

Lending and Returning of APU Library Materials for Graduating Students

To all undergraduate students in their 8th semester or above, Master's students in their 4th semester or above and Ph.D. students in their 6th semester or above.

Dear Expected Graduate:

As APU Library services will not be running as usual, please be sure to check your lending status and library open hours on-line so that you may continue to use the APU Library.

You can check your current library loan status on MyLibrary.

1. Students

- ① Undergraduate: **All students in their 8th semester or above** and those graduating in March 2025.
- ② Graduate: **All Master's students in their 4th semester or above** and those completing the Intensive Program in March 2025.
All Ph.D. students in their 6th semester and above and those completing the Intensive Program in March 2025.
- ③ Others: Those who do not fall under the first two categories, whose student IDs expire on March 31st, 2025.

2. Loan Conditions for the Above Students

All loans must be returned by Monday, 3rd March 2025.

※There will be no loans permitted from Tuesday, 4th March 2025

Undergraduate students	Checkout Date	Till 16 th February 2025	From 17 th February 2025
	Due Date	14 days	3 rd March 2025
Graduate students	Checkout Date	Till 31 st January 2025	From 1 st February 2025
	Due Date	30 days	3 rd March 2025

3. Graduation

Graduating students who have not returned the library materials or paid their overdue fees by Thursday, 13th March 2025 **may be withheld their Diploma (Certificate of Graduation) at the graduation ceremony on Friday, 14th March. In such cases, the diploma (Certificate of Graduation) will be awarded upon return of the materials or payment of the overdue fee.**

4. NOTE:

Book return and payment of overdue fees by post or in proxy are not accepted.

However, if you have unavoidable situation, please consult the Library by e-mail or telephone.



MyLibrary