on Campusmate.

➤ **Checking your Credit Completion Status for Subjects Assigned to Each Area of Study** (See pg. 3)

* You can check your credit completion status on the “Area of study/Specialization Confirmation” page on Campusmate.

➤ **Academic Office Website: APM Areas of Study Page**

https://en.apu.ac.jp/academic/apm/graduation_requirements/

Registering your Area of Study Using the Online Application Form (Image)

* This is just an image. The contents of the application form may differ.

2023 Curriculum APM Students

Areas of Study Registration/Changes

2023 Curriculum APM students can use this form to register/change their Area of Study (Major and Minor).

Students who do not want to register for a Major/Minor and students who do not want to change their existing Area of Study registration do not need to submit/resubmit this form.

* A list of Area of Study registrations/changes will be uploaded to the Academic Office website after Course Registration Correction Period 2 each semester. Students who want to change their registration should first check their Area of Study registration status as of the end of Correction Period 2 in the previous semester.

* Please make sure you do not make any mistakes when registering/changing your Area of Study.

* Please check the Academic Office website for more information about Areas of Study.

Please select the Areas of Study you want to register for.

The following actions are not possible:

- Only registering for a Minor (Your registration will be invalid)
- Registering for the same Area of Study as your Major and Minor (Only your Major will be registered)

Required item

	Strategic Management and Leadership (SML)	Marketing (M)	Accounting and Finance (AF)	Entrepreneurship and Operations Management (EOM)	No registration
Major	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Minor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Choose 1

Choose 1

Submit

Checking your Credit Completion Status for Subjects Assigned to Each Area of Study

The screenshot shows the 'campusmate' website interface. At the top, there is a 'Login User' field and a 'Logout' button. Below this, there are two main sections: 'Academic Menu' and 'Personal Message'. The 'Academic Menu' contains several links: 'Course Registration', 'Area of study/Specialization Confirmation' (circled in red), 'Grade Report', and 'View address'. The 'Personal Message' section shows 'There is no message.' Below these sections is an 'Information' section.

Your Area of Study "Registration Status" will not be shown here. Please check your registration status on the Academic Office website.



The screenshot shows the 'Area of study Confirmation' page. It features a table with the following columns: 'Area of Study/Specialization', 'Required', 'Completed', 'Registered', 'Total Credits', and 'Registration Status'. The 'Required' column is circled in red. Below the table, there is a message for 2023 curriculum APM students and a 'Return' button.

Area of Study/Specialization	Required	Completed	Registered	Total Credits	Registration Status
Accounting and Finance(Ma)	-	-	-	-	-
AF Lecture Subjects	12	0	0	0	-
AF Lecutre / Seminar Subjects	4	0	0	0	-
Accounting and Finance(Mi)	-	-	-	-	-
AF Lecutre Subjects	8	0	0	0	-
AF Lecutre / Seminar Subjects	4	0	0	0	-
Marketing(Ma)	-	-	-	-	-
M Lecture Subjects	12	0	0	0	-
M Lecutre / Seminar Subjects	4	0	0	0	-
Marketing(Mi)	-	-	-	-	-
M Lecutre Subjects	8	0	0	0	-
M Lecutre / Seminar Subjects	4	0	0	0	-
Strategic Management and Leadership(Ma)	-	-	-	-	-
SM Lecture Subjects	12	0	0	0	-

- * This page shows your credit completion status for all the Areas of Study.
- * Your Area of Study registration/changes will not be reflected in the "Registration Status" column.