【APS】

College of Asia Pacific Studies

2011 Curriculum

English-basis

Course Registration Guides

Ritsumeikan Asia Pacific University

Academic Office

INDEX

| Basic Academic Information

Chapters 1 to 7 cover basic academic information that applies to all undergraduate students regardless of which college they belong to. Grayed-out items are not listed in Course Registration Guides.

◎Chapter 6: Grading & GPA

◎Chapter 7: Other Procedures (College Transfer, Accelerated Graduation, etc.)

┃ Curriculum & Graduation Requirements

◎Chapter 8: College of Asia Pacific Studies

◎Endpaper materials

1. Academic Calendar

The Academic Calendar contains all the important dates throughout the year, from the Entrance Ceremony to the start of classes and even the date of the graduation ceremony.
There are instances where the Academic Calendar may be changed due to unforeseeable events.

Downloads

AY 2024 Academic Calendar

- [AY 2024 Academic Calendar](#) 🔴 (New August 1, 2023)
- [AY 2024 Academic Calendar](#) 🟢 (New August 1, 2023)

AY 2023 Academic Calendar

- [AY 2023 Academic Calendar](#) 🔴 (Updated January 10, 2023)

Year	Month	Date	Day	Academic Calendar		Class
				Spring Semester		
		1-Apr	Sat		Entrance Ceremony	
		2-Apr	Sun			
		3-Apr	Mon			
		4-Apr	Tue			
		5-Apr	Wed			
		6-Apr	Thu			
		7-Apr	Fri			
		8-Apr	Sat			
		9-Apr	Sun			
		10-Apr	Mon		Start of Classes, Spring Semester 1st Quarter	●
		11-Apr	Tue			●
		12-Apr	Wed			●
		13-Apr	Thu			●
		14-Apr	Fri			●
2023	4	15-Apr	Sat			
		16-Apr	Sun			
		17-Apr	Mon			●
		18-Apr	Tue			●
		19-Apr	Wed			●
		20-Apr	Thu			●
		21-Apr	Fri			●
		22-Apr	Sat		Make-up Classes	○
		23-Apr	Sun			
		24-Apr	Mon			●
		25-Apr	Tue			●
		26-Apr	Wed			●
		27-Apr	Thu			●
		28-Apr	Fri			●
		29-Apr	Sat	Shōwa Day*		
		30-Apr	Sun			
		1-May	Mon			●
		2-May	Tue			●
		3-May	Wed	Constitution Day*	Classes as usual	●
		4-May	Thu	Greenery Day*	Classes as usual	●
		5-May	Fri	Children's Day*	Classes as usual	●
		6-May	Sat			
		7-May	Sun			
		8-May	Mon			●
		9-May	Tue			●
		10-May	Wed			●
		11-May	Thu			●
		12-May	Fri			●
		13-May	Sat		Make-up Classes	○
		14-May	Sun			
2023	5	15-May	Mon			●
		16-May	Tue			●
		17-May	Wed			●
		18-May	Thu			●
		19-May	Fri			●
		20-May	Sat			
		21-May	Sun			
		22-May	Mon			●
		23-May	Tue			●
		24-May	Wed			●
		25-May	Thu			●
		26-May	Fri			●
		27-May	Sat		Make-up Classes	○
		28-May	Sun			
		29-May	Mon		Final Exams, 1st Quarter Spring Semester	●
		30-May	Tue		Final Exams, 1st Quarter Spring Semester	●
		31-May	Wed		Final Exams, 1st Quarter Spring Semester /Back-up Examina	●○
		1-Jun	Thu		No Classes	
		2-Jun	Fri		No Classes	
		3-Jun	Sat			
		4-Jun	Sun			
		5-Jun	Mon		No Classes	
		6-Jun	Tue		No Classes	
		7-Jun	Wed		Start of Classes, Spring Semester 2nd Quarter	●
		8-Jun	Thu			●
		9-Jun	Fri			●
		10-Jun	Sat			
		11-Jun	Sun			
		12-Jun	Mon			●
		13-Jun	Tue			●
		14-Jun	Wed		1st Quarter Make-up Examinations	●
		15-Jun	Thu			●
2023	6	16-Jun	Fri			●
		17-Jun	Sat			
		18-Jun	Sun			
		19-Jun	Mon			●
		20-Jun	Tue			●
		21-Jun	Wed			●
		22-Jun	Thu			●
		23-Jun	Fri			●
		24-Jun	Sat		Make-up Classes	○
		25-Jun	Sun			
		26-Jun	Mon			●
		27-Jun	Tue			●
		28-Jun	Wed			●
		29-Jun	Thu			●
		30-Jun	Fri			●

Year	Month	Date	Day	Academic Calendar		Class
		1-Jul	Sat			
		2-Jul	Sun			
		3-Jul	Mon			●
		4-Jul	Tue			●
		5-Jul	Wed			●
		6-Jul	Thu			●
		7-Jul	Fri			●
		8-Jul	Sat		Make-up Classes	○
		9-Jul	Sun			
		10-Jul	Mon			●
		11-Jul	Tue			●
		12-Jul	Wed			●
		13-Jul	Thu			●
		14-Jul	Fri			●
2023	7	15-Jul	Sat			
		16-Jul	Sun			
		17-Jul	Mon	Marine Day*	Classes as usual	●
		18-Jul	Tue			●
		19-Jul	Wed			●
		20-Jul	Thu			●
		21-Jul	Fri			●
		22-Jul	Sat			
		23-Jul	Sun			
		24-Jul	Mon			●
		25-Jul	Tue			●
		26-Jul	Wed		Make-up Classes	○
		27-Jul	Thu		Final Exams, 2nd Quarter Spring Semester	●
		28-Jul	Fri		Final Exams, 2nd Quarter Spring Semester	●
		29-Jul	Sat		Back-up Examination	○
		30-Jul	Sun			
		31-Jul	Mon		Final Exams, 2nd Quarter Spring Semester	●
		1-Aug	Tue		Final Exams, 2nd Quarter Spring Semester	●
		2-Aug	Wed		Final Exams, 2nd Quarter Spring Semester/Back-up Examination	●○
		3-Aug	Thu		Summer Session	●
		4-Aug	Fri		Summer Session	●
		5-Aug	Sat		Summer Session	●
		6-Aug	Sun		Summer Session	●
		7-Aug	Mon		Summer Session	●
		8-Aug	Tue			
		9-Aug	Wed		2nd Quarter Make-up Examinations	○
		10-Aug	Thu		2nd Quarter Make-up Examinations	○
		11-Aug	Fri	Mountain Day*		
		12-Aug	Sat			
		13-Aug	Sun			
		14-Aug	Mon			
2023	8	15-Aug	Tue			
		16-Aug	Wed			
		17-Aug	Thu			
		18-Aug	Fri			
		19-Aug	Sat			
		20-Aug	Sun			
		21-Aug	Mon			
		22-Aug	Tue			
		23-Aug	Wed			
		24-Aug	Thu			
		25-Aug	Fri			
		26-Aug	Sat			
		27-Aug	Sun			
		28-Aug	Mon			
		29-Aug	Tue			
		30-Aug	Wed		Spring Semester Results Released and Graduation Results Announced	
		31-Aug	Thu			
		1-Sep	Fri			
		2-Sep	Sat			
		3-Sep	Sun			
		4-Sep	Mon			
		5-Sep	Tue			
		6-Sep	Wed		Sessions Courses Results Released	
		7-Sep	Thu			
		8-Sep	Fri			
		9-Sep	Sat			
		10-Sep	Sun			
		11-Sep	Mon			
		12-Sep	Tue			
		13-Sep	Wed			
		14-Sep	Thu			
2023	9	15-Sep	Fri		Graduation Ceremony	
		16-Sep	Sat			
		17-Sep	Sun			
		18-Sep	Mon	Respect for the Aged Day*		
		19-Sep	Tue			
		20-Sep	Wed			
					Fall Semester	
		21-Sep	Thu			
		22-Sep	Fri		Entrance Ceremony	
		23-Sep	Sat	Autumnal Equinox Day*		
		24-Sep	Sun			
		25-Sep	Mon			
		26-Sep	Tue			
		27-Sep	Wed			
		28-Sep	Thu			
		29-Sep	Fri			
		30-Sep	Sat			

Class Column : ●: School Day or Examination Day, ○: Make-up Classes or Back-up Classes or Back-up Examination, Blank: No classes
*National Holiday

AY 2023 Ritsumeikan Asia Pacific University Academic Calendar

Year	Month	Date	Day	Academic Calendar	Class
2023	10	1-Oct	Sun		
		2-Oct	Mon		
		3-Oct	Tue		
		4-Oct	Wed	Start of Classes, Fall Semester 1st Quarter	●
		5-Oct	Thu		●
		6-Oct	Fri		●
		7-Oct	Sat		
		8-Oct	Sun		
		9-Oct	Mon	Sports Day*	Classes as usual	●
		10-Oct	Tue		●
		11-Oct	Wed		●
		12-Oct	Thu		●
		13-Oct	Fri		●
		14-Oct	Sat		
		15-Oct	Sun		
		16-Oct	Mon		●
		17-Oct	Tue		●
		18-Oct	Wed		●
		19-Oct	Thu		●
		20-Oct	Fri		●
		21-Oct	Sat	Make-up Classes	○
		22-Oct	Sun		
		23-Oct	Mon		●
		24-Oct	Tue		●
		25-Oct	Wed		●
		26-Oct	Thu		●
		27-Oct	Fri		●
		28-Oct	Sat		
		29-Oct	Sun		
		30-Oct	Mon		●
		31-Oct	Tue		●
2023	11	1-Nov	Wed		●
		2-Nov	Thu		●
		3-Nov	Fri	Culture Day*	Classes as usual	●
		4-Nov	Sat	Make-up Classes	○
		5-Nov	Sun		
		6-Nov	Mon		●
		7-Nov	Tue		●
		8-Nov	Wed		●
		9-Nov	Thu		●
		10-Nov	Fri		●
		11-Nov	Sat		
		12-Nov	Sun		
		13-Nov	Mon		●
		14-Nov	Tue		●
		15-Nov	Wed		●
		16-Nov	Thu		●
		17-Nov	Fri		●
		18-Nov	Sat	Make-up Classes	○
		19-Nov	Sun		
		20-Nov	Mon		●
		21-Nov	Tue		●
		22-Nov	Wed	Final Exams, 1st Quarter Fall Semester	●
		23-Nov	Thu	Labor Thanksgiving Day*	Final Exams, 1st Quarter Fall Semester	●
		24-Nov	Fri	Final Exams, 1st Quarter Fall Semester/Back-up Examination	●○
		25-Nov	Sat		
		26-Nov	Sun		
		27-Nov	Mon	No Classes	
		28-Nov	Tue	No Classes	
		29-Nov	Wed	Start of Classes, Fall Semester 2nd Quarter	●
		30-Nov	Thu		●
2023	12	1-Dec	Fri		●
		2-Dec	Sat		
		3-Dec	Sun		
		4-Dec	Mon		●
		5-Dec	Tue		●
		6-Dec	Wed	1st Quarter Make-up Examinations	●
		7-Dec	Thu		●
		8-Dec	Fri		●
		9-Dec	Sat		
		10-Dec	Sun		
		11-Dec	Mon		●
		12-Dec	Tue		●
		13-Dec	Wed		●
		14-Dec	Thu		●
		15-Dec	Fri		●
		16-Dec	Sat	Make-up Classes	○
		17-Dec	Sun		
		18-Dec	Mon		●
		19-Dec	Tue		●
		20-Dec	Wed		●
		21-Dec	Thu		●
		22-Dec	Fri		●
		23-Dec	Sat		
		24-Dec	Sun		
		25-Dec	Mon		
		26-Dec	Tue		
		27-Dec	Wed		
		28-Dec	Thu		
		29-Dec	Fri		
		30-Dec	Sat		
		31-Dec	Sun		

Year	Month	Date	Day	Academic Calendar	Class
2024	1	1-Jan	Mon	New Year's Day*	
		2-Jan	Tue		
		3-Jan	Wed		
		4-Jan	Thu		
		5-Jan	Fri		
		6-Jan	Sat		
		7-Jan	Sun		
		8-Jan	Mon	Coming of Age Day*	Classes as usual	●
		9-Jan	Tue		●
		10-Jan	Wed		●
		11-Jan	Thu		●
		12-Jan	Fri		●
		13-Jan	Sat		
		14-Jan	Sun		
		15-Jan	Mon		●
		16-Jan	Tue		●
		17-Jan	Wed		●
		18-Jan	Thu		●
		19-Jan	Fri		●
		20-Jan	Sat	Make-up Classes	○
		21-Jan	Sun		
		22-Jan	Mon		●
		23-Jan	Tue		●
		24-Jan	Wed		●
		25-Jan	Thu		●
		26-Jan	Fri		●
		27-Jan	Sat	Make-up Classes	○
		28-Jan	Sun		
		29-Jan	Mon		●
		30-Jan	Tue		●
		31-Jan	Wed	Back-up Classes	○
2024	2	1-Feb	Thu	Final Exams, 2nd Quarter Fall Semester	●
		2-Feb	Fri	Final Exams, 2nd Quarter Fall Semester	●
		3-Feb	Sat	Back-up Examination	○
		4-Feb	Sun	Back-up Examination	○
		5-Feb	Mon	Final Exams, 2nd Quarter Fall Semester	●
		6-Feb	Tue	Final Exams, 2nd Quarter Fall Semester	●
		7-Feb	Wed	Final Exams, 2nd Quarter Fall Semester /Back-up Examination	●○
		8-Feb	Thu	Back-up Examination	○
		9-Feb	Fri	Winter Session	●
		10-Feb	Sat	Winter Session	●
		11-Feb	Sun	Commemoration of the Founding of the Nation*	Winter Session	●
		12-Feb	Mon	Substitute Holiday*	Winter Session	●
		13-Feb	Tue	Winter Session	●
		14-Feb	Wed		
		15-Feb	Thu	2nd Quarter Make-up Examinations	○
		16-Feb	Fri	2nd Quarter Make-up Examinations	○
		17-Feb	Sat		
		18-Feb	Sun		
		19-Feb	Mon		
		20-Feb	Tue		
		21-Feb	Wed		
		22-Feb	Thu		
		23-Feb	Fri	Emperor's Birthday Holiday*	
		24-Feb	Sat		
		25-Feb	Sun		
		26-Feb	Mon		
		27-Feb	Tue		
		28-Feb	Wed	Fall Semester Results Released and Graduation Results Announced	
		29-Feb	Thu		
2024	3	1-Mar	Fri		
		2-Mar	Sat		
		3-Mar	Sun		
		4-Mar	Mon		
		5-Mar	Tue		
		6-Mar	Wed	Sessions Courses Results Released	
		7-Mar	Thu		
		8-Mar	Fri		
		9-Mar	Sat		
		10-Mar	Sun		
		11-Mar	Mon		
		12-Mar	Tue		
		13-Mar	Wed		
		14-Mar	Thu		
		15-Mar	Fri	Graduation Ceremony	
		16-Mar	Sat		
		17-Mar	Sun		
		18-Mar	Mon		
		19-Mar	Tue		
		20-Mar	Wed	Vernal Equinox Day*	
		21-Mar	Thu		
		22-Mar	Fri		
		23-Mar	Sat		
		24-Mar	Sun		
		25-Mar	Mon		
		26-Mar	Tue		
		27-Mar	Wed		
		28-Mar	Thu		
		29-Mar	Fri		
		30-Mar	Sat		
		31-Mar	Sun		

Class Column : ●: School Day or Examination Day, O: Make-up Classes or Back-up Classes or Back-up Examination, Blank: No classes
*National Holiday

2. Academic Progression and Graduation

2-1.Academic Progression

Course length refers to the period of time required to complete a course's curriculum. At APU, this is four years for undergraduate courses. The maximum term of enrollment refers to the maximum period of time a student can remain enrolled at APU, which is eight years for undergraduate courses.

At APU, the academic year is split into the Spring Semester (April 1 – September 20) and the Fall Semester (September 21 – March 31 following year). In addition, students can enroll at APU from April or September each year.

APU uses two methods to express a student's academic year: year level and semester level. Year level is counted by how many years a student has been enrolled at APU, whereas semester level is based on how many semesters a student has been enrolled for.

Students become first-year students upon enrollment and progress to the next year and semester level based on how long they have been enrolled at APU, regardless of how many credits they have completed.

Students who have not completed their graduation requirements by the end of their 4th year (8th semester) will become 5th-year students, then 6th-year students, and so on. However, students cannot remain enrolled at APU for longer than eight years (sixteen semesters). It is not possible to repeat a year either.

The following tables demonstrate the relationship between year level and semester level.

● Students who Enroll in Spring

Semester	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall
Year Level	1st Year		2nd Year		3rd Year		4th Year	
Semester Level.	1st Semester Student	2nd Semester Student	3rd Semester Student	4th Semester Student	5th Semester Student	6th Semester Student	7th Semester Student	8th Semester Student

● Students who Enroll in Fall

Semester	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Year Level	1st Year		2nd Year		3rd Year		4th Year	
Semester Level.	1st Semester Student	2nd Semester Student	3rd Semester Student	4th Semester Student	5th Semester Student	6th Semester Student	7th Semester Student	8th Semester Student

2-2.Graduation

Students must fulfill all of the following requirements to graduate from APU's undergraduate colleges. Students who have already fulfilled these requirements cannot remain enrolled at APU.

Requirement 1: Be enrolled at APU for at least four years

However, this requirement is different for the following students:

- Accelerated Graduation Program Students: Be enrolled for at least three years
- 2nd-Year Transfer Students: Be enrolled for at least three years
- 3rd-Year Transfer Students: Be enrolled for at least two years

Requirement 2: Complete all the credits required to graduate

Students must complete a total of at least 124 credits and fulfil all the credit requirements specified by their respective curriculum to graduate. For more details, please check the pages for your college and curriculum.

1. Syllabus

APU Syllabus

[APU Syllabus](#) ⬚

*You will be redirected to the top screen of Campus Terminal.

　【Syllabus Search Method】

> ※No login is required to search the syllabus.
> ①After accessing the Campus Terminal, select your language from the upper right corner, if necessary.
> ②Please select the search method that best suits your purpose from the "Syllabus Search" menu.

Course Numbers

APU has introduced "Course Numbers" as a way to specify the placement of courses within the curriculum and the systemization of the curriculum. These numbers are shown on the syllabus so that identifying the field and placement of a course will be relatively simple when students are browsing syllabi.

[Course Numbering](#) 📄

Viewing the Syllabus Online

The syllabus is an important tool for providing students with information on courses, including the following items.
As course requirements may also be listed in the syllabus, please read the syllabus thoroughly when registering for a course.

- Subject /Class Name
- Semester offered (Fall / Spring)
- Subject Code
- Instructor
- Course outline (course aims, learning objectives, teaching methods, method of grade evaluation, overview of each lesson)
- Requirements for students
- Textbook and further readings, etc.

Finding Textbooks and Reading Materials

The document below describes methods for finding and obtaining materials listed in the syllabus.

[Finding Textbooks and Reading Materials（PDF）](#) 📄

Syllabus Favorites Function

【Note】

Before the Course Registration Period begins, if you click 'Import from Course Data' on the 'Favorites' page of the Syllabus System, some courses that you have not selected as your favorites may be displayed.

These courses are the courses automatically registered for you by the university for the upcoming semester, but please note that the class details are not yet final.

The Academic Office will make announcements regarding classes and timetables on Campus Terminal so please check Campus Terminal for more information.

Course Numbers

APU has introduced "Course Numbers" as a way to specify the placement of courses within the curriculum and the systemization of the curriculum. These numbers are shown on the syllabus so that identifying the field and placement of a course will be relatively simple when students are browsing syllabi.

[AY Curriculum]-	[Subject field]-	[Area of Study]-	Grade Level
23/17	Language:[LAN]	English:[ENG] Japanese:[JPN] Chinese:[CHI] Korean:[KOR] Spanish:[SPA] Thai:[THA] Vietnamese:[VIE] Malay/Indonesian:[MAI] Specific Subject:[SS] Common:[COM] AP Language:[APL]	1st Year:1 2nd Year:2 3rd Year:3 4th Year:4
	Liberal Arts:[LIB]	APU literacy:[APU] Global Citizens Foundation:[GCF] Response to social needs:[RSN] Introduction to Major Studies Group:[MSG] Common:[COM]	
	APS Major Education Subjects:[S]	Environment & Development:[ED] Hospitality & Tourism: [HT] International Relations: [IR] Culture, Society, & Media:[CSM] Global Economy:[GE] Seminar Subjects:[SEM] APS Common:[COM] Core Subjects:[CORE]	
	APM Major Education Subjects:[M]	Strategic Management & Organisation:[SMO] Required Subjects:[REQ] Innovation & Economics:	

		[IE]	
		Marketing:[M]	
		Accounting & Finance:[AF]	
		Marketing and Strategic Management and Leadership:[SML]	
		Entrepreneurship and Operations Management:[EOM]	
		APM Common:[COM]	
	ST Major Education Subjects:[ST]	Sustainable Society Subjects:[SS]	
		Tourism Subjects:[HT]	
		ST Common Subjects: [COM]	
		Academic Skills:[SKIL]	
		Off-Campus Program: [OFC]	
		Seminar Subjects:[SEM]	
		Final Results Subjects: [FRS]	

（Note 1）Students based on AY 2011 Curriculum should refer to "AY 2011 Curriculum Outline".

（Note 2）Those are different from subject codes.

（Note 3）Crossing Colleges are indicated as「/」, Crossing "Area of Study" at same college are indicated as「,」.

【Example】Crossing both APS and ST, and Crossing "Area of Study" both IR and GE at APS, SS at ST.

[S/ST]-[IR,GE/SS]

（Note 4）Regarding the semester for each subject, make sure "Subject List" posted on the page of each College on Academic Office HP.

End

2. Course Timetable

Course Timetable

- [(For 2023 Curriculum Students) 2023 Fall Semester Course Timetable](#) **X** (xlsx, updated 2023/09/01)
- [(For 2017 Curriculum Students) 2023 Fall Semester Course Timetable](#) **X** (xlsx, updated 2023/09/01)
- [(For 2011 Curriculum Students) 2023 Fall Semester Course Timetable](#) **X** (xlsx, updated 2023/09/01)

* For an explanation of how to read the timetable, please click [here](#) 📄 .

* The Course Timetable for automatically registered subjects, such as mandatory Japanese language classes, etc., will be announced via Campus Terminal on Friday, September 16 (tentative).

* There are two grade evaluation methods: "Letter Grades (A+, A, B, C, F)" and "P/F".
  Please check which evaluation method applies to the lectures that you wish to take before proceeding to course registration.
  - Results evaluated by the Pass/Fail method will not be included in your Cumulative GPA or Semester GPA.

* The Course Timetable for automatically registered subjects will be announced via Campus Terminal on Friday, September 15 (tentative).

Open Classrooms for Attending Online Classes

If the subjects taken are offered in an online format, the following classrooms may be used.

[Open Classrooms for Attending Online Classes (AY2023 Spring Semester)](#) 📄

Course Timetable and Class Times

▌ Regular Course Timetable

Period	Class Time	Mon	Tue	Wed	Thu	Fri
1	8:45 - 10:25	A（1）	F（1）	K（1）	L（1）	F（2）
2	10:35 - 12:15	A（2）	G（1）	K（2）	L（2）	G（2）
3	12:30 - 14:10	B（1）	H（1）	K（3）	B（2）	H（2）
4	14:20 - 16:00	C（1）	I（1）	K（4）	C（2）	M（1）
5	16:10 - 17:50	D（1）	I（2）		D（2）	M（2）
6	18:00 - 19:40	E（1）	J（1）		E（2）	J（2）

The time period combination for courses with class held twice a week will be either of the following:

① Set of consecutive time periods on the same day

Period	Class Time	Mon	Tue	Wed	Thu	Fri
1	8:45-10:25	A1		K1	L1	
2	10:35-12:15	A2		K2	L2	
3	12:30-14:10					
4	14:20-16:00		I1			M1
5	16:10-17:50		I2			M2
6	18:00-19:40					

② Set of the same time period on different days

Period	Class Time	Mon	Tue	Wed	Thu	Fri
1	8:45-10:25		F1			F2
2	10:35-12:15		G1			G2
3	12:30-14:10	B1	H1		B2	H2
4	14:20-16:00	C1			C2	
5	16:10-17:50	D1			D2	
6	18:00-19:40	E1	J1		E2	J2

Make-up Days and Winter / Summer Session Timetable

Please note that these times differ from the regular timetable.

Period	Make-up Day	Session
1	8:45-10:25	8:45-10:25
2	10:35-12:15	10:35-12:15
3	13:05-14:45	13:05-14:45
4	14:55-16:35	14:55-16:35
5	16:45-18:25	16:45-18:25
6	18:35-20:15	-

Classroom Changes

Information on temporary or permanent classroom changes will be posted on Campus Terminal.

3. Class Evaluation Survey

Every semester, APU administers the 'Class Evaluation Survey' at the end of each course to get meaningful feedback from students on their learning in the class. This allows students to directly contribute to improving the quality of courses offered at APU, while also providing you an opportunity to reflect on your participation and engagement in class.

Purpose of Publishing Class Evaluation Survey Results

We publish the class Evaluation Survey Results to give students infomation about course content, teaching methods, course design, and other items on reference when choosing their courses.

Points to Consider When Viewing the Results

When viewing the class evaluation survey results, it should be carefully noted that the data presented is based on evaluations from students who have previously taken the course. Please be aware that the data is NOT a complete representation of the course and is for reference purposes only.

Moreover, please note that the number of registered students, response rate, and other factors vary by course subject and may affect the reliability of the data. Students are strongly encouraged to refer to the 'no. of students', 'no. of responses', and 'response rate' when considering each course.

Class Evaluation Survey Results

① Before viewing the survey results, please refer to :
   → **How to read the survey results**

② Survey Questions :
   → **Class Evaluation Survey Questions (PDF)**

③ Survey Results :

	Liberal Arts	APS				APM			
		Major subjects (CSM)	Major subjects (ED)	Major subjects (HT)	Major subjects (IRP)	Major subjects (AF)	Major subjects (IE)	Major subjects (M)	Major subjects (SMO)
AY2022 Spring Semester	📝	📝	📝	📝	📝	📝	📝	📝	📝
AY2021 Fall Semester	📝	📝	📝	📝	📝	📝	📝	📝	📝
AY2021 Spring Semester	📝	📝	📝	📝	📝	📝	📝	📝	📝
AY2020 Fall Semester	📝	📝	📝	📝	📝	📝	📝	📝	📝
AY2020 Spring Semester	📝	📝	📝	📝	📝	📝	📝	📝	📝
AY2019 Fall Semester	📝	📝	📝	📝	📝	📝	📝	📝	📝

* The data does not include Language Subjects, Required Major Subjects, or Lecture Subjects that are co-taught by 2 or more faculty members.

* Please note that only results for questions 1 to 25 are included. (*Results for questions 26 to 31 are not included)

[Response to results from the Survey about Online Classes (PDF)](#) 📄

Class Evaluation Survey Response Page

Please click on the link below to answer the survey.

【For Undergraduate students】(Response period：From July 12th to August 2nd)

- **Undergraduate Lecture Subjects**
- **Undergraduate Language Subjects**
- **3rd Year Seminars**

【For graduate students】(Response period：From July 12th to August 2nd)

- **Graduate School Subjects**

【For Undergraduate ＆graduate students】(Response period：From August 5th to 9th)

- **Session subjects**

4. Class Cancellations and Make-up Classes

Information regarding class cancellations and make-up classes will be made available on Campus Terminal. Please be sure to confirm this information before class.

Class cancellations and make-up classes may occur in any subject.

Please do not to make other plans on the Make-up Days shown in advance in the Academic Calendar.

Class Cancellation

If an instructor does not appear after the class starts, please promptly inform the Academic Office.

A class will be cancelled if the instructor does not come to the classroom within 20 minutes after the start of class.

Procedures for classes during severe weather and / or suspension of public transportation

The handling of classes in cases when a storm warning or special warning regarding the weather is issued or in cases when public transportation is suspended due to the weather, classes will be held online, and if classes cannot be held online, make-up classes will be held at a later date.

The announcement of the switch to online classes will be made at the Campus Terminal by around 6.45am.

【How to log into ZOOM】

- **Application** 📄
- **WEB** 📄

【How to check Meeting IDs】

- When classes switch online, a timetable with Meeting IDs will be provided at the Campus Terminal.

Class Cancellation Information

Information regarding the cancellation of classes may be confirmed on Campus Terminal.

Campus Terminal may also be accessed by mobile phone.

Campus Terminal (PC): **https://portal2.apu.ac.jp/campusp/top.do** 🔲

Campus Terminal (Mobile): **https://portal2.apu.ac.jp/campusp/sptop.do** 🔲

Make-up Classes

As a rule, if a class is cancelled, a make-up class will be held. In principle, make-up classes will be held on the date designated by the university. Make-up classes are usually held on Saturdays, and the dates can be confirmed in the Academic Calendar. In certain circumstances, make-up classes may be held before the actual cancelled class. If a class is cancelled, please follow the instructions of your professor and the notice on Campus Terminal. Make-up class timetables will be posted on Campus Terminal on the Tuesday prior to the make-up day.

As classrooms and class times for make-up classes may differ from regular classes, please be sure to check Campus Terminal.

If a make-up course overlaps in the same class period, please notify the instructor of the course you will be missing.

5. Class Absences (Illness or Bereavement)

If a student is absent from class due to illness or injury, the procedure differs depending on the length of the absence. Please refer to the content on this page and complete the procedure as necessary.

Class Absences due to COVID-19

- Absences due to COVID-19 are now treated the same as influenza. Please refer to "Class Absences due to Infectious Disease".
- No accommodations will be provided for close contacts.

Class Absences

If a student is absent due to illness or bereavement, the procedure differs depending on the reason and the length of the absence. Before inquiring, please refer to the following information.

Approach to Class Absences

【Bereavement】

- Bereavement leave may be taken for first-degree relatives (parents and children) and second-degree relatives (grandparents and siblings). Other cases are not eligible for the procedure.
- The applicable period is within 7 days for first-degree relatives and within 5 days for second-degree relatives, calculated from the date of passing or the date of the funeral (Saturdays, Sundays, and holidays are included).
- Please refer to "Short-term Absences" for details of the procedure.

【1~4 day absences due to physical condition, illness, injury, hospitalization, etc.】

- These absences are not subject to Office procedures. Please explain the situation to your professors on your own.
- The following cases shown are not subject to Office procedures (4 class days absent):

	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Sun.
Week 1	Attend	Attend	Attend	Attend	Absent①	—	—
Week 2	Absent②	Absent③	Absent④	Attend	Attend	—	—

【Absences of more than 5 consecutive class days ~ 3 weeks due to illness, injury, or hospitalization of the student】

- The absence may correspond to Short-term Absences.
- For details of the procedure, please refer to "Short-term Absences".
- Please refer to the following table for how "more than 5 consecutive class days" is determined. The absence of more than 5 days excludes Saturdays and Sundays.

	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Sun.
Week 1	Attend	Attend	Attend	Absent①	Absent②	–	–
Week 2	Absent③	Absent④	Absent⑤	Absent⑥	Attend	–	–

【If a student is absent more than half the lessons in a course due to illness or hospitalization of the student】

- The absence may correspond to "Long-term Absences".
- The first step is to consult the Academic Office as soon as possible.
- For details of the procedure, please refer to "Long-term Absences".

【Absence due to a legally-recognized infectious disease】

- You may fall under "Class Absences due to Infectious Disease".
- Please refer to "Class Absences due to Infectious Disease" for more details about the absence procedures.

Short-term Absences

A "Report of Absence from Class due to Illness or Bereavement" is issued for illness or injury of the student or when bereavement is necessary for blood relatives or relatives by marriage among second-degree relatives.
Please note that this "Report of Absence from Class due to Illness or Bereavement" does not automatically guarantee approval of the absence. All decisions regarding absence from class will ultimately be determined by individual instructors.
Absences for reasons other than those listed below are not eligible for this procedure.
If you meet the application requirements for long-term absence from class, you fall under the category of "long-term absence".

Eligible reasons for absences, application criteria, official certificates required

【Illness / Injury】

Application Criteria	Absent for 1 ~ 3 weeks (at least 5 consecutive class days) due to personal illness or injury. *This report does not apply to illnesses or injuries of family members or friends.
Applicable Period	Within the period written on the medical certificate from the doctor. *Applications cannot be made for periods outside the period stated on the medical certificate.
OfficialCertificatesRequired	1 A copy of the medical certificate from the doctor that specifies the name of the illness and the period necessary for recovery (start date and end date) 2 A copy of the receipt for medical services 3 A copy of a valid student ID or other valid photo ID. 4 The "Report of Absence from Class due to Illness or Bereavement" form with the necessary information filled in

【Bereavement】

Application Criteria	Bereavement for first-degree relatives (parents and children) and second-degree relatives (grandparents and siblings) *Third-degree relatives (such as uncles, aunts, and great-grandparents) are not covered by this leave.
Applicable Period	The applicable period will be calculated from the date of passing or the date of the funeral as follows: First-degree relatives: Within 7 days including Saturdays, Sundays, and holidays Second-degree relatives: Within 5 days including Saturdays, Sundays, and holidays *The days calculated will be the days written on the official document submitted.
OfficialCertificatesRequired	1 A copy of either the funeral attendance letter or official death certificate showing the date of passing 2 A copy of a valid student ID or other valid photo ID 3 The "Report of Absence from Class due to Illness or Bereavement" form with the necessary information filled in

Application Method

1. Please fill out a "Report of Absence from Class due to Illness or Bereavement" 📗 form for each class.

Please download the form and fill it out for each class. When filling out the necessary information, please fill out the form in the language that the class is offered in.

2. Please submit the required documentation to acsubmit@apu.ac.jp. ✉

Depending on the reason for absence, please send the official certificates required by email.

3. Please wait for a reply from the Academic Office.

If nothing is missing from the documents submitted, the Office will stamp its seal on the "Report of Absence from Class due to Illness or Bereavement" form and return it to the student by email.

4. Please submit the "Report of Absence from Class due to Illness or Bereavement" form to each professor.

Please submit the form returned by the Office to each professor as soon as possible.

* Please refer to the syllabus and office hours for the professors' email addresses.

* If you do not know a professor's email address, please confirm it in class.

* There may be cases in which the University requests original copies of the documents. Please store the original documents safely even after you have applied.

Application Deadline

Applications must be submitted by 16:30 on the last class day (excluding final examination periods and make-up class days) of the relevant subject.

* Late applications will not be accepted.

【AY2023 Fall Semester】
1st Quarter Subjects: Tuesday, November 21, 2023 , 16:30
2nd Quarter and Semester Subjects: Tuesday, January 30, 2024, 16:30
Session Subjects: Tuesday, February 13, 2024, 16:30

Long-term Absences

If a student is absent for more than half the lessons of a course (or more than a quarter of Language subjects, Student Success Workshop, or Multicultural Cooperative Workshop) due to illness or injury, removal of registration in that course may be approved upon application.
Please note that if this cancellation is approved, all courses in the affected semester, quarter or session will be cancelled. You may not cancel only specific subjects.

Eligible reasons for absence, application criteria, official certificates required

Application Criteria	• Absence for more than half the lessons of a course (or more than a quarter of Language subjects, Student Success Workshop, or Multicultural Cooperative Workshop) due to illness or injury • The absence must have been unforeseen during the registration correction period. • The reason for the absence cannot be the result of actions willfully taken by the student.
Applicable Period	The applicable quarter, semester, or session
OfficialCertificatesRequired	1 A copy of the medical certificate from the doctor that specifies the name of the illness and the period necessary for recovery (start date and end date) 2 A copy of the receipt for medical services 3 A copy of a valid student ID or other valid photo ID

Notes

• The student must have a good attendance record prior to the absence.

• The illness or injury must be of the individual. Absences resulting from the illness or injury of a family member or friend will not be approved.

• If the student wishes to cancel their registration in a session course due to reasons other than those above such as extracurricular activities or job hunting, they should consult the Academic Office no later than one day before classes start.

Application Method

1. Please consult the Office as soon as a situation occurs that prevents you from attending class.

As soon as a situation occurs that requires a Long-term Absence, a student should apply to **acsubmit@apu.ac.jp** 📧 as soon as possible.

2. Following the instructions of the Office, please proceed with the application.

Please prepare the necessary documents and apply to the Academic Office by the application deadline.

3. The Office will carry out the procedure for removing the course.

If nothing is missing from the documentation, the Academic Office will remove the course.

4. Please confirm that the course has been removed on Campusmate.

When you have received a notice from the Office that the course has been removed, the process is complete. Please also confirm whether the course has been removed from Campusmate.

▌ Application Deadline

Applications must be submitted by 16:30 on the last class day (excluding final examination periods and make-up class days) of the relevant subject.

【AY2023 Fall Semester】 *Late applications will not be accepted.
1st Quarter Subjects: Tuesday, November 21, 2023 , 16:30
2nd Quarter and Semester Subjects: Tuesday, January 30, 2024, 16:30
Session Subjects: Tuesday, February 13, 2024, 16:30

Class Absences due to Infectious Disease

Students who contract an infectious disease recognized by Japan's School Health and Safety Act will have their attendance "suspended" for the period indicated by their doctor. If your attendance is "suspended", you are not allowed to come to APU until the period of suspended attendance ends. If you contract a legally-recognized infectious disease, the Academic Office will only notify your professors that your attendance has been suspended if you complete the necessary procedures. If you are unable to attend classes due to your attendance being "suspended", completing all the necessary procedures with the office does not mean that your absence will automatically be "treated as attendance" instead. Your professors will decide how to treat any class absences during your period of suspended attendance. Please make sure you contact your professors about catching up on any class content and assignments you missed during your period of suspended attendance.

Infectious diseases recognized by the Japanese School Health and Safety Act:

Category 1	Avian influenza (H5N1)
Category 2	Novel corona virus (COVID-19), Influenza (excluding avian influenza (H5N1), whooping cough, measles, mumps, rubella, chicken pox, pharyngoconjunctival fever, tuberculosis and meningococcal meningitis
Category 3	Cholera, shigellosis, enterohemorrhagic Escherichia coli infection, typhoid fever, paratyphoid fever, EKC: epidemic keratoconjunctivitis, acute hemorrhaging conjunctivitis, infectious gastroenteritis (only norovirus, rotavirus), mycoplasma infection, shingles and other infectious diseases

▌ Application Method

*You cannot apply using the results of a self-test kit. Please make sure to visit a medical institution.

1. Visit a medical institution.

Visit a medical institution to get a diagnosis, then ask the doctor to fill in the "Certificate of Recovery from Infectious Disease 🅰 ". (Please save your receipts.) You need to submit this certificate in Step 3. Print the "Certificate of Recovery from Infectious Disease" and take it to the medical institution. If you forget to take the "Certificate of Recovery from Infectious Disease" when you go to the doctor, ask your doctor to fill in the "Certificate of Recovery from Infectious Disease" at a later date.

2. Rest and recuperate for the period indicated by your doctor.

Please focus on recovering from your illness at home for the period indicated by your doctor. If you catch a legally-recognized infectious disease, your absence from class will be excused and treated as a suspension of attendance. The office will notify your professors about your illness after you complete Step 3. If you need to notify your professors of your absence before then, please contact them yourself.

3. Complete the class absence procedures at the Academic Office after you recover.

Please complete the absence procedures before the deadline using the "Absence Notification Form due to Infectious Disease ▱ ".
You need to upload the following two documents to the application form.

［Required Documents］
① "Certificate of Recovery from Infectious Disease 🅰 " form filled out by a doctor (copy)
② "Medical Expenses Receipt" from your visit to the medical institution (copy)

4. If there are no problems with your documentation, the Office will share the absence information with your professors.

> Please note that you will receive an email from the office titled "Absences due to Legal Infectious Disease" after the information is shared with your professors.

▌ Application Deadline

Applications must be submitted by 16:30 on the last class day (excluding final examination periods and make-up class days) of the relevant subject.
 * Late applications will not be accepted.

【AY2023 Fall Semester】
1st Quarter Subjects: Tuesday, November 21, 2023 , 16:30
2nd Quarter and Semester Subjects: Tuesday, January 30, 2024, 16:30
Session Subjects: Tuesday, February 13, 2024, 16:30

Important points for absence procedures

- Please note that forging documents is a serious offense and may result in disciplinary measures under Article 5 of the Ritsumeikan Asia Pacific University Regulations on Punitive Measures for Students.
- Applications will not be accepted after the deadline.
- Class absences only apply to reasons related to the student. Family illnesses and caregiving will not be approved.

Other Reasons for Absences

- Absence due to job-hunting activities: Please consult with the Career Office.
- Absence due to extracurricular activities: Please consult with the Student Office.
- Absence due to Japan's lay judge system or other trial-related reasons: Please consult with the Academic Office beforehand.

Tardiness

There are no Office procedures.
In you are late due to a public transportation scheduling delay or disruption, the transportation company will issue official delay certificates if requested. Show this certificate to your instructor and they will determine how to handle your tardiness.

1. Credits

1-1. Credit System

Coursework at APU is based on the credit system. The number of credits earned per course is determined by the Japanese University Establishment Criteria, and is based upon the number of class hours (including study conducted outside of class, homework, etc.). Students who receive a passing grade in a class for which they are registered receive credits based on the hours completed.

<**Example**>

Course Type	Number of Classes	Number of Credits
Lecture Course	14 classes + out-of-class study, homework, etc.	2
Language Course	56 classes + out-of-class study, homework, etc.	4

1-2. Credits and Course Type

Course Type	Credits	Offered	Classes per Week	Total No. of Classes
Lecture	2	Quarter-basis (2 months)	2	14
		Semester-basis (4 months)	1	
Seminar	2	Semester-basis (4 months)	1	14
Language	4	Semester-basis (4 months)	4	56
	2		2	28

1-3.　From Registration to Credit Completion

1.　Plan your Course of Study
Looking towards graduation, students should create a study plan while being aware of what they will study over the course of four years.

2.　Register for Courses
Please be sure to register for the courses you would like to take during the Course Registration Period.

3.　Take Courses
Please carry out course preparation, attendance, and review thoroughly.

4.　Grade Evaluation
The professor will provide a grade for daily points (such as participation in class), exams, and reports.

5.　Success
When a passing grade is obtained, students will receive credits.

1. What is Course Registration?

1-1. What is the Course Registration?

Course registration is the process of each student registering for classes they would like to take, as well as a declaration of intent. Course registration is the most important part of course planning, and absolutely necessary in order to attend classes, receive credits, and graduate. Please use extra caution when registering for classes to ensure that you are able to progress smoothly in your study plan.

1-2. Credit Registration Limits

- There is a fixed maximum number of credits for which students may register each semester.
- There are no minimum credit requirements per semester.
- However, there are minimum requirements when applying for certain scholarships and programs.
- As the number of credits registered may impact visa status for international students, please consult the Student Office in this matter.

Maximum Number of Credits

Semester	Regular Students	Accelerated Graduation Program Students
1st Semester	18 Credits	—
2nd Semester	18 Credits	—
3rd Semester	20 Credits	24 Credits
4th Semester	20 Credits	24 Credits
5th Semester	20 Credits	24 Credits
6th Semester	20 Credits	24 Credits
7th Semester	24 Credits	24 Credits
8th Semester and over	24 Credits	24 Credits

1-3. Course Registration Overview

In order to take classes, students must first register for courses during "Course Registration Periods" held before each semester begins.

【Registration Steps】

1. Check th course registration schedule.

2. View syllabi and decide on which subjects to register.

3. Using the Subject List for your college and curriculum, confirm the subject fields, prerequisites, and Area of Study for each subject.

4. Check the course timetable.

5. Register for courses online during the designated Registration Period via Campusmate.

6. After completing course registration, print or save the "Registration Confirmation Screen."

7. Attend classes.

8. If desired, make any course registration changes during the appropriate Correction Period.

1-4. Procedures available during the Course Registration Period

Period	Available Subjects	Registration Changes Possible			
		Semester Courses	1Q Courses	2Q Courses	Session Courses
Registration Period A	Language, Common Liberal Arts, Major Subjects (from own college)	Add Drop	Add Drop	Add Drop	Add Drop
Registration Period B	All subjects (Including Major Subjects from other colleges)	Add Drop	Add Drop	Add Drop	Add Drop
Semester and 1st Quarter Classes Begin					
Correction Period 1	All subjects	Drop only	Drop only	Add Drop	Add Drop
2nd Quarter Classes Begin					
Correction Period 2	All subjects	–	–	Drop only	Add Drop
Session Classes Begin					

【Notes】

- Course Registration Period A is only available to current APU students. Newly enrolled, re-enrolled, and reinstated students will begin registration from Course Registration Period B.
- Automatically registered subjects and designated classes will be registered by the University.

1-5. Trading Registered Courses with Other Students

Course registration is an incredibly important procedure for studying at university. Trading or exchanging registered courses violates APU's rules regarding course registration.

Registering for courses you do not plan on taking with the intent of trading or exchanging them is a severe infringement on other students' rights to study as it prevents them from taking courses they earnestly want to study. Furthermore, the following acts are all subject to disciplinary action: trading a registered course with another student, asking another student to trade a registered course with you, actually receiving a traded course from another student, and intending to trade a course even if you did not in the end.

Dean of Academic Affairs
Ritsumeikan Asia Pacific University

1-6. Important Notes for Course Registration

- Students cannot register over the credit limit per semester.
- Students cannot register for subjects held during the same period on the same day, unless the subjects are held during different quarters.
- Students are not able to register for subjects that have reached capacity.
- Students cannot normally register for subjects that they have already passed, even if the instructor, class letter, or language is different. However, students may register for subjects that can be taken more than once (see "2017 Curriculum Courses which may be taken more than once (PDF) ").
- Students are not able to register for subjects that do not appear on their course registration screen.
- Students must complete the necessary procedures in order to register for subjects requiring prior application.
- Courses may be cancelled if the number of students registered does not meet the established minimum quota.
- Students to whom the following conditions apply are not allowed to register for Session Subjects.

Curriculum	Conditions
2017 Curriculum	Students in their 8th semester or above [2] who have already earned at least 100 credits [3]
2011 Curriculum [1]	Students in their 8th semester or above [2] who have already earned at least 100 credits [3]

[1] Students who changed from the AY 2006 Curriculum to the AY 2011 Curriculum as a result of a status change or reenrollment will fall under the AY 2006 conditions.

[2] Accelerated Graduation Program students will fall under the same conditions as those in their intended semester of graduation.

[3] Credits earned through exchange programs or distance learning programs are transferred as APU credits. As a result, if a student reaches the maximum number of credits in the middle of the semester, the student will no longer be considered eligible to register for session subjects. If it is possible that this will happen to you, we strongly recommend you register for classes other than session subjects.

【Notes】

If an ineligible student registers for a session subject, the University will remove that subject from the student's schedule.

2. Course Registration Schedule & Procedures

AY 2023 Fall Semester Course Registration Schedule

Period	Eligible Students	Date	Time
Registration Period A **1st Priority:** **GPA of 3.00 or higher** **2nd Priority:** **GPA of 2.50 or higher** * Semester GPA or cumulative GPA, whichever is higher.	APM 1st Priority	**Sep. 19 (Tue.)**	**9:30 ～ 14:30**
	APM 2nd Priority		**12:00 ～ 17:00**
	APM Regular		**14:30 ～ 19:30**
	APS 1st Priority	**Sep. 20 (Wed.)**	**9:30 ～ 14:30**
	APS 2nd Priority		**12:00 ～ 17:00**
	APS Regular		**14:30 ～ 19:30**
	ST 1st Priority	**Sep. 21 (Thu.)**	**9:30 ～ 14:30**
	ST 2nd Priority / Graduate Students		**12:00 ～ 17:00**
	ST Regular		**14:30 ～ 19:30**
Registration Period B	New and Reinstated Students	**Oct. 2 (Mon.)**	**9:30 ～ 17:00**
	Current Students		**12:00 ～ 17:00**
Correction Period 1	All Students	Oct.11 (Wed.) 10:00 – Oct.12 (Thu.) 10:00	
Correction Period 2	All Students	Dec.6 (Wed.) 10:00 – Dec.7 (Thu.) 10:00	

Procedures available during the Course Registration Period

Period	Available Subjects	Registration Changes Possible			
		Semester Courses	1Q Courses	2Q Courses	Session Courses
Registration Period A	Language, Common Liberal Arts, Major Subjects (from own college) ● Registration times will vary according to student GPA.	Add Drop	Add Drop	Add Drop	Add Drop
Registration Period B	All subjects (Including Major Subjects from other colleges) ● Subjects from other colleges are ● available from 2nd year onwards	Add Drop	Add Drop	Add Drop	Add Drop
Semester and 1st Quarter Classes Begin					
Correction Period 1	All subjects ● After Correction Period 1, changes cannot be made to Semester and 1st Quarter courses.	Drop only	Drop only	Add Drop	Add Drop
2nd Quarter Classes Begin					
Correction Period 2	All subjects ● After Correction Period 2, changes cannot be made to 2nd Quarter and Session courses.	–	–	Drop only	Add Drop
Session Classes Begin					

【Notes】

● Course Registration Period A is only available to current APU students. Newly enrolled, re-enrolled, and reinstated students will begin registration from Course Registration Period B.

● Automatically registered subjects and designated classes will be registered by the University.

2024 Spring Semester Course Registration Schedule

The course registration schedule for the 2024 Spring Semester will be released in January, 2024.

Note

- When you register or cancel subjects online, please be sure to click the Apply button to register your changes.
  Upon completion, please make sure to save or print the Course Registration Confirmation Sheet which includes your "Registration No."
  Without this number on the Course Registration Confirmation Sheet, we cannot respond to inquiries about system errors.
  Be sure to record the date the Course Registration Confirmation Sheet was printed/saved.

- Students bear full responsibility for any errors made during course registration.
  As no special consideration will be given for such errors, please use extra caution during registration to ensure no mistakes are made.

- The University takes no responsibility for problems with course registration resulting from issues with web browsers.

- Do not log into multiple screens with the same account at the same time.

- This can lead to system errors, preventing registration.
  The University will bear no responsibility for any problems a student may experience in this case.

- If you log out or close the registration screen prior to completing course registration, you will lose all changes.
  You must first complete your course registration, log out, and then log in again to confirm your course registration is correct.
  Mistakes in registration are your own responsibility.

- Please do not share your password with anyone else.
  The University recommends regularly changing your password.

- Using another person's APU Net ID and password to access Campus Terminal, Campusmate, or other services is an extremely serious criminal act.
  Never use another person's account ID and password.

- There are many reported cases resulting in serious problems because of students swapping subjects during the course registration period.
  You must not give away or trade subjects with other students. The University does not take responsibility for any problems caused by such behavior.
  Furthermore, students who trade subjects for money or other compensation will be subject to disciplinary action.

- Every morning between the hours of 3:00 and 5:00(Japan Standard Time) Campusmate will be offline for maintenance.

- The schedule may be subject to change due to unforeseen circumstances. Please check the university website and Campus Terminal regularly for the latest information.

4. APU Glossary

This page explains some common terminology used at university as well as some terms that are unique to APU.

Terminology About Classes / Course Registration

Course Registration

The process of registering for the courses you want to take, indicating your intention to attend those courses. If you do not register for courses, you cannot attend classes and earn credits.

Semester

The academic year (April to March) is split into two halves, with each half called a "semester". The first half of the academic year (April to September) is the Spring Semester, and the second half (October to March) is the Fall Semester.

Quarter

Each semester is further divided into two periods called "quarters". The first two months of each semester are called the 1st Quarter, and the last two months are called the 2nd Quarter.

Quarter Break

An approximately week-long break from classes between the 1st and 2nd Quarters.

Course Timetable

A list of courses available each semester. The timetable includes information about the class day, class period, classroom, instructor, semester available, etc.

Syllabus

Instructors use the syllabus to inform students of their plan for the course. The syllabus contains basic and important information about the course, including the semester the course is offered, course content, grading method, requests for students, etc.

GPA

GPA is a value representing a student's overall grade evaluation, calculated based on the individual grades from each of their courses according to the calculation method established by APU. GPA is used when registering for courses and when applying for student exchange, scholarships, etc.

Semester Available From / Semester*

The semester from which you are able to register for a given subject. You can register for a subject if you are in the semester indicated or higher.
*This is written as "Semester" on some documents, including the Subject List and Course Timetable.

Prerequisite Subject

A subject you have to earn credits for before you can register for another subject. If you have not completed the set prerequisite subject(s), you will not be able to register for the subject even if you are in an eligible semester.

Campusmate

> This system is used to register for courses, register and change your Area of Study, and check grades.
> (2023 curriculum APM students only: Students can register and change their Area of Study using a separate application form)

Campus Terminal

> The university sends notices and information to students using this noticeboard system.

Opposite Language

> This refers to the opposite language to your enrollment language.
> Opposite language for Japanese-basis students: English
> Opposite language for English-basis students: Japanese

Subjects Held in English

> This does not refer to "English Language Subjects" but rather to "lecture subjects" and "seminars" taught in English. One of the graduation requirements for Japanese-basis domestic students is to complete at least 20 credits of "subjects held in English".

Types of Subjects (Categorized by Class Term)

Semester Courses

> Courses held for the duration of a semester (spring or fall). These courses have 1 class per week. However, there are 2 or 4 classes per week for Language Education Subjects.

1st Quarter Courses

> Courses held during the 1st quarter for the first half of the semester (roughly 2 months long). These courses have 2 classes per week.

2nd Quarter Courses

> Courses held during the 2nd quarter for the second half of the semester (roughly 2 months long). These courses have 2 classes per week.

Session Courses

> These are short, intensive courses held over the course of about a week after the 2nd quarter ends. There are around 2-3 periods of classes per day. Credits earned from session courses are also included in each semester's maximum credit limit for course registration.

Types of Subjects (Categorized by Registration Method and Graduation Requirements)

Required Subjects

> Subjects that you must earn credits for in order to graduate.

Automatically-Registered Subjects

> Subjects that APU registers for you automatically.

Types of Subjects (Categorized by Content and Degree of Specialization)

Language Education Subjects (English)

Subjects where you study the English language. Japanese-basis students are required earn a set amount of credits for these subjects to graduate.

Language Education Subjects (Japanese)

Subjects where you study the Japanese language. English-basis students are required to earn a set amount of credits for these subjects to graduate.

Language Education Subjects (AP Languages)

Subjects where you study one of the languages of the Asia Pacific region (Chinese/Korean/Malay-Indonesian/Spanish/Thai/Vietnamese)

Common Liberal Arts Subjects

These subjects cover a wide range of academic fields.

Major Education Subjects

Subjects that cover specialized content for each college (APS/APM/ST).

Abbreviations Used at APU

APS

Abbreviation of College of Asia Pacific Studies.

APM

Abbreviation of College of International Management.

ST

Abbreviation of College of Sustainability and Tourism.

MCW

Abbreviation of the first-year education subject "Multicultural Cooperative Workshop".

SSAW

Abbreviation of the first-year education subject "Study Skills and Academic Writing". (2017 curriculum students)

SSW

Abbreviation of the first-year education subject "Student Success Workshop". (2023 curriculum students)

FGL

Abbreviation of the first-year education subject "Foundation for Global Leadership". (2023 curriculum students)

DUDP

Abbreviation of "Double Degree Program".

5. FAQ

The following section is a list of frequently asked questions. Please check here for answers before asking the Office.

For answers which differ depending on the curriculum and college, the applicable curriculum and college are written above the answer. If no curriculum year or college is written above the answer, the information applies to all students.

Basic Information

Q **What are "Semesters" and "Quarters"?** ─

A Semester and quarter refer to the length of the course.
Each academic year is split into two semesters, the Spring Semester and the Fall Semester. Each semester is made up of two quarters (the 1st Quarter and the 2nd Quarter), plus the winter or summer session.

Q **What is a credit?** ─

A A credit shows that you have learned and mastered the content of a course. Credits are based on the Japanese government's University Establishment Standards, determined based on the hours of study required to master each course (including preparation and review) expressed in numerical form.
All students must earn at least 124 credits to graduate. The specific types of credits required are established by curriculum based on year of enrollment, college, and language basis. Please confirm the details at guidance sessions or through the website.

Language Courses

Q **What is the difference between English A and B?** —

A Please refer to the following table.

	English A	English B
StandardTrack	Communication class	Grammar class
AdvancedTrack	Discussion andDebate class	Reading and Essay class

Q **What happens if I fail Japanese Foundation III only?** —

A [2023 Curriculum Students]
If a student has no prior experience studying Japanese, they will be registered for Japanese Foundation I and Japanese Foundation II (4 credits each) in their first semester, for a total of 8 credits. If they pass Japanese Foundation I and fail Japanese Foundation II, the university will automatically register them for only Japanese Foundation II in their second semester.

[2011 / 2017 Curriculum Students]
If students have no prior experience studying Japanese, upon enrollment they will be registered for the three Japanese Foundation Courses: Japanese Foundation I, Japanese Foundation II, and Japanese Foundation III (4 credits each) at the same time, for a total of 12 credits. If a student passes two of the courses but fails one, the university will automatically register them for the course they failed in the following semester. For example, if a student passes Japanese Foundation I and III and fails Japanese Foundation II, they will be automatically registered for Japanese Foundation II only in the next semester.

Q **What is the difference between an English language course and a course taught in English?** —

A English language courses are courses in which students study the English language, ranging from levels "Elementary English A and B" to "Advanced English 2A and 2B." The level of a student's English language course is determined based on the results of their placement test taken upon enrollment.
Courses taught in English are courses in which students study a topic in English, in other words, Common Education courses or Major Education courses taught in English. Japanese-basis domestic students must earn at least 20 credits from these courses taught in English to graduate.

Q What is an AP Language?

A Languages spoken in the Asia Pacific region are referred to as "AP Languages".
There are 6 AP languages that students can study: Chinese, Korean, Spanish, Malay / Indonesian, Thai, and Vietnamese.
As Level I in these courses is often popular, please try to register as soon as possible once the course registration period begins if you are interested in taking one of these courses.

Q I will take the lowest level required language class (Elementary English or Japanese Foundation). Can I still register for an AP Language class?

A No. To register for AP Languages, the following conditions must be met.

Language Basis	Conditions for Registration
Japanese-basis	Completion or exemption of credits for "Elementary English A" and "Elementary English B"
English-basis	Completion or exemption of credits for "Japanese Foundation I","Japanese Foundation II" and "Japanese Foundation III"

Additionally, as a registration requirement for AP Languages, the AP Language you wish to take cannot be your native language.
Asia Pacific Language Education

Q Can I register for an AP Language class and a required language class (English or Japanese) at the same time?

A Yes, if the conditions for registering for an AP Language are met.
However, most language courses are worth 4 credits, so they have more class meeting times than other courses.
Therefore, in order to take a required language course and an AP language course at the same time, self-management and time management are very important.

Q Can I apply for language exemption from my first semester?

A Yes. Applications for language exemption are usually accepted in July and the following January.
For details, please refer to the following webpages:
- Exemptions from taking English Language courses
- Exemptions from taking Japanese Language courses
- Exemptions from taking Asia Pacific Language courses

Q **I'm an English-basis student. Can I take an Advanced Track English Course?** ──

A Yes.
●To register for "Advanced English 1A /1B":
You can only register if you have a TOEFL ITP®Test score of 500 – 524 points. You cannot apply in the cases below:
Do not have a qualifying TOEFL ITP®Test score
Your TOEFL ITP®Test score has expired
If you wish to register for the course, please submit your TOEFL ITP®Test score sheet in the semester before you want to take the course. If you pass the screening, you can register for the course yourself in the following semester, during Course Registration Period B, if seats are still available.
※Only students in their 2nd semester or above can apply.
※Information about how to apply will be posted to Campus Terminal before the start of the semester.

● To register for "Advanced English 2A /2B" or other Advanced Track courses for specific purposes:
If seats are available during Course Registration Period B, you can register for the course(s) yourself.

Curriculum and Graduation Requirements

Q **Do I have to register an Area of Study to graduate?** —

A As explained below, this depends on your college and curriculum.

【2023 Curriculum Students】

(APS)
You must register for an Area of Study to graduate. You can register for or change your Area of Study from your 2nd through your final semester, during course registration periods (Period A, Period B, Correction Period 1, Correction Period 2). For details, please see the APS Graduation Requirements / Areas of Study / Required Subjects page, select AY 2023 Curriculum, then scroll down to Area of Study.

(APM)
Registration in a Area of Study is not a requirement for graduation. However, if you register and fulfill the requirements, the name of your Area of Study will appear on your degree certificate. Students may register or change their Area of Study during the course registration periods (A-period, B-period, Modification 1, and Modification 2) from the first semester to the last semester of study. For more information, please select the 2023 Curriculum in the APM under "Graduation Requirements, Required Courses, and Areas of Study" and check "Areas of Study".

(ST)
Does not have Areas of Study.

【2017 Curriculum Students】

(APS)
You must register for an Area of Study to graduate. You can register for or change your Area of Study from your 2nd through your final semester, during course registration periods (Period A, Period B, Correction Period 1, Correction Period 2). For details, please see the the APS Graduation Requirements / Areas of Study / Required Subjects page, select AY 2017 Curriculum, then scroll down to Area of Study.

(APM)
You are not required to register for an Area of Study to graduate. However, if you register for an Area of Study, and earn at least 12 credits from courses in that Area, you can have the name of that Area listed on your diploma.
You can register for or change your Area of Study from your 1st through your final semester, during course registration periods (Period A, Period B, Correction Period 1, Correction Period 2).

【2011 Curriculum Students】

(APS and APM)
You are not required to register for an Area of Study to graduate. However, if you register for an Area of Study and earn the required number of credits, you can have the name of that Area listed on your diploma. For details, please see your college's [Area of Study (2011 Curriculum)] information.

Q **Can I register for more than one Area of Study?** —

A As explained below, this depends on your college and curriculum.

【2023 Curriculum Students】

(APS)
You can only register for one of the 3 Areas of Study. You can change your Area as many times as you like during the Area of Study registration period.
You can change your Area in the same way as you registered for it. (Area of Study Registration Manual 📄). APS Area of Study Registration / Change Period: from 2nd semester to final semester, during course registration periods (Period A, Period B, Correction Period 1, Correction Period 2).

(APM)
Of the 4 Areas of Study, you can register for one major and one minor. For details, please see the APM Graduation Requirements / Areas of Study / Required Subjects page, select the 2023 Curriculum, then scroll down to Area of Study.
APM Area of Study Registration / Change Period: from 1st semester to final semester, during course registration periods (Period A, Period B, Correction Period 1, Correction Period 2).

(ST)
Does not have Areas of Study.

【2017 Curriculum】

In both colleges, you can only register for one Area of Study. You can change your Area as many times as you like during the Area of Study registration period. For details, please see each college's Graduation Requirements / Areas of Study / Required Subjects page, select 2017 Curriculum, then scroll down to Area of Study.
APS Area of Study Registration / Change Period: from 2nd semester to final semester, during course registration periods (Period A, Period B, Correction Period 1, Correction Period 2).
APM Area of Study Registration / Change Period: from 1st semester to final semester, during course registration periods (Period A, Period B, Correction Period 1, Correction Period 2).

【2011 Curriculum Students】

In both colleges, you can only register for one Area of Study. You can change your Area as many times as you like during the Area of Study registration period. For details, please see each college's Graduation Requirements / Areas of Study / Required Subjects page, select 2011 Curriculum, then scroll down to Area of Study.
APS / APM Area of Study Registration / Change Period: from 1st semester to final semester, during course registration periods (Period A, Period B, Correction Period 1, Correction Period 2).

Q **I'm a Japanese-basis international student. Do I have to earn 20 credits from courses taught in English to graduate?** —

A No. Only Japanese-basis domestic students are required to earn 20 credits from courses taught in English to graduate. However, students who graduated from a Japanese high school but do not have Japanese nationality may be categorized as domestic students. Please be sure to check Campusmate to confirm your category.
How to check Campusmate (PDF) 📄

Q **Can 2017 Curriculum students register for 2023 Curriculum courses?**

A No.
Curriculums are created by considering how to systematically structure student learning over four years. A student's curriculum stays the same from admission to graduation, and in principle should not change during their course of study. For this reason, even for students in the same college, the 2017 and 2023 curriculums have different course systems, and they offer different courses (however, some courses have not been changed). As such, courses that have been newly added for the 2023 curriculum do not exist in the 2017 curriculum, and cannot be registered.

Q **Can I graduate even if I don't write a graduation thesis?**

A As explained below, this depends on your college and curriculum.

【2023 Curriculum Students】

(APS)
No. APS students are required to earn credit for "Graduation Research II" in which you write a graduation thesis (or graduation report) as a requirement for graduation. For details, please check the information on the **Seminar Courses** page for your curriculum.

(APM)
Yes. You are not required to write a graduation thesis in order to graduate.

(ST)
It depends on the course you select for your final results.
One graduation requirement is to "Complete at least 2 credits of Final Results Subjects." If you choose "Graduation Project" to fulfill this requirement, you will be required to write a graduation thesis (or activity report).

【2017 / 2011 Curriculum Students】

(APS or APM) Yes. You are not required to write a graduation thesis in order to graduate.

FOR APS STUDENTS

Q **I plan to register for the CSM Area of Study. However, I'm also interested in IR, so can I register for both IR introductory-level courses "Introduction to International Relations" and "Introduction to Comparative Politics"? [2023 Curriculum students ONLY]**

A Yes. APS students are required to take at least one introductory-level course (common liberal arts course) from each Area of Study. If students earn credits for both "Introduction to International Relations" and "Introduction to Comparative Politics," the extra two credits will be counted as Common Liberal Arts subject credits.

Q Do I need to register for the core courses, Introduction to APS and Introduction to Area Studies? [2017 Curriculum Students ONLY]

A These courses are not required. Introduction to APS contains a lot of information that APS students should know, so it is automatically registered by the University in the first semester. Introduction to Area Studies teaches the basic information required to begin studying the Asia Pacific. This course is not automatically registered, but the University strongly recommends taking it.

Q I have definitely completed 30 credits of subjects in my registered Area of Study Hospitality and Tourism (HT), but when I check the "HT Major Education subjects" field on Campusmate, the number of completed credits shown is only 28. [2017 Curriculum Students ONLY]

A If you complete more than the required 28 credits for an "Area of Study's Major Education Subjects," the excess credits count towards "APS Major Education Subjects." For details, please check "*C in the Garde Report Screen of Campusmaten. "

FOR APM STUDENTS

Q Will the University register all my required courses, except for mathematics and statistics? [2017 / 2023 Curriculum Students ONLY]

A Yes. Mathematics and Statistics are required courses that can be registered from first year, so we recommend taking those courses early.

Q For APM required subjects, I heard that even if the University is scheduled to register them for me in my second semester, I can register them myself in my 1st semester. How can I do this? [2017 / 2023 Curriculum Students only]

A 【2023 Curriculum Students】

Normally, "Introduction to Economics," "Introduction to Marketing," and "Finance" are registered for you by the University in your second semester. However, if the University registers 16 or fewer credits for you in your 1st semester, you can register for the courses yourself during your 1st semester. If you earn credits for these courses in your 1st semester, the university will not register them for you in your 2nd semester.

【2017 Curriculum Students】

Normally, "Introduction to Economics," "Accounting I," and "Introduction to Marketing" are registered for you by the University in your second semester. However, if the University registers 16 or fewer credits for you in your 1st semester, you can register for the courses yourself during your 1st semester. If you earn credits for these courses in your 1st semester, the university will not register them for you in your 2nd semester.

Course Timetable / Syllabus

Q **How should I create my course schedule?** —

A

① Check your graduation requirements and credit status, and confirm which subject fields require credits.

② Review subject information through the course timetable and syllabus.

③ Check the timetable for automatically registered subjects (required subjects and language subjects). The schedule for automatically registered subjects will differ for each student. Confirm your schedule for automatically registered courses by checking the Action Required messages on Campus Terminal.

④ Find courses that do not overlap with your automatically-registered courses and that fit into the subject fields of credits still required for graduation. As courses may sometimes fill up before you register, it is recommended that you have a few backup plans.

⑤ Register for courses when the Course Registration Period begins.

Q **When is the timetable for automatically-registered courses announced?** —

A The timetable for automatically-registered courses (required and language courses) is announced a few days before the start of the course registration period. Please check the "Action Required" messages on Campus Terminal periodically.

Q **Where can I find the course timetable?** —

A The course timetable can be found on the "Course Timetable / Classroom Changes" page.
Please make sure to check the timetable for your particular curriculum.

Q **Where can I find the course syllabus?** —

A Please confirm the syllabus under "Syllabus". It may also be found on Campus Terminal.

Q In the Course Timetable after the "Subject Name," what do the letters JA, EB, etc. mean?

A The first letter after the subject name is the course language, and the second letter is the class.

Q I can't find the syllabus for a course. Does this mean that the course will not be offered?

A Please make sure you are entering the course name correctly (for example, it cannot include any extra punctuation or slashes). If a course is still not shown in the published timetable, the course will not be offered that semester.

Course Registration

Q I don't know how to use Campusmate.

A Please refer to the **Course Registration Manual** 📄 . Your APU ID and password are required to log in to Campusmate.

Q If I drop a course during the Course Correction Period, will I receive an F (failing grade) for that course?

A Courses that have been dropped correctly are not graded, so you will not receive an F (failing grade).

Q If I take a Major Education subject from another college, how will those credits be counted?

A Credits from courses in other colleges will be applied to the "Other College Courses" subject field and count towards the 124 credits needed to graduate.

Q I'm a 1st year student, but can I take a course for 2nd year students? —

A No. Please check the Subject List or the Course Timetable for the "Semester" information to see whether you can register for a course. You must be in that semester or higher to register the course.

Q Can I register for Major Education courses in other colleges? —

A Major Education courses in other colleges can be taken from the 3rd semester and can be registered from Course Registration Period B.

Q Is there a minimum number of credits that must be registered each semester? —

A There is no minimum number of credits that must be registered each semester, but at least 124 credits are required to graduate. As there is a maximum number of credits that can be registered each semester, it is recommended to register for this maximum number of credits each semester to ensure that you will earn the 124 credits required to graduate. Furthermore, students receiving scholarships often need to register for a certain number of credits to maintain their scholarships. Please refer to the Student Office website for details.

Q Do I have to register the maximum number of credits possible every semester? —

A You do not have to register the maximum number of credits possible every semester. However, as it is not guaranteed that you will be able to pass and earn credits for all of the course that you have registered, we recommend registering the maximum number of credits each semester to ensure that you will earn the 124 credits required to graduate.

Q What is the difference between Semester and Quarter courses? —

A The period during which classes are held varies.

Semester Course	Students take classes for four months (during the semester) to receive credits
Quarter Course	Students take classes for two months (during the 1st or 2nd Quarter) to receive credits

Q The courses that I want to take overlap with automatically registered subjects. Is it possible to change the classes or times of automatically registered subjects?

A The classes and times for automatically registered subjects cannot be changed.

Q What are the Winter and Summer Sessions?

A These are intensive one-week (five-day) sessions that take place during the long breaks. As with other types of courses, credits will be earned with a passing grade. Winter and Summer Session courses may be registered during Course Registration Period A and B and Course Correction Period 1 and 2. Courses cannot be registered or dropped outside of the Course Registration Period.

Q How can I check the number of seats available in a class?

A Class sizes are not published, but classes with seats available are shown on the Campusmate Course Registration screen. Please check the number of seats available shown during the Course Registration Period.

Q Can I register for all 4 types of courses (Semester, 1st Quarter, 2nd Quarter, and Session) during Course Registration Period B?

A Course During Course Registration Period A (for current students only) and Course Registration Period B, all courses can be registered or dropped.
However, during Correction Period 1, courses offered in the Semester or 1st Quarter which have already begun cannot be registered, only dropped. During Correction Period 2, courses offered in the 2nd Quarter can only be dropped, and Session courses can be registered or dropped.
Please be sure to refer to "Basic Information on Course Registration" for details. Any registration or dropping is not permitted outside of the Course Registration Period.

Q If I drop a course during Correction Period 1, can I register for another course instead?

A You can drop the course, but you can only newly register 2nd Quarter or Session courses that still have seats available. For details, please be sure to refer to "Basic Information on Course Registration."

Other

Q **I have questions about course registration or classes.** —

A Please use the three resources listed below. More details are available on the website.

1. **Academic Office**
   We accept questions about course registration, course planning, or graduation requirements anytime.
2. **Academic Advising**
   We provide support for finding your own academic or personal goals. If you are concerned about your student life or future, please talk with our faculty advisors about your concerns.
3. **Speaking with Professors during their Office Hours**
   If you want to discuss the courses you are currently taking or consult about seminars, please make an appointment with a faculty member and speak with them directly.

Q **What kind of instructors does APU have?** —

A Information about faculty members such as their field of expertise can be found on our **Faculty Information Page** ▢ .

Q **I'm worried because I'm not good at math.** —

A If you are having issues in your Fundamental Mathematics, Advanced Mathematics, Business Mathematics, or Statistics course, please consider making use of the **AMC（Analytics and Math Center）**. Support is offered in English or Japanese in one-on-one sessions with trained tutors.

Q **I'm having trouble writing a report.** —

A All 1st-year students are automatically registered for Study Skills and Academic Writing (SSAW). In SSAW, students learn about how to be "proactive, self-motivated, independent learners who can identify problems and find solutions on their own," important qualities for writing reports. Furthermore, if you have questions or concerns about a writing assignment you can use the **Writing Center** service and receive one-on-one support.

Q How do I get the textbook? ―

A Please be sure to refer to the syllabus for required learning materials. When purchasing a required textbook, please use the COOP store or online shop, or online retailers.

1. Final Exams

Final exams are those implemented during the Final Exam period as designated on the Academic Calendar.
The following schedule will be taking place. When the exam period approaches, please be sure to confirm the subjects implementing final exam, exam time and classroom in the Timetable & Venue PDF file.
For details, please ask your course instructor.

▌ Final Exam Schedule

Check below the "Final Exam Timetable" for courses implementing final exams. For details, please ask your course instructor.

【 2023 Spring 】	Exam Period	Back-up Exam Date	Timetable & Venue
1st Quarter	Mon, May 29 - Wed, May 31, 2023	Wed, May 31	**PDF** Published on May 17, 2023
2nd Quarter	Thu, July 27- Wed, Aug 2, 2023	Sat, Jul 29 Wed, Aug 2	Excel X July 20, 2023 Updated.

【 2023 Fall 】	Exam Period	Back-up Exam Date	Timetable & Venue
1st Quarter	Wed, Nov 22 - Fri, Nov 24, 2023	Fri, Nov. 24	**PDF** Scheduled to be published on Nov. 8, 2023
2nd Quarter	Thu, Feb 1- Wed, Feb 7, 2024	Sat, Feb 3 Sun, Feb 4 Wed, Feb 7 Thu, Feb 8	**PDF** Scheduled to be published on Jan. 17, 2024

Exam Times

Final exams are held based on the normal class timetable, shown below.
However the exam time may differ in some cases, so please follow the directions of your course instructor.

【Quarter 1 & 2】

period	Exam Time	Warning Bell	Exam Begins	Exam Ends
1	8:45 - 10:25	8:45	9:05	10:25
2	10:35 - 12:15	10:35	10:55	12:15
3	12:30 - 14:10	12:30	12:50	14:10
4	14:20 - 16:00	14:20	14:40	16:00
5	16:10 - 17:50	16:10	16:30	17:50
6	18:00 - 19:40	18:00	18:20	19:40

【Session】

period	Exam Time	Warning Bell	Exam Begins	Exam Ends
1	8:45 - 10:25	8:45	9:05	10:25
2	10:35 - 12:15	10:35	10:55	12:15
3	13:05 - 14:45	13:05	13:25	14:45
4	14:55 - 16:35	14:55	15:15	16:35
5	16:45 - 18:25	16:45	17:05	18:25

Notes on Final Examinations

In-Person Examinations

- Students without their Student ID card will not be authorized to take an examination. Students who forget their ID card must go to the Academic Office before the exams starts and ask for a "Permission to Take Examination". Students who do not realize they have forgotten their Student ID until after the examination has begun, MUST inform this fact to the exam proctor inmmediately. They can take the examination but, MUST NOT leave the examination room during the exam period. They must go to the Academic Office AFTER the examination ends, together with an exam proctor.

- Students must bring all supplies necessary for the examination (such as pens and pencils). These items will not be provided by the University.

- The day, period, and classroom of final examinations may differ from that of the normal class. Please be sure to confirm the correct information on the Academic Office website.

- Students are not allowed to take an examination for subjects and classes (JA / JB / EA / EB, etc.) for which they have not registered. Please double check your course registration in advance.

- Students who do not arrive within 20 minutes of the beginning of an examination will lose the right to take that examination, and will not be permitted to enter the examination room.

- Smart phones, cell phones, smart watches, and other internet-capable devices may NOT be used as watches.

Online Examination

[Notes and Warnings for Taking Online Exams (PDF)](#)

* Please be sure to read this before taking online exams.

If an Exam is Postponed

The exam date/time may be changed in the situations shown below: ("Suspension of Public Transport", same conditions as class cancellations apply)

- When a storm warning or special weather warning is issued for Beppu City

- If both Oita Bus and Kamenoi Bus have completely stopped bus service to the university
  *Even if the above do not occur, it is possible the exam date/time may be changed for other reasons.

All announcements will be posted to Campus Terminal. Please be sure to check it.

Time of Decision	Time of Announcement	Response
6:30 a.m.	approx. 6:45 a.m.	Period 1 and 2 will be cancelled. The cancelled examinations will be held on the back-up examination day.
10:30 a.m.	approx. 10:45 a.m.	Examinations from period 3 onward will be cancelled. The cancelled examinations will be held on the back-up examination day.
After 10:30 a.m.	As decided	Decisions regarding make-ups will be made as appropriate.

* The new exam date and time, final report details, etc. will be announced as necessary via Campus Terminal.

* Please avoid making plans during the backup exam dates shown on the Academic Calendar. If you are unable to take an exam for a personal reason, you will not be eligible to take a make-up exam.

Academic Misconduct

Examinations at APU are conducted in order to assess students' level of achievement in their studies, and as such must be conducted fairly and impartially. Cheating during an examination amounts to an abandonment of one's own right to learning and will result in a student's disqualification from study at APU. As a university providing scholarships and other forms of support from both internal and external sources, APU cannot permit activities such as cheating. From this standpoint, APU strictly enforces the rules for examinations.

Cheating

The following are considered academic misconduct.
Students who commit academic misconduct will be subject to disciplinary measures based on the Student Disciplinary Regulations.

- To have another person take an examination;
- To take a cheat sheet into an examination;
- To exchange examination papers with another student;
- To look at another student's examination paper;
- To write unauthorized information on a desk or other location;
- To enter false information on an examination paper or an attendance register;
- To take an examination paper from the classroom or destroy it;
- To whisper, peep, or look aside during an examination;
- To use any unauthorized materials which are not permitted for the examination; *Even for "open book" exams, electronic communication devices may not be used
- To access the exam questions from outside of the designated exam room;
- To access websites or files not necessary for taking the exam using a computer, mobile phone, smartphone, or any other network capable electronic device;
- To show an offensive attitude or otherwise engage in unfavorable behavior during an examination, which may prevent the fair implementation of the examination.

Warning Regarding Cheating (PDF)
Notes and Warnings for Taking Online Exams (PDF)

Consequences of Cheating

Students found to be cheating may be punished in several ways, including the following:

- Receive an F grade for the course
- Punishment pursuant to the Ritsumeikan Asia Pacific University Regulations on Punitive Measures for Students
- Revocation of student scholarships

For Exam Proctors

- Warning Regarding Cheating (pptx)
- Clock (URL)

2. Make-up Exams

If a student is unable to take the final exam due to hospitalization, sudden illness, job hunting activities, disaster or any other unavoidable reason, the student may be allowed to take a make-up examination. After preparing the necessary certificates, please follow the application procedure described below.

Depending on the subject, the make-up examination may be in the form of a written test or a report.

There is no limit to the number of subjects for which a student may apply to take make-up examinations.

▌ Application Period and Make-up Examination Schedule

2023 Spring	Application Period	Make-up Examination Schedule
1st Quarter	Mon, May 29 - Mon, June 5, noon	**Wed, June 14**
2nd Quarter	Thu, July 27 - Fri, Aug 4, noon	**Wed, August 9** **Thu, August 10**

2023 Fall	Application Period	Make-up Examination Schedule
1st Quarter	Coming Soon	**Wed, December 6**
2nd Quarter	Coming Soon	**Thu, February 15** **Fri, February 16**

▌ How to apply

The application method for make-up examinations has changed from 2022 Fall Semester onwards.

Please apply using the "Application Form for Make-up Examination 🔲 ".

- Applications will not be accepted at the Academic Office counter.

- This application is intended to confirm if the student qualifies or not to take the make-up examination. Is not to approve the student to take the make-up examination.

- When submitting the applications, you are required to upload the certificates and necessary documents. Please allow enough time before the deadline to submit the application.

- Application submitted after the deadline will not be accepted.

For the necessary certificates please refer to the table below.

Reason for Not Taking Examination	Necessary Document or Requirement
Illness of the student	Medical expense receipt and one of the following documents (as well as a related equivalent document issued during medical treatment): Medical Certificate (Shindansho), "Certificate Proving Hospital Visit," or "Certificate of Recovery from Infectious Disease 🔲 ."
Bereavement (death of a relative to the 2nd degree, i.e. spouse, parent, child, sibling, grandparent or grandchild)	Official death certificate with the actual date of death (Funeral thank you letter or official death certificate showing the date of death applicable for 7 days, including public holidays, from the date of death of parent, spouse or child, or 5 days, including public holidays, from the date of death of grandparent or brother/sister).
Disaster	Certificate for disaster victim
Job interview	Official document to certify job interview (available at the Career Office)
Graduate school examination	Examination admission slip
Transportation delay	Delay certificate from transportation company
Absence connected to Japan's lay judge system	Advance permission from the Dean of Academic Affairs
Unavoidable reasons such as participation in extracurricular activities. (or in case of Natural Disaster, traffic accidents and other unexpected circumstances)	Advance permission from the Dean of Academic Affairs

▌ Notes

- You will not be permitted to take a make-up examination for reasons that are not included in the above chart.

- The make-up exam system described above, only applies to examinations held during the final examination period.

- There is no official make-up examination system for mid-term examinations. Please seek advice from the individual instructor in these cases.

- There is no official make-up examination system for language subject examinations. Please seek advice from the individual instructor even if the examination is held in the final examination period.

- Students participating in APU's English Teaching Certificate Program who cannot take both the original exam and make-up exam due to the teaching practicum, etc., should consult with the Academic Office in advance.

3. Final Reports

Only designated final reports are collected by the Academic Office.

Please check the list of designated courses below. For courses not included in the list, please consult the professor of the subject.

Report collection will be conducted via Moodle.

Please read the Final Report Submission Manual 📄 carefully.

Be aware that submissions made in a rush may cause problems. Please allow yourself enough time before the deadline to submit your reports.

Reports submitted after the submission period will not be accepted. No exceptions.

▌ Submission period and details

【 2023 Spring 】	Submission Period	List of Subjects (Reports to be submitted)
1st Quarter	Thu, May 25 10:00 - **Wed, May 31, 2023 by 16:30:00 (JST)**	**PDF** Scheduled published on May 17, 2023
2nd Quarter	Tue, Jul 25 10:00 - **Mon, Jul 31, 2023 by 16:30:00 (JST)**	**PDF** 📄 Scheduled published on July 12, 2023

【 2023 Fall 】	Submission Period	List of Subjects (Reports to be submitted)
1st Quarter	Thu, Nov 16 10:00 - **Wed, Nov 22, 2023 by 16:30:00 (JST)**	**PDF** Scheduled to be published on Nov. 8, 2023
2nd Quarter	Tue, Jan 30 10:00 - **Mon, Feb 5, 2024 by 16:30:00 (JST)**	**PDF** Scheduled to be published on Jan. 17, 2024

▌ Points to Remember When Writing Final Reports

When quoting from the internet or from another person's work, please follow the citation methods outlined in the "APU Style Guide for Writers" 📄 in order to avoid plagiarizing any material. Students who do not follow these APU guidelines may be accused of plagiarism.

4. Plagiarism Policy

What is Plagiarism?

Plagiarism is the copying of a copyrighted work without acknowledgement, and is against academic rules and ethics.
Plagiarism is also illegal and offenders may be fined or imprisoned.

At APU, plagiarism, improper citations, and fabrication of data are considered forms of academic misconduct or cheating. Cases of plagiarism will be handled in the same manner as cheating on examinations is handled. Students found to have plagiarized materials will be disciplined severely.

● Consequences of Cheating
  Students found to be cheating may be punished in several ways, including the following:

- Receive an F grade for the course
- Punishment pursuant to the Ritsumeikan Asia Pacific University Regulations on Punitive Measures for Students

Reports etc.

"Reports, etc." refer to any reports and other items for assessment created by students to be submitted or presented within APU. This includes reports, answer sheets, presentation materials, resumes, and all other media resources.

Copyrighted Work

"Copyrighted Work" refers to all works as defined by the Japanese copyright law. This includes written/verbal works such as dissertations and lectures, and also includes broadcasts, music, performances, works of art, architecture, maps, technical drawings, models, movies, photographs, programs, etc. Online documents, data, and images are also considered copyrighted works.

Quotations

"Quotation" is the act of using the contents of an existing copyrighted work for your own use in line with the rules below. Although there are a number of ways to use quotations in reports, papers, etc., students may use the method taught in class or as directed by individual instructors.

- An individual's work must form the main part of a work with quotes only used to supplement the main work.
- A quote must be considered necessary.
- The source must be clearly shown.
- The parameters of the quote must be clear.
- There must be no changes to the content of the quote.

1. Grades and GPA

Grading System

The APU letter grade system is as follows.

Letter	Grade (%)	Grade Point Value	Pass / Fail
A+	90% or higher	4.0	Pass
A	80-89%	3.0	
B	70-79%	2.0	
C	60-69%	1.0	
F	59% or lower	0.0	Fail

Grades are evaluated using a 5-level letter grade scale: A+, A, B. C, and F. Each letter grade is also given a corresponding grade point value.

Other Evaluation Codes

Code	Definition	Memo
P	Pass	Utilized in some subjects
T	Transfer	A maximum of 60 credits*
R	Approved for Re-registration	Credits are not counted
E	Exemption	Credits are not counted

 * Credits transferred at the time of enrollment at APU do not count toward the 60 credit limit for 2nd or 3rd year transfer students ONLY.

Grade Evaluations Shown on Transcipt of Academic Record and Grade Reports

Please note that Transcipt of Academic Record and student grade reports may vary in content. See below for details.

⬤ All Curriculum

Grade Evaluation	Official Transcript	Student Grade Report
All grades except "F"	Will be printed *Grades cannot be cancelled once received.	Will be printed *Grades cannot be cancelled once received.
"F" grade	Will be printed	Will be printed

⬤ For Readmitted or Reinstated Students whose curriculum change from AY2006 Curriculum to the AY 2011 Curriculum.

Grade Evaluation	Official Transcript	Student Grade Report
All grades except "F"	Will be printed *Grades cannot be cancelled once received.	Will be printed *Grades cannot be cancelled once received.
"F" grade	Will not be printed	Only "F" grades for that semester will be printed.

Grade Point Average (GPA)

A GPA is a value representing a student's overall grade evaluation, calculated from the individual grades of their classes according to a specific set of rules established by the University.

Cumulative GPA and Semester GPA

"Cumulative GPA" is calculated from the time of a student's enrollment through to a student's last semester. This is the number that is printed on official transcripts. Cumulative GPA is used when applying for exchange programs, the Accelerated Graduation Program, priority registration, etc.

"Semester GPA" is calculated using only the grades acquired in the present semester. This is the number that is not included on official transcripts. Semester GPA is used when applying for scholarships, priority registration, etc.

Calculating GPA

● **All Curriculum**

Cumulative GPA:

$$\frac{(\text{No.of A+credits}\times4) +(\text{No.of A credits}\times3)+(\text{No.of B credits}\times2)+(\text{No.of C credits}\times1)+(\text{No.of F credits}\times0)}{\text{Total registered credits（excluding P/T）}}$$

Semester GPA:

$$\frac{(\text{No.of A+credits}\times4) +(\text{No.of A credits}\times3)+(\text{No.of B credits}\times2)+(\text{No.of C credits}\times1)+(\text{No.of F credits}\times0)}{\text{Registered credits for given semester（excluding P/T）}}$$

● **For Readmitted or Reinstated Students whose curriculum change from AY2006 Curriculum to the AY 2011 Curriculum.**

Cumulative GPA:

$$\frac{(\text{No.of A+credits}\times4) +(\text{No.of A credits}\times3)+(\text{No.of B credits}\times2)+(\text{No.of C credits}\times1)+}{\text{Total completed credits（excluding P/T）}}$$

当該セメスターGPA:

$$\frac{(\text{No.of A+credits}\times4) +(\text{No.of A credits}\times3)+(\text{No.of B credits}\times2)+(\text{No.of C credits}\times1)+(\text{No.of F credits}\times0)}{\text{Registered credits for given semester（excluding P/T）}}$$

Undergraduate Student GPA Data

A distribution chart of student Cumulative GPA and Semester GPA is posted below each semester. This data will give students an approximate idea of their academic standing at APU.

【2022AY Fall Semester】

Semester	1	2	3	4	5	6	7	8
GPA Data	📝	📝	📝	📝	📝	📝	📝	📝

2. Release of Grades & Grade Evaluation Comments

The schedule for 2023 Spring semester is as follows.

Student grades will be released on the following dates. After grades are released, students may check their grades via Campusmate. Grades cannot be released before these dates and students are not permitted to contact faculty members directly regarding grades.

Release of Grades

Announcement of Grades for Current Students and Graduation Results · Grades for Graduating Students : August 30th, 2023 (Wed) 10:00 JST

- Graduating students are those in their 8th semester or above and students registered in accelerated completion program who applied to graduate in September 2023.
- Graduating master students are those in their 4th semester or above and students registered in accelerated completion program who applied to graduate in September 2023.
- The result for students eligible for graduation is shown in Campusmate as「Successful / Unsuccessful」

Announcement of Grades for Summer Session Courses: 2023, September 6th (Wed). 10:00 JST

- Only students who attended Summer Session courses, please check.

Grade Evaluation Comments

At the same time that grades are released, grade evaluation comments will also become available for download from the following link.

- 2023 Spring Semester Grade Evaluation Comments [X] （Excel updated on September 4, 2023）

3. Graduation Assessment

This procedure will assess whether a student is eligible to graduate within a certain period of study (generally four years for regular students). In Japan, students are often requested to submit a "Certificate of Prospective Graduation" during job-hunting activities.

Please note that these certificates only indicate the prospect of graduation and do not guarantee a student's graduation.

▌ Assessment Criteria

● AY 2017 and AY 2011 Curriculum

	Period of Assessment	Criteria	Timing of Issuance
Regular Students	At completion of 6th semester	Completion of at least 76 credits	Spring Semester: Early April
	After completion of 7th semester,at completion of each semester	Completion of at least 100 credits*	Fall Semester: Early October
Accelerated Graduation Program Students	After completion of 4th semester,at completion of each semester	Enrolled in the Accelerated Graduation Program	

* Those who have completed 76 credits or more can apply for prospective graduation assessment at the Academic Office.

For Students who Experienced a Curriculum Change from the AY 2006 Curriculum to the AY 2011 Curriculum upon being Readmitted or Reinstated to APU

	Period of Enrollment	Period of Assessment	Criteria	Notes
Regular Students	Spring Semester (April)	After completion of 6th semester,at completion of each semester	Completion of at least 80 credits	Those who have completed 64 credits or more can apply for prospective graduation assessment at the Academic Office.
	Fall Semester (Sept.)	After completion of 5th semester,at completion of each semester	Completion of at least 66 credits	Those who have completed 44 credits or more can apply for prospective graduation assessment at the Academic Office.

- A "Certificate of Prospective Graduation" may be printed from the automatic certificate dispensers located on the first floor of Building A and in the APU Library for those who complete the above criteria. There are periods at the end of each semester during which Certificates of Prospective Graduation cannot be issued.

- Application procedures for various certificates and information regarding certificates at the graduation ceremony can be found in the Student Office website.

- Prospective graduation assessments will be held every semester until graduation from the period of the assessment onwards.

4. Grade Inquiries

Grade inquiries will only be accepted in the following cases where there is a clear error in the grade announced.

- A grade is not shown for a registered subject.
- A grade is shown for a subject that the student did not register.
- Errors in the grade report.
- The grade shown does not match the grade calculated from the actual marks received on exams and / or reports.

If you will be submittng a grade inquiry, first check the syllabus and grade evaluation comments for the course. Then, submit your inquiry through the prescribed form providing objective evidence based on the information mentioned above to explain the reason for the inquiry. Inquiries that do not provide objective and concrete facts for the inquiry or are not submitted within the application period will not be accepted.

Grade Inquiry Period（※The schedule is subject to change.）

- **Spring Semester Subjects｜AY 2023**
  Application Period：2023, August 30th (Wednesday) 10:00 ～ September 1st (Friday) noon 12:00:00（JST）
- **Summer Sessions Subjects｜AY 2023**
  Application Period：2023, September 6th (Wednesday) 10:00 ～ September 8th (Friday) noon 12:00:00（JST）
- **Fall Semester Subjects｜AY 2023**
  Application Period：2024, February 28th (Wednesday) 10:00 ～ March 1st (Friday) noon 12:00:00（JST）
- **Winter Sessions Subjects｜AY 2023**
  Application Period：2024, March 6th (Wednesday) 10:00 ～ March 8th (Friday) noon 12:00:00（JST）

※Regardless of the reason, any application received after the deadline above, will not be accepted. No Exceptions.

How to Apply

※ From AY2021 Spring Semester, the application method for grade inquiries have changed. Please submit your application as follows.

Be sure to read carefully the manual before submitting your inquiry.
Grade Inquiry Manual (PDF) 📄

Please apply within the application period through the corresponding grade inquiry form.
① **Inquiry Form for Graduating Students** ▣

 * Graduating students are those in their 8th semester or above and students registered in accelerated completion program who applied to graduate in September 2023.

 * Graduating master students are those in their 4th semester or above and students registered in accelerated completion program who applied to graduate in September 2023.

② **Inquiry Form for Current (Non-Graduating)** ▣

Notes

- The application form includes descriptive-open questions. Allow yourself enough time to complete the form for submission.

- Notification of acceptance or non-acceptance of grade inquiries will be sent to the student's APU email address.

1. Accelerated Graduation Program

The accelerated graduation program has been devised to encourage the academic efforts of outstanding students who wish to graduate in three years or three and one half years. Those who wish to enroll in the "accelerated graduation program" must meet a number of specific criteria.

Once enrolled, as long as students meet the assessment criteria at the end of the 4th semester, they will continue on the program through the time of their graduation.

*This program is not for APS students in the 2023 curriculum.

Schedule

	Application forAY 2023 Fall Semester	Application forAY 2024 Spring Semester
Application MaterialsAvailable	Early July 2023	Early January 2024
Application Period	Mon. July 3 -Fri. July 7, 2023	Mon. January 8 -Fri. January 12, 2024
Results Announced	Wed. September 6, 2023	Wed. March 6, 2024
ProgramRegistered	Thu. September 21, 2023	Mon. April 1, 2024

In the following cases, students will be ineligible to register for the Accelerated Graduation Program.

- Transfer from a non-4 year university or 3rd Year transfer students.

Application and Selection Procedures

Initial Application

Students in their 2nd semester are eligible to apply to begin the program from the 3rd semester.
Screening will be conducted upon completion of the 4th semester. Those who do not meet the following criteria will be removed from the Accelerated Graduation Program.

Screening Criteria

- Completion of at least 32 credits by the end of the 2nd semester, and a cumulative GPA of at least 3.20

Re-evaluation Criteria

- Completion of at least 74 credits by the end of the 4th semester, and a cumulative GPA of at least 3.20
- Completion of all required language courses by the end of the 4th semester.

Supplementary Application

Applications to the Accelerated Graduation Program are also accepted in the 4th semester for entrance into the program in the 5th semester. Applications will be accepted from new applicants and from those who previously applied unsuccessfully.

Screening Criteria

- Completion of at least 64 credits by the end of the 4th semester, and a cumulative GPA of at least 3.20
- Completion of all required language courses by the end of the 4th semester

Application guidline / Documents for Submission (new and supplementary applications)

- **Application guidline**
- **Accelerated Graduation Program Application Form / Essay Form**
- **Application Form (Forms)**

Tuition

Students who register for the Accelerated Graduation Program will be charged tuition under a different model from regular students, shown below. As such, after registering for the Accelerated Graduation Program the tuition costs per semester will be higher than those of regular students, so please be sure to check each semester's tuition costs carefully.

In addition, it is not possible to switch back to the regular program after registering for the Accelerated Graduation Program unless you fail the re-screening process in your 4th semester.

APU Tuition is split into two parts: Tuition A (the same for all students) and Tuition B (differs by year). Tuition A is charged to all current students each semester, so if you graduate in three years you will not have to pay Tuition A in your 4th year.

If you graduate in three and a half years, you will have already completed your Tuition B payments so you will only be required to pay Tuition A in your 7th semester and will not be charged for Tuition B.

Please check the Tuition Fees page of the APU homepage for details.
https://en.apu.ac.jp/home/life/content9/

First year enrollee on the Accelerated Graduation Program (Students enrolled since AY 2020)

Year	Tuition	1	2	3	4
Semester		1・2	3・4	5・6	7・8
Example A (half year)	Tuition A	¥380,000	¥380,000	¥380,000	¥380,000
	Tuition B	¥270,000	¥555,000	¥555,000	—
Total (half year)		¥650,000	¥935,000	¥935,000	¥380,000
Total (1 year)		¥1,300,000	¥1,870,000	¥1,870,000	¥760,000
Example B (half year)	Tuition A	¥380,000	¥380,000	¥380,000	¥380,000
	Tuition B	¥270,000	¥555,000	¥277,500	¥277,500
Total (half year)		¥650,000	¥935,000	¥657,500	¥657,500
Total (1 year)		¥1,300,000	¥1,870,000	¥1,315,000	¥1,315,000
Example C (half year)	Tuition A	¥380,000	¥380,000	¥380,000	¥380,000
	Tuition B	¥270,000	¥370,000	¥740,000	—
Total (half year)		¥650,000	¥750,000	¥1,120,000	¥380,000
Total (1 year)		¥1,300,000	¥1,500,000	¥2,240,000	¥760,000

- **Example A:**
A first year enrollee registers for the accelerated graduation program in their second year.

- **Example B:**
A first year enrollee registers for the accelerated graduation program in their second year, but is removed from the program during a re-evaluation at the end of their fourth semester.

- **Example C:**
A first year enrollee registers for the accelerated graduation program in their third year.

Seminar for Accelerated Graduation Program

For students enrolled in the accelerated graduation program, the registration of seminar subjects (3rd and 4th year) will differ from that of normal students. In particular, students planning to graduate in their 6th semester will write and submit an undergraduate thesis in just one year. You may begin writing your thesis during your third-year seminar, with the assistance and guidance of your instructor.

Accelerated Program students should refer to the following chart for information on registering 3rd and 4th year seminars.

Period	Registration Details	Application Period
6th Semester Graduation	Registration of Major Seminar, Research Seminar and Undergraduate Thesis in 6th Semester (Total 8 credits)	Applications will be accepted during the regular application period. For students who do not obtain credits for Research Seminar or Undergraduate Thesis in their 6th or 7th semester, the University will register these subjects again the following semester.
7th Semester Graduation	Registration of Research Seminar and Undergraduate Thesis in 7th Semester (Total 6 credits)	

Notes on Study Abroad

Certain students should consult with a study abroad officer before applying for the Accelerated Graduation Program. Please contact the office if in the future you plan to:

- apply for an international student exchange program.
- apply for the Ritsumeikan University domestic student exchange program.
- participate in an independently arranged study abroad program.

Please note that students cannot study abroad during their final semester (of scheduled graduation).

Current Accelerated Graduation Program Students

Application for Preferred Graduation Date

Each semester, students registered for the Accelerated Graduation Program will be contacted to confirm their preferred graduation date.

Application Method

Students will be contacted via [Action Required] of the Campus Terminal.

Important

In the case that a requested graduation period was changed, course schedules for seminar subjects (3rd and 4th year seminars) will also change. The changes will be reflected during the Course Registration Period B.

- Students intending to speed up their graduation period are required to speak to a professor or faculty member about their course plans.
- Please refer to the "Seminar Subjects" section of the "Undergraduate Academic Handbook" for course schedules.
- Please be aware that Accelerated Graduation Program Students are unable to participate in Exchange Programs and take Session subjects in their final semester.

Announcement of Graduation Assessment Results

Schedule

Results will be announced on the graduation result release date of the semester of their intended graduation.

Conditions of the Accelerated Graduation

- Submission of the Graduation Selection Period Application at the beginning of the semester of intended graduation.
- Completion of at least 124 credits in the requisite fields.
- Cumulative GPA of 3.20 or higher.
- Completion of at least 20 credits of lecture/seminar subjects held in the non-basis language (excluding J/E classes)

Interview

- An interview by a faculty member is required on the semester immediately preceding your graduation.

Scholarships

International students receiving a reduction in tuition fees who have become Accelerated Graduation Program students should review "The Guide to Scholarship" available on the student office website for information regarding the conditions of the reduction.

2. College Transfer

"Transfer within the University" is a system whereby an APU student, scheduled to proceed to the 2nd or 3rd year level, transfers from the College in which they are currently studying to another College within the University. As a general rule, transfer from a college is only available when there are openings in the other College.

Schedule

	Transfer fromAY 2023 Fall Semester	Transfer fromAY 2024 Spring Semester
Application MaterialsAvailable	Early June 2023	Late November 2023
Application Period	Mon. June 12 - Fri. June 16, 2023	Mon. November 27 - Fri. December 1, 2023
Interviews	Mon. June 26 - Fri. June 30, 2023	Wed. January 10 - Tue. January 16, 2024
Results Announced	Fri. September 8, 2023	Wed. March 6, 2024
Procedure Deadline	Mid September, 2023	Late March, 2024
Effective Date ofTransfer	Thu. September 21, 2023	Mon. April 1, 2024

Application and Screening

● Application Period

- When moving to 2nd year: Apply during 2nd semester
- When moving to 3rd year: Apply during 4th semester

● Eligibility

- Transfers at the 2nd year level (2nd semester students): Students must obtain at least 30 credits by the end of their first year of study and maintain a cumulative GPA of at least 2.50.
- Transfers at the 3rd year level (4th semester students): Students must obtain at least 60 credits by the end of their second year of study and maintain a cumulative GPA of at least 2.50.

* Please note that Accelerated Program students cannot apply for transfer at the 3rd year level.

* Please note that students on Academic Leave cannot apply for transfer.

⬤ Screening Method

After completing document screening, there will be an interview held, after which the faculty council will determine whether or not to approve the transfer.

⬤ Credit Transfer

Credit received in your college prior to transfer will be evaluated by the Division of Academic Affairs and transferred. In the new college, the major subject credits from the previous college will be treated as "credits from another college" (with certain exceptions).

* Once the college transfer has been approved please complete the required procedures within the allowed time. If these procedures are not completed, you will be expelled from the university.

Application

▌ Application Guidelines

[Information on "College Transfer Within the University", Fall Semester 2023 (PDF)](#) 📄

▌ Application Materials

- [College Transfer Application (DOC)](#) 📄
  - * [College Transfer Application sample (PDF)](#) 📄
  - * Only signatures and seals of the actual "primary tuition provider" will be considered valid. The signature of the "primary tuition provider" (international students only) will be sufficient in the case that the "primary tuition provider" does not possess a seal (inkan).
  The "Application for College Transfer sithin the University" is able to be downloaded prior to the start of the application period. Please make sure that you have your "primary tuition provider" sign the documents so that you are able to submit them during the designated application period.
- College Transfer Fee of 10,000 JPY
- [College Transfer Essay](#) 📄

▌ How to Submit

Please submit through [Forms here](#) ▢ .

Application Notes

- Once you submit your application, you cannot change or cancel it for whatever reason. Please consider your situation carefully before applying.
- The screening schedule cannot be changed at your request for any reason whatsoever.
- If your transfer is approved, you will be removed from the register of your current College on the final day of the semester in question.
- Please conduct the necessary procedures within the prescribed timeframe. If you do not complete procedures by the deadline, your permission for transfer will be revoked and you will be forced to withdraw from your current College at the end of the semester.

3. Graduate School Subjects Early Enrollment Program

About the Program

The Graduate School Subjects Early Enrollment program provides undergraduate students in their 7th or 8th semester with the opportunity to take subjects of their choice in one of the graduate schools while retaining their undergraduate status.
If the student later enrolls in an APU graduate school, credits earned while studying in this program can be transferred upon application as long as they are deemed academically beneficial by the graduate school in question.
Taking graduate school subjects early will reduce students' workload after enrollment in graduate school and will allow them to focus on their research. Students who want to use their time wisely and prepare for proceeding to the next stage of their studies before advancing to graduate school are encouraged to take full advantage of this program.

Schedule

AY 2023 Fall Semester	
Timetable and syllabus available online	Friday, September 1, 2023
Application period	Friday, September 1 - Friday, September 8, 2023 by 16:30
Notification of screening results	Friday, September 22, 2023
Course registration period(Registration period B)	Monday, October 2, 2023 9:30 - 17:00
Classes resume for all students	Wednesday, October 4, 2023

Application

For more information on qualifications and application procedures, please check the Application Guidelines (PDF).

Please download Student Information Card form here.

Eligible Subjects

Under this program, students can take first-year (first semester) AY 2014 Crriculum subjects from the Graduate Shool of Asia Pacific Studies (GSA) or first year (first semester) AY 2023 Curriculum subjects from the Graduate School of Management (GSM).

【Note】

- *They cannot take seminars or Japanese language subjects.
- *Students who study as non-degree students in the Graduate School of Asia Pacific Studies (GSA) cannot take subjects offered by the Graduate School of Management (GSM) and vice versa.
  - [GSA] Subject List
  - [GSM] Subject List

Please refer to the timetables for both graduate schools available here.

4. Pre-enrollment Credit Transfer

APU understands the significance of learning through a wide range of channels; therefore, the university will allow students to transfer credits obtained prior to enrollment under certain conditions. Credits will be transferred only upon application. To apply, students should submit a "Credit Transfer Application" to the Academic Office.

Credit Transfer for Studies Conducted at Other Institutions Prior to Enrollment

APU will transfer a maximum of 30 credits for studies conducted at other universities prior to enrollment at APU in the instances outlined below. APU will authorize:

- Credits obtained at another university or junior college before enrolling at APU.
- Credits obtained as a part-time APU student prior to enrollment.

A maximum of 60 credits in any form may be transferred after enrolling at APU.

* Credits transferred at the time of enrollment at APU do not count toward the 60 credit limit for 2nd or 3rd year transfer students ONLY.

Application Period

Applications are only accepted immediately after a student's enrollment at APU. Students must submit their application form to the Academic Office by 16:30 on the final day of the 2nd Course Registration Correction Period. APU will not authorize credit transfers after this time under any circumstances.

- Application Information (**PDF**) *1st Semester Students Only
- Credit Transfer Application Form (**Excel**)

Credit Transfer Procedures

① APU will authorize a credit transfer if a correlation can be made with an APU subject, and the contents of the subject taken at the former institution can be verified by an syllabus (outline).

② If a direct correlation cannot be made between the subject taken at the former institution and APU, the credits might be transferred into one of the subject fields, as appropriate.

Transfer of Grades

A grade of "T" (transfer) will be shown for all transferred subjects in the evaluation section of student's grade reports.

5. Certifications

GIS Analyst

APU will be a GIS Analyst course accredited school in AY 2023. Please refer to the "AY 2023 List of Certified Courses" attached for the courses required for acquiring GIS Analyst qualifications. Please also refer to the following information regarding the application process to receive qualifications.
The results of course approval for AY2024 will be announced by the end of March 2024.

What is a GIS Analyst?

A GIS Analyst is a professional who analyzes regions making use of geographic information systems. This profession is applicable to practices in a wide range of fields including city planning and marketing.

Eligible Curriculum

2023 ST curriculum students

AY 2023 List of certified courses

A Category: 038306 Internet Technologies and Applications
B Category: 020038 Introduction to GIS
C Category: 030273 GIS and Remote Sensing
D Category: Additional applications will be submitted in the future

⬤ Reference

- AY 2023 List of certified courses (Categories A ~ D) 📄
- Website for GIS Analyst （http://ajg-certi.jp/gis/becomes.html 🗖 ）

Process for Acquiring Qualifications

1. Credits must be earned for courses corresponding to all of [A], [B], [C], and [D].
   [Category A: at least 1 credit, Category B: at least 2 credits, Category C: at least 2 credits]
2. Credits will be received for Category D courses through writing a graduate thesis using GIS.
3. The Association of Japanese Geographers: Please fill out the required information in the application form prescribed by the Qualification Specialist Committee and apply to the Association of Japanese Geographers Qualification Specialist Committee together with the certification fee.

Important Points to Note

※Category D courses will include an additional course application for the "Graduation Project" in the future.
※Faculty in charge of Category D courses will vary by academic year. Even if a faculty member is able to teach the course, Category D courses may not be offered depending on the academic year. Therefore, if you wish to acquire this qualification, please confirm with the applicable faculty member whether it is possible to write a graduate thesis using GIS before taking the major seminar.

Contact

apust@apu.ac.jp ✉

1. What is a Curriculum?

Your curriculum sets out your graduation requirements and the courses you can take. It is determined by your enrolment year, college, and language basis and will stay the same until graduation. Please note that the curriculum for Japanese basis students changes depending on your staring level for English language subjects.

Curriculum and Year of Enrollment

Curriculum	Year Enrolled	Notes
2023 Curriculum	2023 Spring or later	—
2017 Curriculum	2017 Spring - 2022 Fall	Your curriculum will remain the same regardless of readmission or reinstatement.
2011 Curriculum	2011 Spring - 2016 Fall	

11 2011 Curriculum

1. Students who enrolled as new (1st year) students between AY 2011 and AY 2016.
2. Students who enrolled as 2nd year or 3rd year transfer students in AY 2017.
3. Students who enrolled as 3rd year transfer students in AY 2018.
4. Students who originally enrolled before AY 2011, but as a result of reinstatement or re-enrollment, will be the same semester as students in Group 1.

College of Asia Pacific Studies (APS)

College	College of Asia Pacific Studies（APS）							
Enrollment Language	Japanese-Basis (J)							English-Basis (E)
English Starting Level	Elementary	Pre - Intermediate	Intermediate	Upper Intermediate	Advanced 1	Advanced 2	Exempt	
English Course Track	Standard Track (ST)				Advanced Track (AT)			↓
	↓				↓			
Curriculum	APS 11 JST				APS 11 JAT			APS 11 E
Meaning	APS 2011 Curriculum Japanese-Basis Standard Track				APS 2011 Curriculum Japanese-Basis Advanced Track			APS 2011 Curriculum English-Basis

3. Graduation Requirements & Areas of Study

11   2011 Curriculum

1. Students who enrolled as new (1st year) students between AY 2011 and AY 2016.
2. Students who enrolled as 2nd year or 3rd year transfer students in AY 2017.
3. Students who enrolled as 3rd year transfer students in AY 2018.
4. Students who originally enrolled before AY 2011, but as a result of reinstatement or re-enrollment, will be the same semester as students in Group 1.

Students to whom the AY 2011 Curriculum applies:

① Students who enrolled in the College of Asia Pacific Studies as new students between AY 2011 and AY 2016

② Students who enrolled in the College of Asia Pacific Studies in AY 2017 as 2nd-year or 3rd-year transfer students

③ Students who enrolled in the College of Asia Pacific Studies in AY 2018 as 3rd-year transfer students

④ Students who originally enrolled in the College of Asia Pacific Studies before AY 2011, but as a result of reinstatement or re-enrollment, are in the same semester as students in Group 1

Areas of Study

The College of Asia Pacific Studies has established four Areas of Study for students to develop specialized knowledge and comprehensive problem-solving abilities regarding the various issues facing the Asia Pacific region. These studies center around solid language proficiency and a basic understanding of the diverse cultures, histories, societies, natural environments, and historical conditions within the Asia Pacific region.

APS Areas of Study	
環境・開発	Environment and Development
観光学	Hospitality and Tourism
国際関係	International Relations and Peace Studies
文化・社会・メディア	Culture, Society and Media

Registering for an Area of Study

Once students have registered for an Area of Study and completed 20 or more credits from among the designated subjects for their Area of Study, the name of that Area of Study will be shown on their diploma. Students can register for only one Area of Study. Registration in an Area of Study is optional.

【Registering / Changing an Area of Study】

Eligible Semesters	1st Semester ~ Final Semester
Registration Period	During Course Registration Period A, B, Correction Period 1, 2

* Even if you register for an Area of Study, if you do not take at least 20 credits from among the designated subjects for your registered Area of Study, the Area of Study will not be shown on your diploma.

【How to Register for an Area of Study】

Please register on Campusmate under "Area of Study Registration".

APS Area of Study Registration Manual 📄

Graduation Requirements

In order to graduate, students must fulfill the credit requirements for each subject field, as well as complete at least 124 credits total. Please check the following table to see how the credit requirements are counted in the subject fields.

Subject Field	Subjects counted towards the Subject Field
Common Education Subjects	● Opposite language-basis Language subjects: Japanese-basis students: English English-basis students: Japanese
	● Language Education Subjects (language electives) (Asia Pacific languages) ● Common Liberal Arts Subjects
Major Education Subjects	● Major Education Subjects from the college of enrollment (APS)
General Electives	● If the number of credits required for graduation is exceeded in the fields of Language Education subjects, Common Liberal Arts subjects, and Major Education Subjects in a student's college, the excess credits will be counted as General Electives. ● Major Education Subjects from another college (APM) (for 2nd-year and above students)

Japanese-basis Students

Japanese-basis students will be placed on either the English Standard Track or English Advanced Track based on the results of a placement test taken at the time of enrollment.

【English Standard Track】 (Students beginning from any level within Elementary English ~ Upper Intermediate English)

Field		No. of Required Credits		Total
Common Education Subjects	English Language Subjects	24	at least 40	at least 124
	Language Education and Common Liberal Arts Subjects	16		
Major Education Subjects		at least 62		
General Electives		at least 22		

* For cases in which a student is exempted from English Language subjects, the exempted number of credits must be taken under General Electives.

【Important】

● **Japanese-basis Domestic Student Graduation Requirements**

● **Japanese-basis domestic students must complete at least 20 credits overall from Common Liberal Arts and Major Education subjects (in their own or another college) held in English.**

   * Subjects such as seminar subjects held in both English and Japanese (E/J) do not count towards this total.

   * Completion of Pre-Intermediate English A and B is required to take Bridge Program courses. However, students can only take a maximum of 6 credits of Bridge Program courses.

> **What is the Bridge Program?**
>
> Bridge Program courses offer students a way to study a wide variety of Liberal Arts subjects while improving their English ability. These courses were established as the first step to begin taking classes fully held in English for students who have completed Pre-Intermediate English A and B. Only Japanese-basis domestic students may register for these courses.

● **Japanese-basis domestic and international students must complete Intermediate English A and B before they can take Common Liberal Arts or Major Education subjects held in English.**

【**English Advanced Track**】 (Students beginning from any level within Advanced English 1A ~ English Language exemption)

Field		No. of Required Credits		Total
Common Education Subjects	English Language subjects	12	at least 40	at least 124
	Language Education subjects and Common Liberal Arts subjects	28		
Major Education Subjects		at least 62		
General Electives		at least 22		

* For cases in which a student is exempted from English Language subjects, the exempted number of credits must be taken under General Electives.

【**Important**】

● **Japanese-basis Domestic Student Graduation Requirements**

● **Japanese-basis domestic students must complete at least 20 credits overall from Common Liberal Arts and Major Education subjects (in their own or another college).**

　* Subjects such as seminar subjects held in both English and Japanese (E/J) do not count towards this total.

　* There are no special requirements for English Advanced Track students in order to register for Common Liberal Arts or Major Education Subjects held in English. Advanced Track students cannot, however, register for "Bridge Program" subjects.

English-basis Students

English-basis students must meet the following credit requirements to graduate.

Field		No. of Required Credits		Total
Common Education Subjects	Japanese Language Subjects	16	at least 40	at least 124
	Language Education and Common Liberal Arts Subjects	24		
Major Education Subjects		at least 62		
General Electives		at least 22		

* There are no special requirements for English-basis students in order to register for Common Liberal Arts or Major Education Subjects held in Japanese.

4. Curriculum Outline & Subject List

Courses that can be taken differ depending on the curriculum.
Please select your own curriculum and confirm which courses you can take and the conditions for taking them.

11 2011 Curriculum

1. Students who enrolled as new (1st year) students between AY 2011 and AY 2016.
2. Students who enrolled as 2nd year or 3rd year transfer students in AY 2017.
3. Students who enrolled as 3rd year transfer students in AY 2018.
4. Students who originally enrolled before AY 2011, but as a result of reinstatement or re-enrollment, will be the same semester as students in Group 1.

Curriculum Outline

APS 2011 Curriculum Outline

Subject List

The subject list includes information for each course, such as the Subject Code and the Subject Field to which the credits apply.
The subjects listed may not be offered every semester.
Please refer to the syllabus and timetable published each semester for details of the courses offered.

2011 Curriculum Subject List (PDF)
Changes due to the 2017 Curriculum Reform (PDF)

How to read the Subject List

An explanation of how to read the Subject List follows.

【Field】 column

The "Field" column for a subject indicates the field to which the course credits will apply.

Subject Field		Notation in Subject List
Common Education Subjects	Language Education Subject	Language
	Common Liberal Arts Subject	Liberal Arts
Major Education Subjects	APS Major Education Subject	APS
	APM Major Education Subject	APM
	APS and APM Major Education Subject	APS/APM

【Area】 column

The "Area" column indicates the Area of Study to which the course credits will apply.

Areas of Study		Subject List Code
環境・開発	Environment and Development	ED
観光学	Hospitality and Tourism	HT
国際関係	International Relations and Peace Studies	IRP
文化・社会・メディア	Culture, Society and Media	CSM

【Grade Level】 column

Grade Level are shown below.
Each subject is numbered with a "Grade Level" of 100, 200, 300, or 400.
2nd year students may register for courses in the 100 and 200 level.

Primarily for	Grade Level
1st year students	100 level
2nd year students	200 level
3rd year students	300 level
4th year students	400 level

【Prerequisite Subjects】column

If a listed course has prerequisite(s), you must earn credit for the "prerequisite course(s)" before you can register for the course itself.

"Prerequisite Courses" are courses for which you must earn credit before you can register for another course.

If the course you want to register has prerequisites, you have to earn credit for the prerequisites before you can register for the course in question.

※ In some cases, prerequisite courses may not be shown in the course list but instead may appear only in the syllabus under "Prerequisite Courses."

You can still register for these courses before earning credit for the prerequisite(s). However, the course will be carried out based on the assumption that you have taken any listed prerequisite courses.

【Notes】column

The following information may appear in the "Notes" column.

Description	Subject List Code
English Standard Track Subject	ST
English Advanced Track Subject	AT
Re-registration Possible	○

5-1. English Language

Students who enter APU on a Japanese basis focus on English language studies in order to improve English ability. With individuals from around the world gathering at APU, the campus is an ideal environment for students to strengthen their English language skills.

11 2011 Curriculum

1. Students who enrolled as new (1st year) students between AY 2011 and AY 2016.

2. Students who enrolled as 2nd year or 3rd year transfer students in AY 2017.

3. Students who enrolled as 3rd year transfer students in AY 2018.

4. Students who originally enrolled before AY 2011, but as a result of reinstatement or re-enrollment, will be the same semester as students in Group 1.

English Language Subjects

For Japanese-basis students, the appropriate curriculum and starting level of required English language subjects will be based on the results of the placement test taken at the time of enrollment. The curriculum types include the English Standard Track (24 credits) and the English Advanced Track (12 credits). Note that once curriculum types are set, no changes can be made.

Course Registration

- Required English language subjects are divided into A (4 credit) and B (2 credit) subjects, each graded according to its own evaluation criteria. Only once credits for both subjects have been completed can a student proceed to the next level.

- The university automatically assigns classes for required English language subjects in each track. Although there may be different timetables and teachers for courses at the same level, all classes are assigned by the university and cannot be changed or cancelled.

- The grade level restriction will not apply if a student meets the other requirements to enroll in a language education subject (English).

English Standard Track

Subject Name (credits)		Required / Elective	Registration
Elementary English A (4)	Elementary English B (2)	Required	Registered by University
Pre-Intermediate English A (4)	Pre-Intermediate English B (2)		
Intermediate English A (4)	Intermediate English B (2)		
Upper-Intermediate English A (4)	Upper-Intermediate English B (2)		
Language for Specific Purposes	English for Business Writing (2)	Elective	Registered by student
	English for Business Presentations (2)		
	English Project 1 (2)		
	English for Discussion and Debate (2)		

- Students who wish to take "Language for Specific Purposes" in the Standard Track may do so by completing "Upper- Intermediate English A and B."

- Students who wish to take Required English language subjects in Advanced Track may do so by completing more than 2 subjects from "Language for Specific Purposes". Study in the Advanced Track begins with "Advanced English 1A and 1B." Students can register for these courses during Course Registration Period B only if there are seats available.

English Advanced Track

Subject Name (credits)		Required / Elective	Registration
Advanced English 1A (4)	Advanced English 1B (2)	Required	Registered by University
Advanced English 2A (4)	Advanced English 2B (2)		
Language for Specific Purposes	English for Business 1 (2)	Elective	Registered by student
	English for Business 2 (2)		
	Extensive Reading in English (2)		
	English Project 2 (2)		

● Students who wish to take Language for Specific Purposes in the English Advanced Track may do so after completing "Advanced English 1A and 1B."

Specific Subject

Subject Name (credits)	Required / Elective	Registration
English Proficiency Test Preparation Course I (2)	Elective	Registered by student
English Proficiency Test Preparation Course Ⅱ (2)		
English Proficiency Test Preparation Course Ⅲ (2)		

● The subject area of the Specific Subject is a language education subject. Please check the syllabus for course content.

Registration of Required English Language Subjects by English-basis Students

English-basis students who wish to register for English courses may take required English language subjects at the "Advanced Track" level.

Registration of "Advanced English 1A・1B"

Only students with scores **LOWER** than those in the table below may apply.

IELTS	TOEFL ITP® Test	TOEIC® Test*				PTE Academic
		L	R	S	W	
6.5	524	410	395	164	156	58

Students who wish to register must apply in advance in the semester prior to the semester in which they wish to register for courses. Students may register for these courses by themselves during Course Registration Period B only if there are seats available.

 * Applications are open to students in their second semester or above at the time of enrolment.

 * Advance application information will be posted on Campus Terminal each semester.

Registration of "Advanced English 2A・2B" or Language for Specific Purposes in Advanced Track

Students may register for these courses by themselves during Course Registration Period B only if there are seats available.

Requirement to Take the Benchmark Test for Required English Language Subjects

To evaluate the English learning level and progress, Japanese-basis students taking the required English language subjects in the Standard Track are required to undergo several Benchmark Tests at each registered level. The result of the Benchmark Test will make up a portion of student's grade evaluation for the individual level or course.

Benchmark Test

The Benchmark Test is a computer-based test of English language proficiency that is designed to show learner progress in the language over a period of time. It is an integrated-skills test, including Reading, Writing, Speaking, Listening. As well as giving detailed feedback to students on all of these language skills, the Benchmark Test provides students with a Global Scale of English (GSE) score.

Language Study Outside the Classroom

To further improve your language skills, APU offers a wide range of short-term programs during summer and winter holidays, as well as six-month and one-year overseas language training and study abroad programs. Students are also strongly encouraged to take the TOEFL ITP®, TOEIC® Listening and Reading Test and IELTS, which are conducted on campus, as an opportunity to objectively assess their English language skills. We look forward to your active participation and taking these tests!

Off-Campus Language Study

Please refer to **Off-Campus Study Program** 🗖

SALC (Self-Access Learning Center)

SALC has a wide range of English and Japanese materials at different levels and also offers self-study guidance to help you develop the skills you want to improve efficiently. Please feel free to drop in.

- **SALC (Self-Access Learning Center)**

Language Proficiency Test

- Please check "**Language Proficiency Tests**".

Website for Self-Study(made by APU English Faculty)

- **The APU English Learning Strategy Database** 🗖

Timetable for AY 2023 Fall Semester Required English Courses

- Current Students / Reinstatement　Students
  It is announced on September 1, 2023, on "Action Required" in the Campus Terminal.
- New and Readmission students
  To be announced in late September 2023

English Language Subject Exemption

For students at APU it is a graduation requirement to take required language subjects in their non-basis language. The starting level of these required language subjects is determined by the placement test taken at the time of enrollment. In the following instances, however, it is possible to apply for exemption for English language subjects.

While in APU

【Application Criteria】

- Must be "studying abroad" or taking a "leave of absence" at the time of application
- Must have received a score for a university-designated language proficiency exam while studying abroad or taking a leave of absence, and must be able to submit the application for exemption one semester before returning to the university

Exemption Criteria

<Available Scores>
TOEFL iBT®: TOEFL iBT® (On-site version, 2/3 hour version), TOEFL iBT Home Edition
* TOEFL ITP, TOEFL®PBT, TOEFL® Essentials™ tests are NOT accepted.

Track	Subject Name	Exemption Criteria (TOEFL iBT® Test)
Standard Track	Pre-Intermediate English A & B	48
	Intermediate English A & B	55
	Upper-Intermediate A & B	61
Advanced Track	Advanced English 1A & 1B	70
	Advanced English 2A & 2B	80

Application Schedule

Details will be announced through Campus Terminal.

Semester	Application Period	Interview Date	Announcement of the Result
Spring Semester	Around July	Grade Announcement date	Grade Announcement date
Fall Semester	Around January	Early February	Grade Announcement date

Application Method

Application method will be announced through Campus Terminal. The screening will be judged comprehensively based on the application and the interview.
Score sheets (within the validity period) are required for the application. Please keep the original at hand.

Score Sheet

An "original score sheet (The score within the validated period.)" is a certificate or report from a testing organization which shows an evaluation of language ability. This must be printed by the testing organization itself. Please note that the testing organizations may require several days in order to reissue score sheets, therefore we ask that you apply well in advance when an additional certificate is needed.If you do not have the printed documents and only have access to the score result page online, a screenshot of the score inquiry screen may be accepted. However, please note that we may request the printed(original) documents later.

Interview

In the event you are unable to attend the interview, your application will be invalidated. Please be sure to arrange your schedule to allow your attendance.

Important Notes

In principle, students cannot cancel the application after taking the exemption test.
Also, please note that the exemption application will be invalid or will not be considered in the following cases.

- The application is incomplete or incorrect.
- Application documents are not submitted or do not arrive by the deadline.
- If the online submitted certificate, such as a qualification exam score sheet, is unclear, or if the original document cannot be submitted when requested by the office.
- The test score is not one of the specified qualifications for exemption.
- Score was not received while on "leave of absence" or during "period of exchange" (Only for exchange students or students on leave of absence)
- Does not attend interview on the designated day (for any reason)

Language Class Attendance Rules

Starting from 2010 Spring Semester, the following rules concerning class attendance will apply to all language education subjects (English, Japanese, AP languages).
In addition, each class may have special rules concerning attendance. Please be sure to confirm these in each course syllabus.

Attendance

Please attend all classes. If circumstances require your absence, you will still be required to attend at least 3/4 of the classes (including regular class days and final exam). If you do not attend this number of classes, you will automatically receive a failing (F) grade for the course.

Absence

If you are not present at the time class attendance is taken, you will not be counted present. However, absences may be excused in the following cases:

【Contraction of an infectious disease (as recognized by Japanese School Health Law)】

Students must apply to the APU Academic Office with the required documentation in order to have their absences from class excused for this reason.

【University-authorized leave of absence】

The relevant APU office (i.e. Academic Office, Student Office, Career Office) will send the documents directly to the class teacher. The student does not need to submit the documents to the teacher.

5-2. Japanese Language

Many of the international students who enroll at APU have never spoken a word of Japanese before arriving at an airport in Japan. The Japanese language education program at APU assists students through the phases of their studies, from basic hiragana characters to complex sentence structures and beyond.

11 **2011 Curriculum**

1. Students who enrolled as new (1st year) students between AY 2011 and AY 2016.
2. Students who enrolled as 2nd year or 3rd year transfer students in AY 2017.
3. Students who enrolled as 3rd year transfer students in AY 2018.
4. Students who originally enrolled before AY 2011, but as a result of reinstatement or re-enrollment, will be the same semester as students in Group 1.

Japanese Language Subjects・Language for Specific Purposes

For English-basis students, the starting level of required Japanese language subjects will be based on the results of the placement test taken at the time of enrollment.

Language for Specific Purposes is offered to students who have completed the required Japanese language subjects and wish to develop their language ability further. As each course has its own prerequisites and recommended language level, please refer to the syllabus for details.

→**Required Language Subjects・Language for Specific Purposes (PDF)**

Study Support・Language Proficiency Exams

In the following, you will find some information on useful apps, the SALC (Self-Access Learning Center) and other resources to help you learn the language.

Japanese language learning app [TOBIRA]

[Download on the App Store] [GET IT ON Google Play]

* This service is not available on tablet devices.

* Recommended environment: iOS (iOS 11.0 and above), Android (Android 8.0 and above).

Japanese language teaching materials [TOBIRA]

The contents of the teaching materials published in the Tobira are available in video and audio formats.
→ **https://cleacapu.wixsite.com/tobira** 🗗

Language Proficiency Exams

APU encourages students to take the following tests to objectively measure their Japanese language skills.
→ **Japanese-Language Proficiency Test** 🗗 (JLPT)
→ **BJT Business Japanese Proficiency Test** 🗗

SALC (Self-Access Learning Center)

SALC has a wide range of English and Japanese materials at different levels and also offers self-study guidance to help you develop the skills you want to improve efficiently. Please feel free to drop in.
→ **SALC (Self-Access Learning Center)**

Off-Campus Study Program

Please refer to **Off-Campus Study Program** 🗗

Japanese subject Timetable for 2023 Fall semester students

Current Students / Exchange & fee-based study abroad students
→It is announced on Campus Terminal **"Action Required"** on 1st September.

New and Returning students
→Scheduled for release in late September 2023

Japanese Language Subject Exemption

For students at APU it is a graduation requirement to take required language subjects in their non-basis language. The starting level of these required language subjects is determined by the placement test taken at the time of enrollment. In the following instances, however, it is possible to apply for exemption for Japanese language subjects.

Exemption Criteria

- The student is studying abroad or taking a leave of absence at the time of application.
- The student must have received a score for a university-designated language proficiency exam while studying abroad or taking a leave of absence, and must be able to submit the application for exemption one semester before returning to the university.

Exemption Criteria

Subject Name	Exemption Criteria
Japanese Foundation I	JLPT 4th level (old) or JLPT (new) N5
Japanese Foundation II	
Japanese Foundation III	JLPT 3rd level (old) or JLPT (new) N4
Japanese Intermediate	EJU, Japanese 200 points or JLPT (new) N3
Pre-Advanced Japanese	EJU, Japanese 220 points or JLPT (new) N3
Advanced Japanese	EJU, Japanese 240 points or JLPT (new) N2

Application Schedule

Details of application schedule will be announced through Campus Terminal.

Semester	Application Period	Interview Date	Announcement of the Result
Spring Semester	Around July	Late July – Early August	Grade Announcement Date
Fall Semester	Around January	Early February	Grade Announcement Date

Application Method

The application method will be announced through Campus Terminal. The screening will be judged comprehensively based on the application and the interview.
The score sheet (within the expiration/validated date) is required to apply. Please keep the original document at hand.

Score Sheet

An "original score sheet" is a certificate or report from a testing organization which shows an evaluation of language ability. This must be printed by the testing organization itself, and downloaded documents will not be accepted. Please note that the testing organizations may require several days in order to reissue score sheets, therefore we ask that you apply well in advance when an additional certificate is needed.

Interview

If you are unable to attend the interview, your application will be considered invalid. Be sure to have your time available for the interview appointment.

Important Notes

In principle, students cannot cancel the application after taking the exemption test.
Also, please note that the exemption application will be invalid or will not be considered in the following cases.

- The application is incomplete or incorrect.
- Application documents are not submitted or do not arrive by the deadline.
- If the online submitted certificate, such as a qualification exam score sheet, is unclear, or if the original document cannot be submitted when requested by the office.
- The test score is not one of the specified qualifications for exemption.

【Only for students who are applying for exemption while they are studying abroad or are taking a leave of absence】

- The score was not attained during "study abroad" or while taking a "leave of absence"
- The student does not attend the interview on the specified day (regardless of the reason).

Language Class Attendance Rules

The following rules concerning class attendance will apply to all language education subjects (English, Japanese, AP languages).
In addition, each class may have special rules concerning attendance. Please be sure to confirm these in each course syllabus.

Attendance

Please attend all classes. If circumstances require your absence, you will still be required to attend at least 3/4 of the classes (including regular class days and final exam). If you do not attend this number of classes, you will automatically receive a failing (F) grade for the course.

Absence

If you are not present at the time class attendance is taken, you will not be counted present. However, absences may be excused in the following cases:

【Contraction of an infectious disease (as recognized by Japanese School Health Law)】

Students must apply to the APU Academic Office with the required documentation in order to have their absences from class excused for this reason.

【University-authorized leave of absence】

The relevant APU office (i.e. Academic Office, Student Office, Career Office) will send the documents directly to the class teacher. The student does not need to submit the documents to the teacher.

Subject Name (credits)			Required / Elective	Registration
Japanese Foundation Course I (4)・II (4)・III (4)			Required	Registered by University
↓ Pass or Exempted				
Japanese Intermediate Course(4)			Required	Registered by University
↓ Pass or Exempted		↓ Pass or Exempted		
Pre-Advanced Japanese(4)		**Language for Specific Purposes**	Elective	Registered by student
↓ Pass or Exempted		Japanese Project A (2)		
		Japanese Project B (2)		
Advanced Japanese (4)		Japanese Project C (2)		
↓ Pass or Exempted		Japanese Project D (2)		
Language for Specific Purposes				
Career Japanese I (4)	Japanese Language and Culture I (2)	Japanese Project E (2)		
↓ Pass	↓ Pass	Japanese Project F (2)		
Career Japanese II (2)	Japanese Language and Culture II (2)	Japanese for Lectures (2)		
↓ Pass				
Career Japanese III (2)				

Subject Name	Prerequisite Subjects	Recommended Language Level	Target Students
Japanese Project A, B, C, D	Japanese Intermediate	Completed Japanese Intermediate	English-basis students (students whose native language is not Japanese)
Japanese Project E, F	Advanced Japanese	Completed Advanced Japanese, with a score of approx. 240 points on the EJU	English-basis students, Japanese-basis international students (students whose native language is not Japanese)
Japanese for Lectures			
Japanese Language and Culture I			
Japanese Language and Culture II	Japanese Language and Culture I		
Career Japanese I (*)	Advanced Japanese		
Career Japanese II (*)	Career Japanese I		
Career Japanese III (*)	Career Japanese II		

*Available from 5th semester

5-3. Asia Pacific Languages (AP Languages)

APU offers "Asia Pacific Language" courses in six languages: Chinese, Korean, Malay-Indonesian, Spanish, Thai, and Vietnamese.
AP languages are heard on campus on a daily basis as APU has a large number of students who are native speakers of AP languages.

11 **2011 Curriculum**

1. Students who enrolled as new (1st year) students between AY 2011 and AY 2016.

2. Students who enrolled as 2nd year or 3rd year transfer students in AY 2017.

3. Students who enrolled as 3rd year transfer students in AY 2018.

4. Students who originally enrolled before AY 2011, but as a result of reinstatement or re-enrollment, will be the same semester as students in Group 1.

AP Languages

AP Languages Offered

Language	Level (credit)
Chinese	I (4) II (4) III (4) IV (4)
Korean	I (4) II (4) III (4) IV (4)
Malay / Indonesian	I (4) II (4) III (4) IV (2)
Spanish	I (4) II (4) III (4) IV (2)
Thai	I (4) II (4) III (4) IV (2)
Vietnamese	I (4) II (4) III (4) IV (2)

Specific Subject

Subject field of Specific Subject is Language Education Subject. Please refer to the syllabus for class content.

Subject Name (credits)	Required / Elective	Registration
Introduction to Official Languages of the United Nations Ⅰ (2)	Elective	Registered by student
Introduction to Official Languages of the United Nations Ⅱ (2)	Elective	Registered by student
Introduction to Official Languages of the United Nations Ⅲ (2)	Elective	Registered by student

Course Registration Conditions

- The language in which the student wishes to register must not be his/her native language.
- Japanese-basis students must have completed or exempted from taking "Elementary English A・B" and English-basis students must have completed or exempted from taking "Japanese Foundation Course I・II・III".
- Common Education Subjects (AP languages) can be taken regardless of grade number, provided that the requirements for enrollment have been fulfilled.
- Please check the syllabus for the languages offered.

Language Learning Outside the Classroom

AP Language Immersion Program

AP languages are not only studied in the classroom by experienced teachers, but also outside the classroom by interacting with students from different countries and regions.

→ **AP Language Immersion Program**

SALC (Self-Access Learning Center)

SALC has a wide range of English and Japanese materials at different levels and also offers self-study guidance to help you develop the skills you want to improve efficiently. Please feel free to drop in.

→ **SALC (Self-Access Learning Center)**

AP Language Instagram

The AP Language Instagram account posts a variety of language-related information.

→ **https://www.instagram.com/p/CjsKNp7uUnh/?utm_source=ig_web_copy_link**

Asia Pacific Language Subject Exemption

Students who acquire higher level than foundation level of the language may change their starting level by taking the exemption exam.

Exemption Criteria (Approximate standard)

Levels	Exemption Criteria
Chinese Ⅰ	Nihon Chugokugo Kenteishiken level pre-4, Jitsuyo Chugokugo Gino Kenteishiken level pre-4, New Hanyu Shuiping Kaoshi (HSK) level 2
Chinese Ⅱ	Nihon Chugokugo Kenteishiken level 4, Jitsuyo Chugokugo Gino Kenteishiken level 4, New Hanyu Shuiping Kaoshi (HSK) level 2
ChineseⅢ	Nihon Chugokugo Kenteishiken level 3, Jitsuyo Chugokugo Gino Kenteishiken level 3, New Hanyu Shuiping Kaoshi (HSK) level 3
Korean Ⅰ	Kankokugo Noryokushiken level 1, "Hangul" Noryoku Kenteishiken level 5
Korean Ⅱ	Kankokugo Noryokushiken level 2, "Hangul" Noryoku Kenteishiken level 4
KoreanⅢ	Kankokugo Noryokushiken level 3, "Hangul" Noryoku Kenteishiken level 3
Malay / Indonesian I	Equivalent CEFR A1
Malay / Indonesian II	Equivalent CEFR A2
Malay / Indonesian Ⅲ	Equivalent CEFR B1
Spanish I	Evaluacion Oficial del Conocimiento de la Lengua Espanola level 5
Spanish Ⅱ	Evaluacion Oficial del Conocimiento de la Lengua Espanola level 4
SpanishⅢ	Evaluacion Oficial del Conocimiento de la Lengua Espanola level 3
Thai Ⅰ	Equivalent CEFR A1
Thai Ⅱ	Equivalent CEFR A2
ThaiⅢ	Equivalent CEFR B1
Vietnamese Ⅰ	Equivalent CEFR A1
Vietnamese Ⅱ	
Vietnamese Ⅲ	Equivalent CEFR A2

* Please refer to the syllabus for details of each level and check the level of the exemption examination you are taking.

Application Schedule

Details of the application schedule will be announced through Campus terminal.

Semester	Application Period	Interview Date	Announcement of the Result
Spring Semester	Around July	Late July – Early August	Grade Announcement Date
Fall Semester	Around January	Early February	Grade Announcement Date

Application Method

The application method will be announced through Campus Terminal. The screening will be judged comprehensively based on the application and the interview.
The score sheet (within the expiration/validated date) is required to apply. Please keep the original document at hand.

Score Sheet

"Score Sheet" is a certificate or report from a testing organization which clearly shows your pass/fail exam results.

Interview

If you are unable to attend the interview, your application will be considered invalid. Be sure to have your time available for the interview appointment.

Important Notes

In principle, students cannot cancel the application after taking the exemption test.
Also, please note that the exemption application will be invalid or will not be considered in the following cases.

- The application is incomplete or incorrect.
- Application documents are not submitted or do not arrive by the deadline.
- If the online submitted certificate, such as a qualification exam score sheet, is unclear, or if the original document cannot be submitted when requested by the office.
- The test score is not one of the specified qualifications for exemption.

【Only for students who are applying for exemption while they are studying abroad or are taking a leave of absence】

- The score was not attained during "study abroad" or while taking a "leave of absence"
- The student does not attend the interview on the specified day (regardless of the reason).

Language Class Attendance Rules

The following rules concerning class attendance will apply to all language education subjects (English, Japanese, AP languages).
In addition, each class may have special rules concerning attendance. Please be sure to confirm these in each course syllabus.

Attendance

Please attend all classes. If circumstances require your absence, you will still be required to attend at least 3/4 of the classes (including regular class days and final exam). If you do not attend this number of classes, you will automatically receive a failing (F) grade for the course.

Absence

If you are not present at the time class attendance is taken, you will not be counted present. However, absences may be excused in the following cases:

【Contraction of an infectious disease (as recognized by Japanese School Health Law)】

Students must apply to the APU Academic Office with the required documentation in order to have their absences from class excused for this reason.

【University-authorized leave of absence】

The relevant APU office (i.e. Academic Office, Student Office, Career Office) will send the documents directly to the class teacher. The student does not need to submit the documents to the teacher.

2.3.4 AY 2011 Curriculum Outline

AY 2011 Curriculum Outline: APS

The courses shown in this list may not be held every semester.
Please check the syllabus or the course timetable for details on which courses will be offered.

★ : New subjects established in the AY 2017 curriculum. AY 2011 curriculum students can also take these subjects when they are offered.
◆ : Subjects to be discontinued from AY 2017.
✪ : Subjects to be discontinued in stages from AY 2017 onwards. Please refer to the "List of 2011 Curriculum Subjects" on p.116 to confirm when these subjects will be discontinued.

100 (1st Year)

Common	Language	English Standard Track	Elementary English A	4	Pre-Intermediate English A	4		
			Elementary English B	2	Pre-Intermediate English B	2		
		English Advanced Track	Advanced English 1A	4	Advanced English 2A	4		
			Advanced English 1B	2	Advanced English 2B	2		
		Japanese	Japanese Foundation Course I	4	Japanese Intermediate Course	4		
			Japanese Foundation Course II	4				
			Japanese Foundation Course III	4				
		AP Language	Chinese I	4	Malay / Indonesian I	4		
			Korean I	4	Thai I	4		
			Spanish I	4	Vietnamese I	4		
		Active Learning	Intensive Language Learning Overseas	2	Special Lecture (Language)	2		
	Liberal Arts		Introduction to Economics	2	Mathematics for Social Sciences ✪	2	1st Year Student Workshop I ◆	2
			Introduction to Political Science	2	Statistics I	2	Study Skills and Academic Writing ★	2
			Introduction to Psychology	2	Programming I ◆	2	1st Year Student Workshop II ◆	2
			Introduction to Law	2	Programming ★	2	Multicultural Cooperative Workshop ★	2
			Introduction to Environmental Studies	2	Computer Literacy	2	Introduction to APU ◆	2
			Introduction to Development Studies	2	Business History ✪	2	Introduction to Peer Leader Training ★	2
			Introduction to International Relations	2	Bioethics	2	Peer Leader Training I	2
			Introduction to Intercultural Communication	2	Japanese Geography ★	2	Logical Thinking and Framework ★	2
			Introduction to Culture and Society	2	Japanese History	2	FIRST Program	2
			Introduction to Area Studies	2	Japanese Economy	2	Intercultural Fieldwork II ★	2
			Introduction to Media	2	Japanese Culture and Society	2	Career Design I	2
			Introduction to Tourism and Hospitality	2	Geography of the Asia Pacific	2	Overseas Learning Design ★	2
			Introduction to the Internet	2	Languages of the Asia Pacific	2	Bridge Program A	2
			Constitution of Japan	2	Religions of the Asia Pacific	2	Bridge Program B	2
			Peace, Humanity and Democracy ★	2	Culture and Society of the Asia Pacific	2	Bridge Program C	2
			Studies of Multicultural Comparison ★	2	Business and Economy in the Asia Pacific	2	Bridge Program D	2
			Special Lecture (Japanese Studies) ★	2	History of the Asia Pacific	2	Bridge Program E	2
					Special Lecture (Liberal Arts)	2	Bridge Program F	2

(APS Major: Environment & Development; Hospitality & Tourism; International Relations & Peace Studies; Culture, Society & Media; Seminar・Active Learning — no 1st year subjects listed)

General Electives:
○ Any excess credits obtained in Language, Liberal Arts, and APS Major Education Subjects
○ APM Major Education Subjects (from 2nd Year)
*Students must take additional General Electives Subjects equivalent to the number of exempted Language Education credits.

200 (2nd Year) / 300 (3rd Year) / 400 (4th Year) / Credits

200 (2nd Year)		300 (3rd Year)		400 (4th Year)	Credits
Intermediate English A	4	Upper Intermediate English A	4	English Project 1	2	English for Business Presentations	2	24 Credits
Intermediate English B	4	Upper Intermediate English B	2	English for Discussion and Debate	2	English for Business Writing	2	
English for Business 1	2	Extensive Reading in English	2	English Project 2	2		12 Credits
English for Business 2	2				
Pre-Advanced Japanese	4	Japanese Project A	2	Career Japanese I ◆	4	Japanese Language and Culture I ◆	2	16
Advanced Japanese	4	Japanese Project B	2	Career Japanese ★	2	Language and Culture in Japan ★	2	
		Japanese Project C	2	Career Japanese II ◆	2	Japanese Language and Culture II ◆	2	
		Japanese Project D	2	Business Communication in Japanese A ★	2	Language and Social Topics in Japan ★	2	
				Career Japanese III ◆	2	Japanese Project E	2	
				Business Communication in Japanese B ★	2	Japanese Project F	2	
				Japanese for Lectures	2			Credits
Chinese II・III	4·4	Malay / Indonesian II・III	4·4	Chinese IV	4	Malay / Indonesian IV	2	
Korean II・III	4·4	Thai II・III	4·4	Korean IV	4	Thai IV	2	
Spanish II・III	4·4	Vietnamese II・III	4·4	Spanish IV	4	Vietnamese IV	2	
Introduction to Official Languages of the United Nations I・II・III ★	2·2·2	English Proficiency Test Preparation Course I・II・III ★	2·2·2				
TESOL I ✪	2	Peer Leader Training II A	2	TESOL II ✪	2	Data Mining II ◆	2	
TJSOL I ◆	2	Peer Leader Training II B	2	TJSOL II ◆	2	Database Systems	2	
Japanese Linguistics for Japanese Language Education ★	2	Career Design II	2	Japanese Language Teaching ★	2	Applied Programming ◆	2	
Business Communication ◆	2	Internship	2	Basic English-Japanese Interpretation Skill I ✪	2	Media Production Lab B ◆	2	
Negotiation Skills ★	2	Volunteer Activities	2	Basic English-Japanese Interpretation Skill II ✪	2	Media Production Lab C ◆	2	
Statistics II ✪	2	Japanese Traditional Arts A	2	Business Negotiation ◆	2	Media Production Lab D ◆	2	
Japanese Civil Law ✪	2	Japanese Traditional Arts B	2	Career Design III	2	Information Science Lab A ◆	2	
Introduction to GIS	2	Japanese Traditional Arts C ◆	2			Information Science Lab B ◆	2	40 Credits or more
Health Science	2	Japanese Traditional Arts D ◆	2			Information Science Lab C ◆	2	
Environmental Chemistry	2	Traditional Japanese Arts ★	2			Special Lecture (ICT) ★	2	
Environmental Geoscience ✪	2						
Data Mining I ◆	2						
Data Mining ★	2						
Programming II ◆	2						
Internet Technology Integration	2						
Media Production Lab A ◆	2						
Media Production Lab ★	2						
Biodiversity	2	Development Economics	2	Environmental Economics	2	Development Policy	2	
Environment and Society	2	Urban Environment and Development	2	Industrial Ecology	2	Environmental Policy	2	
Global Environmental Issues	2	Conflict and Development	2	GIS and Remote Sensing	2	Environmental Modeling and Analysis	2	
Development Sociology and Anthropology	2	International Cooperation	2	NGOs and Development	2	International Economics	2	
Research Methods for Environment and Development	2	Politics of Development	2	Community Development	2	Project Management in Development	2	
				Pollution and Waste Management	2	Ecotourism	2	
				Environmental Communication ★	2	Special Lecture (Environment and Development)	2	
Tourism Policy	2	Organizational Management	2	Tourism Development	2	Resort Management	2	
Tourism Resources Management	2	Accounting for Tourism and Hospitality ✪	2	Tourism and Hospitality Law	2	Hospitality Management	2	
Sociology of Tourism	2	Human Resource Management	2	Health and Wellness Tourism	2	The Travel Industry	2	
Culture and History of Tourism ★	2	Event and Festival Management ★	2	Risk Management and Service Delivery ✪	2	The Business Tourism Industry	2	
Research Methods for Tourism and Hospitality	2			Destination Marketing and Branding	2	Ecotourism	2	
				Hospitality Marketing	2	Heritage and Cultural Tourism	2	
				Operations Research	2	Project Management in Development)	2	
				Agri-heritage and Tourism ★	2			
				Tourism and Social Media ★	2	Special Lecture (Hospitality and Tourism)	2	
International Politics and Security ✪	2	International Peace Studies	2	Identity and Politics	2	International Relations in the Asia Pacific	2	
Comparative Political Economy of the Asia Pacific	2	Global Issues and Policies	2	Strategic Decision-Making	2	International Conflict Resolution	2	
Political Theory	2	Conflict and Development	2	International Organizations	2	International Political Economy	2	
International Cooperation	2	Globalization and Regionalism	2	Geo-Politics and Post-Cold War Conflicts	2	Asia Pacific and Human Rights	2	
Politics of Development	2	Globalization and Law	2	Violence and Terrorism	2	Regional Systems in the Asia Pacific	2	62 Credits or more
International Relations Theory ★	2	International Law	2	History of Japanese Foreign Relations ★	2	Special Lecture (International Relations and Peace Studies)	2	
Research Methods for International Relations and Peace Studies	2	History of International Politics	2	Foreign Policy of Japan ★	2			
Social Theory	2	Media and Popular Culture	2	War and Media	2	Global Crime ✪	2	
Gender Studies	2	Media and the Arts	2	Politics and Media	2	Law, Media and Society	2	
Social Psychology	2	Religion and Belief	2	Literature and Modernity	2	Ethnicity and Nationalism	2	
Cultural Studies	2	Language and Society	2	Technology and New Media	2	Heritage and Cultural Tourism	2	
Transnational Sociology	2	Area Studies I ◆	2	Education and Society	2	NGOs and Development	2	
Sociology of Organizations	2	Area Studies II ◆	2	Language and History ✪	2	Community Development	2	
Cultural Anthropology	2	Global History and the World System	2	Migration Studies ◆	2	Special Lecture (Culture, Society and Media)	2	
Social Stratification	2	Multiculturalism and Society	2	History of Japanese Foreign Relations ★	2			
Research Methods for Culture, Society and Media	2	Area Studies ★	2					
Introduction to Research Methods	2	Field Study	2	Major Seminar I	2	Applied Training	2	Research Seminar	2	22 Credits or more
		Special Lecture (Asia Pacific Studies)	2	Major Seminar II	2			Undergraduate Thesis	4	

Total: 124 Credits or more

【APS】 ED:Environment and Development, HT:Hospitality and Tourism, IRP:International Relations and Peace, CSM:Culture, Society and Media
【APM】 AF:Accounting and Finance, M:Marketing, SMO:Strategic Management and Organization, IE:Innovation and Economics,
ALL:All APM Areas of Study, ALL●:All (automatically registered subject), ALL◇:All (core subject)

科目CD Subject CD	分野 Field	学修分野/Area APS	APM	科目名 Subject Name	単位 Credits	グレード番号 Grade Level	前提科目 Prerequisite Subjects	AY 2017 Curriculum Reform ★:New, ◇: Limited offered subjects, ◆: Not offered	備考 Notes
010081	Language			日本語初級 I Japanese Foundation Course I	4	100			
010091	Language			日本語初級 II Japanese Foundation Course II	4	100			
010092	Language			日本語初級 III Japanese Foundation Course III	4	100			
010101	Language			日本語中級 Japanese Intermediate Course	4	100	日本語初級 I・II・III Japanese Foundation Course I・II・III		
010102	Language			日本語中上級 Pre-Advanced Japanese	4	200	日本語中級 Japanese Intermediate Course		
010103	Language			日本語上級 Advanced Japanese	4	200	日本語中上級 Pre-Advanced Japanese		
010180	Language			中国語 I Chinese I	4	100			
010190	Language			中国語 II Chinese II	4	200	中国語 I Chinese I		
010200	Language			中国語 III Chinese III	4	200	中国語 II Chinese II		
010210	Language			中国語 IV Chinese IV	4	300	中国語 III Chinese III		
010220	Language			韓国語 I Korean I	4	100			
010230	Language			韓国語 II Korean II	4	200	韓国語 I Korean I		
010240	Language			韓国語 III Korean III	4	200	韓国語 II Korean II		
010250	Language			韓国語 IV Korean IV	4	300	韓国語 III Korean III		
010260	Language			マレー語・インドネシア語 I Malay/Indonesian I	4	100			
010270	Language			マレー語・インドネシア語 II Malay/Indonesian II	4	200	マレー語・インドネシア語 I Malay/Indonesian I		
010280	Language			マレー語・インドネシア語 III Malay/Indonesian III	4	200	マレー語・インドネシア語 II Malay/Indonesian II		
010281	Language			マレー語・インドネシア語 IV Malay/Indonesian IV	2	300	マレー語・インドネシア語 III Malay/Indonesian III		
010290	Language			スペイン語 I Spanish I	4	100			
010300	Language			スペイン語 II Spanish II	4	200	スペイン語 I Spanish I		
010310	Language			スペイン語 III Spanish III	4	200	スペイン語 II Spanish II		
010311	Language			スペイン語 IV Spanish IV	2	300	スペイン語 III Spanish III		
010320	Language			タイ語 I Thai I	4	100			
010330	Language			タイ語 II Thai II	4	200	タイ語 I Thai I		
010340	Language			タイ語 III Thai III	4	200	タイ語 II Thai II		
010341	Language			タイ語 IV Thai IV	2	300	タイ語 III Thai III		
010350	Language			ベトナム語 I Vietnamese I	4	100			
010360	Language			ベトナム語 II Vietnamese II	4	200	ベトナム語 I Vietnamese I		
010370	Language			ベトナム語 III Vietnamese III	4	200	ベトナム語 II Vietnamese II		
010371	Language			ベトナム語 IV Vietnamese IV	2	300	ベトナム語 III Vietnamese III		
011100	Language			英語初級A Elementary English A	4	100			ST
011101	Language			英語初級B Elementary English B	2	100			ST
011102	Language			英語準中級A Pre-Intermediate English A	4	100	英語初級A・B Elementary English A・B		ST
011103	Language			英語準中級B Pre-Intermediate English B	2	100	英語初級A・B Elementary English A・B		ST
011104	Language			英語中級A Intermediate English A	4	200	英語準中級A・B Pre-Intermediate English A・B		ST
011105	Language			英語中級B Intermediate English B	2	200	英語準中級A・B Pre-Intermediate English A・B		ST
011106	Language			英語準上級A Upper Intermediate English A	4	200	英語中級A・B Intermediate English A・B		ST
011107	Language			英語準上級B Upper Intermediate English B	2	200	英語中級A・B Intermediate English A・B		ST
011200	Language			英語上級1A Advanced English 1A	4	100			AT
011201	Language			英語上級1B Advanced English 1B	2	100			AT
011202	Language			英語上級2A Advanced English 2A	4	100	英語上級1A・B Advanced English 1 A・B		AT

Subject CD	Field	APS	APM	Subject Name	Credits	Grade Level	Prerequisite Subjects	AY 2017 Curriculum Reform ★:New, ◇: Limited offered subjects, ◆: Not offered		Notes
011203	Language			英語上級2B Advanced English 2B	2	100	英語上級1A・B Advanced English 1 A・B			AT
011300	Language			キャリア日本語 I Career Japanese I	4	300	日本語上級 Advanced Japanese	◆		
011301	Language			キャリア日本語 II Career Japanese II	2	300	キャリア日本語 I Career Japanese I	◆		
011302	Language			キャリア日本語 III Career Japanese III	2	300	キャリア日本語 II Career Japanese II	◆		
011400	Language			日本語・日本文化 I Japanese Language and Culture I	2	300	日本語上級 Advanced Japanese	◆		
011401	Language			日本語・日本文化 II Japanese Language and Culture II	2	300	日本語・日本文化 I Japanese Language and Culture I	◆		
011500	Language			講義の日本語 Japanese for Lectures	2	300	日本語上級 Advanced Japanese			
011600	Language			日本語プロジェクトA Japanese Project A	2	200	日本語中級 Japanese Intermediate Course			
011601	Language			日本語プロジェクトB Japanese Project B	2	200	日本語中級 Japanese Intermediate Course			
011602	Language			日本語プロジェクトC Japanese Project C	2	200	日本語中級 Japanese Intermediate Course			
011603	Language			日本語プロジェクトD Japanese Project D	2	200	日本語中級 Japanese Intermediate Course			
011604	Language			日本語プロジェクトE Japanese Project E	2	300	日本語上級 Advanced Japanese			
011605	Language			日本語プロジェクトF Japanese Project F	2	300	日本語上級 Advanced Japanese			
011800	Language			英語ビジネス・ライティング English for Business Writing	2	300	英語準上級A・B Upper Intermediate English A・B			ST
011801	Language			英語ビジネス・プレゼンテーション English for Business Presentations	2	300	英語準上級A・B Upper Intermediate English A・B			ST
011802	Language			英語ディスカッションとディベート English for Discussion and Debate	2	300	英語準上級A・B Upper Intermediate English A・B			ST
011803	Language			英語プロジェクト1 English Project 1	2	300	英語準上級A・B Upper Intermediate English A・B			ST
011900	Language			ビジネス英語1 English for Business 1	2	200	英語上級2A・B Advanced English 2A・B			AT
011901	Language			ビジネス英語2 English for Business 2	2	200	英語上級2A・B Advanced English 2A・B			AT
011902	Language			英語多読 Extensive Reading in English	2	200	英語上級2A・B Advanced English 2A・B			AT
011903	Language			英語プロジェクト2 English Project 2	2	300	英語上級2A・B Advanced English 2A・B			AT
012010	Language			海外集中言語研修 Intensive Language Learning Overseas	2	100				○
020022	Liberal Arts			政治学入門 Introduction to Political Science	2	100				
020023	Liberal Arts			国際関係論入門 Introduction to International Relations	2	100				
020025	Liberal Arts			法学入門 Introduction to Law	2	100				
020026	Liberal Arts			心理学入門 Introduction to Psychology	2	100				
020031	Liberal Arts			経済学入門 Introduction to Economics	2	100				
020033	Liberal Arts			メディア入門 Introduction to Media	2	100				
020035	Liberal Arts			文化・社会学入門 Introduction to Culture and Society	2	100				
020036	Liberal Arts			開発学入門 Introduction to Development Studies	2	100				
020037	Liberal Arts			地域学入門 Introduction to Area Studies	2	100				
020038	Liberal Arts			GIS入門 Introduction to GIS	2	200				
020039	Liberal Arts			観光学入門 Introduction to Tourism and Hospitality	2	100				
020041	Liberal Arts			インターネット入門 Introduction to the Internet	2	100				
020050	Liberal Arts			ウェルネス Health Science	2	200				
020051	Liberal Arts			生命倫理 Bioethics	2	100				
020052	Liberal Arts			環境と化学 Environmental Chemistry	2	200				
020053	Liberal Arts			地球環境科学 Environmental Geoscience	2	200		◇	By the end of AY 2018	
020070	Liberal Arts			社会科学のための数学 Mathematics for Social Sciences	2	100		◇	By the end of AY 2017	
020091	Liberal Arts			コンピューターリテラシー Computer Literacy	2	100				
020092	Liberal Arts			インターネット技術統合 Internet Technology Integration	2	200				
020093	Liberal Arts			プログラミング I Programming I	2	100		◆		
020094	Liberal Arts			プログラミング II Programming II	2	200		◆		

科目CD Subject CD	分野 Field	学修分野/Area APS	APM	科目名 Subject Name	単位 Credits	グレード番号 Grade Level	前提科目 Prerequisite Subjects	AY 2017 Curriculum Reform ★:New, ◇: Limited offered subjects, ◆: Not offered		備考 Notes
020095	Liberal Arts			データマイニングI Data Mining I	2	200	----------	◆		
020096	Liberal Arts			データマイニングII Data Mining II	2	300	----------	◆		
020097	Liberal Arts			データベースシステム Database Systems	2	300	----------			
020098	Liberal Arts			応用プログラミング Applied Programming	2	300	----------	◆		
020111	Liberal Arts			情報科学ラボA Information Science Lab A	2	300	----------	◆		
020112	Liberal Arts			情報科学ラボB Information Science Lab B	2	300	----------	◆		
020113	Liberal Arts			情報科学ラボC Information Science Lab C	2	300	----------	◆		
020114	Liberal Arts			メディア制作ラボA Media Production Lab A	2	200	----------	◆		
020115	Liberal Arts			メディア制作ラボB Media Production Lab B	2	300	----------	◆		
020116	Liberal Arts			メディア制作ラボC Media Production Lab C	2	300	----------	◆		
020117	Liberal Arts			メディア制作ラボD Media Production Lab D	2	300	----------	◆		
020121	Liberal Arts			新入生ワークショップI 1st Year Student Workshop I	2	100	----------	◆		1st year only
020122	Liberal Arts			新入生ワークショップII 1st Year Student Workshop II	2	100	----------	◆		1st year only
020123	Liberal Arts			APU入門 Introduction to APU	2	100	----------	◆		1st year only
020241	Liberal Arts			日本の経済 Japanese Economy	2	100	----------			
020242	Liberal Arts			日本の文化と社会 Japanese Culture and Society	2	100	----------			
020243	Liberal Arts			日本の民法 Japanese Civil Law	2	200	----------	◇	By the end of AY 2018	
020244	Liberal Arts			経営史 Business History	2	100	----------	◇	By the end of AY 2017	
020255	Liberal Arts			特殊講義（共通教養科目） Special Lecture (Liberal Arts Subject)	2	100	----------			○
021005	Liberal Arts			異文化間コミュニケーション入門 Introduction to Intercultural Communication	2	100	----------			
021008	Liberal Arts			日本の歴史 Japanese History	2	100	----------			
021011	Liberal Arts			環境学入門 Introduction to Environmental Studies	2	100	----------			
021012	Liberal Arts			アジア太平洋の地理 Geography of the Asia Pacific	2	100	----------			
021013	Liberal Arts			アジア太平洋の言語 Languages of the Asia Pacific	2	100	----------			
021014	Liberal Arts			アジア太平洋の宗教 Religions of the Asia Pacific	2	100	----------			
021015	Liberal Arts			アジア太平洋の文化と社会 Culture and Society of the Asia Pacific	2	100	----------			
021016	Liberal Arts			アジア太平洋のビジネス・経済事情 Business and Economy in the Asia Pacific	2	100	----------			
021017	Liberal Arts			アジア太平洋の歴史 History of the Asia Pacific	2	100	----------			
021043	Liberal Arts			日本国憲法 Constitution of Japan	2	100	----------			
021047	Liberal Arts			統計学I Statistics I	2	100	----------			
021048	Liberal Arts			統計学II Statistics II	2	200	----------	◇	By the end of AY 2018	
021050	Language			特殊講義（言語教育科目） Special Lecture (Language Education Subject)	2	100	----------			○
021100	Liberal Arts			TESOL I TESOL I	2	200	----------	◇	By the end of AY 2017	
021101	Liberal Arts			TESOL II TESOL II	2	300	----------	◇	By the end of AY 2017	
021102	Liberal Arts			日本語教授法I TJSOL I	2	200	日本語上級 Advanced Japanese	◆		
021103	Liberal Arts			日本語教授法II TJSOL II	2	300	日本語上級 Advanced Japanese	◆		
021104	Liberal Arts			日英通訳の基礎I Basic English-Japanese Interpretation Skill I	2	300	----------	◇	By the end of AY 2019	
021105	Liberal Arts			日英通訳の基礎II Basic English-Japanese Interpretation Skill II	2	300	----------	◇	By the end of AY 2019	
021106	Liberal Arts			ビジネス・コミュニケーション Business Communication	2	200	----------	◆		
021107	Liberal Arts			ビジネス・ネゴシエーション Business Negotiation	2	300	----------	◆		
021130	Liberal Arts			キャリア・デザインI Career Design I	2	100	----------			
021131	Liberal Arts			キャリア・デザインII Career Design II	2	200	----------			
021132	Liberal Arts			キャリア・デザインIII Career Design III	2	300	----------	◆		

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		APS	APM							
021152	Liberal Arts			日本の伝統芸術C Japanese Traditional Arts C	2	200		◆		
021153	Liberal Arts			日本の伝統芸術D Japanese Traditional Arts D	2	200		◆		
021154	Liberal Arts			日本の伝統芸術A Japanese Traditional Arts A	2	200				
021155	Liberal Arts			日本の伝統芸術B Japanese Traditional Arts B	2	200				
021170	Liberal Arts			ブリッジプログラムA Bridge Program A	2	100	英語準中級A・B Pre-Intermediate English A・B			
021171	Liberal Arts			ブリッジプログラムB Bridge Program B	2	100	英語準中級A・B Pre-Intermediate English A・B			
021172	Liberal Arts			ブリッジプログラムC Bridge Program C	2	100	英語準中級A・B Pre-Intermediate English A・B			
021173	Liberal Arts			ブリッジプログラムD Bridge Program D	2	100	英語準中級A・B Pre-Intermediate English A・B			
021174	Liberal Arts			ブリッジプログラムE Bridge Program E	2	100	英語準中級A・B Pre-Intermediate English A・B			
021175	Liberal Arts			ブリッジプログラムF Bridge Program F	2	100	英語準中級A・B Pre-Intermediate English A・B			
021190	Liberal Arts			ピアリーダートレーニングⅠ Peer Leader Training I	2	100				
021191	Liberal Arts			ピアリーダートレーニングⅡA Peer Leader Training II A	2	200				
021192	Liberal Arts			ピアリーダートレーニングⅡB Peer Leader Training II B	2	200				
021193	Liberal Arts			ファーストプログラム FIRST Program	2	100				
021194	Liberal Arts			ボランティア研究 Volunteer Activities	2	200				○
021195	Liberal Arts			インターンシップ Internship	2	200				○
030001	APS	CSM		調査研究法（文化・社会・メディア） Research Methods for Culture, Society and Media	2	200				APS Only
030002	APS	IRP		調査研究法（国際関係） Research Methods for International Relations and Peace Studies	2	200				APS Only
030003	APS	ED		調査研究法（環境・開発） Research Methods for Environment and Development	2	200				APS Only
030004	APS	HT		調査研究法（観光学） Research Methods for Tourism and Hospitality	2	200				APS Only
030011	APS	CSM		社会理論 Social Theory	2	200				
030013	APS	CSM		文化人類学 Cultural Anthropology	2	200				
030021	APS	CSM		宗教と信仰 Religion and Belief	2	200				
030022	APS	CSM		ジェンダー研究 Gender Studies	2	200				
030024	APS	CSM		グローバル・ヒストリー Global History and the World System	2	200				
030025	APS	CSM		カルチュラルスタディーズ Cultural Studies	2	200				
030026	APS	CSM		地域研究Ⅰ Area Studies I	2	200		◆		
030027	APS	CSM		地域研究Ⅱ Area Studies II	2	200		◆		
030028	APS	CSM		メディアと芸術 Media and the Arts	2	200				
030029	APS	CSM		メディアと文化 Media and Popular Culture	2	200				
030031	APS	CSM		文学と近代化 Literature and Modernity	2	300				
030032	APS	CSM		言語と社会 Language and Society	2	200				
030033	APS	CSM		言語と歴史 Language and History	2	300		◇	By the end of AY 2019	
030034	APS	CSM		組織社会学 Sociology of Organizations	2	200				
030035	APS	CSM		社会階層論 Social Stratification	2	200				
030036	APS	CSM		戦争とメディア War and Media	2	300				
030037	APS	CSM		政治とメディア Politics and Media	2	300				
030038	APS	CSM		テクノロジーとニューメディア Technology and New Media	2	300				
030039	APS	CSM		法とメディアと社会 Law, Media and Society	2	300				
030041	APS	CSM		グローバル化と犯罪 Global Crime	2	300		◇	By the end of AY 2019	
030100	APS	CSM		国際社会学 Transnational Sociology	2	200				
030102	APS	IRP		国際法 International Law	2	200				
030103	APS	IRP		平和学 International Peace Studies	2	200				

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030104	APS	IRP		国際機構論 International Organizations	2	300				
030110	APS	CSM		多文化社会論 Multiculturalism and Society	2	200				
030121	APS	CSM		マイグレーション研究 Migration Studies	2	300		◆		
030141	APS	CSM		エスニシティと国民国家 Ethnicity and Nationalism	2	300				
030150	APS	IRP		グローバリゼーションと規範 Globalization and Law	2	200				
030181	APS	IRP		政治理論 Political Theory	2	200				
030182	APS	IRP,ED		開発政治論 Politics of Development	2	200				
030184	APS	IRP,ED		紛争と開発 Conflict and Development	2	200				
030185	APS	IRP		国際政治とセキュリティ International Politics and Security	2	200		◇	By the end of AY 2018	
030186	APS	IRP		アジア太平洋の比較政治経済 Comparative Political Economy of the Asia Pacific	2	200				
030187	APS	IRP		アジア太平洋における国際関係 International Relations in the Asia Pacific	2	300				
030188	APS	IRP		アジア太平洋地域システム論 Regional Systems in the Asia Pacific	2	300				
030189	APS	IRP		アジア太平洋と人権 Asia Pacific and Human Rights	2	300				
030191	APS	IRP		グローバル化と地域主義 Globalization and Regionalism	2	200				
030192	APS	IRP		国際問題と政策 Global Issues and Policies	2	200				
030193	APS	IRP		国際紛争解決 International Conflict Resolution	2	300				
030194	APS	IRP		戦略分析と意思決定 Strategic Decision-Making	2	300				
030195	APS	IRP		アイデンティティと政治 Identity and Politics	2	300				
030196	APS	IRP		冷戦後紛争と地政学 Geo-Politics and Post-Cold War Conflicts	2	300				
030197	APS	IRP		暴力とテロリズム Violence and Terrorism	2	300				
030261	APS	ED		開発社会学・人類学 Development Sociology and Anthropology	2	200				
030262	APS	ED		生物多様性 Biodiversity	2	200				
030263	APS	ED		地球環境問題 Global Environmental Issues	2	200				
030265	APS	ED		都市の環境と開発 Urban Environment and Development	2	200				
030266	APS	ED		環境と社会 Environment and Society	2	200				
030267	APS	ED		環境経済学 Environmental Economics	2	300				
030268	APS	ED		産業生態学 Industrial Ecology	2	300				
030269	APS	ED, HT		開発のプロジェクト・マネジメント Project Management in Development	2	300				
030271	APS	ED, CSM		NGOと開発 NGOs and Development	2	300				
030272	APS	ED		公害・廃棄物処理 Pollution and Waste Management	2	300				
030273	APS	ED		GISとリモートセンシング GIS and Remote Sensing	2	300				
030274	APS	ED		環境モデリング Environmental Modeling and Analysis	2	300				
030275	APS	ED		開発政策 Development Policy	2	300				
030276	APS	ED, CSM		コミュニティー開発論 Community Development	2	300				
030300	APS	ED		環境政策 Environmental Policy	2	300				
030333	APS	HT		観光学のための会計学 Accounting for Tourism and Hospitality	2	200		◇	By the end of AY 2018	
030334	APS	HT		観光資源評価・管理 Tourism Resources Management	2	200				
030335	APS	HT		組織マネジメント Organizational Management	2	200				
030336	APS	HT, CSM		遺産・文化観光 Heritage and Cultural Tourism	2	300				
030339	APS	HT		旅行産業論 The Travel Industry	2	300				
030340	APS	HT		ホスピタリティ・マネジメント Hospitality Management	2	300				
030341	APS	HT		観光と法 Tourism and Hospitality Law	2	300				
030342	APS	HT		観光開発 Tourism Development	2	300				

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030343	APS	HT		ヘルス＆ウェルネスツーリズム Health and Wellness Tourism	2	300				
030344	APS	HT		リスク・マネジメントとサービス・デリバリー Risk Management and Service Delivery	2	300		◇	By the end of AY 2019	
030345	APS	HT		デスティネーション・マーケティング＆ブランディング Destination Marketing and Branding	2	300				
030346	APS	HT		ホスピタリティ・マーケティング Hospitality Marketing	2	300				
030347	APS	HT		リゾートマネジメント Resort Management	2	300				
030350	APS	HT		観光社会学 Sociology of Tourism	2	200				
030360	APS	HT		観光政策 Tourism Policy	2	200				
030400	APS	HT,ED		エコ・ツーリズム論 Ecotourism	2	300				
030401	APS	HT		ビジネス・ツーリズム論 The Business Tourism Industry	2	300				
030511	APS			調査・研究入門 Introduction to Research Methods	2	200				APS Only
030515	APS	CSM		特殊講義（文化・社会・メディア） Special Lecture (Culture, Society and Media)	2	300				○
030516	APS	IRP		特殊講義（国際関係） Special Lecture (International Relations and Peace Studies)	2	300				○
030517	APS	ED		特殊講義（環境・開発） Special Lecture (Environment and Development)	2	300				○
030518	APS	HT		特殊講義（観光学） Special Lecture (Hospitality and Tourism)	2	300				○
030540	APS			卒業研究 Research Seminar	2	400				
030541	APS			卒業論文 Undergraduate Thesis	4	400	卒業研究 Research Seminar			
030545	APS			プロジェクト研究 Applied Training	2	300				○
030550	APS			特殊講義（専門教育科目） Special Lecture (Asia Pacific Studies)	2	200				○
030553	APS			特殊講義（専門教育科目） Special Lecture (Asia Pacific Studies)	2	300		◇	By the end of AY 2019	○
030564	APM			基礎数学 Fundamental Mathematics	2	100				
030565	APM		ALL●	ビジネス数学 Business Mathematics	2	100				
030566	APM		ALL●	経営学入門 Introduction to Management	2	100				
030571	APM		ALL◇	会計学Ⅰ Accounting I	2	100				
030572	APM		ALL◇	会計学Ⅱ Accounting II	2	100				
030595	APM		SMO	経営情報システム Management Information System	2	300				
030597	APM			ビジネス法 Business Law	2	200		◇	By the end of AY 2018	
030600	APM		ALL◇	金融論 Finance	2	200				
030602	APM		AF	コーポレート・ファイナンス Corporate Finance	2	200				
030605	APM		ALL◇	マーケティング入門 Principles of Marketing	2	200				
030606	APM		ALL◇	組織行動論 Organizational Behavior	2	200				
030611	APM		AF	原価会計 Cost Accounting	2	200				
030630	APM		IE	生産管理論 Production Management	2	300				
030673	APM		IE	ミクロ経済学 Microeconomics	2	200				
030674	APM		IE	マクロ経済学 Macroeconomics	2	200				
030675	APM		IE	アジア経済論 Asian Economy	2	300				
030676	APM		IE	開発・生産システム論 Development and Production Systems	2	300				
030701	APM		AF	財務会計論Ⅰ Financial Accounting I	2	200				
030702	APM		AF	財務会計論Ⅱ Financial Accounting II	2	200				
030710	APM		AF	管理会計論 Management Accounting	2	300				
030714	APM		AF	上級会計 Advanced Accounting	2	300				
030715	APM		AF	監査 Auditing	2	300				
030716	APM		AF	金融市場と金融制度 Financial Market and Institutions	2	300				
030717	APM		AF	投資・証券分析 Investment and Securities Analysis	2	300				

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		APS	APM							
030718	APM		AF	投資戦略 Investment Strategy	2	300				
030721	APM		IE	技術経営 Technology Management	2	300				
030740	APS APM	HT	IE	オペレーションズ・リサーチ Operations Research	2	300				
030750	APM		M	マーケティング・リサーチ Marketing Research	2	300				
030760	APM		M	消費者行動論 Consumer Behavior	2	300				
030800	APM		M,SMO	国際経営論 International Management	2	200		◇	By the end of AY 2018	
030820	APM		AF	国際金融論 International Finance	2	300				
030861	APM		AF	国際会計 International Accounting	2	300				
030870	APM		M	国際マーケティング論 International Marketing	2	300				
030892	APM		SMO	国際取引 International Transactions	2	300				
031070	APM		ALL	卒業研究 Research Seminar	2	400				
031071	APM		ALL	卒業論文 Undergraduate Thesis	4	400	卒業研究 Research Seminar			
031073	APM			プロジェクト研究 Applied Training	2	300				○
031080	APM			特殊講義（専門教育科目） Special Lecture (Management)	2	200				○
031084	APM			特殊講義（専門教育科目） Special Lecture (Management)	2	300		◇	By the end of AY 2019	○
032005	APS	CSM		社会心理学 Social Psychology	2	200				
032006	APS	CSM		教育と社会 Education and Society	2	300				
032015	APS	IRP		国際政治史 History of International Politics	2	200				
032019	APS	IRP,ED		国際協力論 International Cooperation	2	200				
032040	APS			フィールド・スタディ Field Study	2	200				○
032060	APS			専門演習 I Major Seminar I	2	300				
032070	APS			専門演習 II Major Seminar II	2	300				
032080	APS APM	ED	IE	開発経済学 Development Economics	2	S200 M300				
032081	APS APM	ED	IE	国際経済学 International Economics	2	300				
032082	APS APM	IRP	IE	国際政治経済学 International Political Economy	2	300				
032083	APS APM	HT	SMO	人的資源管理論 Human Resource Management	2	200				
033011	APM			ビジネス法務戦略 Legal Strategy in Business	2	300				
033013	APM		SMO	国際比較経営 International Comparative Management	2	300		◇	By the end of AY 2019	
033018	APM		M	サプライ・チェーン・マネジメント Supply Chain Management	2	300				
033019	APM		SMO,IE	アントレプレナーシップ Entrepreneurship	2	200				
033022	APM		M	ブランドマネジメント Brand Management	2	300				
033023	APM		M	販売・プロモーションマネジメント Promotion and Sales Management	2	300				
033024	APM		M	マーケティングデータ分析 Marketing Data Analysis	2	300		◆		
033025	APM		M	Eコマース E-Commerce	2	200				
033026	APM		M,SMO	国際物流論 International Logistics	2	200				
033027	APM		M,SMO	サービスマネジメント Service Management	2	300				
033028	APM		SMO	国際人的資源管理論 Global Human Resource Management	2	300		◇	By the end of AY 2019	
033029	APM		SMO	ファミリービジネス Family Business Management	2	300				
033030	APM		SMO	経営戦略論 Strategic Management	2	300				
033032	APM			会社法 Corporate Law	2	200		◇	By the end of AY 2018	
033033	APM			ビジネスエシックス Business Ethics	2	300				
033040	APM			フィールド・スタディ Field Study	2	200				○
033060	APM		ALL	専門演習 I Major Seminar I	2	300				

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033070	APM		ALL	専門演習 II / Major Seminar II	2	300			
017001	Language			キャリア日本語 / Career Japanese	2	300	日本語上級 / Advanced Japanese	★	Students who completed 'Career Japanese I (011300) ' cannot take this course.
017002	Language			日本語ビジネスコミュニケーションA / Business Communication in Japanese A	2	300	日本語上級 / Advanced Japanese	★	Students who completed 'Career Japanese II (011301) ' cannot take this course.
017003	Language			日本語ビジネスコミュニケーションB / Business Communication in Japanese B	2	300	日本語上級 / Advanced Japanese	★	Students who completed 'Career Japanese III (011302) ' cannot take this course.
017004	Language			日本語・日本文化 / Language and Culture in Japan	2	300	日本語上級 / Advanced Japanese	★	Students who completed 'Japanese Language and Culture I (011400) ' cannot take this course.
017005	Language			日本語・日本社会 / Language and Social Topics in Japan	2	300	日本語上級 / Advanced Japanese	★	Students who completed 'Japanese Language and Culture II (011401) ' cannot take this course.
017013	Language			英語検定試験対策講座I / English Proficiency Test Preparation Course I	2	200		★	
017014	Language			英語検定試験対策講座II / English Proficiency Test Preparation Course II	2	200		★	
017015	Language			英語検定試験対策講座III / English Proficiency Test Preparation Course III	2	200		★	
017019	Liberal Arts			日本語教育のための日本語学 / Japanese Linguistics for Japanese Language Education	2	200	日本語上級（日本語基準学生は前提科目なし） / Advanced Japanese	★	Students who completed 'TJSOL I (021102) ' cannot take this course.
017021	Language			国連公用語概論I / Introduction to Official Languages of the United Nations I	2	200		★	
017022	Language			国連公用語概論II / Introduction to Official Languages of the United Nations II	2	200		★	
017023	Language			国連公用語概論III / Introduction to Official Languages of the United Nations III	2	200		★	
017024	Liberal Arts			日本語教授法 / Japanese Language Teaching	2	300	日本語上級（日本語基準学生は前提科目なし） / Advanced Japanese	★	Students who completed 'TJSOL II (021103) ' cannot take this course.
017026	Language			特殊講義（言語教育科目） / Special Lecture (Language Education Subject)	2	100			
027004	Liberal Arts			平和・ヒューマニティ・民主主義 / Peace, Humanity and Democracy	2	100		★	
027005	Liberal Arts			多文化比較論 / Studies of Multicultural Comparison	2	100		★	
027006	Liberal Arts			海外学習デザイン / Overseas Learning Design	2	100		★	
027007	Liberal Arts			日本の地理 / Japanese Geography	2	100		★	
027008	Liberal Arts			特殊講義(日本学) / Special Lecture (Japanese Studies)	2	100		★	◇
027009	Liberal Arts			ロジカルシンキングとフレームワーク / Logical Thinking and Framework	2	100		★	
027011	Liberal Arts			ピアリーダートレーニング入門 / Introduction to Peer Leader Training	2	100		★	Students who completed 'Introduction to APU (020123)' cannot take this course.
027020	Liberal Arts			ネゴシエーションスキル / Negotiation Skills	2	200		★	
027021	Liberal Arts			プログラミング / Programming	2	100		★	
027026	Liberal Arts			メディア制作ラボ / Media Production Lab	2	200		★	◇
027027	Liberal Arts			データマイニング / Data Mining	2	200		★	
027028	Liberal Arts			特殊講義（ICT） / Special Lecture (ICT)	2	300		★	◇
027031	Liberal Arts			日本の伝統芸能 / Traditional Japanese Arts	2	200		★	
027037	Liberal Arts			異文化フィールドワークII / Intercultural Fieldwork II	2	100		★	
037101	APS	CSM,IRP		日本の対外関係史 / History of Japanese Foreign Relations	2	300		★	
037102	APS	IRP		国際関係理論 / International Relations Theory	2	200		★	
037103	APS	IRP		日本の外交政策 / Foreign Policy of Japan	2	300		★	
037104	APS	ED		環境コミュニケーション / Environmental Communication	2	300		★	
037105	APS	HT		観光文化論と観光史 / Culture and History of Tourism	2	200		★	
037106	APS	HT		観光とソーシャルメディア / Tourism and Social Media	2	300		★	
037107	APS	HT		農業遺産とツーリズム / Agri-heritage and Tourism	2	300		★	
037112	APS	HT		イベントマネジメント / Event and Festival Management	2	200		★	
037148	APS	CSM		地域研究 / Area Studies	2	200		★	◇
037201	APM			ソーシャルアントレプレナーシップ / Social Entrepreneurship	2	200		★	
037202	APM		AF	会計 特殊講義 / Special Lecture in Accounting	2	300		★	◇
037203	APM		AF	ファイナンス 特殊講義 / Special Lecture in Finance	2	300		★	◇
037204	APM		M	マーケティング 特殊講義 / Special Lecture in Marketing	2	300		★	◇
037205	APM		SMO	経営戦略と組織 特殊講義 / Special Lecture in Strategic Management & Organization	2	300		★	◇

科目CD Subject CD	分野 Field	学修分野/Area		科目名 Subject Name	単位 Credits	グレード番号 Grade Level	前提科目 Prerequisite Subjects	AY 2017 Curriculum Reform ★:New, ◇: Limited offered subjects, ◆: Not offered	備考 Notes
		APS	APM						
037206	APM		IE	イノベーション 特殊講義 Special Lecture in Innovation	2	300	----------------------	★	○
037207	APM		IE	経済学 特殊講義 Special Lecture in Economics	2	300	----------------------	★	○
037208	APM			ビジネスケース分析・コミュニケーション Business Case Analysis & Communication	2	300	----------------------	★	○
037249	APM			ビジネスインターンシップ Business Internship	2	300	----------------------	★	○
037210	APM			グローバルマネジメント (Capstone) Global Management (Capstone)	2	400	----------------------	★	
037211	APM		M	ビジネスデータ分析 Business Data Analysis	2	300	----------------------	★ Students who completed 'Marketing Data Analysis (033024)' cannot take this course.	

Changes due to the 2017 Curriculum Reform

Due to the 2017 Curriculum Reform, names or course registration conditions of some 2011 Curriculum subjects have been changed. Furthermore, 2011 Curriculum students have been able to register for some newly established 2017 Curriculum subjects. Please note that the requirements for graduation of 2011 Curriculum students will not be changed by the Curriculum Reform.

Attachment	Type of Change
[A]	Subjects which Subject Name has been changed from AY 2017
[B]	Newly established subjects in the 2017 Curriculum for which 2011 Curriculum students can register

(Please refer to the following pages.)

Curriculum

In general, students are enrolled on the same curriculum from when they join APU until graduation.
Your graduation requirements and the courses you can take depend on your curriculum, college, enrolment-basis language, and whether you are a domestic or international student. Please make sure to check the graduation requirements on the Academic Office website.

Curriculum	Year Enrolled*	Notes
2023 Curriculum	2023 Spring or later	-
2017 Curriculum	2017 Spring - 2022 Fall	Your curriculum will remain the same regardless of readmission or reinstatement.
2011 Curriculum	2011 Spring - 2016 Fall	

*Excluding transfer students.

【A】 2017年度より科目名称が変更となった科目
The Subjects which Subject Name was changed from AY 2017

	■新科目 / New Subject							■旧科目 / Old Subject					
	科目分野 Subject Field	学修分野 Area	科目CD Subject CD	配当 Grade	科目名(日) Subject Name J	科目名(英) Subject Name E		科目分野 Subject Field	学修分野 Area	科目CD Subject CD	配当 Grade	科目名(日) Subject Name J	科目名(英) Subject Name E
※1	Language	-	017001	300	キャリア日本語	Career Japanese	←	Language	-	011300	300	キャリア日本語Ⅰ	Career Japanese I
※1	Language	-	017002	300	日本語ビジネスコミュニケーションA	Business Communication in Japanese A	←	Language	-	011301	300	キャリア日本語Ⅱ	Career Japanese II
※1	Language	-	017003	300	日本語ビジネスコミュニケーションB	Business Communication in Japanese B	←	Language	-	011302	300	キャリア日本語Ⅲ	Career Japanese III
※1	Language	-	017004	300	日本語・日本文化	Language and Culture in Japan	←	Language	-	011400	300	日本語・日本文化Ⅰ	Japanese Language and Culture I
※1	Language	-	017005	300	日本語・日本社会	Language and Social Topics in Japan	←	Language	-	011401	300	日本語・日本文化Ⅱ	Japanese Language and Culture II
※1	Liberal Arts	-	017019	200	日本語教育のための日本語学	Japanese Linguistics for Japanese Language Education	←	Liberal Arts	-	021102	200	日本語教授法Ⅰ	TJSOL I
※1	Liberal Arts	-	017024	300	日本語教授法	Japanese Language Teaching	←	Liberal Arts	-	021103	300	日本語教授法Ⅱ	TJSOL II
※1	Liberal Arts	-	027011	100	ピアリーダートレーニング入門	Introduction to Peer Leader Training	←	Liberal Arts	-	020123	100	APU入門	Introduction to APU
※2	Liberal Arts	-	027012	100	スタディスキル・アカデミックライティング	Study Skills and Academic Writing	←	Liberal Arts	-	020121	100	新入生ワークショップⅠ	1st Year Student Workshop I
※2	Liberal Arts	-	027013	100	多文化協働ワークショップ	Multicultural Cooperative Workshop	←	Liberal Arts	-	020122	100	新入生ワークショップⅡ	1st Year Student Workshop II
	Liberal Arts	-	027020	200	ネゴシエーションスキル	Negotiation Skills	←	Liberal Arts	-	021106	200	ビジネス・コミュニケーション	Business Communication
								Liberal Arts	-	021107	300	ビジネス・ネゴシエーション	Business Negotiation
	Liberal Arts	-	027021	100	プログラミング	Programming	←	Liberal Arts	-	020093	100	プログラミングⅠ	Programming I
								Liberal Arts	-	020094	200	プログラミングⅡ	Programming II
	Liberal Arts	-	027024	200	日本の伝統芸能	Traditional Japanese Arts	←	Liberal Arts	-	021152	200	日本の伝統芸術C	Japanese Traditional Arts C
								Liberal Arts	-	021153	200	日本の伝統芸術D	Japanese Traditional Arts D
	Liberal Arts	-	027026	200	メディア制作ラボ	Media Production Lab	←	Liberal Arts	-	020114	200	メディア制作ラボA	Media Production Lab A
								Liberal Arts	-	020115	300	メディア制作ラボB	Media Production Lab B
								Liberal Arts	-	020116	300	メディア制作ラボC	Media Production Lab C
								Liberal Arts	-	020117	300	メディア制作ラボD	Media Production Lab D
	Liberal Arts	-	027027	200	データマイニング	Data Mining	←	Liberal Arts	-	020095	200	データマイニングⅠ	Data Mining I
								Liberal Arts	-	020096	300	データマイニングⅡ	Data Mining II
	Liberal Arts	-	027028	300	特殊講義（ICT）	Special Lecture（ICT）	←	Liberal Arts	-	020098	300	応用プログラミング	Applied Programming
								Liberal Arts	-	020111	300	情報科学ラボA	Information Science Lab A
								Liberal Arts	-	020112	300	情報科学ラボB	Information Science Lab B
								Liberal Arts	-	020113	300	情報科学ラボC	Information Science Lab C
	APS	CSM	037148	200	地域研究	Area Studies	←	APS	CSM	030026	200	地域研究Ⅰ	Area Studies I
								APS	CSM	030027	200	地域研究Ⅱ	Area Studies II
※1	APM	M	037211	300	ビジネスデータ分析	Business Data Analysis	←	APM	M	033024	300	マーケティングデータ分析	Marketing Data Analysis

※1 旧科目の単位を修得済みの場合は新科目の受講はできません。/ In the case the student has already passed in the old subject, the student cannot register for the new subject.
※2 旧科目の受講歴がある場合は、成績評価にかかわらず、新科目の受講はできません。/ In the case the student has already taken the old subject, regardless of the grade, the student cannot register for the new subject.

【B】 2017カリキュラムの新設科目の内、2011カリキュラム学生も履修科目登録が可能な科目
Newly Established Subjects in the 2017 Curriculum for which 2011 Curriculum students can register.

科目分野 Subject Field	学修分野 Area	科目CD Subject CD	配当 Grade	科目名(日) Subject Name J	科目名(英) Subject Name E
Language	-	017013	200	英語検定試験対策講座I	English Proficiency Test Preparation Course I
Language	-	017014	200	英語検定試験対策講座II	English Proficiency Test Preparation Course II
Language	-	017015	200	英語検定試験対策講座III	English Proficiency Test Preparation Course III
Language	-	017021	200	国連公用語概論I	Introduction to Official Languages of the United Nations I
Language	-	017022	200	国連公用語概論II	Introduction to Official Languages of the United Nations II
Language	-	017023	200	国連公用語概論III	Introduction to Official Languages of the United Nations III
Liberal Arts	-	027004	100	平和・ヒューマニティ・民主主義	Peace, Humanity and Democracy
Liberal Arts	-	027005	100	多文化比較論	Studies of Multicultural Comparison
Liberal Arts	-	027006	100	海外学習デザイン	Overseas Learning Design
Liberal Arts	-	027007	100	日本の地理	Japanese Geography
Liberal Arts	-	027008	100	特殊講義(日本学)	Special Lecture (Japanese Studies)
Liberal Arts	-	027009	100	ロジカルシンキングとフレームワーク	Logical Thinking and Framework
Liberal Arts	-	027037	100	異文化フィールドワークII	Intercultural Fieldwork II
APS	CSM, IRP	037101	300	日本の対外関係史	History of Japanese Foreign Relations
APS	IRP	037102	200	国際関係理論	International Relations Theory
APS	IRP	037103	300	日本の外交政策	Foreign Policy of Japan
APS	ED	037104	300	環境コミュニケーション	Environmental Communication
APS	HT	037105	200	観光文化論と観光史	Culture and History of Tourism
APS	HT	037106	300	観光とソーシャルメディア	Tourism and Social Media
APS	HT	037107	300	農業遺産とツーリズム	Agri-heritage and Tourism
APS	HT	037112	200	イベントマネジメント	Event and Festival Management
APM	-	037201	200	ソーシャルアントレプレナーシップ	Social Entrepreneurship
APM	AF	037202	300	会計 特殊講義	Special Lecture in Accounting
APM	AF	037203	300	ファイナンス 特殊講義	Special Lecture in Finance
APM	M	037204	300	マーケティング 特殊講義	Special Lecture in Marketing
APM	SMO	037205	300	経営戦略と組織 特殊講義	Special Lecture in Strategic Management & Organization
APM	IE	037206	300	イノベーション 特殊講義	Special Lecture in Innovation
APM	IE	037207	300	経済学 特殊講義	Special Lecture in Economics
APM	-	037208	300	ビジネスケース分析・コミュニケーション	Business Case Analysis & Communication
APM	-	037209	300	ビジネスインターンシップ	Business Internship

*各科目の詳細は、アカデミック・オフィスウェブサイトや時間割、シラバス等を併せて確認してください。
*Please also refer to the Academic Office website, the Course Timetable, and the syllabus of each subject.