

Motorbike Registration

CREOTECH Office (Building A,2F)

Motorbike registration can be done at the CREOTECH Office. Students who commute to APU by motorbike without registering will face disciplinary measures.

[Documents needed to register:]

- ① Student Identification Card
- ② Photocopy of your driver's license (use A4 sized paper)
 - ※if you submit a photocopy of an international driver's license, please attach a photocopy of your residence card and a translation of the license in Japanese or English.
- ③ Motorbike Registration Application Form (available at the CREOTECH Office: Building A,2F)
 - ※Use a black or blue ball-point pen only. Erasable pens are not acceptable.
- ④ Compulsory automobile liability insurance certificate (photocopy: use A4 sized paper)
- ⑤ Voluntary insurance certificate* (photocopy: use A4 sized paper).
 - The conditions of the insurance must be as follows:
 - Third party bodily injury coverage: unlimited;
 - Third party property damage coverage: 2 million yen or more;
 - Passengers' personal accident: 2 million yen or more.
- ⑥ Registration fee (**¥300** certificate stamp payment) when you receive the registration seal.
 - ※If you lose your Motorbike Registration Seal or damage it, you may re-apply for a new one.
 - In addition to submitting a new application form, please show your student ID card and purchase a ¥200 certificate stamp as payment.

Creotech Office Business Hours 10:00~16:30 (Excluding periods when the office is closed for summer and winter break, weekends, and national holidays.)

※Consultations about purchasing insurance are handled at the CREOTECH Office located on the 2nd floor of Building A.