<u>**To All Undergraduate Students**</u>

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Changes to the Course Registration System starting in AY 2026 Spring Semester

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The course registration system will change from AY 2026 Spring Semester.

This change is intended to give students more equal opportunities to register for courses and learn with enthusiasm.

Main Changes

1. Introduction of **Lottery-based Registration System** (undergraduate students only) ＊Lottery-based application: If the number of applicants exceeds the number of places available, a lottery will be held to determine who will register for the course. <u>The lottery will be conducted randomly by computer, without taking into consideration semester, grades, etc.</u>

2. Priority Registration Period A will **change to the semester level (starting with highest semester level)** (undergraduate students only). <u>The GPA based registration will be abolished.</u>

3. Introduction of "**Priority Registration Period C**"

4. Correction Periods 1 & 2 will change to "**Drop Period 1 and 2**"

5. Change in the Registration Period for **Students Returning from Leave of Absence** (reinstated students)

Target Students: All undergraduate students

Outline of the new Course Registration System starting in AY 2026 Spring Semester

1. Introduction of Lottery-based Registration System (undergraduate students only)

If the number of applicants exceeds the number of places available, a lottery will be held to determine who will register for the course. <u>The lottery will be conducted randomly by computer, without taking into consideration semester, grades, etc.</u> Students can take the time to read the course syllabi in advance and carefully plan their study schedule before registering for courses.

- Lottery-based courses: **all courses** (excluding courses registered by the university, prior application, and other college courses)
- Application requirements: students can apply for any courses for which they meet the registration requirements during the specified period.

Number of Applicants at the End of the Lottery-based Registration Period	Registration status	Registration Method
If the number of applicants is below the capacity	All students who applied will be allowed to register for the course.	Registered by the University
If the number of applicants exceeds the capacity	Students will be chosen based on a computer lottery.	Registered by the University

- Number of courses that can be applied for: Students can apply for courses up to the remaining credits after subtracting the credits of automatically registered courses (such as required language courses) from the semester's credit registration limit.

  E.g.: The credit registration limit for a 2nd semester student is 18 credits and if 8 credits are automatically registered, the student can apply for courses totaling the remaining 10 credits through the Lottery-based Registration.

- **Courses for which registration has been approved through the Lottery-based registration cannot be dropped or withdrawn from.**

2. Priority Registration Period A will change to the semester level (starting with highest semester level) (undergraduate students only)

During this period, students can register on a first-come, first-served basis for courses which did not reach capacity through the Lottery based Registration.

- Under the Priority Registration Period, the college-based course priority registration system will be continued and separate registration dates will be set for each college.
- Registration will <u>be based on the semester level, starting with highest semester level.</u> With the introduction of registration based on semester-level, <u>the GPA-based priority registration will be abolished.</u>

3. Introduction of "Priority Registration Period C"

"Priority Registration Period C" will be established before the start of the 2nd Quarter. Students can register for 2nd quarter and session courses during this period.

- Semester and 1st quarter courses cannot be changed.

4. Correction Periods 1 & 2 will change to "Drop Period 1 and 2" when only cancellation of registered courses will be possible

The "Drop Period", which is one week after the start of the 1st or the 2nd quarter is a time when students can withdraw from registered courses due to changes in their study plan. However, as in the current registration system, there is no withdrawal period for sessions courses after the session starts.

- Drop Period 1: all courses can be dropped.
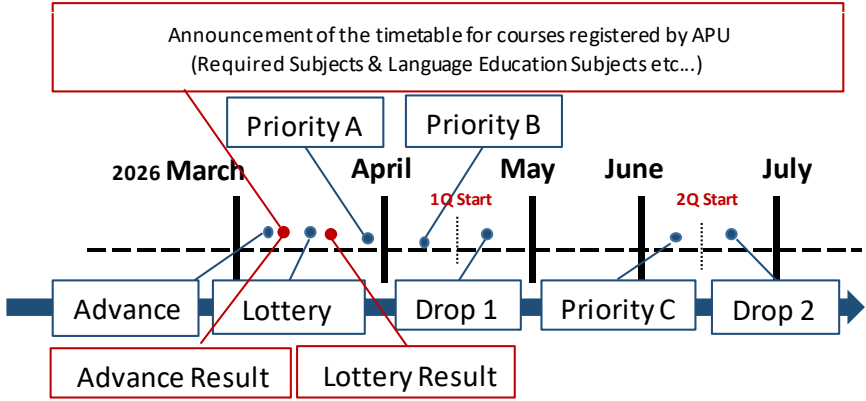- Drop Period 2: 2nd Quarter and session courses can be dropped.

5. Change in the Registration Period for Students Returning from Leave of Absence (undergraduate students only)

Students returning from a leave of absence (reinstated students) can register during the Advance Application Period, just like current students (under the existing registration system, they can only register from Period B as new students).

Current Course Registration System (until AY 2025 Fall Semester)

Period	Timing	Registration Changes Possible			
		Semester Courses	1st Quarter Courses	2nd Quarter Courses	Session Courses
Priority Registration Period A (GPA priority) *Current students only	Before the commencement of classes	Add / Drop	Add / Drop	Add / Drop	Add / Drop
Priority Registration Period B	Before the commencement of classes	Add / Drop	Add / Drop	Add / Drop	Add / Drop
Course Correction Period 1	1 week after the commencement of 1Q classes	Drop only	Drop only	Add / Drop	Add / Drop
Course Correction Period 2	1 week after the commencement of 2Q classes	Cannot Change	Cannot Change	Drop only	Add / Drop

Overview of the new Course Registration System starting in AY2026 Spring Semester

Announcement of the timetable for courses registered by APU (Required Subjects & Language Education Subjects etc…)

Priority A Priority B

2026 March April May June July

1Q Start 2Q Start

Advance Lottery Drop 1 Priority C Drop 2

Advance Result Lottery Result

Period	Timing	Registration Changes Possible			
		Semester Courses	1st Quarter Courses	2nd Quarter Courses	Session Courses
Application Period for Courses Requiring University Approval (Prior Application Period) *Current and returning students only	Before the commencement of classes	Apply only	Apply only	Apply only	Apply only
		*registered courses cannot be dropped			
Lottery-based Registration Period *Current and returning students only	Before the commencement of classes	Apply only	Apply only	Apply only	Apply only
		*registered courses cannot be dropped			
Priority Registration Period A (Semester Level Priority(starting with highest semester level)) *Current and returning students only	Before the commencement of classes	Add / Drop	Add / Drop	Add / Drop	Add / Drop
		*courses registered by the university or Prior Application or Lottery-based registration cannot be dropped			
Priority Registration Period B *All students	Before the commencement of classes	Add / Drop	Add / Drop	Add / Drop	Add / Drop
		*courses registered by the university or Prior Application or Lottery-based registration cannot be dropped			
Course Drop Period 1 *All students	1 week after the commencement of 1Q classes	Drop only	Drop only	Drop only	Drop only
		*courses registered by the university or Prior Application or Lottery-based registration cannot be dropped			
Priority Registration Period C *All students	Before the commencement of 2Q classes	Cannot Change	Cannot Change	Add / Drop *courses registered by the university or Prior Application or Lottery-based registration cannot be dropped	Add / Drop
Course Drop Period 2 *All students	1 week after the commencement of 2Q classes	Cannot Change	Cannot Change	Drop only *courses registered by the university or Prior Application or Lottery-based registration cannot be dropped	Drop only

Details of the new Course Registration System starting in AY 2026 Spring

Period	College and Graduate School	Eligible Students		Available Courses	Student Tasks	Timing	Application Period					Result Announcement (tentative)
		Current and returning students	New and reenrolling students Non-Regular students (new)				Period	Eligible Semester Level	Time (temporary)			
Application Period for Courses Requiring University Approval（Prior Application Period）	All Colleges	○	—	Application Period for Courses Requiring University Approval（Prior Application Period） *About 5 subjects are covered, see "Notes" 2. at the bottom of the table.	Apply	March/ Mid-Sept.	3 days	None	—			5 days after applications close
Lottery-based Registration	All Colleges	○	—	All Courses (excluding courses registered by the university, prior application, and other college courses)	Apply	Mar/ Mid-Sept.	2 days	None	—			The day after the entry submission closes
Priority Registration Period A (Semester Level Priority (starting with highest semester level))	All Colleges and Graduate Schools	○	—	Courses which did not reach capacity during Lottery-based registration (excluding courses registered by the university, prior application, and other college courses)	Add / Drop	March/ Late-Sept.	1 day One day for each college	7 sem. and above	9:00	～	14:00	None
								5 - 6 sem.	11:00	～	16:00	
								3 - 4 sem.	13:00	～	18:00	
								2nd sem.	15:00	～	20:00	
								Graduate students	9:00	～	16:00	
Priority Registration Period B	All Colleges and Graduate Schools	—	○	All Courses	Add / Drop	April/ Early-Oct.	1 day	None	9:00	～	16:00	None
		○	—	Only courses with remaining seats (excluding courses registered by the university, prior application/can add other college courses)	Add / Drop				12:00	～	16:00	
Course Drop Period 1	All Colleges and Graduate Schools	○	○	All courses (excluding courses registered by the university, prior application)	Drop only	April/ Mid- Oct.	1 day, after the 1st week of classes	None	9:00	～	16:00	None
Priority Registration Period C	All Colleges and Graduate Schools	○	○	2nd Quarter / Session Courses (Can register only for courses with remaining seats)	Add / Drop	Early-June/Late-Nov.	1 day, before the commencement of the 2Q classes	None	9:00	～	16:00	None
Course Drop Period 2	All Colleges and Graduate Schools	○	○	2nd Quarter / Session Courses	Drop only	Mid-June/Early - Dec.	1 day, after the 1st week of 2Q classes	None	9:00	～	16:00	None

*N.B. Please note that the above information is subject to change.

≪Important Notes to Undergraduate students≫

> **Note 1. Courses registered by the university (Required Subjects & Language Education Subjects etc...) and courses registered at through Prior Application and Lottery-based Registration cannot be dropped during any period.**

Note 2: The following courses are planned to be included in the Application Period for Courses Requiring University Approval（Prior Application Period）(*courses may be subject to change in the future).
　—If you wish to take "Kanji and Vocabulary Skills", "Japanese Communication Skills".
　—English-basis students who wish to take "Advanced English 1A/1B".
　—If you wish to take 【APM Required Subjects】 in Opposite Language.
　—If you wish to take "Bridge Program"(23Curriculum), "APM Bridge Program/APS Bridge Program"(17 Curriculum).
Note 3: An Advanced Application Period may be set for new students, reenrolling students, and new exchange students (joining APU from that semester) prior to the Priority Registration Period B.
Note 4: There are also courses, such as 3rd-year and 4th-year Seminars, for which you have to apply before the above period.
Note 5: The timing of the Priority Registration A period for students enrolled in the Early Graduation Program will be determined as if they are two semesters ahead of their current semester standing.
Note 6: The timing of the Priority Registration A period for continuing exchange students will be the same as that for students in their 7th semester and above.

Background of the Changes

In university education, the focus is shifting from "what is taught" to "what each student learns and acquires," emphasizing a "student-oriented education." With this perspective in mind, universities are expected to foster "autonomous learners" who can evaluate their own learning outcomes and take the initiative to pursue further necessary learning, while also drawing out students' motivation to learn.

In this context, APU has developed the "APU 2030 Vision: APU Graduates possess the power to change our world" based on the "Declaration on the Occasion of the Opening of APU". This vision was formulated through discussions involving students, alumni, parents, and faculty and staff.

As part of the 10-year mid- to long-term plan which started in AY 2021, APU is working on an action plan to realize the APU 2030 Vision, which sets three key goals: "Multicultural Campus", "Global Learning" and "Regional Collaboration." In AY 2023, APU established the "College of Sustainability and Tourism" and carried out curriculum reforms in the existing "College of Asia Pacific Studies" and "College of International Management," aiming to enhance the overall quality of education at the university by expanding common learning opportunities and learning environments across colleges. Specifically, new curricula have been introduced to achieve the educational goals and objectives of each college, leveraging their unique characteristics.

To achieve these goals, it is essential to build a "learning cycle" that aims to develop "autonomous learners" who plan their course schedules according to their academic interests, select courses (register for courses), earn credits through course completion, and meet graduation requirements.

In the first stage of this "cycle of learning", the "course selection (course registration)", APU operated a first-come, first-served registration system during the Priority Registration Period A, where students with higher GPAs register first. While operating this system, the Division of Academic Affairs continued discussing the ideal course registration system to foster "autonomous learners" and build the "learning cycle," in response to improvement requests for the "priority registration system" summarized in the "Recommendations to the University" by the Student Voice Project in AY 2021. Additionally, the current system, Campusmate, does not have a lottery function, making it difficult to solve the fundamental problem. Aiming for significant improvements, APU decided to transition to a new system which offers a lottery function.

Therefore, to achieve the educational goals of each college and promote the "learning cycle" that encourages autonomous learning, it has been decided to change the "course registration system."

Future Steps

In AY 2025, we plan to conduct guidance sessions on new course registration system. This will include explanations on how to register for courses using the new system.

In the meantime, if you have any questions, please contact us via Forms. Responses will be regularly posted as FAQs on the Academic Information website.

Please note that depending on the timing and content of your inquiries, we may not be able to respond or it may take some time to answer. We appreciate your understanding.