



# Posting to Forums

(Checking Announcements)

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# About Forums

- What can you do with forums? (Ex.)
  - Web bulletin board for your class
  - Share announcements (Course News)
  - Have a Q&A corner etc.

See page 6 for more information about Announcements

There are 2 types of forums. Please select the correct function as directed by your teacher.

The screenshot shows the Moodle course interface. At the top, there is a navigation bar with 'Home', 'Dashboard', and 'My courses'. Below this, the course title is displayed. The main content area is divided into sections: 'Introduction', 'Course information', and 'Activities'. The 'Activities' section contains two icons: 'External Tool Panopto Course Tool' and 'Forum Announcement/アナウンスメント'. The 'Forum Announcement/アナウンスメント' icon is highlighted with a blue box. A blue callout box points to this icon, containing the text 'See page 6 for more information about Announcements'. Below the 'Activities' section, there is a 'フォーラム/Forum' section with two options: 'Forum フォーラム/Forum' and 'Open Forum オープンフォーラム/Open Forum'. A green callout box points to these two options, containing the text 'There are 2 types of forums. Please select the correct function as directed by your teacher.'

# Starting Discussions, Posting Replies

### Starting a Discussion

**Add a new discussion**

Add your discussion

**Title**  
Your subject

**Post Content**  
Type your post

**Reveal yourself in this post**

**Check the content of the post, then click "Submit"**

**Submit**

[Use advanced editor and additional options](#)

You can search for threads or posts

If the course uses groups, your group name will be shown here

Show your name in the post  
If the box is checked  your name will be shown on the post (Only for open forums)

### Advanced Settings

**Title**

**Post Content**

**Email Notification Settings**  
Send me notifications of new posts in this forum

**Attach File**

**Reveal yourself in this post**

**Group**

**Tags**  
No selection  
Enter tags...

**Post to forum**

Check the content of the post, then click "Submit"

Show your name in the post  
If the box is checked  your name will be shown on the post (Only for open forums)

You can tag your post here (write the tag, then hit Enter)

Edit via advanced settings to attach files, change notification settings, edit text (font size or add links), etc.

Maximum file size: 500 KB, maximum number of files: 9

### Posting a Reply

Average of ratings: -

0 replies

**Add your reply**

**Title**  
Your subject

**Post Content**  
Type your post

**Reveal yourself in this post**

**Check the content of the post, then click "Submit"**

**Submit**

[Use advanced editor and additional options](#)

Show your name in the post  
If the box is checked  your name will be shown on the post (Only for open forums)

# Rating Posts or Replies

Will only be shown if the instructor has enabled post liking and rating

## Liking a Post

### テスト投稿/Posting test

44 days ago

テスト投稿/Posting test

Reply Edit Delete

Count of ratings: - Rate... ▾

Pin

Rate...

Like!

The menu to Rate or Like the post is shown under the post

You will not be able to see the number of likes or how other students rated the post

## Rating a Post

### テスト投稿/Posting test

44 days ago

テスト投稿/Posting test

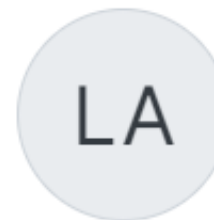
Reply Edit Delete

Average of ratings: - Rate... ▾

Pin

0 replies

Add your reply



Rate... ▾

Rate...

0

1

2

3

4

5

6

7

8

9

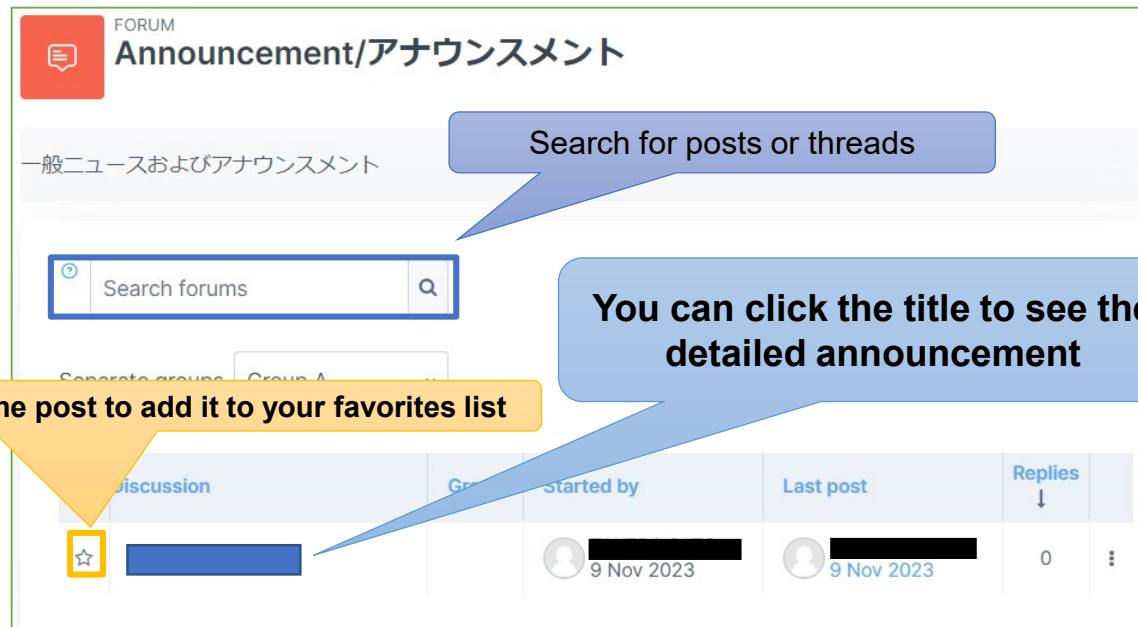
10

In some cases a rating scale will be shown under the post, and you can select your rating

You will not be able to see how other students rated the post

# About Announcements

- Announcements
  - The instructor or TAs can announce news
  - Examples of announcements
    - Sharing info about assignments or deadlines
    - Classroom changes, class cancellations
    - Overall class feedback etc.
- Unlike regular forums, you cannot reply to posts



FORUM  
Announcement/アナウンスメント




一般ニュースおよびアナウンスメント

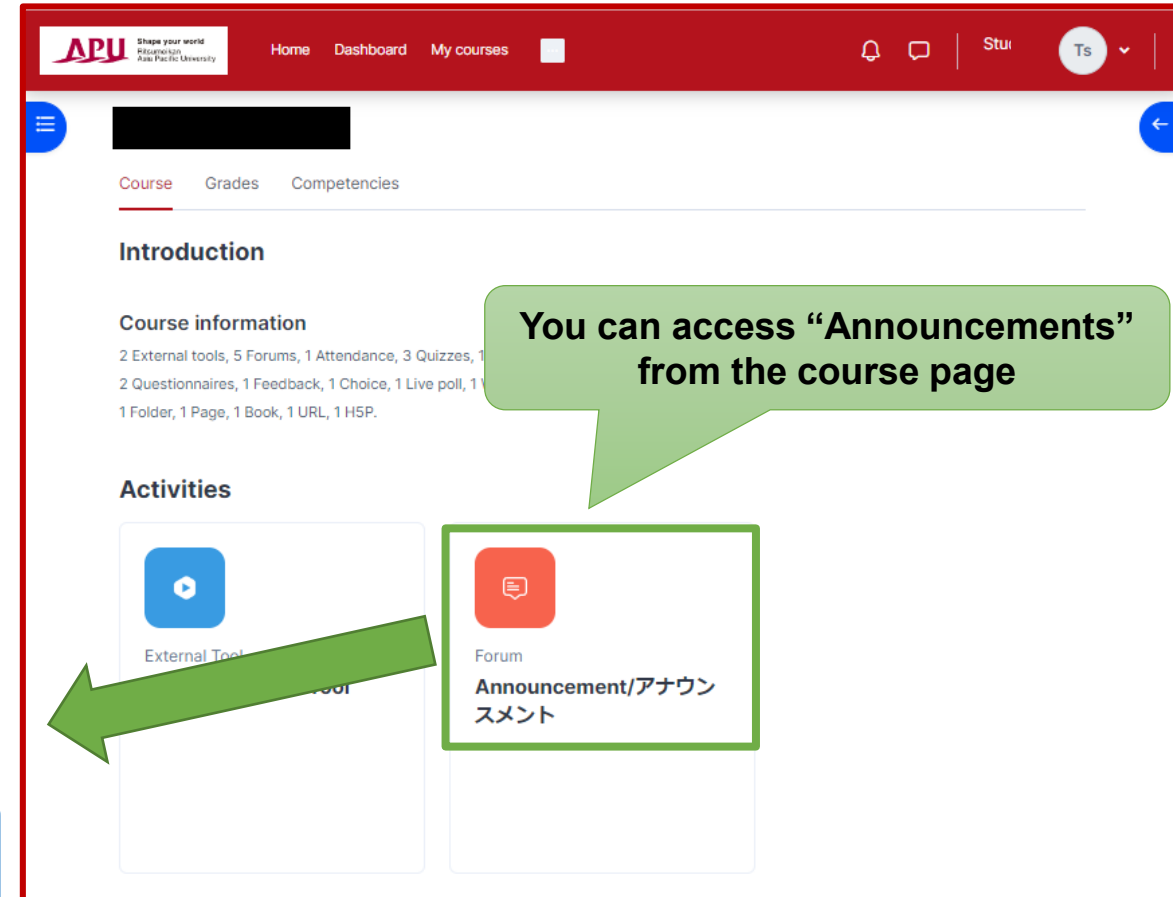
Search for posts or threads

Search forums

You can click the title to see the detailed announcement

Star the post to add it to your favorites list

Discussion	Group	Started by	Last post	Replies
 [Redacted]		 [Redacted] 9 Nov 2023	 [Redacted] 9 Nov 2023	0



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Home Dashboard My courses

Course Grades Competencies

Introduction

Course information

2 External tools, 5 Forums, 1 Attendance, 3 Quizzes, 1  
2 Questionnaires, 1 Feedback, 1 Choice, 1 Live poll, 1  
1 Folder, 1 Page, 1 Book, 1 URL, 1 H5P.

Activities

External Tool

Forum  
Announcement/アナウ  
スメント

You can access "Announcements" from the course page