As announced on March 9<sup>th</sup>, APU was planning to implement classes in person from Monday, April 18<sup>th</sup> onwards, but in light of the current COVID-19 situation, going forwards the university will continuously review the format of classes according to the following schedule. Every Tuesday we will announce the format of classes for the following week up until Tuesday, May 3<sup>rd</sup>. Please make sure to check Campus Terminal each week.

Week of Classes	Class Format Announcement
April 18 (Mon) – April 22 (Fri)	April 12 (Tues)
April 25 (Mon) – April 29 (Fri)	April 19 (Tues)
May 2 (Mon) – May 6 (Fri)	April 26 (Tues)
May 9 (Mon) – May 13 (Fri)	May 3 (Tues)

Subject Name on Course Timetable	Important Notes for Course Registration	
"On-campus Only)Subject Name" E.g. On-campus Only)Japanese Art of Tea CeremonyEA	<ul> <li>All classes are held in a classroom on campus.</li> <li>Cannot attend these classes online.</li> <li>Only students who can come to campus from the first class should register for these courses.</li> </ul>	
"Online)Subject Name E.g. Subject Name Online)Logical Thinking and FrameworkEA	<ul> <li>All classes are online only (no on-campus classes).</li> <li>All students can attend online. Students do not need to apply in advance to take these classes online.</li> </ul>	
"Subject Name" Only Subject Name E.g.	<ul> <li>In principle, students attend class in person.</li> <li>Only students with prior permission from APU can attend these classes online.</li> </ul>	

# Class Format for 1<sup>st</sup> Week of Classes & 2<sup>nd</sup> Week Onwards

Cubicct Nome on Course Timetable	Class Format		
Subject Name on Course Timetable	1 <sup>st</sup> Week: April 11 (Mon) – 15 (Fri)	2 <sup>nd</sup> Week: April 18 (Mon) onwards	
"On-campus Only)Subject Name E.g. On-campus Only)Japanese Art of Tea CeremonyEA	<ul> <li>Language Subjects: Online</li> <li>Other Subjects: On campus</li> </ul>	・ On campus (planned)	
"Online)Subject Name E.g. Subject Name Online)Logical Thinking and FrameworkEA	• Online	• Online	
"Subject Name" Only Subject Name E.g.	• Online	<ul> <li>On campus (planned)</li> <li>Online for students with prior permission only</li> </ul>	

# **Other Notes**

#### 1. Zoom ID and Classroom Information

The Zoom IDs for each subject were announced on April 4. The <u>Course Timetable on the Academic Office website</u> will be updated on Wednesday, April 13 with the classroom information for in-person classes held from Monday, April 18 onwards.

#### 2. Notes for Students Taking In-Person Classes

Students will need a laptop, headset, and earphones with a microphone when attending "subject name only" courses, so please bring these items with you when you come to campus. If the classroom reaches capacity, students will have to attend the class online from a separate classroom. Please note that the Academic Office does not loan laptops, earphones with microphones, or headsets to students.

#### 3. Notes for Students Who Want to Attend In-Person Classes Online

The office has already sent a notice about attending classes online to the APU email addresses of all students who have permission to attend in-person classes online. If you have not received this email and would like to attend in-person classes online, please apply <u>here</u>. We have extended the application deadline to Friday, April 15. However, the eligibility criteria have not changed (students with underlying medical conditions/students who cannot enter Japan due to entry restrictions).

# **Other Notes**

### 4. Class Absences due to Travel After Entering Japan

If you have to miss a class because the day you travel to Japan coincides with a class day, please contact your course instructor in advance to discuss the matter.

\* How to find your course instructor's contact details:

Email addresses are listed on the <u>syllabus</u> or on the <u>Faculty Contact Info and Office Hours</u> page of the Academic Office website. If your course instructor's contact details are not available on either of the above, please ask for their email address in the first class.

### 5. Courses for which "only the name of the lecture" is listed in the timetable

Only students with permission to attend classes online can attend "subject name only" courses online. Students without prior permission from APU will not be allowed to attend these classes online. Except for subjects that are 'online only', APU plans on implementing all Spring 2022 Semester classes in person.

Students with underlying medical conditions and students residing outside Japan due to entry restrictions can take in-person classes online, but only if they receive permission from APU in advance. Therefore, students who have not received prior permission from APU to take in-person classes online cannot freely choose whether they attend classes in person or online like during the Fall 2021 Semester.