

## AP House 4 Usage Rules

### 1. Period of Residence

- Master Students: 23 Months • PhD Students: 35 Months
- Exchange Students: Depending on each exchange term
- Undergraduate students: The period approved by the university.

### 2. Payment of Dormitory Fees (Excluding exchange students)

Dormitory fees are deducted from the resident's Japan Postal Savings Bank account on the first day of every month. If the deduction is not possible on this day, it will be repeated on the 16<sup>th</sup> day of the same month.

Rent	37,000
Common Service Fee	3,000
Bedding Rental Fee	2,000
Utilities Fee (incl. Wi-Fi)	7,000
Monthly Total	49,000

### 3. Room Inspections

Residential rooms may be entered by staff in the event that it is necessary to conduct inspections and repairs of room facilities for administrative reasons, or for security purposes such as checks on personal safety.

### 4. Moving Out (as a rule, moving out early after just a few months of residence is not permitted)

A resident wishing to move out of AP House must lodge a request for moving out at least one month prior to their preferred moving-out date. The request for moving out must be lodged online via the Student Office website (excluding exchange students). At the time of moving out, the resident must undergo a final inspection of the room and return the room key. Moreover, residents who are two or more months behind in their payment of dormitory fees, who have engaged in any type of conduct listed in "5. Prohibited Conduct" below, or who have lost their status as APU students (owing to leave of absence, study abroad, withdrawal, expulsion, etc.) are required to move out of AP House.

### 5. Prohibited Conduct

A resident who engages in any of the prohibited conduct listed below will be punished with expulsion from AP House. Immediate expulsion as well as other forms of disciplinary action may also be applied depending on the nature of the conduct and its impact on others. The resident's financial sponsor and guarantor may also be contacted, regardless of the resident's own preferences.

- (1) Using a residential room for purposes other than residence;
- (2) Exchanging rooms with another resident and residing in the exchanged room;
- (3) Accommodating another person, including another resident, in one's room overnight;
- (4) Allowing a non-resident student to stay in one's room;
- (5) Making duplicates or lending room keys to a third party, the installation of smart locks (remote electric locks);
- (6) Renovating, refurbishing, or otherwise altering the current state of a residential room;
- (7) Not registering for courses, or remaining in one's room and not attending classes;
- (8) Smoking in one's room (including e-cigarettes);
- (9) Consuming alcohol in areas other than one's own room;
- (10) Causing a nuisance or behaving in a way that makes others feel unsafe, such as making noise regardless of the time of day or otherwise engaging in conduct that impedes the safety and security of dormitory life for other residents;
- (11) Engaging in violent conduct or conduct that endangers the life or physical/mental wellbeing of oneself or others;
- (12) Acts that are contrary to the law or public morals;
- (13) Possession and/or use of cannabis and other illegal drugs as well as weapons such as swords and firearms. This includes possession or carrying of items that may cause danger or anxiety for others, such as model guns, airsoft guns, and replica swords;
- (14) Not complying with requests to attend an office of the University;
- (15) Residents are not allowed to keep pets on all AP House premises, including fish;
- (16) Engaging in other conduct judged by the Dean of Student Affairs to warrant prohibition, such as conduct deemed inappropriate for communal living and conduct deemed in contravention of one's duties as a student.