

Minutes of the 7th Meeting of the Ritsumeikan Asia Pacific University Presidential Candidate Selection Committee

Date/Time : Tuesday, May 26, 2026, 18:00~18:45

Place : Conference Room No.5, 3rd Floor, APU Main Administration Building (attendance also via Zoom)

Attendees:

Presidential Candidate Selection Committee:

Chairperson: ASANO Akito (Vice-President, Executive Trustee)

Members: CHEN Ching-Chang (Professor, College of Asia Pacific Studies)

VYAS Utpal (Associate Professor, College of Asia Pacific Studies)

YOO Bosul (Associate Professor, College of International Management)

FUKUYAMA Kimihiro (Associate Professor, College of International Management)

YOTSUMOTO Yukio (Professor, College of Sustainability and Tourism)

YAMANE Tomomi (Associate Professor, College of Sustainability and Tourism)

JUNG Jonghee (Associate Professor, Center for Language Education)

TSURUHARA Toshiyasu (Associate Professor, Education Development and Learning Support Center)

HINO Satoshi (Deputy Director)

TERAI Toshihiro (Manager, Outreach& Research Office)

KONGO Rie (Assistant Manager, Outreach& Research Office)

TAKEDA Satoru (Assistant Manager, Office of Institutional Planning)

MATSUGU Junichi (Alumnus)

UWINEZA Celine (Alumnus)

TOMINAGA Yuka (Alumnus)

Dube Tanatsiwa Christabel (Current student, Future Visionary Vice President)

ARAMAKI Junko (Domestic Student Supporters' Association)

Presidential Candidate Selection Control Board:

Chairperson: KIKKAWA Takuro

Members: ACKARADEJRUANGSRI Pajaree

MIYAHARA Kumi

Secretariat : SAMANO Yukiko (Deputy Director, Ritsumeikan Asia Pacific University Administration)

YAMAMOTO Naoki (Manager, Office of Institutional Planning)

KOZURU Kyoko (Staff Member, Office of Institutional Planning)

* Underline: Absentees

Attendance: 17 out of 18 members in attendance, quorum established

Signatories of the minutes: UWINEZA Celine, CHEN Ching-Chang

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Agenda

1. Approval of the minutes of the 6th committee meetings

→Approved.

2. Sharing the status of the open call for applications

Chairman Asano provided an explanation regarding the status of the open recruitment process and requested assistance with the document screening.

KONGO: Is my understanding correct that applicants will be evaluated on a scale from A to E for each item under the qualities and roles sought in a President, and that the total evaluation will be scored out of 10 points? Is it right to understand that all members of the selection committee are to conduct a document screening of all candidates and submit evaluations ranking them from first to fifth place?

Secretariat: As confirmed, you will assign rankings from 1st to 5th and submit them via Forms.

KONGO: My understanding is that, including candidates from the search firm next time, up to 10 candidates will be selected; if there are two candidates from the search firm, is it correct to assume that eight candidates from the public application process will proceed to the interview screening?

ASANO: Whether to limit the number of candidates advancing to the interview stage to 10 will also be discussed at the next selection committee meeting. This does not mean that all candidates proposed by the search firm will advance to the interview stage.

UWINEZA: Are all applicant materials available in both Japanese and English?

ASANO: For the document screening, all members of the selection committee review the application materials for every applicant. Both Japanese and English will be prepared.

TSURUHARA: Is my understanding correct that the selection committee is to submit via Forms, not the evaluation sheet?

ASANO: That's correct.

TSURUHARA: It is understood that rankings from 1st to 5th will be submitted via Forms, but how should ties in scores be handled?

ASANO: Could there not also be a possibility of arriving at a total of six people, for example by having two people tied for fourth place?

Secretariat: In the event of a tie, please indicate this in the remarks field of the Forms, and the secretariat will tally it accordingly.

KONGO: Since the Borda count method is, in my view, an evaluation method in which rank has meaning, would it not be preferable, in the event of a tie for first place, for the committee to determine the sole first-place winner before submitting the results?

FUKUYAMA: A method that does not recognize ties for first place and instead determines and submits rankings from first through fifth place is considered preferable.

ASANO: In that case, even if there are candidates who are tied in the document screening results, is it acceptable for each selection committee member to assign rankings from first to fifth place and submit them?

ASANO: Since there are no objections, we will proceed accordingly.

Secretariat: The document screening period will run from Friday, June 5 to Friday, June 26 at 5:30 p.m., and we kindly ask that you complete the submission of the Forms by that time.

YAMANE: Are the results of the document screening identified by name?

ASANO: When submitting the forms, they must be signed with the submitter's name.

3. Regarding the status of outreach to search firms

Chairman Asano provided a verbal report on the status of the search firm's outreach to candidates.

4. Evaluation Criteria for Document Screening / Selection Process

The Chairperson, Asano, provided an explanation of the evaluation criteria for the document screening and the procedure for advancing the selection process.

5. Regarding the filling of a vacancy among the President candidate selection committee members

Chairman Asano provided an explanation regarding the filling of a vacancy among the President candidate selection committee members.