

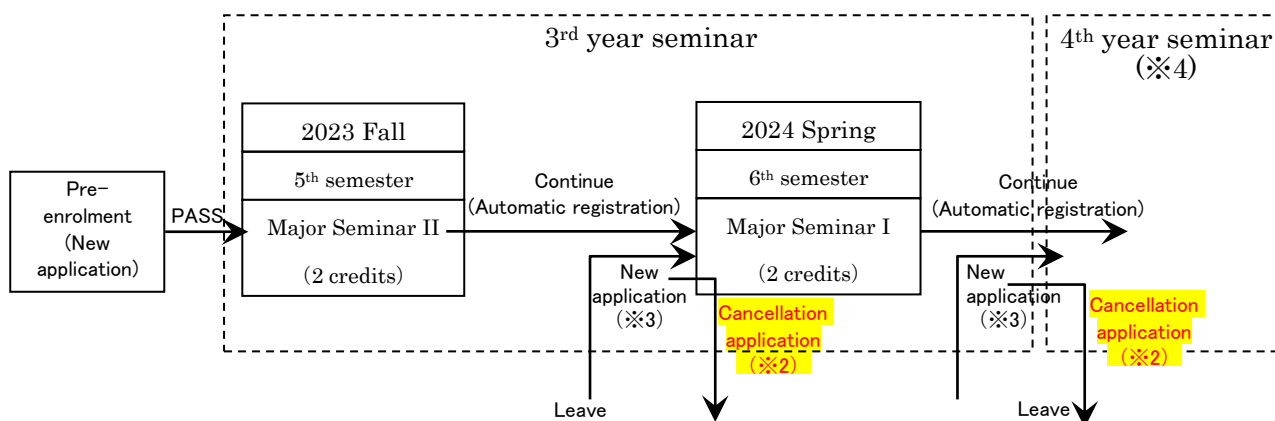
AY2023 Fall Semester "3rd Year Seminar Subjects (Major Seminar)"**1. Overview of Seminar Subjects**

Although students take seminar subjects starting from the first year, **transfer students** may begin from the third with 3rd Year Seminar (Major Seminar). Likewise, inbound exchange students from RU and from overseas may also enrol in the course in the duration of their study at APU. 3rd Year Seminar subjects are not required, however the University recommends beginning specialized study in 3rd Year Seminar for students who are considering seeking employment within Japan in the future. Although the contents of each individual seminar vary greatly, the main aim of all 3rd year seminars is the same to deepen understanding on a specific topic through in-depth study and debate. We recommend that transfer students make use of the knowledge and experience gained through studies at previous educational institutions in order to form a study plan for graduation at APU. 3rd Year Seminar courses are each semester-length (half-year).

Fourth year students are able to take 4th Year Seminar courses. In these subjects, students make use of the accumulated knowledge and research done during the 3rd Year Seminars to write a thesis, which is the culmination of students' four years of study at APU. This highly specialized subject allows students to select a topic of interest and conduct focused research over a one-year period.

2. Seminar Subject Application Period and Enrolment

The Seminar course consists of 3rd year seminar classes (Major seminar I and II) and 4th seminar classes. The process of the course is shown below.



(For transfer students) **(Changes from spring 22: yellow highlights)**

- ※1) Students transferring in their 3rd year may also apply for a sub-seminar in addition to a main seminar.
- ※2) If you do not wish to continue taking a seminar subject after completing your 5th semester or 6th semester, **you need to cancel during Course Registration Period (until Correction Period I) on Campusmate by yourself.** If you do not cancel, you will automatically be registered for the seminar class with the same instructor in the next semester.
- ※3) **If you wish to take a different seminar in the next semester, please submit a new application for the seminar you wish to take during the application period. When you submit a new application for a different seminar, the original seminar is considered cancelled. If you fail the seminar you applied for, you will not be able to take the original seminar.** You may also start taking a 3rd year seminar subject from either your 5th semester or 6th semester.
- ※4) For details regarding 4th Year Seminar subjects, please refer to the Student Handbook distributed after

enrolment and the information available on the Academic Office website. (*Note that the above are only applicable to Transfer Students. Exchange Students are only eligible to apply for a 3rd year seminar.)

3. How to Apply

If you wish to take a 3rd Year Seminar from the 2023 Fall Semester, please follow the procedures outlined below:

(1) View the list of seminar classes offered (*to be released on July 19th, 2023) on the page linked below:

APS: <https://www.apu.ac.jp/academic/aps/seminar/>

APM: <https://www.apu.ac.jp/academic/apm/seminar/>

*To view the faculty profile, click on the name of the instructor. To view the syllabus for the seminar subject, click on the corresponding symbol.

(2) Please make sure to read the syllabus carefully before applying for a seminar. You may apply for up to 2 different seminars (Please make sure to indicate your 1st choice and 2nd choice seminar.) Students are advised to consult with their desired seminar instructor(s) to discuss the contents of each course before submitting the application. The instructor's email address is included on the syllabus.

(3) Please provide an application essay (free format) for each seminar. The essay must include the four items listed below:

- (a) Your name
- (b) Desired Seminar Instructor Name
- (c) Reason for applying for the seminar class
- (d) Your email address

English basis students may take seminars held in the Japanese language. If you wish to apply for a Japanese seminar, please write all forms in Japanese.

(4) Please send an e-mail with the essay(s) attached to seminar1@apu.ac.jp **by 16:30:00 Wed. Aug. 2nd (Japan Standard Time)**. Please be sure to include "Seminar Application (Transfer)" or "Seminar Application (Exchange)" in the subject line. The seminar instructor(s) will evaluate applications based on the written essays.

4. Application Schedule

The schedule for Applications and screening are shown below.

Wed. July 19	:Seminar list web release
Wed. July 19 – Wed. Aug. 2	:Application period
Wed. Aug. 2 at 16:30:00(JST)	:Application deadline
Wed. Aug. 3 – Aug. 20	:Screening period (※4)
Late August	:Notification of Applicants(※5)

※4) You may receive inquiries during the screening period from the seminar instructor(s) through the e-mail address provided in your application essay.

※5) The Academic Office will notify you of the result by e-mail. If the application is approved, the university will pre-register the course. The time schedule can be found in the Fall Semester 2023 Course Timetable.

Specific questions and consultations regarding the seminar class should be directed to the seminar instructor. *Please be sure to include "Seminar Application (Transfer)" or "Seminar Application (Exchange)" in the subject line.

Academic Office
Ritsumeikan Asia Pacific University
1-1 Jumonjibaru, Beppu, Oita
874-8577, JAPAN
Academic Office Undergraduate Seminar Team
Email: seminar1@apu.ac.jp