

Ritsumeikan Asia Pacific University

Detailed Minutes of the 2nd Meeting of the Presidential Candidate Selection Committee

Date/time: March 24 (Tue), 2020, 18:00–19:15

Venue: Conference Room No. 6, 3rd Floor, Administration Building (Skype connection available)

Members: Committee YAMAMOTO Shuji (Vice-President, Executive Trustee of the Ritsumeikan
Chair: Trust, Director-General)

Members: SEIKE Kumi (Professor, College of Asia Pacific Studies)
PROGLER Joseph (Professor, College of Asia Pacific Studies)
ROTHMAN Steven (Associate Professor, College of Asia Pacific Studies)
SATO Hiroto (Associate Professor, College of International Management)
SUZUKI Yasushi (Professor, College of International Management)
BEISE-ZEE Marian (Professor, College of International Management)
SUMIDA Tamaki (Associate Professor, Center for Language Education)
TATEYAMA Hirokuni (Associate Professor, Education Development and
Learning Support Center)
OSHIMA Nao (Manager, Office of Institutional Advancement)
KAWANO Tadashi (Designated contract staff member, Student Office)
TAZAWA Naoya (Staff member, Academic Office)
NITANO Miki (Staff member, Career Office)
FLORES, Morse Caoagas (Alumnus)
HSIEH Hsin-Wu (Alumna) [Joining via Skype]
YOSHIDA Seitaka (Alumnus)

Selection Control Board Members: KIM Chan Hoe (Chair), FUJIMOTO Takeshi, OSAWA Yoshiki

Secretariat: KITAMURA Shigeo (Manager, Administration Office), YANAGAWA
Michiaki (Staff member, Administration Office)

* Underlined members were absent.

(Quorum met with 11 of 15 members in attendance)

(Signatories of the minutes: SUZUKI Yasushi, SUMIDA Tamaki)

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[Agenda]

1. Explanation of Proceedings in AY2017

While referring to the AY2017 Minutes, the Secretariat explained the discussions held in all previous

meetings of the Presidential Candidate Selection Committee in AY2017.

2. Handling of Meeting Minutes

While referring to the meeting materials, the Secretariat explained the handling of meeting minutes. It was decided that meeting notes describing detailed member opinions would be recorded and confirmed, that these would be summarized into meeting minutes, and that only the meeting minutes would be published on the university website.

3. Presidential Candidate Selection Method (Exchange of Opinions)

While referring to the meeting materials, the Secretariat explained the rules and method whereby presidential candidates are selected. It was decided to use the knowledge accumulated through discussions in AY2017 as a foundation, and further deepen discussions regarding the presidential profile deemed appropriate for the next presidential candidate selection.

4. Future Schedule

It was confirmed that the next meeting will be held in April. To cope with the outbreak of the novel coronavirus, committee members who work at the university will also be able to join the meeting via Skype.

5. Other

A committee member mentioned that some faculty members are of the opinion that the total number of votes received in the election of Selection Committee members should be disclosed, and it was decided that this topic will be discussed during the process of electing Selection Committee members when selecting the next presidential candidates.

I certify that these minutes are a true and accurate record of the 2nd Meeting of the Presidential Candidate Selection Committee.

March 24, 2020

Minutes signatory: SUZUKI Yasushi (Seal)

Minutes signatory: SUMIDA Tamaki (Seal)