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Faculty Recruitment Guidelines for the College of Asia Pacific Studies at Ritsumeikan Asia Pacific University

The College of Asia Pacific Studies at Ritsumeikan Asia Pacific University invites applications at this time, for a faculty position in accordance with the following guidelines.

Please read the following information carefully before you apply.

Field	Major Category: Social Science Subcategory: Economics
Primary Courses to be Taught	<ul style="list-style-type: none">• We are seeking candidates who can teach the undergraduate course Game Theory in Japanese and English as well as Microeconomics and Macroeconomics in Japanese.• Candidates must be able to teach in both Japanese and English. At APU, in principle, all undergraduate courses are offered in both Japanese and English. Graduate school courses are offered in English only. <p>* Candidates may be asked to teach graduate school courses, but all graduate school courses are offered in English only.</p> <p>* Candidates may be asked to teach courses other than those listed above based on their knowledge and experience.</p>
Type of Employment	Fixed-term faculty member
Position	Professor
Number of Positions	1
Expected Qualifications	<ol style="list-style-type: none">(1) Candidates must agree with the basic ideals, key objectives, and unique features of Ritsumeikan Asia Pacific University and be enthusiastic about education at APU.(2) Candidates who are experts on the Asia Pacific Region and whose teaching and research achievements focus on that region are preferred.(3) Candidates who have university teaching experience are preferred.
Date of Appointment	April 1 or October 1, 2023
Period of Appointment	Five years (fixed-term faculty member in accordance with the Act on Term of Office of University Teachers, etc.). This is not a tenure track position.

Application Requirements	<p>Applicants must meet the two requirements outlined below and be able to start work on the date of appointment indicated above.</p> <p>(1) Possesses a doctoral degree in a relevant field (or is expected to graduate with a doctoral degree by the time of appointment) or possesses academic achievements equivalent to a doctoral degree.</p> <p>(2) Must have the Japanese and English language proficiency necessary to teach classes, supervise students, and perform duties related to university administration.</p>
Affiliation	College of Asia Pacific Studies
Place of Employment	Ritsumeikan Asia Pacific University (Beppu City, Oita Prefecture)
Teaching Hours	<p>Professor: Five class-hours (100 minutes per class-hour) per week on average throughout the year</p> <p>* You may be asked to teach more than the class-hours indicated above.</p>
Employment Conditions	Based on University regulations. A support system for research is also provided (i.e., payment of individual research material expenses and research travel expenses).
Other Information	<p>(1) Applicants who pass the document screening will be asked to give a presentation on their research and give a mock lecture to the interviewing committee (with the committee acting as students) at the time of the interview.</p> <p>(2) Ritsumeikan Asia Pacific University is a smoke-free campus. There are no smoking areas on campus.</p> <p>(3) We value diversity, so we look forward to receiving applications from individuals with wide and varied backgrounds and work experience.</p>
Documents for Submission	<p>Please download the prescribed forms and the instructions for their completion from the following homepage. URL: www.apu.ac.jp > “Jobs at APU”</p> <p>(1) Curriculum vitae [Form 1] Please submit both a PDF file with a signature or name seal affixed and Microsoft Word data (no signature or name seal required).</p> <p>(2) Education, Employment and Research Experience [Form 1] Please submit Microsoft Word data.</p> <p>(3) List of Major Education/Research Projects and Other Achievements [Form 2] Please submit Microsoft Word data.</p> <p>(4) Language Proficiency Report [Form 3] Please submit Microsoft Excel data.</p> <p>(5) Potential Courses of Instruction [Form 4] Please submit Microsoft Excel data.</p> <p>(6) Statement of Intent for Application [Form 5]</p>

	<p>(Reason for applying to work at APU, etc.) Please submit Microsoft Word data.</p> <p>(7) Copies of five major publications (books or articles) (PDF file)</p> <p>(8) Summary of major publications (7) above [Form 6] In English. Within one page of A4. Please submit Microsoft Word data.</p> <p>(9) At least two letters of recommendation [No set format] Letters must denote the relationship between the referee and the candidate. Please ask the referees to send the letters of recommendation directly to the email address shown in “Please Submit Applications To” below. Only letters of recommendation sent directly from referees will be accepted.</p> <p>(10) Proof of highest level of education (PDF) (Copy of diploma is acceptable)</p> <p>(11) Document Submission Checklist [Form 7] Please submit Microsoft Excel data.</p> <p>Please submit all forms except item (9) to the email address shown in “Please Submit Applications To” below.</p> <p>Important</p> <ul style="list-style-type: none"> * <u>Please submit items (1) through (6) in both English and Japanese.</u> * All submitted files should be password protected. Please send the password to the email address shown in “Please Submit Applications To” in a separate email from the one with the files as soon as possible after you have sent the files. * All submitted files should have [Your Name] at the beginning of the file name. * You may be requested to provide additional details on your educational and research achievements as part of the screening process. * Once a decision has been made on your appointment, you will be required to complete a health check using the university’s official form. * Please note we are not able to return any submitted documents. Any personal information that has been provided in the application will be handled with the utmost care in accordance with university regulations. The information will not be used for any other purpose than to screen candidates for employment.
Deadline	Thursday, September 15 by 23:59 (Japan time)
Please Submit Applications To	E-mail: aps-ap@apu.ac.jp Subject: “APS (Economics: Game Theory) Faculty Application Documents” *Please only use the above email address when submitting your application. If you have any questions or concerns, please contact us via the email address shown in “Inquiries” below.
Selection Method	(1) First-round screening Document screening (2) Second-round screening Interview and mock lecture

Inquiries	Ritsumeikan Asia Pacific University Academic Office Email: freruit@apu.ac.jp Subject: "APS (Economics: Game Theory)" *Please do not send your application documents to this email address. Please submit your application documents to the email address shown in "Please Submit Applications To" above.
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Ritsumeikan Asia Pacific University Employment Conditions (Benefits System)

1. Full-time Faculty Salaries (Annual payment sum of Monthly Salary, Commuting Allowance and Bonus)

Salaries are based on University regulations.

Examples (*)

- Assistant Professor (30 years old) Approx. ¥4,950,000~¥5,980,000
- Associate Professor (35 years old) Approx. ¥8,390,000
- Professor (50 years old) Approx. ¥11,750,000

*The above are examples and are not guaranteed

2. Benefits System

(1) Housing Provision (Rental Housing) (for Permanent Faculty Members, Tenured Senior Lecturers, and Fixed-Term Faculty Members)

Housing rented by the Ritsumeikan Trust will be provided through the related company.

(1) A company associated with APU will assist you in finding housing.

The company will also complete the paperwork for your contract with the real estate agent on your behalf.

(2) APU will cover the initial moving in expenses (security deposit and key money).

*As a rule, only once. You must cover these expenses yourself if you move again.

Rental Housing Residence Fee Subsidy

No. of members in the household (Including faculty member and dependents)	Base subsidy amount ("Amount equivalent to rent" includes monthly rent and common-area maintenance charges, but excludes parking charges.)	Base subsidy amount ("Amount equivalent to rent" includes monthly rent and common-area maintenance charges, but excludes parking charges.)
	per month	
1 person (faculty member only)	An amount equivalent to monthly rent (Up to a maximum of ¥60,000)	An amount equivalent to monthly rent (Up to a maximum of ¥720,000)
Up to 3 people	An amount equivalent to monthly rent (Up to a maximum of ¥80,000)	An amount equivalent to monthly rent (Up to a maximum of ¥960,000)
4 or more people	An amount equivalent to monthly rent (Up to a maximum of ¥100,000)	An amount equivalent to monthly rent (Up to a maximum of ¥1,200,000)

*If the rent for the place you live exceeds the above standard rent, you are responsible for the excess amount (deducted from your salary).

*5% of your rent (including common service charges) will be deducted from your salary as a usage fee. The minimum usage fee is ¥10,000.

For more details, please contact the Academic Office.

(2) Education and Child Care Subsidy (for Permanent Faculty Members, Tenured Senior Lecturers and Fixed-Term Faculty Members)

This allowance is issued to faculty and staff who have children under 25, upon application.

Education and Child Care Subsidy (Amount per child)

Category	Subsidy Amount (per month)		Subsidy Amount (annual basis)	
	Private Schools	Public schools (National, Prefectural, Municipal)	Private Schools	Public schools (National, Prefectural, Municipal)
Nursery school	¥5,000	¥5,000	¥60,000	¥60,000
Kindergarten	¥10,000	¥5,000	¥120,000	¥60,000
Elementary school student	¥10,000	¥5,000	¥120,000	¥60,000
Junior High school student	¥20,000	¥10,000	¥240,000	¥120,000
High school student	¥30,000	¥15,000	¥360,000	¥180,000
Vocational school student	¥30,000	¥15,000	¥360,000	¥180,000
Technical college /junior college student	¥40,000	¥20,000	¥480,000	¥240,000
University student	¥40,000	¥20,000	¥480,000	¥240,000
Graduate school student	¥50,000	¥25,000	¥600,000	¥300,000

Example: If you have one child attending private university and one child attending public high school

→ Subsidy amount: ¥55,000 (monthly amount) / ¥660,000 (annual amount)

There are predetermined conditions. For more details, please contact the Academic Office.

(3) Selectable benefits program

The Trust offers faculty and staff a “selection type(*)” benefits program operated by JTB Benefit Service, Inc. (* *Staff and faculty can choose from the options according to their needs*)