

Basic Rule これから留学予定の方へ / For students about to go on an Exchange Program

- (1) 留学中の3回生演習の履修は不可 → **留学前のキャンセルは不要。自動でキャンセルされるため。**
- (2) 復帰後にゼミは再開可能 → 復帰セメの一つ前のセメに新規申請する必要がある。
- (3) 4回生演習のうち「卒業研究/卒業研究Ⅰ」のみ遠隔指導の形で留学中に履修可能。
→ 7セメ時に留学しゼミ履修の継続を希望する場合は、*遠隔指導同意書を留学する前のセメスター(セッション期間最終日まで)に提出すること。遠隔指導を受けた場合、APU復帰時に申請の必要はない。

※派遣前に、必ず担当教員に連絡をし、留学中の「遠隔指導」を依頼してください。担当教員から許可を得た学生は「**遠隔指導同意書**」を記入し、担当教員の署名をもらったうえでアカデミックオフィスに提出してください。7セメは留学先で、遠隔指導(メール・zoom等)を受けながら卒業論文執筆を進めて下さい。

***6, 7セメで交換留学を考えており、現在履修中のゼミを8セメで再開したい場合は、[こちら](#)★**

★申請時に交換留学の派遣が内定しない場合 → 申請期間中に通常申請(7セメ時以外)

★ウェブサイトの「現在留学中の方へ」も併せて確認して下さい。

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- (1) You cannot take a 3rd Year Seminar while you are on exchange.
 - **You don't need to cancel your seminar before you leave for exchange.**
It will be automatically cancelled.
 - (2) Seminars can be resumed upon return.
 - Submit a new seminar application during the application period the semester before you return to APU.
 - (3) Only “Research Seminar/Graduation Research I” among the 4th year seminars can be taken during study abroad in the form of remote instruction.
 - For those who will go on an exchange program during the 7th semester and wish to continue the seminar course, it is required to submit the “Provision of Remote Instruction” form by the final date of the session period in the 6th semester. If you received remote instruction during your 7th semester, there is no need to re-apply.
 - *Before leaving for exchange, consult with your seminar supervisor and request to be supervised remotely (“remote instruction”) while on exchange. (Students who have obtained permission from their instructor are requested to complete the “Provision of Remote Instruction” form (signed by the instructor) and submit to the Academic Office”)
 - *If you are planning to study abroad in the 6th or 7th semester and want to resume your current seminar in the 8th semester, please click here. ☆HERE.**
 - Correspond with supervisor and receive instruction via e-mail or zoom during your 7th semester while on exchange.
- ★If you have not yet been accepted for an exchange program at the time of application
→ **Apply during the designated seminar application period as usual.**
- ★Please be sure to check “For students currently studying abroad” on the website.

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例) 現在4 Semester 生
 Example) Currently 4th semester student

- 新規申請/New application
- その他手続き/Other Procedures
- ▼ キャンセル申請/Cancellation App.
- ▶ 自動継続/Automatic registration
- ▷ 卒研Pのみ自動継続/Automatic Registration (Only students pass the RS)

留学時期 Exchange Period	セメ/ Semester	2021	2022	2022	2023	2023
		FA (NOW)	SP	FA	SP	FA
		4	5	6	7	8
5 th semester	科目 / Subject		交換留学 Exchange	専門演習I Major Seminar II	卒業研究/ 卒業研究I Research Seminar/ Graduation Research I	卒業論文/ 卒業研究II Undergraduate Thesis / Graduation Research II
	申請 / Application		●			
6 th semester	科目 / Subject		専門演習I Major Seminar I	交換留学 Exchange	卒研/卒研I RS / GR I	卒論/卒研II UT / GR II
	申請 / Application	●		●		
7 th semester	科目 / Subject		専門演習I Major Seminar I	専門演習II Major Seminar II	交換留学 Exchange	卒研/卒研I RS / GR I
	申請 / Application	●		■	遠隔指導 Remote instruction	卒論/卒研II UT / GR II
				遠隔指導同意書の提出 Submission of "Provision of Remote Instruction" form		Automatic registration