

To All Students,

AY 2021 Fall Semester Classes (July 23, 2021)

In the AY 2021 Fall Semester, it has been decided to hold classes **Hybrid-style, In-Person, and Online**. Please check the information below for details of each class format, preventative measures, and notes/warnings.

Currently we are planning on holding all classes in AY 2022 in person (excluding a limited number of classes) so please keep that in mind before taking AY 2021 fall semester classes.

[Overview of AY 2021 Fall Semester Class Implementation]

(1) Basic Approach to Class Implementation

- In order to return to holding curricular and extracurricular activities in APU's unique multicultural environment while prioritizing the lives, health, and safety of our undergraduate and graduate students, faculty, and staff, in principle the university will hold classes in-person. Students taking class in-person, please make the necessary preparations to commute to campus.
- However, if a student is unable to attend class in-person due to immigration restrictions, underlying health conditions, or other reasons support will be provided to ensure these students can take class online via Zoom.
- The maximum seating capacity of classrooms used for in-person classes will be set in order to ensure at least 1 meter of distance between students. For this reason, seats for Hybrid-style classes will be offered first come first served, and if the number of students in the classroom exceeds the capacity of the room, the students without seats will be asked to take the class online from an open classroom. Courses for which the seating capacity is exceeded may have students attend in-person / online week by week, based on Student ID number, starting from the next week.
- After the start of classes, if the COVID-19 situation changes and in-person classes may be held online only based on the BCP level, so please prepare an environment where you can take online classes in advance. Students should check Campus Terminal, etc. regularly for announcements from the university.

(2) Class format for each type of class (Undergraduate / Graduate Courses)

Target Course Type	Class Format	Overview
Lecture Courses	Hybrid-style	Class held in the classroom and online via Zoom at the same time. In principle, students will be able to attend class in person each week regardless of their Student ID number. However, each classroom will have a max seating capacity, and seats will be first come first served. If the number of students exceeds the seating capacity, additional students will be asked to attend the class online from an open classroom. Courses for which the seating capacity is exceeded may have students attend in-person / online week by week, based on Student ID number. In addition, there are no PCs provided in open classrooms, so students should so please bring your own device and earphones every week. Classes registered by the university such as APM required classes and Intro to APS are included.
Some Lecture Courses Please check AY 2021 fall timetable for list of courses.	In-Person Only	Can only attend the class in-person. Class cannot be taken online.
	Online Only	Can only attend the class online. Class cannot be taken in-person.
Required Language Courses	In-Person	Class should be taken in the classroom. Cannot be taken online. ※In the spring semester classes were held Switch-style with students attended class online /in-person week by week based on student ID number, but in the fall semester language course registration will not be restricted by ID number.
	Online	Open to students who are unable to enter the country, students with underlying health conditions, or students with other reasons they are unable to attend class in-person. A survey was carried out among students taking required language classes in the AY 2021 spring semester to identify students who cannot take in-person classes (Survey period: Mon., July 19, 2021 – Fri., July 23, 2021). Fall semester classes will be assigned based on those survey results.

Elective Language Courses	Online / In-Person	Course may be held online or in-person based on the situation of students taking the course. Please check the timetable or syllabus regarding the format of the course.
1 st Year Seminar “Study Skills and Academic Writing” and “Multicultural Collaborative Workshop”	Hybrid-style	Class held in the classroom and online via Zoom at the same time. These classes have a lot of groupwork, and students will need to use Zoom in the classroom for groupwork, so please bring your own so please bring your own device and earphones every week.
3 rd / 4 th Year Seminars / Graduate Seminar Courses	Decided by Course Instructor	The course instructor will determine the class format based on the situation of the students in the course. Please follow the direction of your instructor.

(3) Preventative Measures in In-Person Classrooms

- ① Classroom Sanitation
 - A sanitizing coating has been applied to the surfaces in the classroom including the desks, chairs, walls, classroom equipment, etc.
- ② Droplet Prevention
 - Acrylic barriers have been set up in front of the instructor’s desk.
 - Faculty members wear masks in class.
- ③ Classroom Ventilation
 - Both classroom doors and all windows will be kept open before the start of first period.
 - In principle the doors and windows should be kept open during class, but on rainy or cold days they can be kept closed and the room will be ventilated for at least 10 minutes every hour. The windows will be opened after class.
 - In large classrooms large fans have been set up at the front and back of the classroom.
- ④ Health Management
 - Thermometers have been set up in several locations. Please do not go to the classroom with a fever.

(4) Notes and Warnings for the start of In-Person Classes

- You must wear a mask on campus. (If you do not have a mask you cannot take class in the classroom. If you forgot your mask please purchase one yourself from the Co-Op or Lawson.)
- Please avoid the 3 C’s on campus, and wash your hands, sanitize, and gargle frequently.
- If you use a university-provided computer, please bring your own earphones / headphones. If you forget them, please purchase some from the Co-Op or Lawson.
- If you feel sick, please go to the Health Center and do not attend class in-person. For Hybrid-style classes, please attend via Zoom. For Language classes and other in-person classes, please contact your instructor.
- Please refrain from speaking when eating in the cafeteria, etc. Please avoid off-campus group meals, parties, karaoke, and other high-risk situations. When using public transportation to commute to campus, please wear a mask and refrain from talking on the bus or train.

Finally, measures carried out by the university alone are not enough to prevent the spread of illness on campus – all students, faculty, and staff must work together to maintain awareness of the “new lifestyle” required in the COVID-19 era and act accordingly. At places like a university where many people gather together, you should carefully consider not only your own risk but also the risk of passing illness on to others, and we hope you will keep this in mind while preparing for fall semester classes.

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