### manaba course 2.96 Update

- The images are just for reference. The actual screens or manuals may differ.
- Some upgrades may already have been applied/released.



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### <For Instructors> Added Edit Function to Course News

#### **♦** Overview

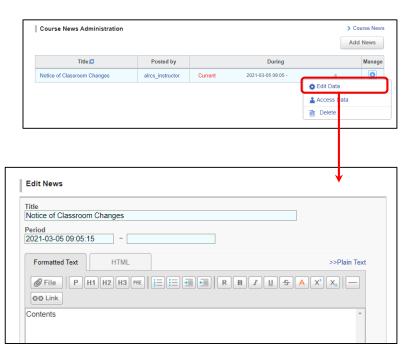
You can now edit Course News that has already been published. You can choose whether to resend the reminder email.

Also, on the viewing screen you can see who accessed the course news before it was edited and after it was edited. Under the status column, it will read "Update read" or "Update Unread."

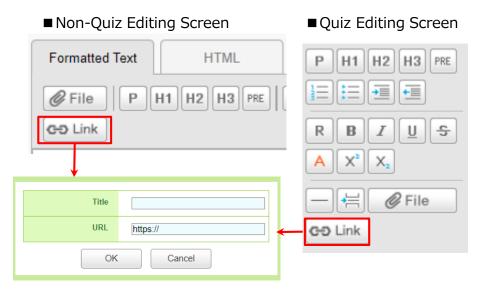


※If you only change the title or the publication period but do not
edit the text itself, the User status will not change to "Update
Read/Unread."

\*Items on the Course News List/Management Screen are shown in order based on date of publication. If you want an item shown at the top of the list, please change the publication date.



# <For Instructors> Added Hyperlink Button to Editing Screen



#### **♦** Overview

A hyperlink button has been added to the Rich Text Editor screen of each function to allow you to enter links and set link text.

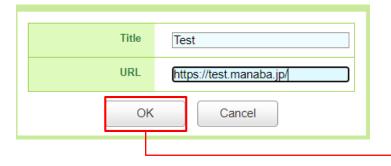
If you click the hyperlink button in the editor, the hyperlink panel will appear. You can enter the link text/title of your URL, then paste the link. Your hyperlink will be created when you click [OK].

#### **♦** Notes

• [https://] is already automatically entered in the URL box.

If your URL starts with anything other than [https://] please delete this before entering your URL.

- You cannot change or delete the Link Access Message\*.
- \*The Link Access Message is shown below for your reference.



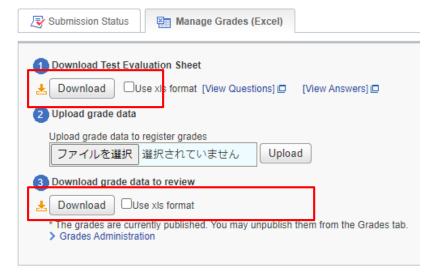
■ Example of Link Creation

■ Link Access Message

\* You are about to access a web page outside manaba's control. Click the link if you'd like to proceed. https://test.manaba.jp/

# <For Instructors> Added Option to Download Excel Files in xlsx Format

■ Example Of Excel Download Screen



#### **♦** Overview

The grade registration sheet used when grading and registering assignments or other excel files for download by instructors can now be downloaded in [xlsx] format.

In addition, on some screens you can click a box to download files in [xls] format, but from now on this will be unified to [xlsx] format. We will notify you again when all the boxes have been made the same.

#### [Affected Screens]

<Grading Related>

- Tests Grade Management
- · Assignment Grade Management
- Project Grade Management
- · Register Grade Item
- · Edit Grade Item

<Non-Grading Related>

- · Course Member List
- Download View Status (Course News / Content)
- Register Rubric Evaluation Collection (Option)
- Edit Rubric Evaluation Collection (Option) Etc.

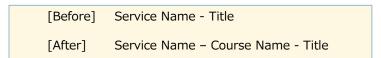
\*The labels of the buttons on the screen have not changed as a result of this update.

## <For Instructors / Students> Change Email Title and Sender Name of Reminder Emails

#### **♦** Overview

manaba reminder emails have changed as shown below.

• Course name has been added to reminder emails sent from specific manaba courses



• The reminder email sender name has been changed to the service name



X"Service Name" refers to the name displayed on the manaba login screen (shown in red box)

#### ■ Service Name Ex: Login Screen



#### [Affected Reminder Emails]

This change will apply to all reminder emails except emails sent for multiple courses or non-course emails (portfolio, etc.).

Ex. of reminder emails which will not change: bulletin board digest emails, portfolio collection comment emails, etc.

#### **♦** Notes

- Course names over 30 characters in length (15 full-width characters) will be shortened (with [...])
- The email text will not change.

### <Other changes / Bugfixes >

- Text/phrasing corrections
- Added a simple help menu to display after clicking [?]
- Some additions/corrections to the manaba Basic Manual
- Some additions/corrections to the manaba Options Manual