How to fill out the Credit Completion Status Checklist

1. Log in to Campusmate, select "Course Registration", and then select "Show" in the upper right corner of the screen. The "Course Registration Confirmation" will be displayed.

Course Registration TIPS

| | Show | ◀ Return |

Permission to take courses held in Japanese : Eligible
Permission to take courses held in English : Eligible

| Registered Credits / Maximum Credits | / 24 |
| Registered Opposite Language Credits | |

◆ Unregistered 🔳 Registered 🔳 Unmodifiable

2. The "Credit Completion Status Checklist" is basically in the same order as the "Course Registration Confirmation". Enter the credits from the "Course Registration Confirmation" in the appropriate boxes on the "Credit Completion Status Checklist".

(Sample screen) For APS ・ 2017 Curriculum
*Items (1) to (8) differ depending on the College and curriculum, but the concept (how to fill out the credits) is the same.

Course Registration Confirmation

Credit Requirement Area	Required	Exemption(-)	Exemption(+)	Required (adjusted)	Registered Opposite Language	Completed Opposite Language	Completed	Registered	Total Credits
① English	24	-18		6			6		6
② HT Required Common Liberal Arts Subject	2			2			2		2
③ Common Liberal Arts Subjects				4	4	10	14		14
④ Language Education and Common Liberal Arts Subjects									
⑤ HT Major Education Subjects									
⑥ APS Major Education Subjects									
⑦ Other College Subjects									
⑧ Total									
Subjects Not Counted Towards Graduation									

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◉ Print

Credit Completion Status Checklist

	Subject Field	Required (adjusted) ④	Opposite Language Registered ☆	Opposite Language Completed ①	Completed ②	Registered ★	Total Credits ③
①	Japanese / English						
②	_____Required Common Liberal Arts Subject (◇)						
③	Common Liberal Arts Subjects (◇)						
④	◆Language Education and Common Liberal Arts Subjects						
⑤	___Major Education Subjects (◇)						
⑥	◆ APS Major Education Subjects						
⑦	◆Other College Subjects						
⑧	Total	124					
	Subjects Not Counted Towards Graduation						