

Resources

"File"/ "Folder" / "Page" / "Book" / "URL"
"Text and Media Area" / "H5P" / "IMS Content SCORM Package"

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About Resource Types

APU is equipped with eight types of resource functions. Please select a function to set depending on your own purposes for use.

Refer to the next page, "Commonly Used Resource Types"



Function	File	Folder	Page	Book	URL (#)	Text and Media Area には	H5P	IMS Content /SCORM Package
Features	A function to upload lecture materials to provide to students. The uploaded files can be downloaded by students.	A function that allows you to put contents such as files and links together in each section	A function to create a web page using a text editor. In Page, texts, images, sounds, videos, web links and so on can be set up.	Multi-page resources with a book-like format	A function to set up links to other sites on APU Moodle and links to external sites	A function for direct displaying in a section of the course page	H5P is an abbreviation of the HTML5 package, and is a function to share learning materials created using HTML5	A function to share a set of files packaged based on IMS/SCORM standards for reuse within different systems
Example of Use	Distribute a single PDF file only	Distribute multiple PDF files at once	Consolidate and share various files and their descriptions on a single page	Set up and consolidate multiple "Pages"	Share YouTube or external webpages	Share something you would like to show when the course is accessed (small announcements or items to share)	Share interactive learning materials such as games or quizzes created on the browser using HTML5	Expand and share content and learning materials from other systems in a Moodle course
Notes		Students can download multiple files within a folder at one time	"Page" is easier to access and update than "File". It is useful for embedding files such as images, audio, and video alongside descriptions.		Links can be embedded in the page or set up to jump to other pages	If images and videos are added, it will slow access to the course (loading) and weigh it down	Learning materials must be created in advance using HTML5	IMS is mainly for "static" content and SCORM allows tracking of questions and answers

Commonly Used Resource Types



To share documents such as PDFs or PowerPoints



(Ex.) Distribute the projected document (PDF) used in the first lecture to students

Distribution of one file only



To share links to external sites (such as YouTube)





(Ex.) Share links to videos (YouTube) shown during the lecture

Insertion of YouTube links



(Ex.) Share links introducing study support at APU

• Insertion of Academic Office webpage



Folder

(Ex.) Distribute multiple reference documents (Word, PDF, PPT) to students to use in the lecture

Distribution of a set of multiple files

To display files and descriptions side by side on a single page



Page

(Ex.) Add individual descriptions to multiple reference documents (Word, PDF, PPT) to use in the lecture and distribute them to students

- Insertion of multiple files into a page
- Addition of descriptions before and after



To display small announcements on the course page



Text and Media Area (Ex.) Post announcements about study events on the course page

 Show announcements you would like all students to see right away on the page when the course is opened

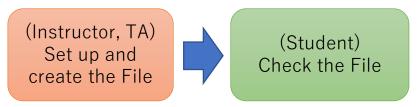


About File

APU moodle

- What can be done with File (examples)
 - Sharing projected documents used in lectures
 - Sharing only one file

- From "+ Add an activity or resource" select "File"
- File flow:

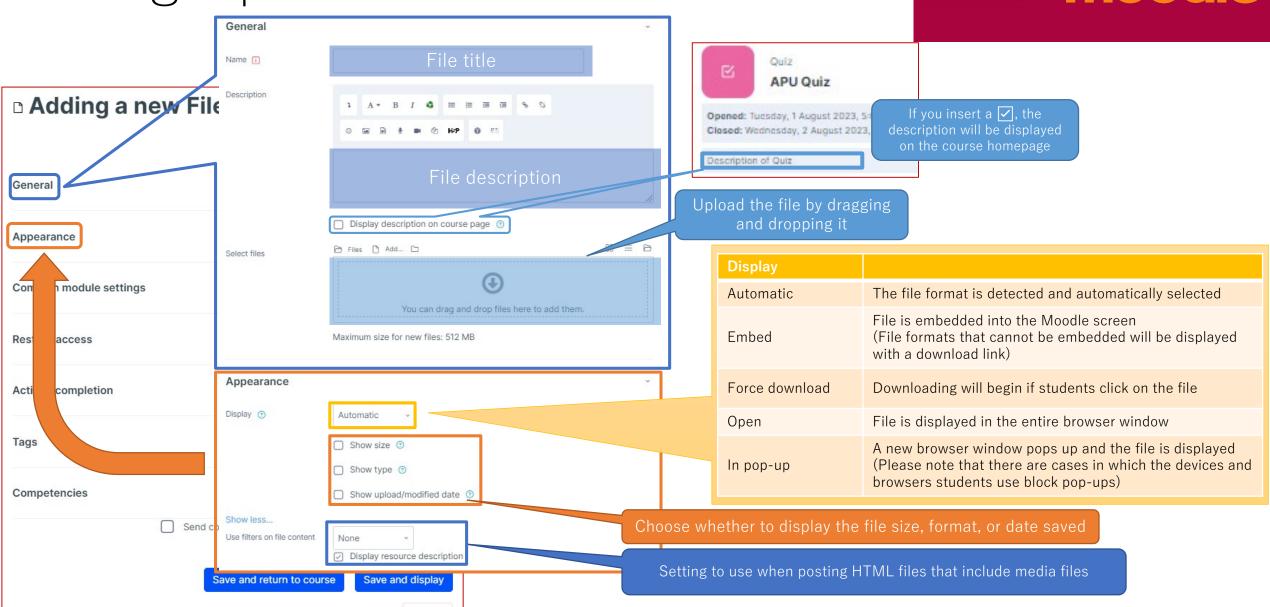




No particularly detailed settings are required. Uploading files to share with students right away is also possible by dragging and dropping files into a section of the course screen.

Setting Up File



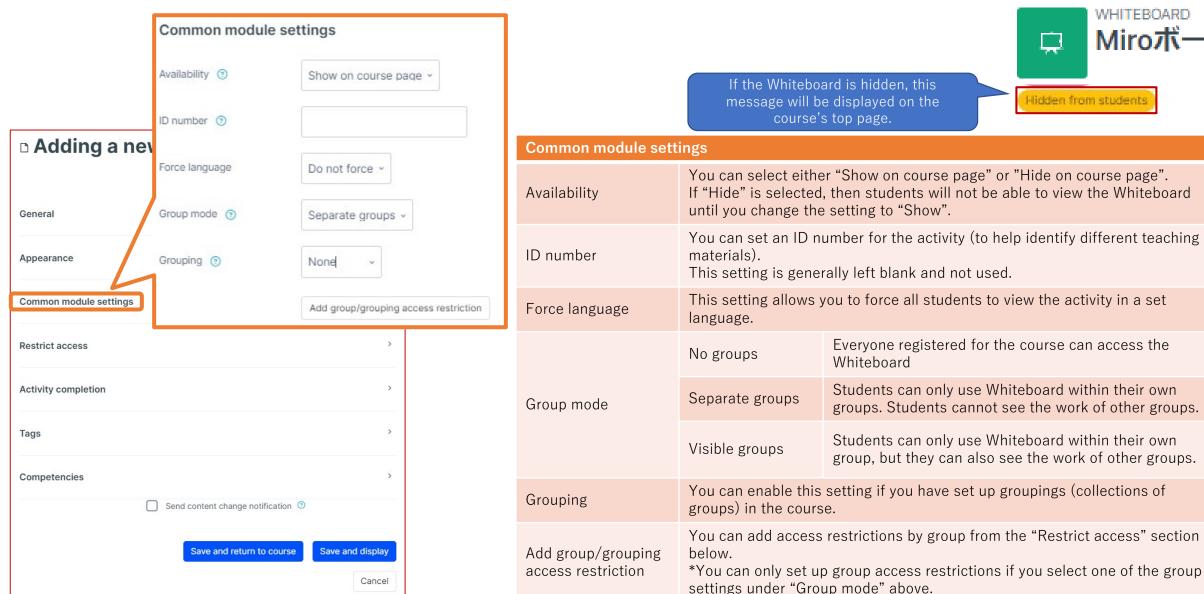


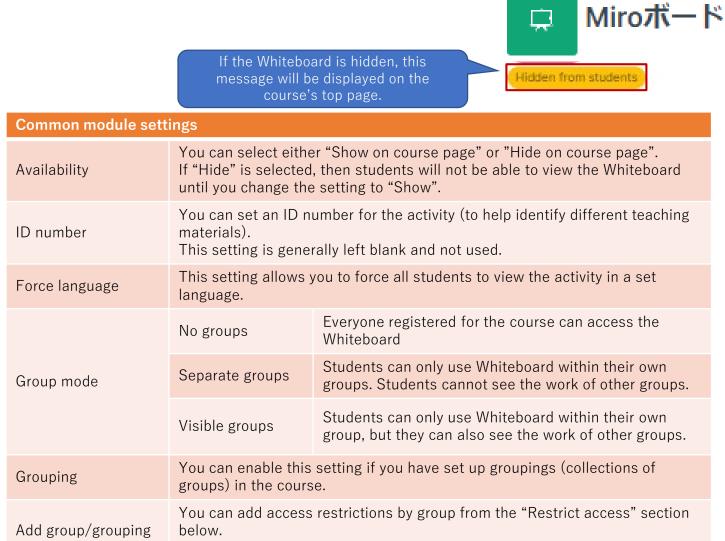
Cancel

(Common Functions) Common Module Settings



WHITEBOARD





(Common Functions) Restrict Access

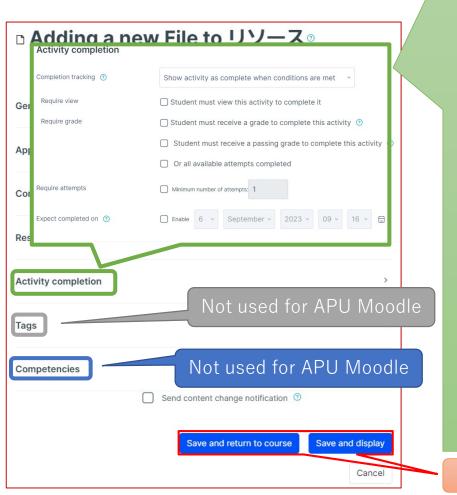




Restrict access	
Activity completion	Require students to complete a separate activity in the course to be able to access this activity. E.g. 1: Students cannot access the activity unless they have completed a specified Survey E.g. 2: Students cannot access the activity unless they have completed a specified Assignment
Date	Set when students can start accessing the activity (the date and time it will appear in the course) and when they will lose access (the date and time it will be hidden from the course).
Grade	Use this setting if you want to require students to achieve a set grade in a separate Assignment or Quiz within the course in order to access this activity.
Group	Only allow students who belong to a specified group or students who don't belong to that group to access the activity.
Grouping	Only allow students who belong to the groups included in a specified grouping (collection of groups) to access the activity.
Other course completion	Use this setting if you want to require students to complete another course in order to access the activity. (This setting is not recommended.)
User profile	This setting allows you to limit access to specified students. E.g. Only allow students with specified student ID numbers to access the activity.
Restriction set	Use this setting if you want to use several of the above settings to set complex access restrictions for the activity.

(Common Functions) Activity Completion, Tags, Competencies





Activity completion

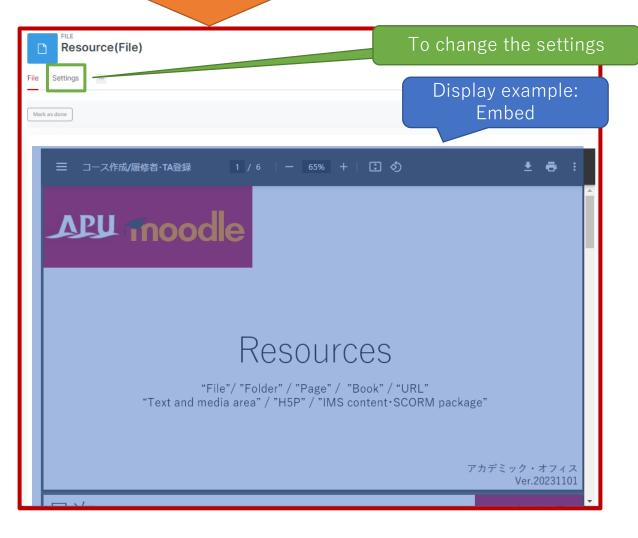
This setting allows you to check if students have accessed an activity. When enabled, a checkbox will appear underneath the activity on the course page. The checkbox will be marked complete when the student meets various customizable conditions, for example, when the student views the class materials. Furthermore, with this setting, instructors can check which students have viewed which teaching materials and keep track of students' progress for the entire course.

Completion tracking			
Do not indicate activity completion	Students will not see a checkbox to indicate activity completion on the course page		
Students can manually mark the activity as completed	Students can mark the activity as complete manually by themselves. Please use this setting if you want students to manage their own learning progress.		
Show activity as complete when conditions are met	The activity will automatically be marked as complete if the student meets one of the set requirements from the list below. Please use this setting if you want to track students' progress as the course instructor.		
Require			
Student must view this activity to complete it	If selected, the activity will be automatically marked as complete when the student views the assignment (after submission or after grading is complete)		
Student must receive a grade to complete this activity	The activity will be considered complete and automatically be marked as so after the instructor finishes grading		
Student must receive a passing grade to complete this activity	The activity will be automatically marked as complete after grading only if the student receives a passing grade		
Or all available attempts completed	The activity will be automatically marked as complete when the student submits the assignment, etc.		
Manually mark as complete APU Quiz APU Quiz Activity will be marked as complete when conditions met Activity will be marked as complete when conditions met Activity will be marked as complete when conditions met Activity will be marked as complete when conditions met			

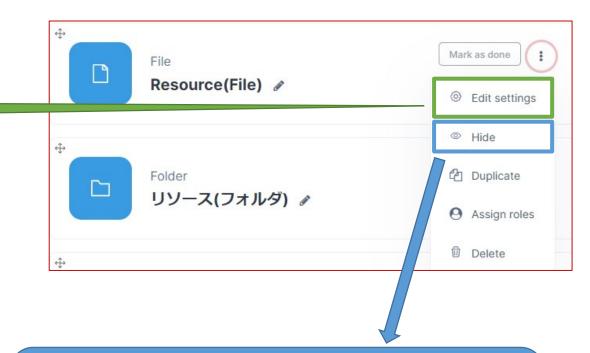
Make sure to **save** after you finish setting up the activity.

Checking File

Once the settings are complete, File will be published with the display format set.







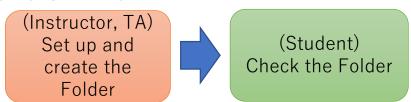
File will be published as soon as the settings are completed.

To restrict the period it can be accessed, use the "Restrict use" or "Hide" settings.

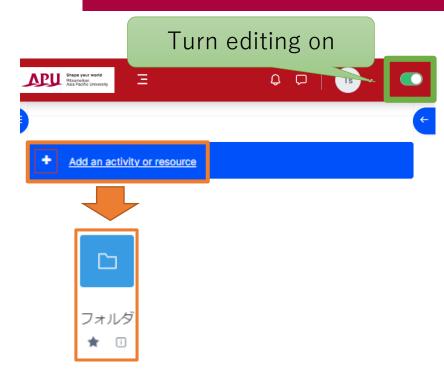
About Folder

- What can be done with Folder (examples)
 - Sharing reference documents to use in lectures
 - Sharing and uploading data for multiple materials as a set

- From "+ Add an activity or resource" select "Folder"
- Folder flow:

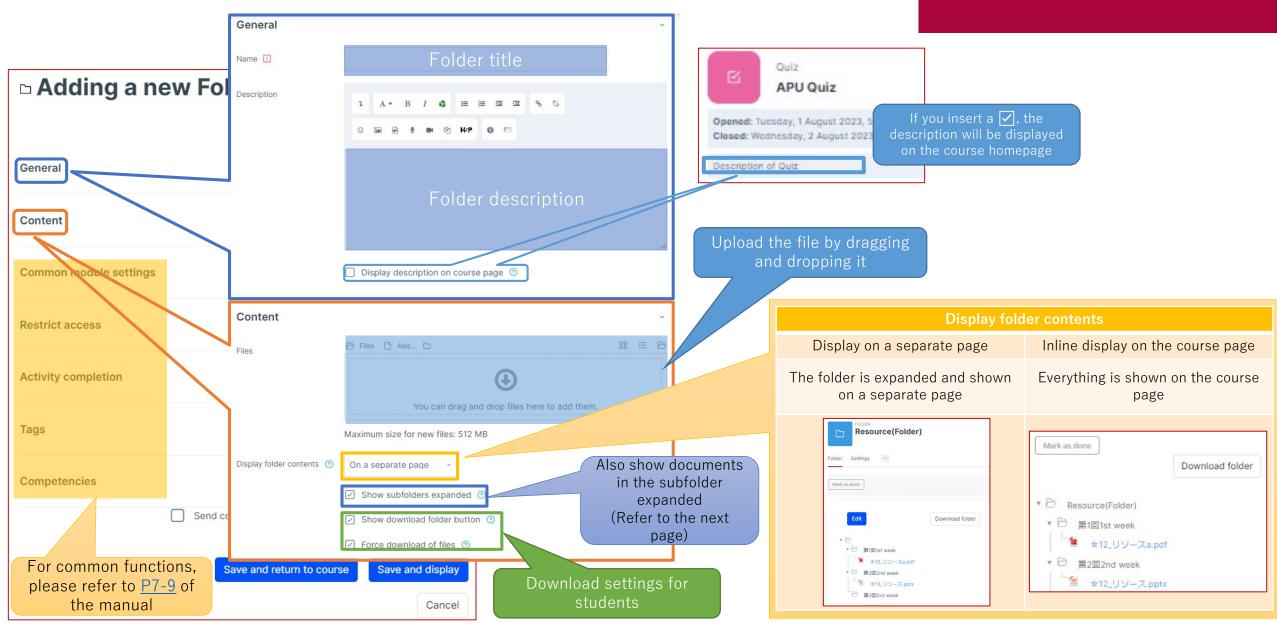






Setting up Folder

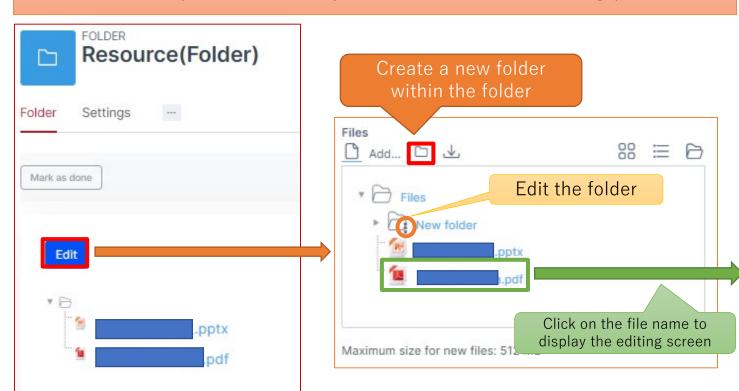


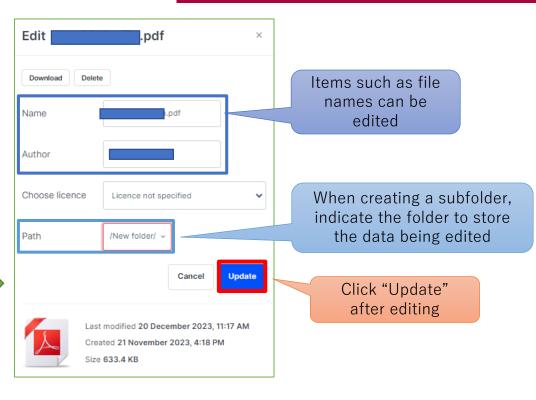


Checking and Editing Files in Folder Application Checking and Editing Files in Folder



The files set up can be easily edited even after being published.





Folder will be published as soon as the settings are completed.

To restrict the period it can be accessed, use the "Restrict use" or "Hide" settings.

(Tips)

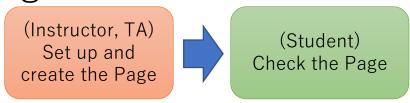
After setting up one folder, folders can be created as the classes progress to add and store materials.



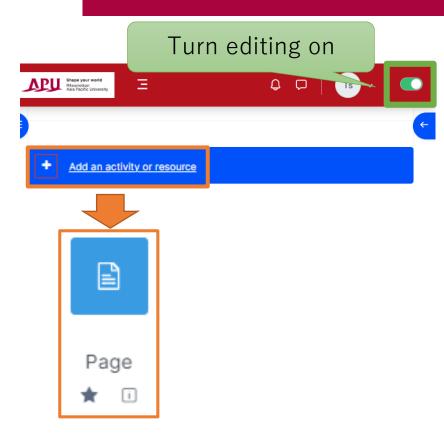
About Page

- What can be done with Page (examples)
 - Copying and sharing agendas created in Word
 - Inserting images and videos, etc.

- From "+ Add an activity or resource" select "Page"
- Page flow:

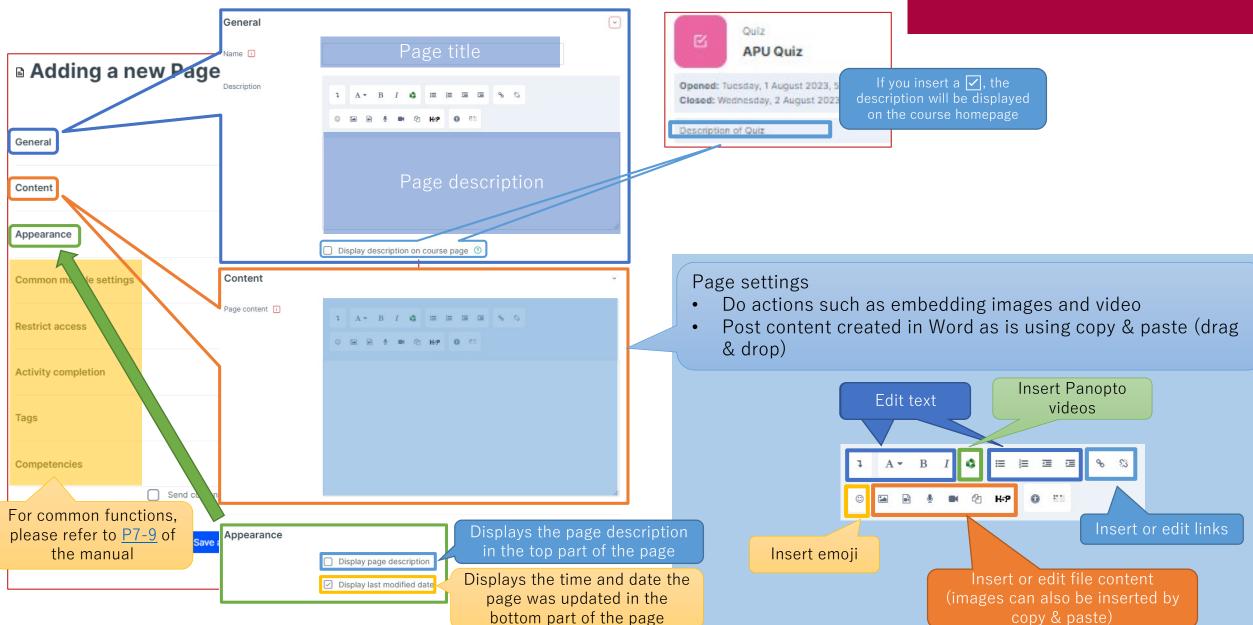






Setting up Page





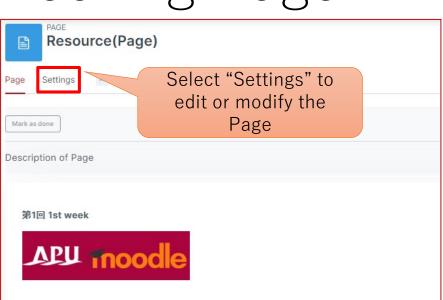
Checking Page



Page will be published as soon as the settings are completed.

To restrict the period it can be accessed, use the "Restrict use" or "Hide" settings.

YouTube videos can be embedded in the page by inserting the link. (Text documents such as PDFs and PPTs cannot be embedded)



第2回講義 2nd week



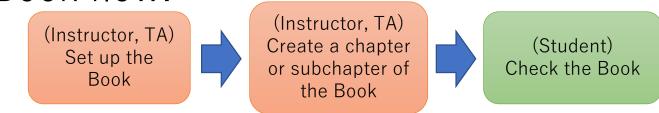
The date and time the page was last modified will be displayed. (If set up under "Appearance)

Last modified: Wednesday, 20 December 2023, 12:57 PM

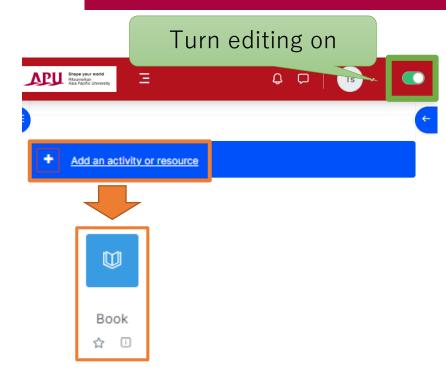
About Book

- What can be done with Book (examples)
 - Consolidating multiple Pages
 - Inserting images and videos, etc.

- From "+ Add an activity or resource" select "Book"
- Book flow:

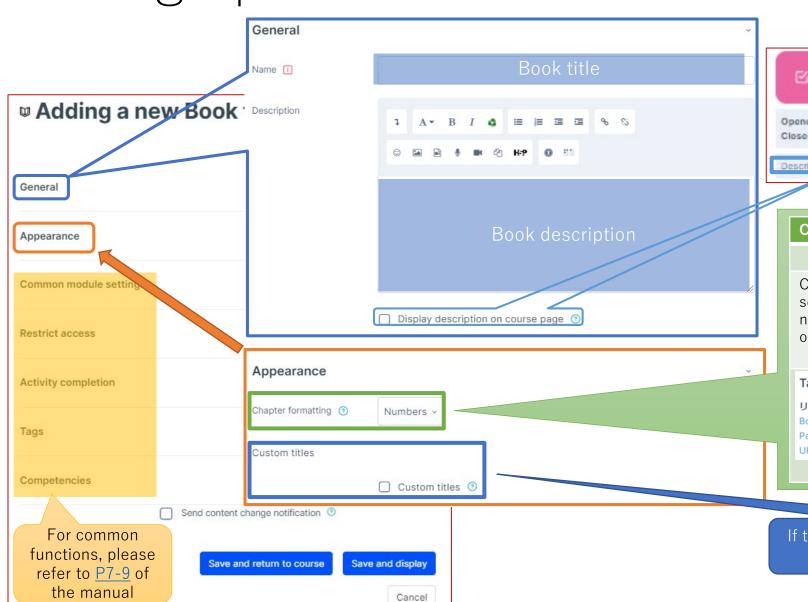


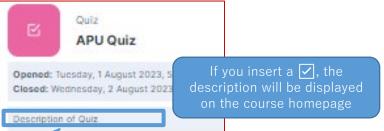




Setting up Book







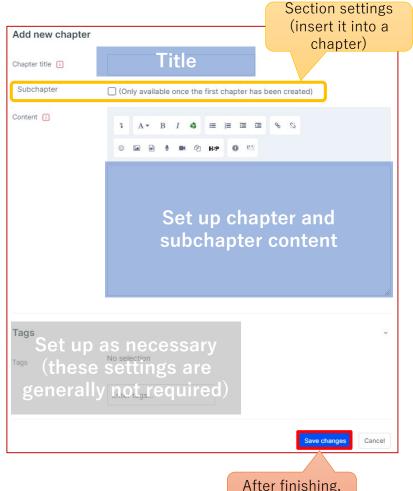
Chapter formatting				
None	Numbers	Bullets	Indented	
Chapters and sections are not numbered or indented	Numbers are added such as "1", "1.1", "1.2", "2", etc.	Sections are displayed in the table of contents with a black dot	Each section is indented	
Table of contents	Table of contents	Table of contents	Table of contents	
リソース/Resource Book Pagae URL	1. UV—Z/Resource 1.1. Book 2. Pagae 3. URL	・ リソース/Resource ・ Book ・ Pagae ・ URL	リソース/Resource Book Pagae URL	

If this checkbox is checked off, the chapter title will not be displayed as a heading above the content

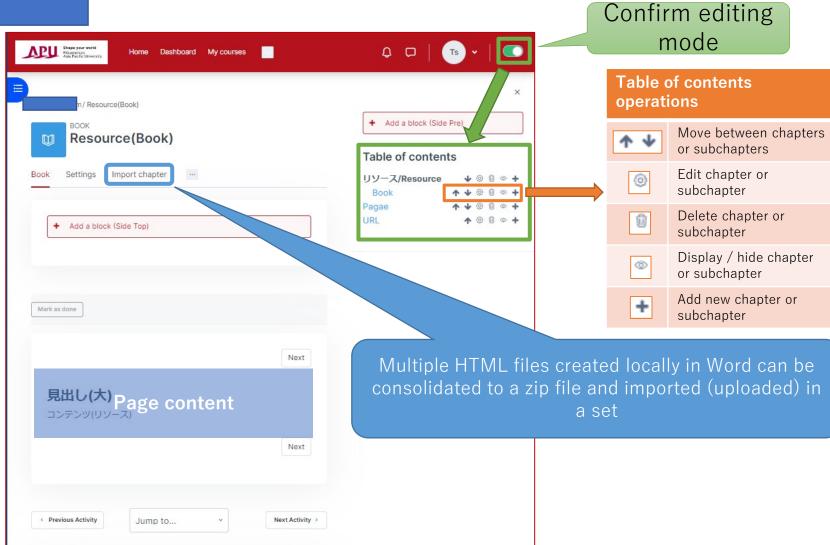
Setting up Book Chapters and Subchapters Application



After setting up Book, set up the book chapters and subchapters. Chapters and subchapters can be set up the same way as Page.

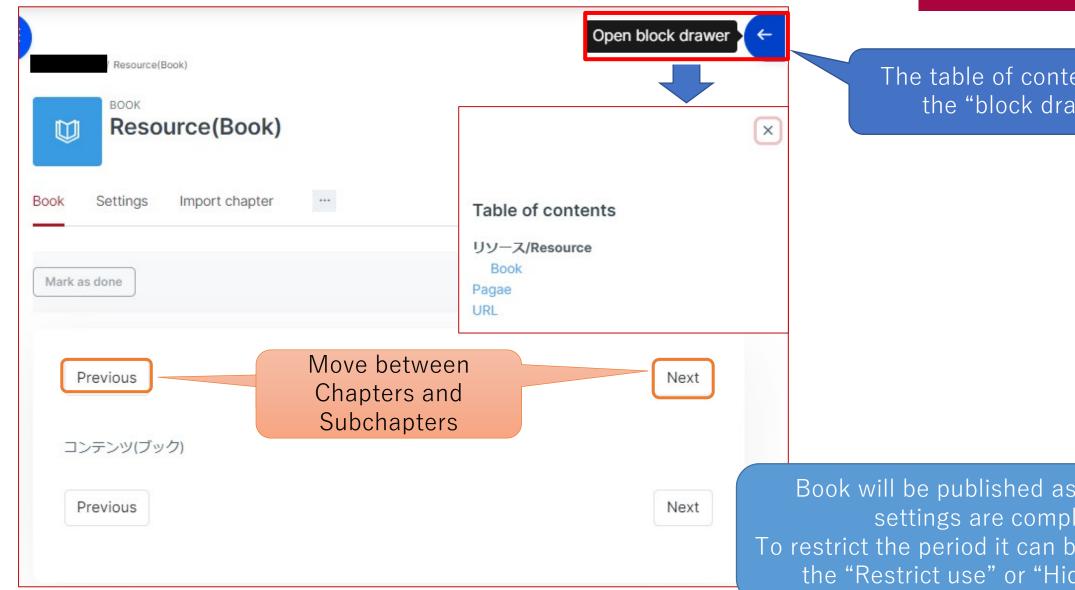


click "Save"



Checking Book





The table of contents is in the "block drawer"

Book will be published as soon as the settings are completed.

To restrict the period it can be accessed, use the "Restrict use" or "Hide" settings.

About URL

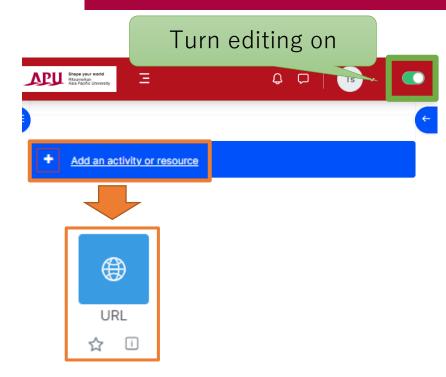
- What can be done with URL (examples)
 - Sharing links to external webpages
 - Introducing videos outside of APU, etc.

- From "+ Add an activity or resource" select "URL"
- URL flow:

```
(Instructor, TA)
Set up and
create the URL

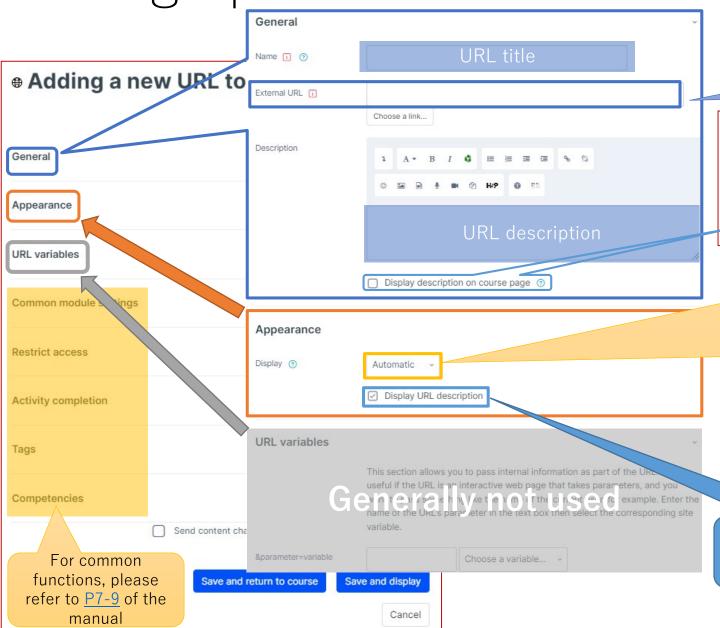
(Student)
Check the URL
```





Setting up URL





Copy & paste an external URL (Ex.) https://en.apu.ac.jp/home/

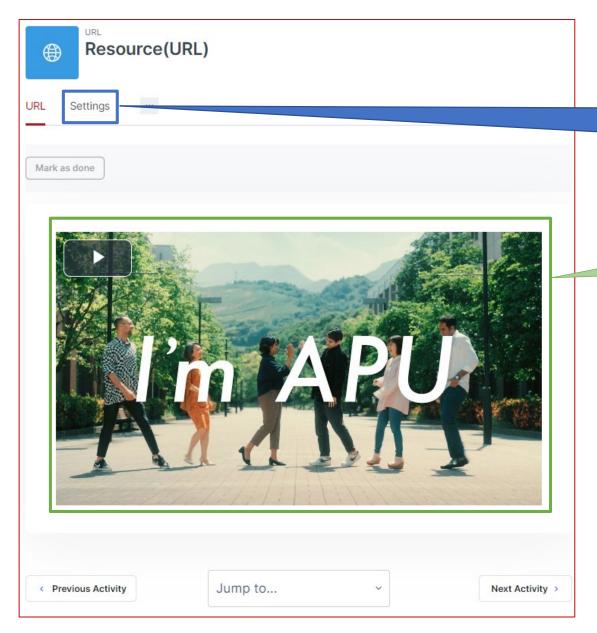


Display			
Automatic	Automatically determined by Moodle		
Embed	The URL is directly displayed on the page		
New window	Displays in a separate window from the window in which Moodle is open		
Open	Jumps to a separate page with the window in which Moodle is open		
In popup	Displays in a popup window (setting up the popup window width and height is required)		

Choose whether to display a description of the URL

Setting up URL





Select "Settings" to fix the link or change the display settings

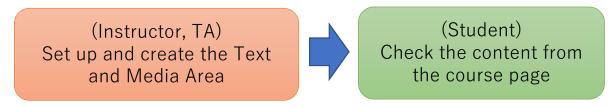
Embedding will be displayed here

URL will be published as soon as the settings are completed.

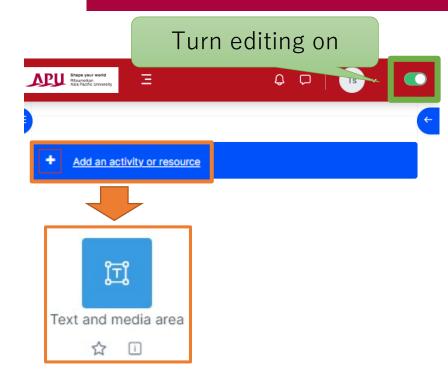
To restrict the period it can be accessed, use the "Restrict use" or "Hide" settings.

About Text and Media Area

- What can be done with Text and Media Area (examples)
 - Posting information on the course page
 - → Small notices or announcements, etc.
- From "+ Add an activity or resource" select "Text and Media Area"
- Text and Media Area flow:

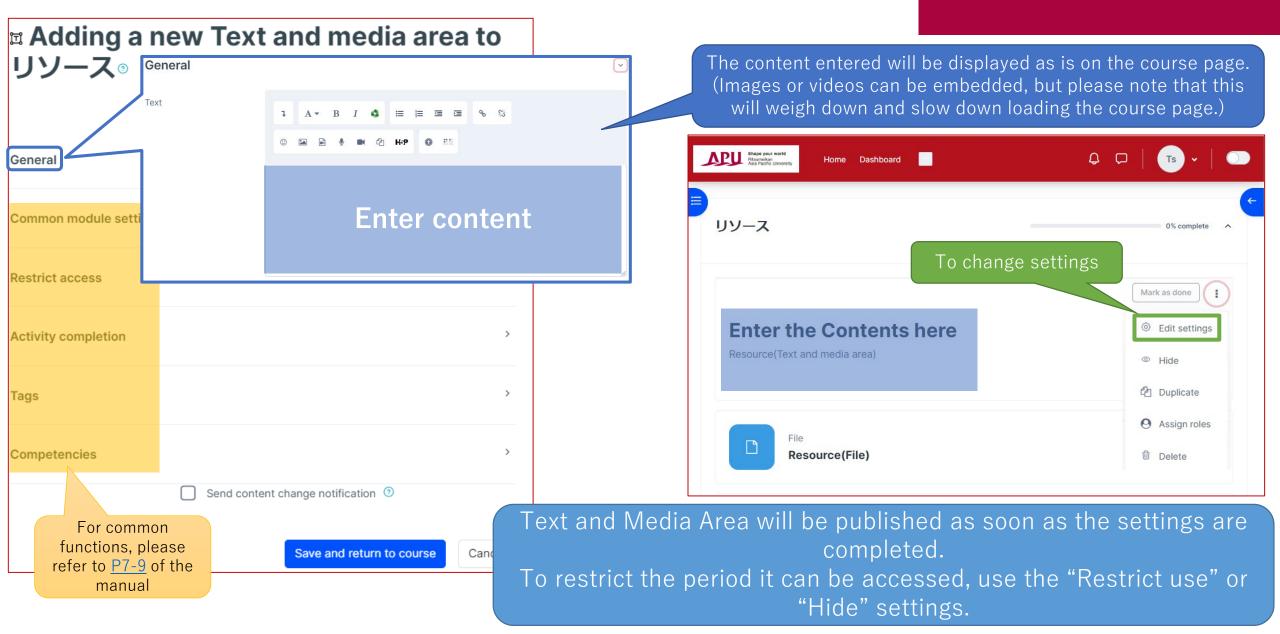






Setting up and Checking Text and Media Area

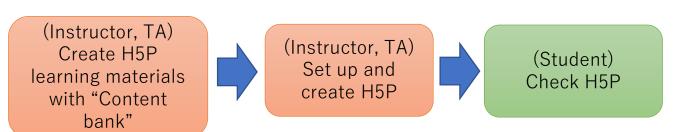




About H5P

APU moodle

- What can be done with H5P (examples)
 - Sharing learning materials that use HTML5
 (Confirm the content that can be used on the <u>H5P Website</u>)
- Setting up H5P learning materials with "Content bank"
- After setting up H5P learning materials, select "H5P" from "+ Add an activity or resource"
- H5P flow:

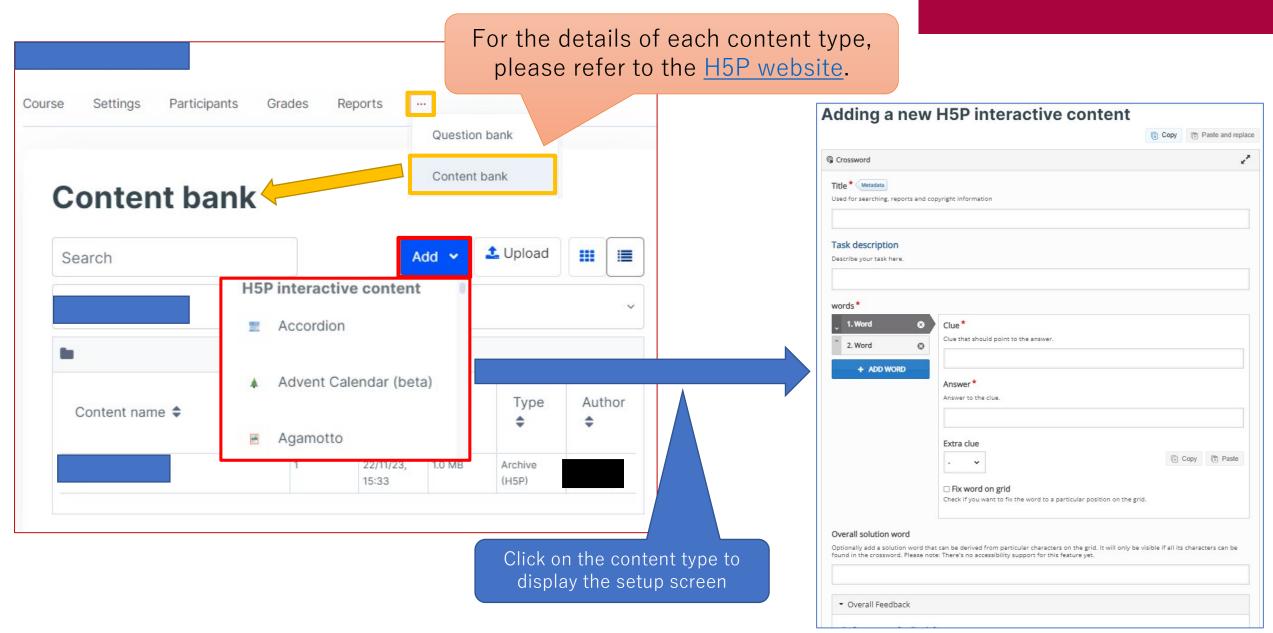




H₅P

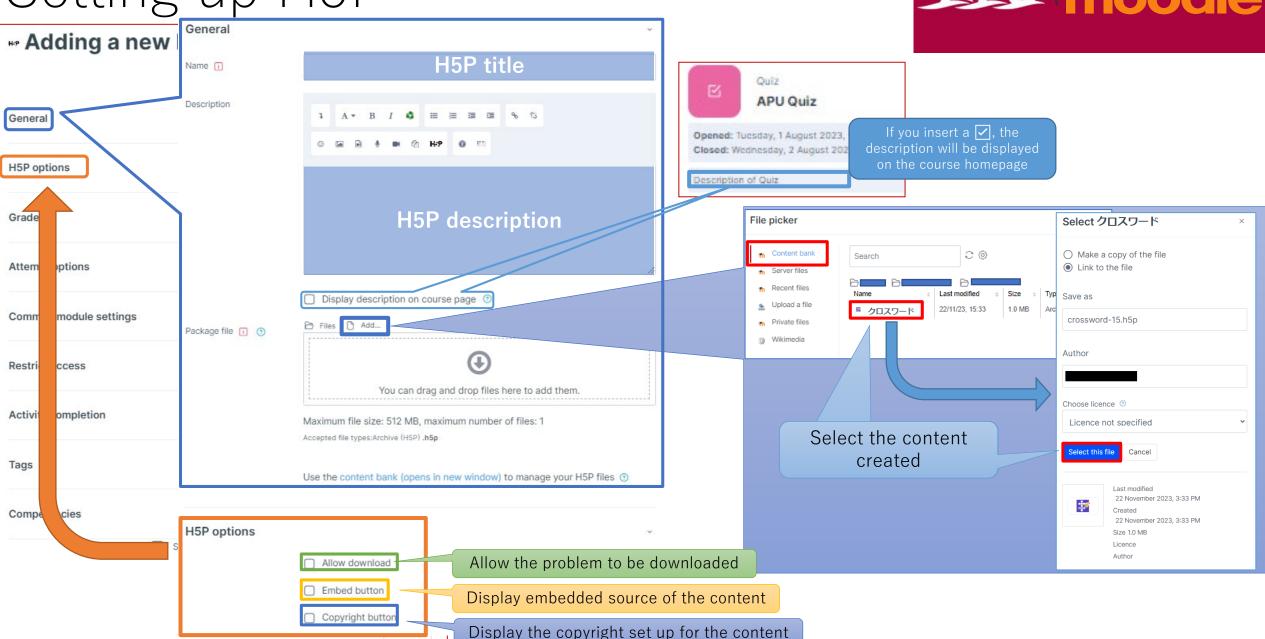
Setting up H5P





Setting up H5P

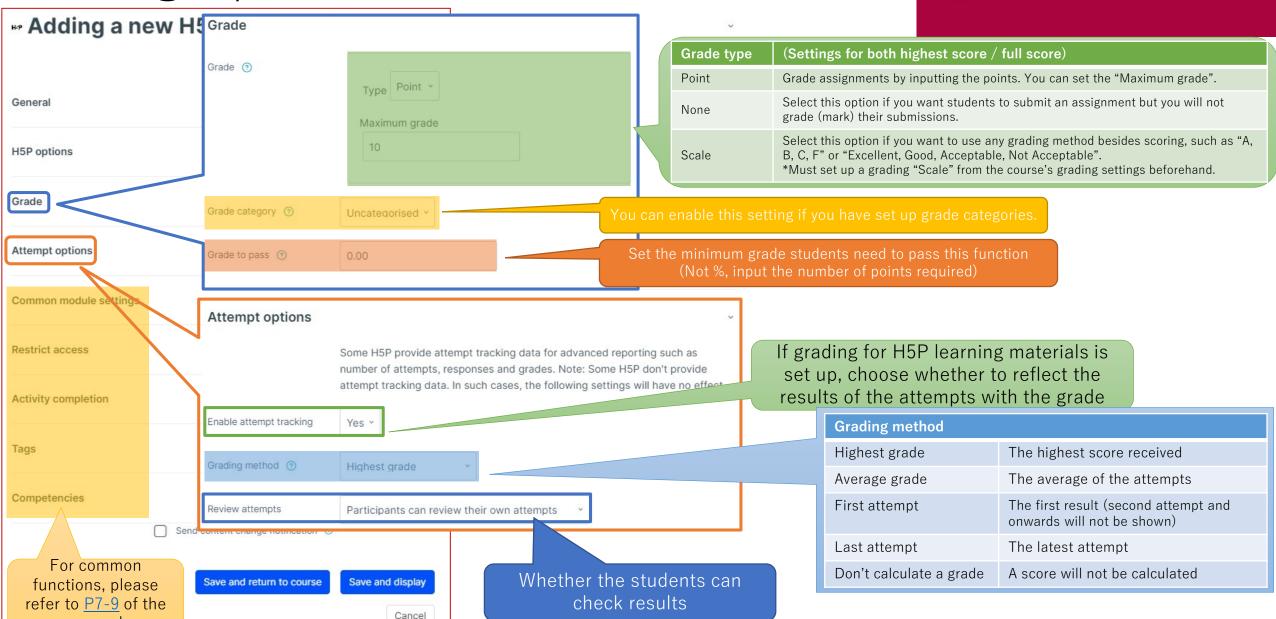




Setting up H5P

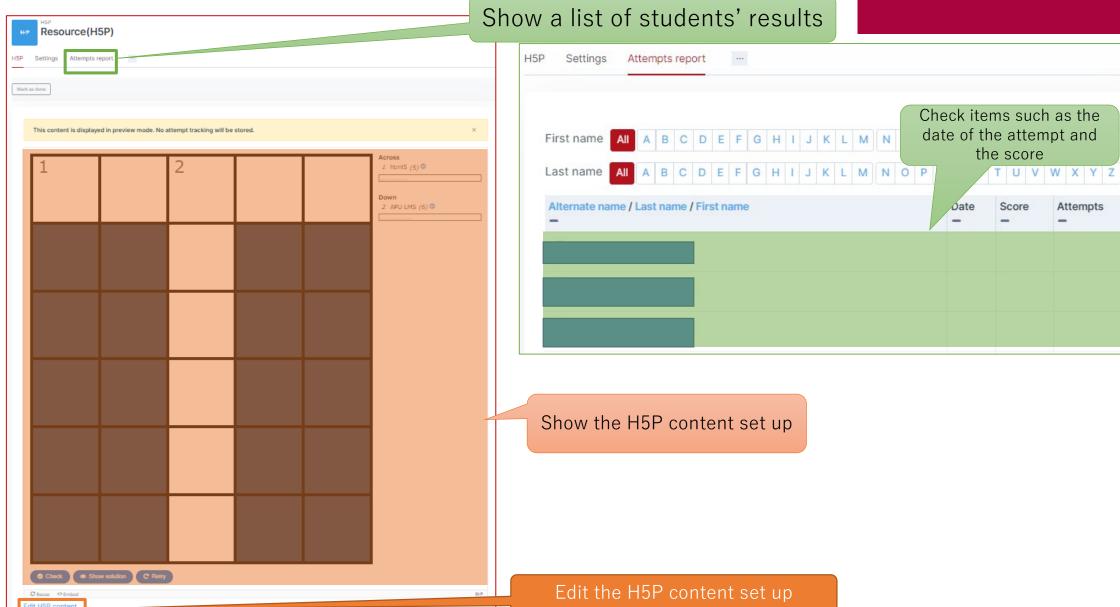
manual





Checking H5P

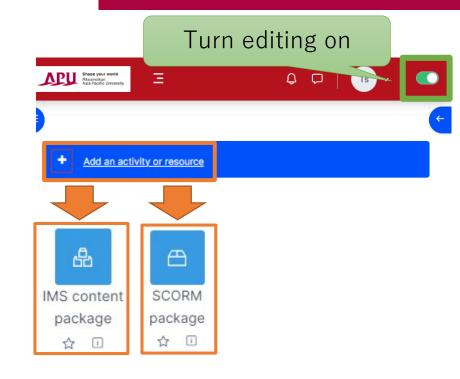




About IMS Content / SCORM Package



- What can be done with IMS Content / SCORM Package (examples)
 - Expanding and sharing learning materials from other systems in Moodle
- From "+ Add an activity or resource", select
 "IMS Content Package" or "SCORM Package"
- IMS Content / SCORM Package flow:



Export IMS Content / SCORM Package (from other systems)



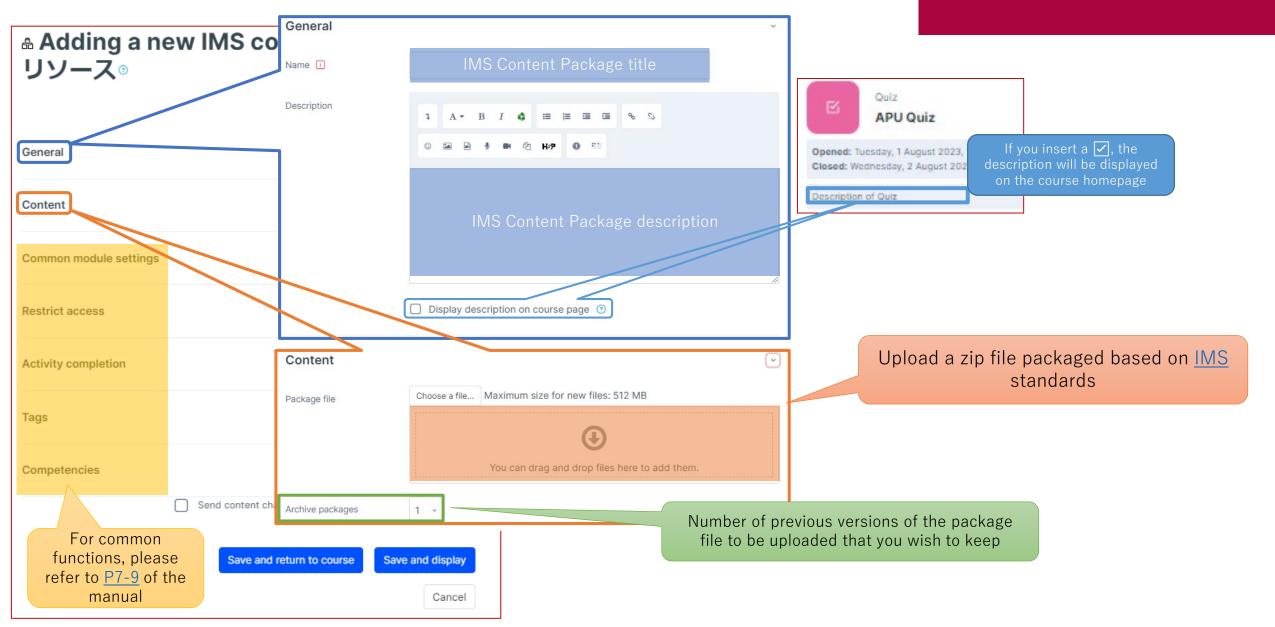
(Instructor / TA)
Set up and create IMS Content /
SCORM Package
(upload export data)



(Student) Check the content

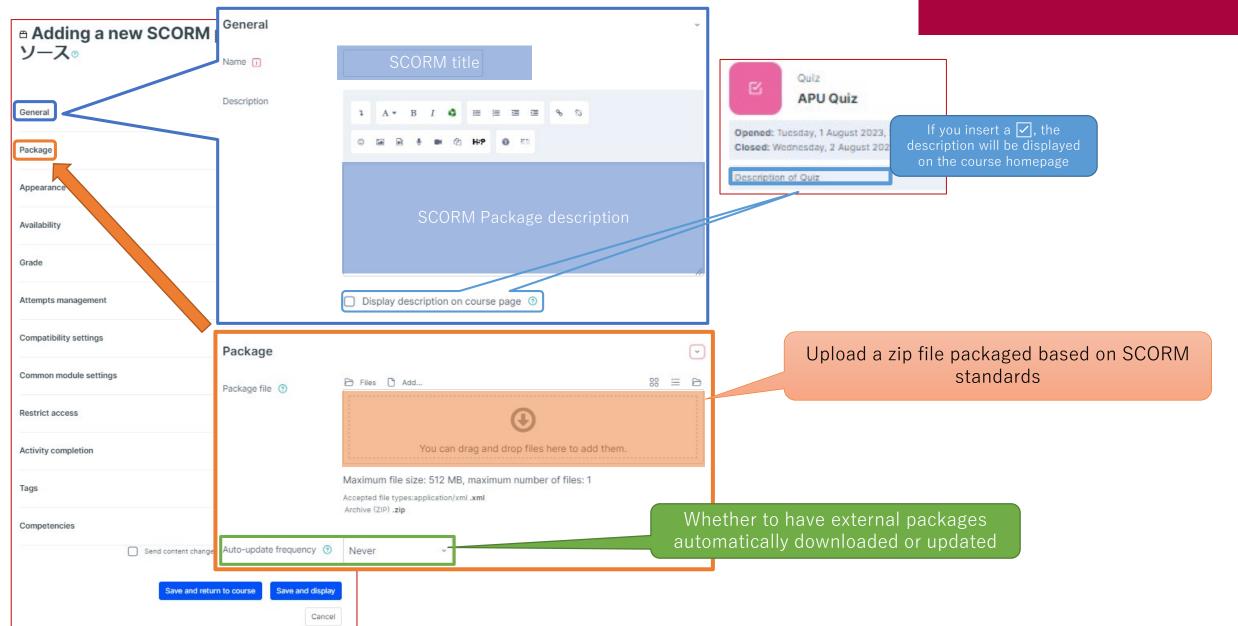
Setting up IMS Content Package





Setting up SCORM Package

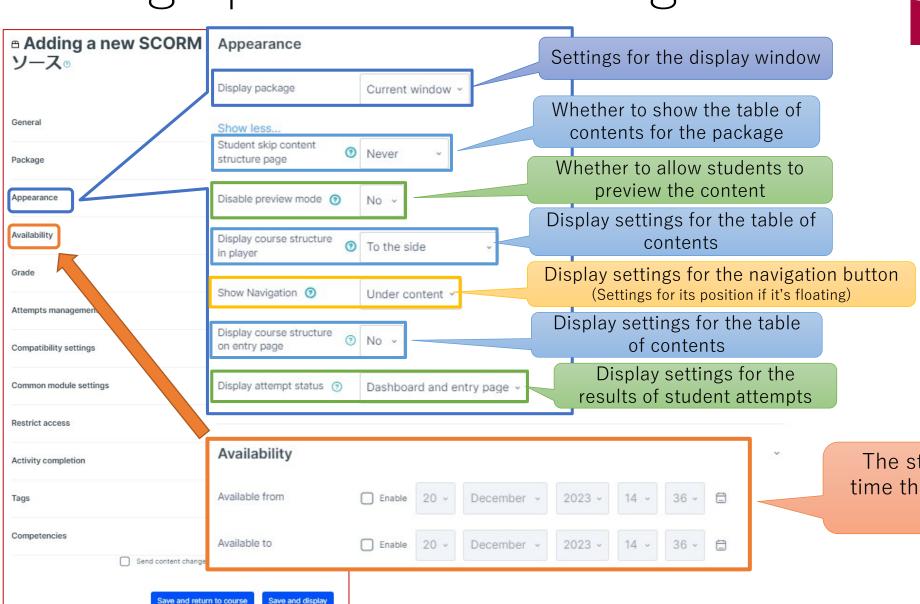




Setting up SCORM Package

Cancel





The start and end date and time that the SCORM content can be used

Setting up SCORM Package



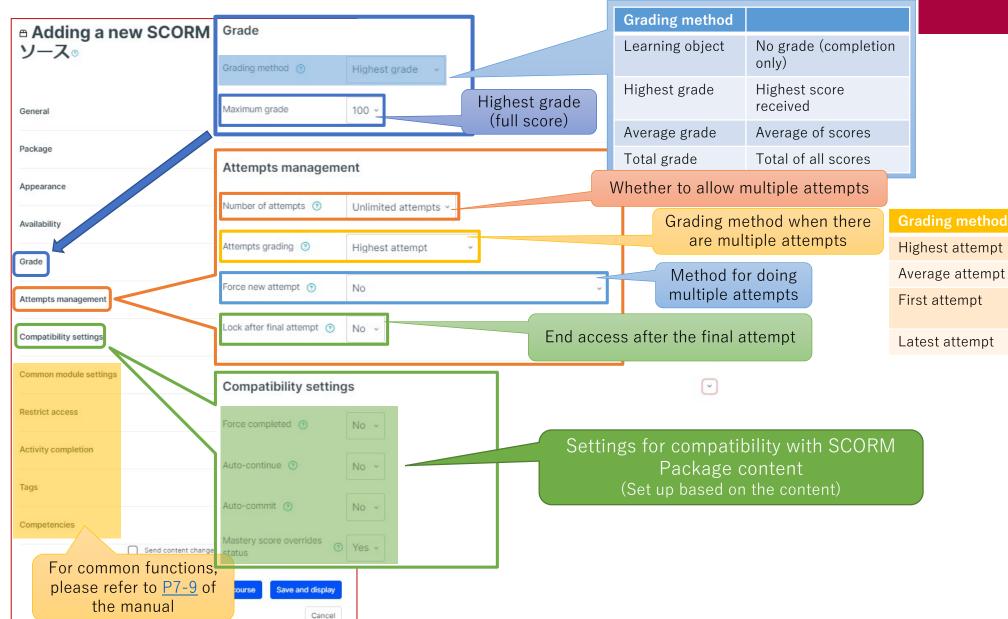
Highest grade received

Average of the results

The latest result

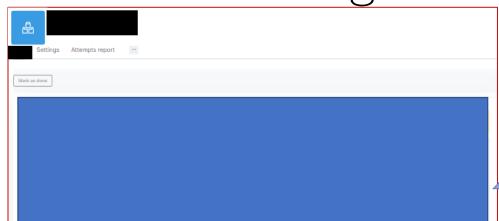
The first result (the second

result onwards is not reflected)



Checking IMS Content Package / SCORM Package





Learning materials and content from other systems can be inserted into Moodle.

For detailed settings, please check the system to be the source and upload the modified files.

The contents for the IMS Content Package or SCORM Package will be displayed

IMS Content Package / SCORM Package will be published as soon as the settings are completed. To restrict the period it can be accessed, use the "Restrict use" or "Hide" settings.