

Curriculum Policy (Curriculum Design Policy and Curriculum Implementation Policy)

1. Curriculum Design Policy and Curriculum Implementation Policy for College of Asia Pacific Studies

(1) Curriculum Design Policy

(Subject Placement: General)

- The curriculum is divided into Common Education Subjects and Major Education Subjects, and is designed for four years.

(Subject Placement: Common Education Subjects)

- Common Education Subjects are divided into Language Education Subjects and Common Liberal Arts Subjects. The Language Education Subjects consist of English, Japanese, AP languages (Chinese, Korean, Malay/Indonesian, Spanish, Thai or Vietnamese) and Specific Subjects.
- Common Liberal Arts Subjects consist of APU Literacy Subjects, Global Citizens Foundation Subjects, and Response to Social Needs Subjects.
- APU Literacy Subjects are designed for mastering the skills needed by APU students.
- Global Citizens Foundation Subjects are designed for acquiring the knowledge needed by APU students. The Subjects are divided into Asia Pacific Group, Japanese Studies Group, Basic Study Group, and Introduction to Major Studies Group. Subjects that fall into the Introduction to Major Studies Group are each positioned as required subjects for the specific Area of Study that the students select by the end of their study.
- Response to Social Needs Subjects are designed for mastering skills for addressing social needs. These are divided into Basic Skills and ICT.

(Subject Placement: Major Education Subjects)

- Major Education Subjects are divided into Core Subjects, Seminar Subjects, APS Common A Subjects, APS Common B Subjects, and Subjects for the Area of Study. Major Education Subjects for the Area of Study are divided into: Environment and Development; Hospitality and Tourism; International Relations and Peace Studies; and Culture, Society and Media.
- Core Subjects are designed for understanding the ideal and objective of APS.
- Seminar Subjects are designed for developing the knowledge and skills in their field of interest in a small group format.
- Common Subjects are designed for acquiring valuable knowledge and experiences through courses which include a Special Lecture, a Field Study and so on, not specific to a particular Area of Study.
- Subjects for the Area of Study are designed for developing the knowledge in the four Areas of Study which make up APS education.

(Curriculum Map)

*Curriculum Map (or Curriculum Alignment Matrices) is available on the APU Website.

<http://en.apu.ac.jp/home/study/content49/>

(2) Curriculum Implementation Policy

(Subject Offerings)

- Offer subjects listed in the College of Asia Pacific Studies College Regulations in both Japanese and English in principle, to allow students to enroll, take classes and graduate in either English or Japanese while also learning the opposite language.
- Expand the Off-campus Study Programs offered in accordance with both University and APS policies.
- All subjects are offered in the semester, day and period which allow students to take full advantage of structured learning.

(Subject Operation)

- All subjects are operated in compliance with the Standards for Establishment of Universities and the University Regulations. In addition, based on the methods applied in the subject, factors such as the educational outcomes and necessary studies outside of the class hours are also take into account.
- Each subject is operated by following the Curriculum Map and the syllabus is designed to guide students in achieving the Learning Goals and Learning Objectives set for the subject.
- All subjects are aimed at achieving Multi-cultural Cooperative Learning by taking full advantage of APU's multicultural environment and education, which encourages interactive collaboration between International and Domestic students.
- Instructors are required to comply with guidelines related to the subject operation including administration of Class Evaluation Surveys, response to Grade Inquiries, and holding Make-up Classes.

2. Curriculum Design Policy and Curriculum Implementation Policy for College of International Management

(1) Curriculum Design Policy

(Subject Placement: General)

- The curriculum is divided into Common Education Subjects and Major Education Subjects, and is designed for four years.

(Subject Placement: Common Education Subjects)

- Common Education Subjects are divided into Language Education Subjects and Common Liberal Arts Subjects. The Language Education Subjects consist of English, Japanese, AP languages (Chinese, Korean, Malay/Indonesian, Spanish, Thai or Vietnamese) and Specific Subjects.
- Common Liberal Arts Subjects consist of APU Literacy Subjects, Global Citizens Foundation Subjects, Response to Social Needs Subjects.
- APU Literacy Subjects are designed for mastering the skills needed by APU students.
- Global Citizens Foundation Subjects are designed for acquiring the knowledge needed by APU students. The Subjects are divided into Asia Pacific Group, Japanese Studies Group, Basic Study Group, and Introduction to Major Studies Group. Subjects that fall into the Introduction to Major Studies Group are each positioned as required subjects for the specific Area of Study that the students select by the end of their study.
- Response to Social Needs Subjects are designed for mastering skills for addressing social needs. These are divided into Basic Skills and ICT.

(Subject Placement: Major Education Subjects)

- Major Education Subjects are divided into Core Subjects, Seminar Subjects, APM Common Subjects, and

Subjects for the Area of Study. Major Education Subjects for the Area of Study are divided into: Accounting and Finance; Marketing; I Strategic Management and Organization; and Innovation and Economics.

- Core Subjects are designed for understanding the ideal and objective of APM.
- Seminar Subjects are designed for developing the knowledge and skills in their field of interest in a small group format.
- Common Subjects are designed for acquiring valuable knowledge and experiences through courses which include a Special Lecture, a Field Study and so on, not specific to a particular Area of Study.
- Subjects for the Area of Study are designed for developing the knowledge in the four Areas of Study which make up APM education.

(Curriculum Map)

*Curriculum Map (or Curriculum Alignment Matrices) is available on the APU Website.

<http://en.apu.ac.jp/home/study/content46/>

(2) Curriculum Implementation Policy

(Subject Offerings)

- Offer subjects listed in the College of International Management College Regulations in both Japanese and English in principle, to allow students to enroll, take classes and graduate in either English or Japanese while also learning the opposite language.
- Expand the Off-campus Study Programs offered in accordance with both University and APM policies.
- All subjects are offered in the semester, day and period which allow students to take full advantage of structured learning.

(Subject Operation)

- All subjects are operated in compliance with the Standards for Establishment of Universities and the University Regulations. In addition, based on the methods applied in the subject, factors such as the educational outcomes and necessary studies outside of the class hours are also taken into account.
- Each subject is operated in accordance with the Curriculum Map and each syllabus is designed to guide students in achieving the Learning Goals and Learning Objectives set for the subject.
- All subjects are aimed at achieving Multi-cultural Cooperative Learning by taking full advantage of APU's multicultural environment and education, and encouraging interactive collaboration between International and Domestic students.
- Instructors are required to comply with guidelines related to the subject operation including administration of Class Evaluation Surveys, response to Grade Inquiries, and holding Make-up Classes.

3. Curriculum Design Policy and Curriculum Implementation Policy for Graduate School of Asia Pacific Studies

(1) Curriculum Design Policy and Curriculum Implementation Policy for Master's Program in Asia Pacific Studies

①Curriculum Design Policy

(Subject Placement)

- The curriculum is divided into Analytical Foundation Subjects, Core Subjects on the Asia Pacific Region,

Seminar Subjects, Major Subjects, Core Related Subjects, and Optional Subjects, and is designed for two years.

- Analytical Foundation Subjects are designed for mastering the skills needed by APU Graduate Students.
- Core Subjects on the Asia Pacific Region are designed for acquiring the knowledge needed by APU Graduate Students.
- Seminar Subjects are designed for developing the knowledge and skills in their research field of interest.
- Major Subjects are divided into International Relations Division Subjects, and Society and Culture Division Subjects. These are designed for acquiring the knowledge needed to deepen research in their field.
- Core Related Subjects are designed for acquiring valuable knowledge and experiences through courses, not specific to a particular field of research.
- Optional Subjects are designed for learning the Japanese language.

(Curriculum Map)

*Curriculum Map (or Curriculum Alignment Matrices) is available on the APU Website.

<http://en.apu.ac.jp/home/study/content50/>

②Curriculum Implementation Policy

(Subject Offerings)

- Subjects listed in the Graduate School of Asia Pacific Studies Graduate School Regulations, with the exception of the Optional Subjects, are offered in English.
- All subjects are offered in the semester, day and period which allow students to take full advantage of structured learning.

(Subject Operation)

- All subjects are operated in compliance with the Standards for Establishment of Universities and the University Regulations. In addition, based on the methods applied in the subject, factors such as the educational outcomes and necessary studies outside of the class hours are also taken into account.
- Each subject is operated in accordance with the Curriculum Map and each syllabus is designed to guide students in achieving the Learning Goals and Learning Objectives set for the subject.
- All subjects are aimed at achieving Multi-cultural Cooperative Learning by taking full advantage of APU's multicultural environment and education, and encouraging interactive collaboration between International and Domestic students.
- Instructors are required to comply with guidelines related to the subject operation including administration of Class Evaluation Surveys, response to Grade Inquiries, and holding Make-up Classes.

(2) Curriculum Design Policy and Curriculum Implementation Policy for Master's Program in International Cooperation Policy

①Curriculum Design Policy

(Subject Placement)

- The curriculum is divided into Analytical Foundation Subjects, Core Subjects on the Asia Pacific Region,

Seminar Subjects, Major Subjects, Core Related Subjects, and Optional Subjects, and is designed for two years.

- Analytical Foundation Subjects are designed for mastering the skills needed by APU Graduate Students.
- Core Subjects on the Asia Pacific Region are designed for acquiring the knowledge needed by APU Graduate Students.
- Seminar Subjects are designed for developing the knowledge and skills in their research field of interest.
- Major Subjects are divided into International Public Administration Division Subjects, Sustainability Science Division Subjects, Tourism and Hospitality Division Subjects, and Development Economics Division Subjects. These are designed for acquiring the knowledge needed to deepen research in their field.
- Core Related Subjects are designed for acquiring valuable knowledge and experiences through courses, not specific to a particular field of research.
- Optional Subjects are designed for learning the Japanese language.

(Curriculum Map)

*Curriculum Map (or Curriculum Alignment Matrices) is available on the APU Website.

<http://en.apu.ac.jp/home/study/content50/>

②Curriculum Implementation Policy

(Subject Offerings)

- Subjects listed in the Graduate School of Asia Pacific Studies Graduate School Regulations, with the exception of the Optional Subjects, are offered in English.
- All subjects are offered in the semester, day and period which allow students to take full advantage of structured learning.

(Subject Operation)

- All subjects are operated in compliance with the Standards for Establishment of Universities and the University Regulations. In addition, based on the methods applied in the subject, factors such as the educational outcomes and necessary studies outside of the class hours are also taken into account.
- Each subject is operated in accordance with the Curriculum Map and each syllabus is designed to guide students in achieving the Learning Goals and Learning Objectives set for the subject.
- All subjects are aimed at achieving Multi-cultural Cooperative Learning by taking full advantage of APU's multicultural environment and education, and encouraging interactive collaboration between International and Domestic students.
- Instructors are required to comply with guidelines related to the subject operation including administration of Class Evaluation Surveys, response to Grade Inquiries, and holding Make-up Classes.

(3) Curriculum Design Policy and Curriculum Implementation Policy for Doctoral Program in Asia Pacific Studies

①Curriculum Design Policy

(Subject Placement)

- The curriculum is divided into Lecture Subjects, Seminar Subjects, Research and Presentation Subjects, Tutorials, and Optional Subjects, and is designed for three years.
- Lecture Subjects are designed for mastering the skills needed by APU Graduate Students at the Doctoral level.
- Seminar Subjects are designed for further deepening the research in their research field.
- Research and Presentation Subjects are designed for producing a Doctoral Dissertation in their research field.
- Tutorials are designed for acquiring and developing, through practice, skills for academic instruction at tertiary level.
- Optional Subjects are designed for learning the Japanese language.

②Curriculum Implementation Policy

(Subject Offerings)

- Subjects listed in the Graduate School of Asia Pacific Studies Graduate School Regulations, with the exception of the Optional Subjects, are offered in English.
- All subjects are offered in the semester, day and period which allow students to take full advantage of structured learning.

(Subject Operation)

- All subjects are operated in compliance with the Standards for Establishment of Universities and the University Regulations. In addition, based on the methods applied in the subject, factors such as the educational outcomes and necessary studies outside of the class hours are also taken into account.
- All subjects are aimed at achieving Multi-cultural Cooperative Learning by taking full advantage of APU's multicultural environment and education, and encouraging interactive collaboration between International and Domestic students.
- Instructors are required to comply with guidelines related to the subject operation including administration of Class Evaluation Surveys, response to Grade Inquiries, and holding Make-up Classes.

4. Curriculum Design Policy and Curriculum Implementation Policy for Graduate School of Management

(1) Curriculum Design Policy and Curriculum Implementation Policy for Graduate School of Management

①Curriculum Design Policy

(Subject Placement)

- The curriculum is divided into Analytical Foundation Subjects, Core Business Fundamentals Subjects, Capstone Subjects, Elective Subjects, Seminar Subjects, Core Related Subjects, and Optional Subjects, and is designed for two years.
- Analytical Foundation Subjects are designed for mastering the skills needed by APU Graduate Students.
- Core Business Fundamentals Subjects are designed for acquiring the knowledge needed by APU Graduate Students.
- Capstone Subjects are designed for mastering and deepening the systematic understanding of the theme through studies and discussions.
- Optional Subjects are designed for acquiring knowledge needed to deepen their research in each of the four

specializations: Japanese Management, Accounting and Finance, Marketing and Management, and Innovation and Operations Management.

- Seminar Subjects are designed for developing the knowledge and skills in their research field of interest.
- Core Related Subjects are designed for acquiring valuable knowledge and experiences through courses, not specific to a particular field of research.
- Optional Subjects are designed for learning the Japanese language.

(Curriculum Map)

*Curriculum Map (or Curriculum Alignment Matrices) is available on the APU Website.

<http://en.apu.ac.jp/home/study/content47/>

②Curriculum Implementation Policy

(Subject Offerings)

- Subjects listed in the Graduate School of Management Graduate School Regulations with the exception of the Optional Subjects, are offered in English.
- All subjects are offered in the semester, day and period which allow students to take full advantage of structured learning.

(Subject Operation)

- All subjects are operated in compliance with the Standards for Establishment of Universities and the University Regulations. In addition, based on the methods applied in the subject, factors such as the educational outcomes and necessary studies outside of the class hours are also taken into account.
- Each subject is operated in accordance with the Curriculum Map and each syllabus is designed to guide students in achieving the Learning Goals and Learning Objectives set for the subject.
- All subjects are aimed at achieving Multi-cultural Cooperative Learning by taking full advantage of APU's multicultural environment and education, and encouraging interactive collaboration between International and Domestic students.
- Instructors are required to comply with guidelines related to the subject operation including administration of Class Evaluation Surveys, response to Grade Inquiries, and holding Make-up Classes.