

# General Information on Student Services

Click each icon  
for details!

Want to improve your  
language skills?



**SALC**

(Self-Access Learning Center)

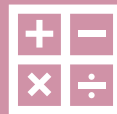
Wondering about  
Exchange Programs?



**SEA booth**

(Student Exchange Advisor)

Need help with Math  
or Statistics?



**AMC**

(Analytics and Math Center)

Have questions about  
PC/ System/ Library?



**ALRCS Booth**

(Academic & Learning  
Resource Core Staff)

Need help with  
writing a report?



**Writing Center**

Course Registration  
and Graduation  
Requirements



**Academic Office**

(Course Registration Team)

Want to Contact with  
the faculty.  
About Seminars?



**Faculty Contact Info**  
Academic Office

Want to talk about  
time management,  
goal setting, and  
mental bewilderment?



**Academic Advising**

Mental Health or  
Harassment?



Counseling Room  
Harassment Prevention  
committee

Need disability  
support?



**Support for Students  
with Disabilities**

Tuition, Visas,  
Scholarships,  
Extracurricular Activities,  
Leave of Absence?



**Student Office**

Need counseling for  
job hunting, internship  
and grad school?



**Career Office**

# Contact List

[Click here for more Contact Information!](#)

Support	Office in Charge	Contact Email Address
Academic Records (Leave of Absence, Withdrawal, etc.)	<a href="#">Student Office</a>	<a href="mailto:apustu1@apu.ac.jp">apustu1@apu.ac.jp</a>
Status of Residence (Visas)	<a href="#">Student Office</a>	<a href="mailto:stuvisa@apu.ac.jp">stuvisa@apu.ac.jp</a>
Certificates / Transcripts	<a href="#">Student Office</a>	<a href="mailto:shoumei@apu.ac.jp">shoumei@apu.ac.jp</a>
Tuition	Administration Office <a href="#">Student Office</a>	<a href="mailto:adgaku@apu.ac.jp">adgaku@apu.ac.jp</a> (Amount and Payment) <a href="mailto:t-fee@apu.ac.jp">t-fee@apu.ac.jp</a> (Other Inquiries)
Scholarships	<a href="#">Student Office</a>	<a href="mailto:apuschi@apu.ac.jp">apuschi@apu.ac.jp</a>
Clubs, local exchange, student volunteer opportunities	<a href="#">Student Office</a>	<a href="mailto:stueca@apu.ac.jp">stueca@apu.ac.jp</a>
Sickness and injury, health counseling	<a href="#">Health Clinic</a>	<a href="mailto:booking@apu.ac.jp">booking@apu.ac.jp</a>
Harassment	<a href="#">Harassment Counselor</a>	None
AP House	<a href="#">AP House Office</a>	<a href="mailto:ssc_bo@apu.ac.jp">ssc_bo@apu.ac.jp</a>
Job hunting, Internships	<a href="#">Career Office</a>	<a href="mailto:career2@apu.ac.jp">career2@apu.ac.jp</a>
Class Absences, Course Registration and Graduation Requirements	<a href="#">Academic Office (Course Registration team)</a>	<a href="mailto:acsubmit@apu.ac.jp">acsubmit@apu.ac.jp</a>
Overseas Student Exchange Program	<a href="#">Academic Office (Exchange Program team)</a>	<a href="mailto:outbound@apu.ac.jp">outbound@apu.ac.jp</a>
Off-campus Study Program	<a href="#">Academic Office (Off-campus Study Program)</a>	Person in charge of each program
Language Education (English / Japanese/ AP Language)	<a href="#">Academic Office (Language team)</a>	<a href="mailto:cleac@apu.ac.jp">cleac@apu.ac.jp</a>
Seminar Subjects	<a href="#">Academic Office (Seminar team)</a>	<a href="mailto:seminar1@apu.ac.jp">seminar1@apu.ac.jp</a>