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Ritsumeikan  
Asia Pacific University

# APU Research Ethics & Compliance Training Session

APU International Cooperation and Research Division  
Research Office

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# 1. Introduction

## Research Ethics and Research Compliance Training

APU has determined its internal rules and regulations on grant/subsidy usage, such as the Ritsumeikan Asia Pacific University Research Code of Ethics\*<sup>1</sup> and the Ritsumeikan Asia Pacific University Regulations for the Management of Public Research Funds\*<sup>2</sup> largely based on The Ministry of Education, Culture, Sports, Science and Technology (MEXT)'s guidelines.

\*1 Ritsumeikan Asia Pacific University Research Code of Ethics

\*2 Ritsumeikan Asia Pacific University Regulations for the Management of Public Research Funds

<https://en.apu.ac.jp/home/research/content5/>

# 1. Introduction

The Research Office offers training programs for Research Ethics and Compliance so that researchers can gain a better understanding of the standard of research conduct required of them and be aware of the rules pertaining to research grant usage. All doctoral students are required to complete the Research Ethics and Compliance training programs.

In addition to doctoral students, all research grant recipients, including master's students, need to take the Research Ethics and Compliance training programs. Please be advised that to be eligible to receive a grant or subsidy, either internal or external, submission of proof showing that the said training programs have been completed is required.

# 2. Outline

	<u>Research Ethics Training</u>	<u>Research Compliance Training</u>	<u>Written Pledge</u>
<b>Ph.D. students</b>	Mandatory	Mandatory	Mandatory
<b>Master students</b>	Recommended*	Recommended*	Recommended*
<b>Method</b>	Taking JSPS e-learning course [eL CoRE]	Viewing the video of the training session conducted in APU	Check three items on the pledge form available on APU CAMPUS WEB.
<b>Approximate time required</b>	1 - 2 hours	20 - 30 minutes	2 - 3 minutes
<b>Documents to be submitted</b>	<input type="checkbox"/> Certificate	<input type="checkbox"/> Comprehension Test	<input type="checkbox"/> Written Pledge
<b>Documents Submission</b>	APU CAMPUS WEB	APU CAMPUS WEB	APU CAMPUS WEB
<b>Browser</b>	<input type="radio"/> Microsoft Edge <input type="radio"/> Google Chrome <input type="radio"/> Safari	<input type="radio"/> Microsoft Edge <input type="radio"/> Google Chrome <input type="radio"/> Firefox <input type="radio"/> Safari	<input type="radio"/> Microsoft Edge <input type="radio"/> Google Chrome <input type="radio"/> Firefox <input type="radio"/> Safari

\*Subsidy recipients are required to take training programs before conducting the subsidy-based research activities.

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# Research Ethics Training

APU International Cooperation and Research Division  
Research Office

# 3. Research Ethics Training

The image shows a screenshot of a Google search page in Japanese. A red callout box on the left contains the following text:

URL:  
<https://elcore.jsps.go.jp/top.aspx>  
OR  
Google “JSPS e-learning”

The search page features the Google logo, a search bar with the text "JSPS e-learning" and "APU Research" below it, and two buttons: "Google 検索" and "I'm Feeling Lucky". The browser's address bar shows "https://www.google.co.jp". In the top right corner, there are links for "Gmail", "画像", and a "ログイン" button. The footer includes "日本", "広告", "ビジネス", "Googleについて", "プライバシー", "規約", and "設定".

# 3. Research Ethics Training

~研究倫理eラーニングコース~

https://www.netlearning.co.jp/clients/jsp/asp/top.aspx

JAPAN SOCIETY FOR THE PROMOTION OF SCIENCE  
日本学術振興会

受講者ログイン/  
Enrollee Login

User ID

Password

ログイン(Log in)

ユーザID・パスワードを忘れた場合はこちら  
Forgot your User ID or password?  
管理者ログインはこちら

HOME

新規登録(個人)/  
New Registration  
(individuals)

新規登録(団体)

研究倫理eラーニングコース(e-Learning Course on Research Ethics)[eL CoRE]

Japanese English

The e-Learning Course on Research Ethics is based on the book *"For the Sound Development of Science-The Attitude of a Conscientious Scientist."* It provides researchers with an opportunity to learn about research ethics at any time or anywhere they may be.

This e-Learning Course provides scientists engaged in all fields of research, including the humanities, social sciences and natural sciences, guidance on essential points of conduct in carrying out their research and in communicating their results within the science community and to the larger society. This course compiles essential points on how people in the humanities and social sciences to natural sciences should conduct their research within the science community and to the larger society. Researchers should know and bear in mind when conducting research, including a code of ethics, presenting research results, and appropriate use of research funds.

■ Feature 2  
Group registration and management available.

■ Feature 3  
Many examples are provided to enhance the learner's understanding.

free of charge. There are no requirements.

**Firstly, register to have your User ID and Password issued.**

受講者ログイン/  
Enrollee Login

User ID

Password

ログイン(Log in)

ユーザID・パスワードを忘れた場合はこちら  
Forgot your User ID or password?  
管理者ログインはこちら

HOME

新規登録(個人)/  
New Registration  
(individuals)

新規登録(団体)

推奨環境/Requirements

操作マニュアル/  
Course Manual

よくあるご質問

個人情報保護方針

ご利用規約

お問い合わせ/  
Contact Us

日本学術振興会のHPに戻る/  
Return to JSPS HOME

新規登録(個人)/New Registration (individuals)

個人で研究倫理eラーニングをご利用の方は、以下の各項目の情報を登録してください。  
登録完了後、ユーザID・パスワードやご利用方法をメールにてお知らせします。  
企業・団体・学校等で一括申込・一括管理を希望される場合は、[新規登録\(団体\)ページ](#)からお申込みください。

Individuals interested in taking the e-Learning Course on Research Ethics are asked to fill in the below form.  
After completing the registration process, a message containing your user ID and password and the course procedure will be sent to your Email address.  
Required fields are noted by an asterisk (\*).

お名前 \*必須/Full Name\*

例: 新井 花子/e.g. Hanako Shinjuku

姓と名の間にスペースを入れてください(全角20文字または半角30文字以内)  
/Please insert a space between your first and last names (up to 20 full-width or 30 half-width characters).

区分 \*必須/Occupation\*

科学者(教授 准教授 講師 助教 その他研究員等)/Researcher (Professor, Associate Professor, Assistant Professor, Lecturer, Teaching/Research Assistant, other researcher)

リストから選択してください/Please select your occupation from this list.

メールアドレス \*必須/Email\*

例/e.g. : me@domain.com

半角英数字/Alphabetical letters and numbers only

メールアドレス確認 \*必須/Re-enter Email\*

例/e.g. : me@domain.com

念のため再度ご入力ください/Enter your Email address again for confirmation.

受講コース選択 \*必須/Course selection\*

以下プルダウンリストの中から1コース以上選択してください。受講を希望しないコースについては「Select」のままご登録ください。  
Please select at least 1 course from the lists below to register. As for the list you do not select, please leave it as "Select".

研究者向け/for researchers

Select

リストから選択してください/Please select course from this list.

大学院生向け/for postgraduates

Select

Select

日本語コース/Japanese Course

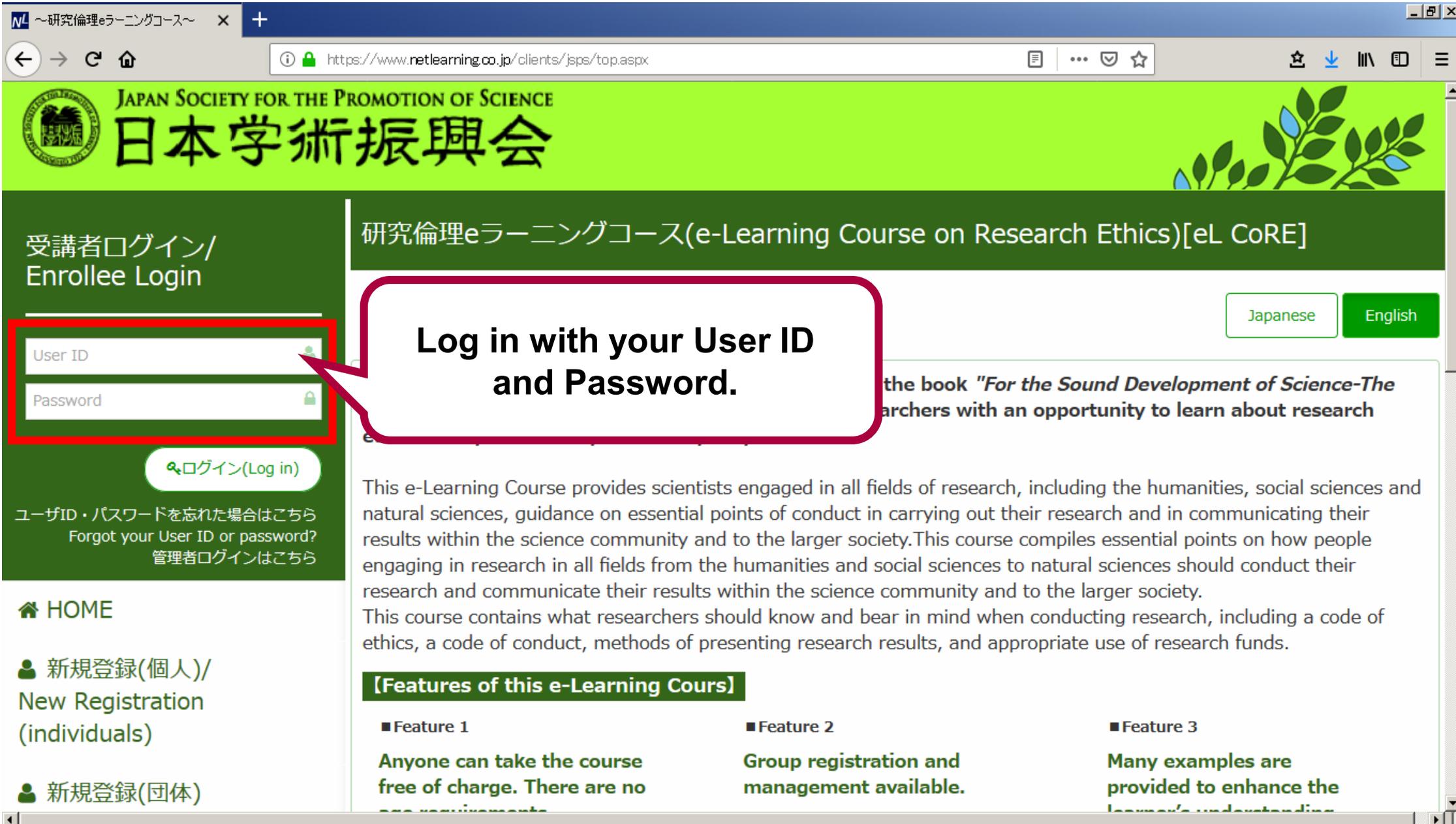
英語コース/English Course

日本語版+英語版/Japanese course & English course

Select  
English Course  
for Postgraduates.

Select  
English Course  
for Postgraduates.

# 3. Research Ethics Training



~研究倫理eラーニングコース~

https://www.netlearning.co.jp/clients/jps/top.aspx

JAPAN SOCIETY FOR THE PROMOTION OF SCIENCE  
日本学術振興会

受講者ログイン/  
Enrollee Login

研究倫理eラーニングコース(e-Learning Course on Research Ethics)[eL CoRE]

Japanese English

User ID

Password

ログイン(Log in)

ユーザID・パスワードを忘れた場合はこちら  
Forgot your User ID or password?  
管理者ログインはこちら

HOME

新規登録(個人)/  
New Registration  
(individuals)

新規登録(団体)

the book *"For the Sound Development of Science-The*  
archers with an opportunity to learn about research

This e-Learning Course provides scientists engaged in all fields of research, including the humanities, social sciences and natural sciences, guidance on essential points of conduct in carrying out their research and in communicating their results within the science community and to the larger society. This course compiles essential points on how people engaging in research in all fields from the humanities and social sciences to natural sciences should conduct their research and communicate their results within the science community and to the larger society. This course contains what researchers should know and bear in mind when conducting research, including a code of ethics, a code of conduct, methods of presenting research results, and appropriate use of research funds.

**[Features of this e-Learning Cours]**

- Feature 1  
Anyone can take the course free of charge. There are no age requirements.
- Feature 2  
Group registration and management available.
- Feature 3  
Many examples are provided to enhance the learner's understanding.

# 3. Research Ethics Training



My Room:TOP

https://nlp.netlearning.co.jp/ns/portal/Default.aspx

English | Change Password | Logout

JAPAN SOCIETY FOR THE PROMOTION OF SCIENCE  
日本学術振興会

Powered by NetLearning.

My Room | Apply

My Room Top page | Inquiries

ID:

Mr./Ms.

Schedule [Create/Edit](#)

2019/Mar						
Su	Mo	Tu	We	Th	Fr	Sa
24	25	26	27	28	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

**Message from the administrator:**

こちらは、研究倫理eラーニングコース [eL CoRE]の学習ページです。  
研究倫理eラーニングは、『科学の健全な発展のために－誠実な科学者の心得－』をもとに、時間と場所を選ばずに研究倫理を学修できるように作成したeラーニング教材です。  
【ご注意】団体申込をされた場合、開講通知は開講日の前営業日に届きます。開講日になりますとコースは自動的に表示されますので、ご自身のコース申込は不要です。

○科学の健全な発展のために－誠実な科学者の心得－(テキスト版)はこちら  
<https://www.jsps.go.jp/-kousei/rinri.html>  
○お問い合わせ先はこちら  
<https://www.netlearning.co.jp/clients/jsps/reference.aspx>  
\*今後の改善のために、コース修了後のコースレビュー欄に御意見をお寄せください。  
\*研究倫理eラーニングコース【英語版】を、別途、履修したい方は、「受講マニュアル」13頁を御参照ください。  
<https://www.netlearning.co.jp/clients/jsps/manual.aspx>

\*平成30年3月14日15:00以降お申し込み分より、HTML5版でコース提供をしております。以前にお申し込みいただいたコース(Flash版)をお持ちの場合はコース名の最後に[Fla]と表示されます。

This is the e-Learning Course on Research Ethics [eL CoRE] study page.  
The e-Learning Course on Research Ethics is based on the book "For the Sound Development of Science - The Attitude of a Conscientious Scientist -". It provides researchers with an opportunity to learn about research ethics at any time or anywhere they may be.  
- For the Sound Development of Science - The Attitude of a Conscientious Scientist - [Text version], click on <https://www.jsps.go.jp/-kousei/rinri.html>  
- Contact us at: <https://www.netlearning.co.jp/clients/jsps/reference.aspx>  
\* Please post your opinion on the course review column after completing the course, for future improvement.

\* From 3:00 pm on 14 March 2018, the course is provided using HTML5. Please note that the course registered before that continues to be provided using Flash. In that case, the phrase [Fla] shows at the end of the course title.

# 3. Research Ethics Training

\* From 3:00 pm on 14 March 2018, the course is provided using HTML5. Please note that the course registered before that continues to be provided using Flash. In that case, the phrase [Fla] shows at the end of the course title.

The course is entitled **“For Helping Graduate Students Understand Research Ethics via Case Examples”**. Click “Enter” to begin.

Course name	“Enter” button	Enrollment Period	Reviewing Period	Status
For Helping Graduate Students Understand Research Ethics via Case Examples	Enter	3/8/2019 - 3/31/2020	-	Not started 0%

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# 3. Research Ethics Training

1. You are required to answer several quiz questions at the end of every chapter.
2. You may stop at any point during the course and resume from the same point.
3. It takes slightly over an hour to complete the entire course.
4. Please attach a copy of your **Certificate** (which will be issued upon completion of the course) to [APU CAMPUS WEB](#) (Q11).

The screenshot shows the top navigation bar with the APU logo and 'Shape your world Ritsumeikan Asia Pacific University'. On the right, it says 'JAPANESE' and 'Account : ysakai Name : SAKAI YOSHIKI 2023-09-18T13:20:17.321164 [SVA20F0] [PR]'. Below the bar is the title 'Research Ethics & Compliance Training'. The main content area has the heading 'FOR APU RESEARCHERS: ETHICS AND COMPLIANCE TRAINING' and a blue button for 'Comprehension Check Questions for APU Research Compliance Training'. Below that is a green bar with the text 'Answer the following 10 questions to test your understanding of the content of the Research Compliance Training video.' A light blue bar labeled 'Q1' is visible, with a red label 'Required item' below it.

The certificate is titled 'Certificate' and features a large red 'SAMPLE' watermark. The text reads: 'This is to certify that you have successfully completed the e-Learning Course on Research Ethics for Graduate Students. This course is offered by the Japan Society for the Promotion of Science.' At the bottom right, it shows 'Date of Completion: 10 / 13 / 2022' and the logo of the 'JAPAN SOCIETY FOR THE PROMOTION OF SCIENCE' (日本学術振興会).

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Ritsumeikan  
Asia Pacific University

# Research Compliance Training & Written Pledge

APU International Cooperation and Research Division  
Research Office

## 4. Research Compliance Training & Written Pledge

(1) Please download the necessary materials to your desktop from the following website (OneDrive).

[For Student](#)



Click here!

# 4. Research Compliance Training & Written Pledge

名前 ↑ ↓	更新日時 ↓	更新者 ↓	ファイルサイズ ↓	共有
【EN】 Material_AY2022 Research Complian...	2022年8月3日	SAKAI YOSHIAKI(ysaka)	1.78 MB	共有
【EN】 Video_20220720_Complicance_Train...	2022年8月3日	SAKAI YOSHIAKI(ysaka)	21.7 MB	共有
【JA】 資料_2022年度研究コ...	2022年8月3日	SAKAI YOSHIAKI(ysaka)	3.40 MB	共有
【JA】 動画_20220720_コンプライ...	2022年8月3日	SAKAI YOSHIAKI(ysaka)	181 MB	共有

Download the **video data** and training **material**.

(2) Watch the video  
(time required: 15 mins for the English version).

\*If you cannot open the video file, please try different browsers.

# 4. Research Compliance Training & Written Pledge

(3) Access [APU CAMPUS WEB](https://x.gd/qZFY9) ( <https://x.gd/qZFY9> )

APU Shape your world  
Ritsumeikan  
Asia Pacific University

JAPANESE  
Account : ysakai  
Name : SAKAI YOSHIAKI  
2023-09-18T13:20:17.321164 [SVA20F0] [PR]

Research Ethics & Compliance Training

FOR APU RESEARCHERS: ETHICS AND COMPLIANCE TRAINING

Comprehension Check Questions for APU Research Compliance Training

Answer the following 10 questions to test your understanding of the content of the Research Compliance Training video.

Q1  
Required item

Q1-Q10 Take the **Comprehension Test**

Q11 Attach a copy of your **Certificate**  
of Research **Ethics** Training  
[eL CoRE]



Q12-14 Check three items on the **Written Pledge**

# 5. Submission of Documents

- **Research Ethics Training**  
Please attach a **Certificate** to [APU CAMPUS WEB](#) (Q11).



- **Research Compliance Training**  
Please take the [Comprehension Test](#) on [APU CAMPUS WEB](#) (Q1-Q10)

- **Written Pledge**  
Please check the three items on [APU CAMPUS WEB](#) (Q12-Q14)

## **APU Research Office**

Location: 1<sup>st</sup> Floor, Building B  
(Beside the Academic Office)

Opening hours: (Mon, Wed, Thu, Fri) 10:00-16:30  
(Tue) 11:30-16:30

Inquiries: Please send an email to [reo@apu.ac.jp](mailto:reo@apu.ac.jp)