

## Call for AY2021 Center for Inclusive Leadership (CIL) Publication Support Subsidy

The Center for Inclusive Leadership (CIL) is calling for applications for publication support subsidy that promote research on inclusive leadership and inclusion.

This subsidy aims to assist faculty with the publication costs of scholarly books and articles in peer-reviewed journals.

1. Application Eligibility	<p>Applicants must meet the following conditions.</p> <p>(1) Full-time faculty members at APU (Tenured faculty members, fixed-term faculty members, specially-employed faculty members and continuously-employed faculty members, tenured senior lecturers and lecturers) must be the author.</p> <p>*Recipients of CIL research grant are not eligible if they are in the grant period.</p> <p>(2) There should be a clear evidence that the research work is related to inclusive leadership and inclusion (e.g., the title or the keyword list includes one of these keywords: inclusive leadership, inclusivity, inclusive culture, inclusive organizations, or inclusion that is explicitly discussed in the paper) and is ready for publication consideration.</p> <p>(3) For publication of papers, the applicant must plan to submit their paper to a journal listed in Scopus.</p> <p>(4) For publication of papers, applicant must be author, while for publication of books, applicant must be author or editor.</p> <p>(5) Books should be planned to be published by a publisher whose books have been indexed by Scopus. URL for Scopus list: <a href="https://www.elsevier.com/_data/assets/excel_doc/0016/91123/Scopus_books_2021.xlsx">https://www.elsevier.com/_data/assets/excel_doc/0016/91123/Scopus_books_2021.xlsx</a></p> <p>(6) Publication should be in English.</p> <p>(7) The following are not eligible for the subsidy.</p> <p>a) Books/Papers that present results similar to those already published by same author.</p> <p>b) Books/Papers that a research institution such as a university or research center should translate, proofread, or publish as part of its own initiatives</p> <p>c) Only an abstract.</p> <p>d) Books/Papers that have been subsidized before by this subsidy.</p>
2. Subsidy Amount	<p>The amount available is up to ¥200,000 per project.</p> <p>* Recipients need to submit invoices or receipts upon request by the CIL secretariat.</p> <p>* The prize is awarded per book and paper not per author.</p>
3. Subsidy Period	<p>April 1, 2021 ~ March 31, 2022</p>
4. Subsidy Payment	<p>&lt;Payment method&gt; Reimbursement of actual expenses to recipients (up to subsidy amount).</p> <p>&lt;Eligible expenses&gt; Expenses to companies and publishers related to translation, proofreading, and illustrations, and open access publication</p>

	<p>*Excluding payments to the applicant and to co-authors or editors involved in the application.</p> <p>*Recipients may apply funds retroactively to expenses incurred since April 1, 2021. However, the payment of honorarium to individuals is not applicable because it cannot be paid retroactively in accordance with the rules.</p> <p>&lt;Notes&gt;</p> <p>(1) Combining the subsidy with external funds that have restrictions on joint usage is not allowed.</p> <p>(2) Combining the subsidy with the CIL Research Project Grants and Ritsumeikan Asia Pacific University Academic Research Subsidy is not allowed.</p>
5. Number of Subsidies	<p>10 subsidy acceptances (maximum).</p> <p>* Each faculty is eligible to receive up to three grants of up to 200,000 yen per year.</p> <p>*The grant may finish early depending on the number of the acceptance.</p>
6. Selection and Approval	<ul style="list-style-type: none"> <li>• All applications will be screened by the CIL Steering Committee.</li> <li>• CIL will notify applicants of screening results by email.</li> </ul>
7. Application Instructions	<p>(1) Application period  <b>February 28, 2022</b>  *Applications are accepted on a rolling basis.  *The grant may finish early depending on the number of the acceptance.</p> <p>(2) How to apply  Submit the following (1) and (2) to CIL secretariat (centers@apu.ac.jp) by email.</p> <p>(1) Application form  (2) Draft for books and papers</p> <p>*You can download the application form from the CIL webpage below:  <a href="https://en.apu.ac.jp/cil/">https://en.apu.ac.jp/cil/</a></p>
8. Requirements for Accepted Applications	<p>(1) CIL will publicize the title and the name of the recipient and the abstract on the CIL webpage.</p> <p>(2) The usage of grant as well as publication or posting in the CIL Working Paper should be completed by March 31, 2022.</p> <p>(3) After submission, recipients are required to submit material confirming submission such as a letter from the publisher by March 31, 2022.</p> <p>(4) After publication, recipients are required to submit material confirming publication such as an excerpt (offprint) or journal copy to the CIL secretariat (Research Office).  *When the book has been published, the recipient should either bring the book to the CIL secretariat (Research Office) or submit copies of the cover page, table of contents, publication data and relevant chapter(s).</p> <p>(5) Please be noted that you may be requested to present your research and participate in CIL events, such as Inclusive Leadership panels at the AP Conference.</p> <p>(6) Publications resulting from this award grant must include an acknowledgement of CIL grant support and one of these keywords: inclusive leadership, inclusivity, inclusive culture, or inclusive organizations or inclusion. The keyword used should be explicitly discussed in the paper.</p> <p>(7) Unpublished papers or books (or shorter versions) will be published in CIL Working Paper. The copyright of papers published in CIL Working Paper remains with the author.</p> <p>(8) At least one of the author's affiliation on the published paper must be APU.</p>

	<p>(9) The payer in the receipts must be a faculty member at APU to qualify for reimbursements.</p> <p>*If a recipient fails to meet the above requirements, the subsidy may be stopped and the recipient may be demanded to return the subsidy funds. In this case, CIL may also suspend the recipient's eligibility for subsequent CIL programs.</p>
<p>9. As Application Documents and Personal Information</p>	<p>(1) We will only use application documents and other submitted materials for the procedures related to this program.</p> <p>(2) Please note that we will not return submitted materials.</p> <p>(3) We will not use personal information obtained from application documents for any purpose other than application selection.</p>

**【Inquiries】**CIL secretariat (Research Office)  
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