

AY 2022 Ritsumeikan University Intensive Summer Session Application Guidelines

●Note●

From AY 2015, the system for when students can apply to take classes at other universities in Japan and the number of credits received (including this program) has been revised. Following this change, the number of credits that can be earned at other universities and the application periods are as shown below. *See Undergraduate Academic Handbook, p. 187 – 198.

Program Name	Application Period	Program Period (Class Period)
Open University (Cancelled)	January 2022	Spring Semester
Oita University Course Exchange (Cancelled)	March – April 2022	Spring Semester (Cancelled)
“Oita Consortium Platform” Credit Exchange	March – April 2022	Spring Semester
Ritsumeikan University Summer Session	May 2022	Summer Session
It is possible to earn a maximum total of 6 credits through three courses from the above programs.		

※If a student is found to have exceeded the limits after being approved for the program, their participation will be automatically cancelled.

1. Ritsumeikan University Intensive Summer Session Program

This is a program which allows students to register for Ritsumeikan University's (below, RU) Intensive Summer Session Courses. The credits earned through RU's Intensive Summer Session Courses can be transferred to APU. (However, credits for some courses cannot be transferred.)

This time, almost all of the courses will be held in-person, on campus. (Please see the syllabus for details.) Before you apply, please note that it is possible all courses may suddenly be held online-only due to changes in the BCP Level.

2. Application Requirements

- Open to students in their 3rd – 6th semester In the AY 2022 spring semester. Accelerated graduation program students cannot join in their final semester. *This is because the results of the credit transfer will be reflected in the grade report when grades are announced in the AY 2022 fall semester (March 2023).
- Must be at or above the required grade level for the course you wish to take.
- If you wish to register for a course held in Japanese you must either be a Japanese-basis student or have completed “Advanced Japanese.”
- Must not exceed the no. of credits permitted for transfer from other domestic universities, shown above.
- AY 2017 curriculum APS students must have already registered an Area of Study, or plan to register one in by Course Correction Period 2 in the AY 2022 spring semester.

3. Course Period

The RU Intensive Summer Session Program is held over two weeks. The courses and campus vary by week, so please check the details carefully.

- **Week 1 Course Period: Mon, August 29 – Sat, September 3**
- **Week 2 Course Period: Mon, September 5 – Sat, September 10**

4. Screening

Screening will be carried out based on the content of your application, grades, etc. at the time of application. If a course reaches capacity, you may not be able to register for it.

5. Notes and Warnings when Applying

- (1) Students may register for one course during each course period, a total of two courses. (Ex: one course during Week 1, one course during Week 2.) **You can only register for one course per course period.**
※Students who register for two courses during the same course period will be automatically rejected.
- (2) Some courses do not require you apply transfer the credits to APU. Please check the course list before applying.
- (3) If you have participated in this program before, you cannot re-apply to register for the same course again.
- (4) Credits from the RU Summer Session Program do not count toward the APU max credit registration limit.
- (5) **Once you have been approved for the RU Summer Session Program you cannot drop for any reason.**
※ In previous years, many students have requested to drop the program to participate in other active learning programs (language immersion programs, etc.). Please check your schedule before applying.

6. Schedule

- (1) **Application Period: Friday, May 27 – Tuesday, June 7, 2022, 14:00 JST**
Apply via the Academic Office website, “Study at Other Universities” link. The application is in the form of a survey, so it is not necessary to submit application documents at the Academic Office counter.
<https://www.apu.ac.jp/academic/page/content0089.html>
- (2) **Results Announced: Tue, July 19, 2022** via an “Action Required” message on Campus Terminal
- (3) **Guidance Session: End of July, 2022** Details will be announced to course students later.
All course students are required to attend the guidance session.

7. Costs

This program does not have a participation fee. However, **students are responsible for paying for travel to Kansai, any travel in the local area, accommodations, meals, textbooks, etc.**

8. Accommodations during Ritsumeikan University Intensive Summer Session

To help prevent the spread of COVID-19, students are not permitted to stay in RU’s Seminar House so **students are responsible for arranging their own accommodations.**

※ Accommodation fees, travel fees, and meal costs are the responsibility of the individual student. If in-person classes are cancelled and moved online due to changes in the BCP level, any cancellation fees for accommodations, etc. will also be the responsibility of the individual student.

9. How to check your RU Grades

Date RU Grades Announced	How to check Grades	RU Grade Inquiry Period
Tue, Sept. 20	<p>Access RU's CAMPUS WEB (http://www.ritsumei.ac.jp/ct/) First, log into RU's manaba+R (use the RU RAINBOW ID and password you receive at the guidance session) and click on the banner to access CAMPUS WEB</p> <p>【CAMPUS WEB Banner】</p> <ol style="list-style-type: none"> 1. Click course registration status (registered courses / grade list) 2. Click course list 	<p>Tue, Sept 20 – Thurs, Sept 22, by 17:00 (※No inquiries will be accepted outside of this period)</p>

RU Grade Inquiry System: Carry out the designated RU Grade Inquiry Procedures by the deadline. Please note, you cannot submit a Grade Inquiry for a course taken at RU to APU's Academic Office.

10. Credit Transfer

Course Period	When are transferred credits applied?	Grade	When do transferred credits appear on grade report?	Subject Field	Apply for Credit Transfer?
Summer	AY 2022 Spring Semester	T (Transfer)	AY 2022 Fall Semester Date Grades Announced March 14, 2023	Varies by Course (See Course List)	Not Required

※Students may transfer a total of up to 60 credits (T) from other universities before or after enrollment (overseas exchange / domestic exchange programs / open university, etc.) to count toward credits needed for graduation.

Academic Office