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| Application for Change in Division*(AY2014 Curriculum)* |

Please note that this is an application for transfer within your own **Major** (APS or ICP). Those who wish to cross-transfer between APS and ICP must fill out the “*Application for Change in Major*” form. Submissions should be typed.

**Note:** Only first semester students are able to change their Division.

**Submission Deadline:** 16:30 on the final day of classes in Quarter 2 (in your first semester)

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| **Student ID Number** |  |  |  |  |  |  |  |  | **Date** |  |
| **Student Name**(as registered at APU) |  | **Student Signature** |  |

**Current Division / Program:**

|  |  |  |
| --- | --- | --- |
| **Major** | **Division**  | **Program** |
| [ ]  APS | [ ]  International Relations (IR)[ ]  Society and Culture (SC) |  |
| [ ]  ICP | [ ]  International Public Administration (IPA) [ ]  Sustainability Science (SS)[ ]  Tourism and Hospitality (TH)[ ]  Development Economics (DE) | [ ]  IMAT |
| **Change to:** |  |  |  |
| **Major** | **Division**  |  | **Scholarship** |
| [ ]  APS | [ ]  International Relations (IR)[ ]  Society and Culture (SC) |  | [ ]  JDS[ ]  MEXT | [ ]  Other: ( ) |
| [ ]  ICP | [ ]  International Public Administration (IPA) [ ]  Sustainability Science (SS)[ ]  Tourism and Hospitality (TH)[ ]  Development Economics (DE) |  | Please check if your scholarship requirements allow for a change in Division / Program. |
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| **Reason for Request** |
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**Note:** Box will expand as you type.

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| Current Supervisor: |  | Signature:  |  | Date: |  |
|  |  Name (printed) |  |  (by hand or e-signature) |  |  |

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| --- | --- | --- | --- | --- | --- |
| I need to change my Supervisor: | [ ]  No | [ ]  Yes**\***: |  |  |  |
|  |  |  | Prospective Supervisor’s name (printed) |  | Signature(by hand or e-signature) |

**\*Note:** If you need to change your Supervisor as a result of changing your Division, you must also submit a Change in Supervisor form by the appropriate deadline. It is up to the student to find a new Supervisor.

**Office Use Only**

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| Dean: |  | [ ]  Approved | [ ]  Not Approved | Date: |  |
| Notes: |  (by hand or e-signature) |  |  |  |  |
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