2025 Spring Enrollees

Graduation Requirements Guidance

College of Sustainability and Tourism (ST)
2023 Curriculum / English-basis

Student Office

Request to New ST Students

There will be a Q&A section at the end of the guidance session.

These materials are available on the New Student Orientation website. Please feel free to scan the QR code and look at the materials while listening.

Please check the website regularly if there is anything you don't understand about course registration.

Goals of the Graduation Requirements Guidance

1. Understand university studies/structure
2. Understand your graduation requirements
3. Learn about how to prepare for course registration

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Break

2 Course Registration

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1-1. Basic Info about Studying at University

Academic Calendar (Annual Schedule)

April	Spring Semester	1st Quarter
May		
June		2nd Quarter
July		
August		Summer Session
September		
October	Fall Semester	1st Quarter
November		
December		2nd Quarter
January		
February		Winter Session
March		

What is the Academic Calendar?

- A calendar that shows the annual university schedule. Each year is divided into 2 semesters, and each semester is further split into 2 quarters and a session.
- The Spring Semester starts in April, and the Fall Semester starts in October.
- A session is a weeklong class period at the beginning of each of the long vacations.

Academic Calendar

Explaining Academic Year and Semester Levels

- **Students who Enroll in Spring: The "Spring Semester" is their first semester**

1st Year		2nd Year		3rd Year		4th Year	
Spring Semester	Fall Semester	Spring Semester	Fall Semester	Spring Semester	Fall Semester	Spring Semester	Fall Semester
1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester	7th Semester	8th Semester

- **Students who Enroll in Fall: The "Fall Semester" is their first semester**

1st Year		2nd Year		3rd Year		4th Year	
Fall Semester	Spring Semester	Fall Semester	Spring Semester	Fall Semester	Spring Semester	Fall Semester	Spring Semester
1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester	7th Semester	8th Semester

How to Earn Credits

Check the graduation requirements/subject list/timetable/syllabus and choose your subjects

↓

Register for courses

↓

Attend class, study, submit assignments, take tests

↓

Achieve a passing grade

↓

Receive credits

Types of Courses

Spring Semester: Classes are taught over 2 months, either from April to May (1st Quarter) or from June to July (2nd Quarter)

Fall Semester: Classes are taught over 2 months, either from October to November (1st Quarter) or from December to January (2nd Quarter)

Course Type	Credits	Offered	Classes Per Week	Total No. of Classes
Lecture Subjects	2	Quarter-basis (2 months)	2	14
		Semester-basis (4 months)	1	
Seminar Subjects	2	Semester-basis (4 months)	1	14
Language Subjects	4	Semester-basis (4 months)	4	56
	2		2	28

Spring Semester: Classes are taught over 4 months from April to July

Fall Semester: Classes are taught over 4 months from October to January

Course Formats

Courses are offered in one of two formats: “In-person” or “Distance Learning (Online/On Demand)”.

Please check both the syllabus and course timetable for information about the class format for each course.

Course Format		How to Attend Classes
In-person Courses		Classes are taught in person (in the classroom). However, some class sessions may be held online (via Zoom). In that case, students need to attend online (via Zoom) for those classes.
Distance Learning Courses	Online	Classes are held in real-time. Classes will be taught via Zoom on the day and period indicated on the course timetable.
	On Demand	Course materials and recorded lectures are uploaded to Moodle or another platform, and students must watch them and submit any assignments within the set time period. In principle, the materials will be made available on the day and period listed on the course timetable.

(Warning about Credit Requirements) –Please be careful about the following when registering for courses by yourself from your 2nd semester onwards–

Under the Standards for the Establishment of Universities and APU’s University Regulations, the maximum number of credits from Distance Learning Courses that can be counted towards graduation is 60 credits. If a student earns more than 60 credits from applicable courses, the additional credits will not count towards the number of credits needed for graduation. For more information, please see Course Formats (website).

Sample Timetable (1st & 2nd Quarter)

- Please remember that your timetable will be different in the 1st and 2nd quarter if you register for quarter-basis courses!
- You cannot register for semester-basis courses during the days and class periods where you have registered for quarter-basis courses.

Period	Class Time	Term	Mon	Tue	Wed	Thu	Fri
1	8:45-10:25	1Q	Japanese Foundation Course I	Japanese Foundation Course I	Student Success Workshop	Japanese Foundation Course I	Japanese Foundation Course I
		2Q					
2	10:35-12:15	1Q				1st Quarter Subjects	
		2Q					
3	12:30-14:10	1Q	Japanese Foundation Course II	Japanese Foundation Course II		Japanese Foundation Course II	Japanese Foundation Course II
		2Q					
4	14:20-16:00	1Q					
		2Q		Semester Subjects			
5	16:10-17:50	1Q	Introduction to Tourism and Hospitality				
		2Q					
6	18:00-19:40	1Q				2nd Quarter Subjects	
		2Q					

Grading Scale

Regular Grades

Grade	Mark	Pass/Fail
A+	90% or above	Pass (Receive Credits)
A	80-89%	
B	70-79%	
C	60-69%	
F	59% or below	Fail

Other Grades

Code	Meaning	Notes
P	Pass	Used for some courses
T	Transfer	Maximum of 60 credits*
E	Exempt	Not included in credit calculations

* For 2nd and 3rd year transfer students, credits transferred to APU at the time of enrollment are not included in this limit.

Cumulative GPA and Semester GPA

- **What is GPA?**

  GPA is a value that represents a student's overall grade evaluation, calculated from the individual grades of their classes based on APU's specific calculation method.

Cumulative GPA:

Calculated using all grades from enrollment to current semester

Used for: Academic Transcripts, Student Exchange, Accelerated Graduation Program, Course Registration, etc.

Semester GPA:

Calculated using all grades from that semester only

Used for: Scholarship Screenings, Course Registration, etc.

1-2. College of Sustainability and Tourism (ST)

Graduation Requirements & Subject Fields

- **What is a Curriculum?**

  Your curriculum sets out your graduation requirements and the courses you can take. It is determined by the year you enroll at APU.

  Your curriculum will stay the same until graduation. (Excluding cases where there is a change in student status, such as withdrawal, etc.)

April 2025 Enrollees

2023 Curriculum

(Students who Enroll from April 2023 Onwards)

Curriculum

- ST's graduation requirements change greatly depending on your enrollment language.
- For English-basis students, your starting level for Japanese Language Subjects will be determined by the results of the Placement Test.
- Depending on your starting level for Japanese, the number of Japanese Language credits required for graduation changes.
- Your curriculum will stay the same until graduation. (Excluding cases where there is a change in student status, such as withdrawal, etc.)

College	College of Sustainability and Tourism (ST)							
Enrollment Language	Japanese-Basis (J)							English-Basis (E)
English Starting Level	Elementary	Pre-Intermediate	Intermediate	Upper Intermediate	Advanced 1	Advanced 2	Exempt	
English Course Track	Standard Track (ST)				Advanced Track (AT)			
Curriculum	ST 23 JST				ST 23 JAT			ST 23 E
Meaning	ST 2023 Curriculum Japanese-Basis Standard Track				ST 2023 Curriculum Japanese-Basis Advanced Track			ST 2023 Curriculum English-Basis

- Excerpt from the ST 2023 Curriculum Outline

			1st year			2nd year	3rd year	4th year
ST Major Education Subjects	Tourism Subjects	Tourism Studies				Sociology of Tourism 2 Culture of Tourism 2 Cultural Anthropology 2 Media and Tourism 2	Heritage Tourism 2 Tourism Economics 2	
		Tourism Industry Operations				Tourism Operations 2 MICE and Event Industry 2 Special Interest Tourism 2 Health and Wellness Tourism 2	Destination Marketing 2	
		Hospitality Operation				Hospitality Operations 2 Food and Beverage Operations 2	Service Experience Design 2 Resort Marketing 2 Revenue Management 2	
	Sustainable Society Subjects	Environmental Studies	Biodiversity 2			Environment and Society 2 Environmental Policy and Governance 2 Environmental Economics 2 Environmental Education 2 Climate Change 2	Parks and Protected Areas 2	
		Resource Management		Pollution Prevention 2		Resource Management 2 Energy management 2	Circular Economy 2 Sustainable business 2	
		International Development				Development Sociology and Anthropology 2 Politics of Development 2 Conflict and Development 2 International Development Cooperation 2	Development Policy 2 Development and Economy 2	
		Regional Development	Sustainable Urban Development and Planning 2	Resilient Cities 2		Sustainable Tourism 2 Tourism Destination Development and Planning 2 Rural Development and Tourism 2	Community Development 2	

- The curriculum outline shows all the subjects you can take until graduation.
(This image only shows some of the subjects)
(Subjects from other colleges are not included)

- Among the subjects available to ST students, there are some **subjects that students must earn credits for in order to graduate.**

Graduation Requirements

ST: Graduation Requirements

- ST students must complete all of the following requirements to graduate.
- English-basis students do not need to fulfill requirement no. 5.

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

Graduation Requirement 1: Enroll for at least 4 years

- ST students must complete all of the following requirements to graduate.
- English-basis students do not need to fulfill requirement no. 5.

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

Graduation Requirement 2: Complete at least 124 credits in total

- ST students must complete all of the following requirements to graduate.
- English-basis students do not need to fulfill requirement no. 5.

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

Graduation Requirement 2: Complete at least 124 credits in total

- Students must complete at least 124 credits to graduate
- There are also some specific rules about how to earn those 124 credits.

Starting from "Foundation Japanese I"

	Subject Field	Required Credits	Subtotal	Total
Common Education Subjects	Japanese Language Subjects	16	40	At least 124 credits
	Required Common Liberal Arts Subjects	8		
	Common Liberal Arts Subjects	8		
	Language Education Subjects and/or Common Liberal Arts Subjects	8		
ST Major Education Subjects	Required Academic Skills Subjects	6	62	
	Tourism Subjects	10		
	Sustainable Society Subjects	10		
	Off-Campus Program Subjects	2		
	Seminar and Final Results Subjects	2		
	Major Education Subjects	32		
Other College Subjects		0	0	
Subjects Not Counted Towards Graduation		0	0	

ST: Graduation Requirements

- ST students must complete all of the following requirements to graduate.
- English-basis students do not need to fulfill requirement no. 5.

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

Specific rules about how to earn 124 credits

Graduation Requirement 3:
Complete all required language subjects (or be exempted from required language subjects)

▶ English-basis students are required to take Japanese Language Subjects!

- Your starting level for Japanese Language Subjects is decided by the results of the placement test you took at enrollment.
- The university will automatically assign you to classes until you earn all the required credits.

Starting Level	No. of Credits Required for Graduation	Required Japanese Subjects			
		Foundation I (4 Credits)	Foundation II (4 Credits)	Foundation III (4 Credits)	Intermediate (4 Credits)
Foundation I	16	Both Registered in 1st Semester		After Completing Foundation I – II	After Completing Foundation I – III
Foundation II	12	Exempt	1st Semester	After Completing Foundation II	After Completing Foundation II – III
Foundation III	8	Exempt	Exempt	1st Semester	After Completing Foundation III
Intermediate	4	Exempt	Exempt	Exempt	1st Semester
Higher than Intermediate	0	Exempt	Exempt	Exempt	Exempt

Graduation Requirement 3: Complete all required language subjects (or be exempted from required language subjects)

- Depending on your starting level for Japanese, the number of required credits for **【Japanese Language Subjects】** and **【Language Education Subjects and/or Common Liberal Arts Subjects】** will differ.

Starting from "Foundation Japanese I"

	Subject Field	Required Credits	Sub total	Total
Common Education Subjects	Japanese Language Subjects	16	40	At least 124 credits
	Required Common Liberal Arts Subjects	8		
	Common Liberal Arts Subjects	8		
	Language Education Subjects and/or Common Liberal Arts Subjects	8		
ST Major Education Subjects	Required Academic Skills Subjects	6	62	
	Tourism Subjects	10		
	Sustainable Society Subjects	10		
	Off-Campus Program Subjects	2		
	Seminar and Final Results Subjects	2		
	Major Education Subjects	32		
Other College Subjects		0		
Subjects Not Counted Towards Graduation		0		

Starting from "Intermediate"

	Subject Field	Required Credits	Sub total	Total
Common Education Subjects	Japanese Language Subjects	4	40	At least 124 credits
	Required Common Liberal Arts Subjects	8		
	Common Liberal Arts Subjects	8		
	Language Education Subjects and/or Common Liberal Arts Subjects	20		
ST Major Education Subjects	Required Academic Skills Subjects	6	62	
	Tourism Subjects	10		
	Sustainable Society Subjects	10		
	Off-Campus Program Subjects	2		
	Seminar and Final Results Subjects	2		
	Major Education Subjects	32		
Other College Subjects		0		
Subjects Not Counted Towards Graduation		0		

The 12 exempted credits are moved here

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

Graduation Requirement 4: Fulfill the credit requirements for each subject field

Starting from "Foundation Japanese I"

	Subject Field	Required Credits	Sub total	Total
Common Education Subjects	Japanese Language Subjects	16	40	At least 124 credits
	Required Common Liberal Arts Subjects	8		
	Common Liberal Arts Subjects	8		
	Language Education Subjects and/or Common Liberal Arts Subjects	8		
ST Major Education Subjects	Required Academic Skills Subjects	6	62	
	Tourism Subjects	10		
	Sustainable Society Subjects	10		
	Off-Campus Program Subjects	2		
	Seminar and Final Results Subjects	2		
	Major Education Subjects	32		
Other College Subjects		0		
Subjects Not Counted Towards Graduation		0		

102 Credits

- **Of the 124 credits required for graduation, students need to earn 102 credits in specific subject fields.**

- The remaining 22 credits do not need to be taken in a specific subject field. Please earn these credits in the fields you are interested in.

124 Credits − 102 Credits = 22 Credits

Remaining 22 credits can be from any subject field

- Depending on your starting level for Japanese, the number of required credits for "Japanese Language Subjects" and "Language Education and/or Common Liberal Arts Subjects" will change slightly, but **all students are still required to earn a total of 102 credits within these specified subject fields**.

ST: How to Check Your Required Credits for Graduation

- You can check your required credits for graduation as follows:

  【Method】Campusmate ≫ Click on "Grade Report" from the Academic Menu

- **In order to graduate, the number of "Completed" credits must match (or exceed) the number under "Required (adjusted)" . (see image below)**

Starting from "Intermediate Japanese"

Your required credits for graduation are shown here

[Credit Completion] TIPS

View Grades

Subject Field	Required	Exemption(-)	Exemption(+)	Required (adjusted)	Completed Opposite Language	Completed
Japanese	16	-12		4		4
Common Liberal Arts Subjects_Required	8			8		2
Common Liberal Arts Subjects	8			8		4
Language Education Subjects & Common Liberal Arts Subjects	8		+12	20		4
[ST]Academic Skills Subjects_Required	6			6		2
[ST]Tourism Subjects	10			10		
[ST]Sustainable Society Subjects	10			10		
[ST]Off-Campus Program Subjects	2			2		
[ST]Final Results Subjects	2			2		
[ST]Major Education Subjects	32			32		2
Other College Subjects						
Total	124			124		18
Subjects Not Counted Towards Graduation						

The number of credits you need to take in specific subject fields is set for 102 of the 124 credits required for graduation.

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

What are Common Liberal Arts Subjects?

What are Common Liberal Arts Subjects?

- These subjects aim to provide students with the knowledge, skills, qualities, and abilities that form the basis of university study, thereby cultivating well-educated students.
- Many of these subjects are available from your first year.

		1st Year			2nd Year	3rd Year	4th Year
Common Liberal Arts	APU Literacy	Student Success Workshop 2	Languages of the Asia Pacific 2	Japanese Politics and Society 2	Applied Intercultural Communication 2		
		Multicultural Cooperative Workshop 2	Religions of the Asia Pacific 2	Japanese Popular Culture 2	Skills and Practices for Global Leadership 2		
		Peace, Humanity and Democracy 2	Geography of the Asia Pacific 2	Japanese History 2	Global Leadership for Social Impact 2		
		Introduction to Intercultural Communication 2	Culture and Society of the Asia Pacific 2	Constitution of Japan 2	Japanese Art of Tea Ceremony 2		
		Intercultural Fieldwork I 2	History of the Asia Pacific 2	Special Lecture (Japanese Studies) 2	Japanese Art of Flower Arrangement 2		
		Intercultural Fieldwork II 2			Traditional Japanese Arts 2		
		Studies of Multicultural Comparison 2					
		Foundation for Global Leadership 2					
		Overseas Learning Design 2					
		Bridg					
	Introduction to Major Studies Group	Introduction to Sustainable Development★ 2	Introduction to Media Studies 2	World Economy and Global Issues 2	Advanced Mathematics 2		
		Introduction to Tourism and Hospitality★ 2	Introduction to International Relations 2	Introduction to Economics 2	Fundamental Mathematics☆ 2		
		Introduction to Policy Studies 2	Introduction to Comparative Politics 2				
		Introduction to Sociology★ 2	Introduction to Political Science 2				
		Statistics for Social Sciences★ 2					
	Global Citizens Foundation	Legal Studies 2	Negotiation Skills 2	Web Design 2	Health Science 2		
		Psychology 2	Logic and Critical Thinking 2	Information Processing Essentials 2	Media Production Lab 2		
		Bioethics 2	Self-analysis for Career Design 2	Programming Essentials 2	Internship 2		
		AI and Society 2	Diverse Perspectives on Understanding Careers 2	Information Literacy 2	Career Field Analysis for Career Development 2		
		Western Philosophy 2	Special Lecture (Liberal Arts Subject) 2		AI and Data Science 2		
		Chinese Philosophy 2			Introduction to GIS 2		
		Western Visual Arts 2			Database Systems 2		

Graduation Requirement 6: Complete 8 credits of required Common Liberal Arts Subjects

Starting from "Foundation Japanese I"

	Subject Field	Required Credits	Total
Common Education Subjects	Japanese Language Subjects	16	At least 124 credits
	Required Common Liberal Arts Subjects	8	
	Common Liberal Arts Subjects	8	
	Language Education Subjects and/or Common Liberal Arts Subjects	8	
ST Major Education Subjects	Required Academic Skills Subjects	6	
	Tourism Subjects	10	
	Sustainable Society Subjects	10	
	Off-Campus Program Subjects	2	
	Seminar and Final Results Subjects	2	
	Major Education Subjects	32	
Other College Subjects		0	
Subjects Not Counted Towards Graduation		0	

- Students must earn credits for the following four subjects to graduate.

Subject Name	Credits	Semester Available From	Registration Method
Introduction to Tourism and Hospitality	2	1st Semester	Registered by the Student
Introduction to Sociology	2	1st Semester	Registered by the Student
Introduction to Sustainable Development	2	1st Semester	Registered by the Student
Statistics for Social Sciences	2	1st Semester	Registered by the Student

*You can register for a subject if you are in the semester listed under "Semester Available From" or above

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requ
5	Complete at least 20 domestic students only)
6	Complete 8 credits o
7	Complete 6 credits o
8	Complete at least 10
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

What are ST Major Education Subjects?

ST Major Education Subjects

What are ST Major Education Subjects?

- These subjects help students understand the goals and philosophy of ST, acquire specialized knowledge and skills, and pursue their interests.
- Most subjects can be taken from your 2nd year onwards.
- ST's Major Education Subjects are further divided into the following categories. ⇒ Use the Curriculum Outline to check which subjects are in each category.

Academic Skills		Students learn the academic skills needed to pursue their studies in ST.
ST Common Subjects	Regional Development	Students acquire the knowledge needed for sustainable regional development and planning, including endogenous development theory and land-based tourism.
	Social Entrepreneurship	Students study the knowledge needed for future business startups.
	Data Science & Information System	In these subjects, students acquire ICT skills that can be applied to tourism and a sustainable society.
Tourism Subjects	Tourism Studies	These subjects cover theories related to tourism from a sociological point of view based on sociological, anthropological, and historical backgrounds.
	Tourism Industry Operations	Students comprehensively study the latest theories, trends, and the social background of various forms of tourism as well as the structure of the tourism industry.
	Hospitality Operation	These subjects teach the theory and practice of hospitality to deepen students' understanding of tourism-related industries and business, such as the service, hotel, resort, and food industries.
Sustainable Society Subjects	Environmental Studies	In these subjects, students comprehensively study basic knowledge and theories concerning the relationship between humans and the environment, including changes in people's behavior regarding global environmental conservation and global issues such as biodiversity, the marine plastic issue, as well as pollution and climate change caused by human activity like air and water pollution.
	Resource Management	Students learn about the basic theories and methods for realizing a resource-recycling society, particularly recycling-oriented economies and low-carbon societies.
	International Development	These subjects focus on the social and economic factors needed to achieve international sustainable development. Students study both theoretical aspects of international development, such as politics for development, sociology, anthropology, economics, and policy, as well as practical aspects, including the role of international organizations and various methods for cooperative development.
Off-Campus Program Subjects		These subjects involve practical experience off campus.
Seminar and Final Results Subjects		Students further their study into their interests in a seminar format.

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

Graduation Requirement 7: Complete 6 credits of required Academic Skills Subjects

Starting from "Foundation Japanese I"

	Subject Field	Required Credits	Total
Common Education Subjects	Japanese Language Subjects	16	At least 124 credits
	Required Common Liberal Arts Subjects	8	
	Common Liberal Arts Subjects	8	
	Language Education Subjects and/or Common Liberal Arts Subjects	8	
ST Major Education Subjects	Required Academic Skills Subjects	6	
	Tourism Subjects	10	
	Sustainable Society Subjects	10	
	Off-Campus Program Subjects	2	
	Seminar and Final Results Subjects	2	
	Major Education Subjects	32	
Other College Subjects		0	
Subjects Not Counted Towards Graduation		0	

- Students must earn credits for the following 3 subjects to graduate.

Subject Name	Credits	Semester Available From (*1)	Registration Method
Introduction to Research Methods	2	1st Semester	Registered by the Student
Critical Reading I	2	3rd Semester	Registered by University in 3rd semester (*2)
Critical Reading II	2	4th Semester	Registered by University in 4th semester (*2)

(*1) You can register for a subject if you are in the semester listed under "Semester Available From" or above

(*2) "Critical Reading I" and "Critical Reading II"

- The university will register students for these subjects in their enrollment language.
- In some cases, these will be a preliminary screening for some specific classes. Recruitment information will be posted to Campus Terminal.

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

Graduation Requirement 8: Complete at least 10 credits (5 courses) of Tourism Subjects

Starting from "Foundation Japanese I"

	Subject Field	Required Credits	Total
Common Education Subjects	Japanese Language Subjects	16	At least 124 credits
	Required Common Liberal Arts Subjects	8	
	Common Liberal Arts Subjects	8	
	Language Education Subjects and/or Common Liberal Arts Subjects	8	
ST Major Education Subjects	Required Academic Skills Subjects	6	
	Tourism Subjects	10	
	Sustainable Society Subjects	10	
	Off-Campus Program Subjects	2	
	Seminar and Final Results Subjects	2	
	Major Education Subjects	32	
Other College Subjects		0	
Subjects Not Counted Towards Graduation		0	

- Students must earn 10 credits from the courses on this list to graduate (5 courses).
- None of these subjects are available to 1st year students.
- Please register for these subjects by yourself.

Area	Subject Name	Credits	Semester Available From
Tourism Studies	Media and Tourism	2	3rd Semester
	Sociology of Tourism	2	3rd Semester
	Culture of Tourism	2	3rd Semester
	Cultural Anthropology	2	3rd Semester
	Heritage Tourism	2	5th Semester
	Tourism Economics	2	5th Semester
Tourism Industry Operations	MICE and Event Industry	2	3rd Semester
	Special Interest Tourism	2	3rd Semester
	Tourism Operations	2	3rd Semester
	Health and Wellness Tourism	2	3rd Semester
	Destination Marketing	2	5th Semester
Hospitality Operation	Food and Beverage Operations	2	3rd Semester
	Hospitality Operations	2	3rd Semester
	Resort Marketing	2	5th Semester
	Revenue Management	2	5th Semester
	Service Experience Design	2	5th Semester

*You can register for a subject if you are in the semester listed under "Semester Available From" or above

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

Graduation Requirement 9: Complete at least 10 credits (5 courses) of Sustainable Society Subjects

Starting from "Foundation Japanese I"

	Subject Field	Required Credits	Total
Common Education Subjects	Japanese Language Subjects	16	At least 124 credits
	Required Common Liberal Arts Subjects	8	
	Common Liberal Arts Subjects	8	
	Language Education Subjects and/or Common Liberal Arts Subjects	8	
ST Major Education Subjects	Required Academic Skills Subjects	6	
	Tourism Subjects	10	
	Sustainable Society Subjects	10	
	Off-Campus Program Subjects	2	
	Seminar and Final Results Subjects	2	
	Major Education Subjects	32	
Other College Subjects		0	
Subjects Not Counted Towards Graduation		0	

- Students must earn 10 credits from the courses on this list to graduate (5 courses).
- Only two subjects are available from your 1st semester.
- Please register for these subjects by yourself.

Area	Subject Name	Credits	Semester Available From
Environmental Studies	Biodiversity	2	1st Semester
	Environment and Society	2	3rd Semester
	Environmental Education	2	3rd Semester
	Environmental Economics	2	3rd Semester
	Environmental Policy and Governance	2	3rd Semester
	Climate Change	2	3rd Semester
	Parks and Protected Areas	2	5th Semester
Resource Management	Pollution Prevention	2	1st Semester
	Energy Management	2	3rd Semester
	Resource Management	2	3rd Semester
	Sustainable business	2	5th Semester
	Circular Economy	2	5th Semester
International Development	Development Sociology and Anthropology	2	3rd Semester
	Politics of Development	2	3rd Semester
	International Development Cooperation	2	3rd Semester
	Conflict and Development	2	3rd Semester
	Development Policy	2	5th Semester
	Development and Economy	2	5th Semester

*You can register for a subject if you are in the semester listed under "Semester Available From" or above

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

Graduation Requirement 10: Complete at least 2 credits of Off-Campus Program Subjects

Starting from "Foundation Japanese I"

	Subject Field	Required Credits	Total
Common Education Subjects	Japanese Language Subjects	16	At least 124 credits
	Required Common Liberal Arts Subjects	8	
	Common Liberal Arts Subjects	8	
	Language Education Subjects and/or Common Liberal Arts Subjects	8	
ST Major Education Subjects	Required Academic Skills Subjects	6	
	Tourism Subjects	10	
	Sustainable Society Subjects	10	
	Off-Campus Program Subjects	2	
	Seminar and Final Results Subjects	2	
	Major Education Subjects	32	
Other College Subjects		0	
Subjects Not Counted Towards Graduation		0	

- Students must earn 2 credits for one of the following subjects.

Subject Name	Credits	Semester Available From (*1)	Registration Method
Practicum	2	1st Semester	Registered by the Student(*2)
Field Study	2	1st – 7th Semester	Registered by the University (*3)
Specialized Internship	2	3rd – 7th Semester	Registered by the University (*4)

(*1) You can register for a subject if you are in the semester listed under "Semester Available From" or above

(*2) Practicum

- Classes and the practicum are usually held on weekends or Wednesday evenings during each semester's teaching period (Please check syllabus for a detailed schedule).
- Counted towards maximum credit limit.

(*3) Field Study

- Check the Field Study programs for ST on the Off-campus Study Program website and apply.
- After you apply, the university will register you for the subject based on the results of the preliminary screening.

(*4) Specialized Internship

- Check the details on the Internships website and apply.

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Seminar and Final Results Subjects

Graduation Requirement 11: Complete at least 2 credits of Seminar and Final Results Subjects

Starting from "Foundation Japanese I"

	Subject Field	Required Credits	Total
Common Education Subjects	Japanese Language Subjects	16	At least 124 credits
	Required Common Liberal Arts Subjects	8	
	Common Liberal Arts Subjects	8	
	Language Education Subjects and/or Common Liberal Arts Subjects	8	
ST Major Education Subjects	Required Academic Skills Subjects	6	
	Tourism Subjects	10	
	Sustainable Society Subjects	10	
	Off-Campus Program Subjects	2	
	Seminar and Final Results Subjects	2	
	Major Education Subjects	32	
Other College Subjects		0	
Subjects Not Counted Towards Graduation		0	

- Students must earn credits for one of the following subjects.

Subject Name	Credits	Semester Available From (*1)	Registration Method
Graduation Project	4	7th Semester	Registered by the University (*2)
Capstone	2	7th Semester	Registered by the Student

(*1) You can register for a subject if you are in the semester listed under "Semester Available From" or above

(*2) Registered by the university based on preliminary screening

- Students can only register for "Graduation Project" if they have earned credits for the prerequisite subject "Research Seminar".

Break

2-1. What is Course Registration?

Course Registration is:

- Expressing yourself and choosing which classes you want to take.
- The most important part of your academic planning.
- Something you must do to attend class, earn credits, and graduate.

DO NOT register for courses you do not plan to take, as this may block other students who want to take the course from registering.

Courses are arranged in order by year level, starting from the basics

Courses are arranged in order, starting with the basics, with subjects aimed at 1st-year students, then 2nd-year students, and so on.

Please check each subject's "**Semester**", "**Subject Field**", "**Prerequisite Subjects**", and "**Course Registration Restrictions**" and think carefully about what area you want to focus on before systemically registering for your courses.

Maximum Credit Registration Limit

School Year	1		2		3		4 and above	
Semester	1	2	3	4	5	6	7	8 and above
Regular Students	18	18	20	20	20	20	24	24

(credits)

All new students can register for a maximum of 18 credits in the 2025 Spring Semester

- There is a maximum limit on the number of credits you can register for each semester.
- Credits for courses automatically registered by the university are also included in this limit.
- There is no minimum number of credits you must register for each semester.
- You may be required to earn a set number of credits to apply for scholarships and certain programs. Please consult the Student Office.

ST: English-Basis

Automatically-registered subjects & the no. of credits available to register by yourself (Spring Enrollees)

ST-E (Starting from Japanese Foundation I)

(Credits)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Japanese Foundation I				Japanese Foundation II				SSW		Information Literacy		1	2	3	4	5	6

Students can delete on their own

Number of credits you can register for by yourself

ST-E (Exempted from All Required Japanese Subjects)

(Credits)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
SSW		Information Literacy		1	2	3	4	5	6	7	8	9	10	11	12	13	14

Students can delete on their own

*Subjects highlighted in red are required subjects that you must earn credits for in order to graduate.
If you fail any of these subjects, the university will register the subject for you again in the following semester.

Common Liberal Arts Subjects Registered by the University

	Student Success Workshop (SSW)	Multicultural Cooperative Workshop (MCW)	Information Literacy
Registration Method	Registered by University *Cannot be dropped	Registered by University *Cannot be dropped	Registered by University *Can be dropped
Semester Registered *Spring Enrollees	1st Semester	2nd Semester	1st Semester

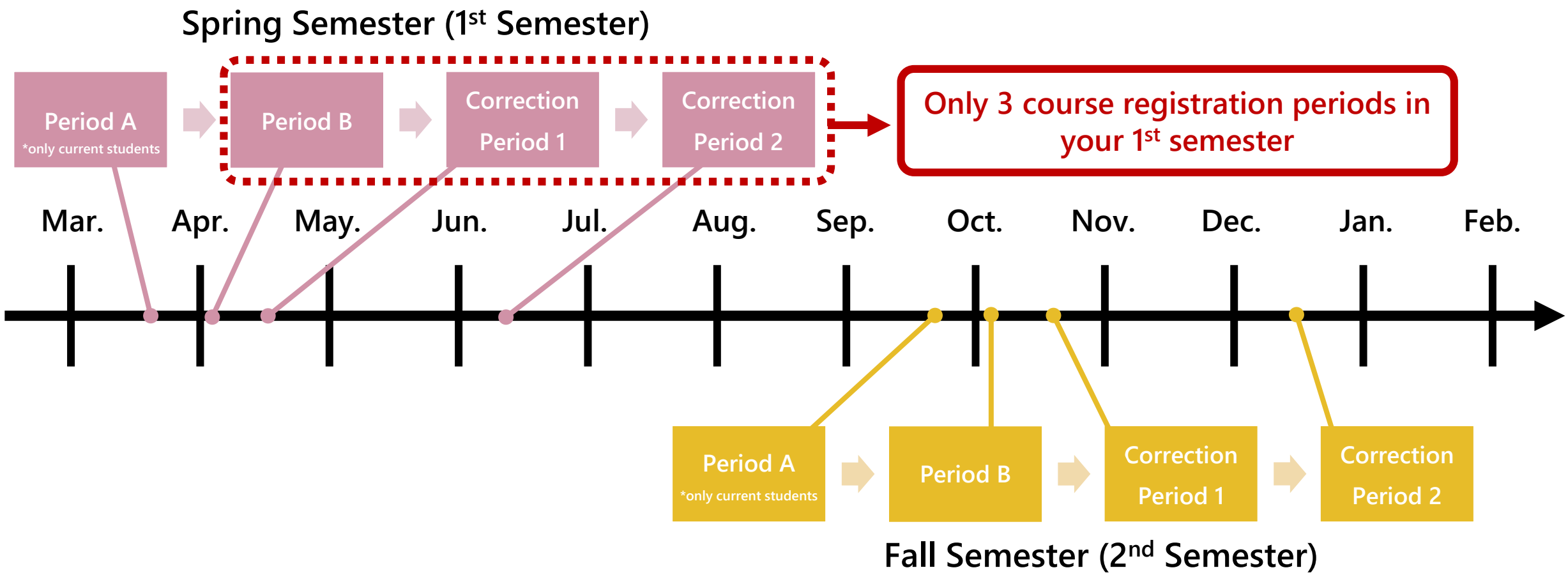
Information Literacy

- On-demand course (Students study by watching recorded lessons at their own pace)
- You can drop this course if you decide you do not need to take it after checking your achievement level on the syllabus (can only be dropped in Period B or Correction 1)
- **Can only be registered in 1st semester**

2-2. Course Registration Periods

Course Registration Periods

- There are 4 course registration periods in both the Spring and Fall Semesters.
- During your 1st semester only, there are 3 course registration periods: Period B, Correction Period 1, and Correction Period 2.



Course Registration Periods －Period A－

Current Students Only

Period A → Period B → Correction Period 1 → Correction Period 2

Eligible Students		Time
Current Students Only	Priority ① GPA 3.00+	9:30～14:30
	Priority ② GPA 2.50+	12:00～17:00
	Regular	14:30～19:30

Only current students (2nd semester and above) can register for courses during Period A.

From your 2nd semester onwards, the time you can register for courses during Period A will depend on your GPA. (See table on the right)

- ✓ GPA priority is based on either your cumulative or semester GPA, whichever is highest.
- ✓ GPA priority registration only applies to Period A.

Course Type	Register / Drop
Semester Courses	Register / Drop
1st Quarter Courses	
2nd Quarter Courses	
Session Courses	

- Can register for the following types of courses:
  1. Language Education Subjects
  2. Common Liberal Arts Subjects
  3. Major Education Subjects (from own college only)
- Language Education Subjects and Common Liberal Arts Subjects can be registered by students from any college. The number of spaces and classes available for these subjects are distributed between the colleges based on the number of students in each college.
- The day for course registration differs by college.
- Students can register for other college's Major Education Subjects starting from Period B of their 2nd year (3rd semester).

Course Registration Periods －Period B－

ALL Students

Period A → **Period B** → Correction Period 1 → Correction Period 2

Period B	Eligible Students	Time
	New or Reinstated Students	9:30～17:00
	Current Students	12:00～17:00

Course Type	Register / Drop
Semester Subjects	Register / Drop
1st Quarter Subjects	
2nd Quarter Subjects	
Session Subjects	

- All courses can be registered.
- Can register for subjects from other colleges from your 2nd year (3rd semester).
- Subjects and classes that still have seats available after Period A can be registered by students from any college in Period B.

Course Registration Periods － Correction Period 1－

ALL Students

Period A → Period B → **Correction Period 1** → Correction Period 2

Correction Period 1	Eligible Students	Start Time	End Time
	ALL	10:00 a.m.	10:00 a.m. on the next day

Course Type	Register / Drop
Semester Subjects	Cannot Register / Drop only
1st Quarter Subjects	
2nd Quarter Subjects	Register / Drop
Session Subjects	

- Semester courses and first quarter courses that have already started can only be dropped.
- Subjects and classes that still have seats available after Period B can be registered by students from any college during Correction Period 1 (Only 2nd quarter courses and session courses).

Course Registration Periods － Correction Period 2 －

ALL Students

Period A → Period B → Correction Period 1 → **Correction Period 2**

Correction Period 2	Eligible Students	Start Time	End Time
	ALL	10:00 a.m.	10:00 a.m. on the next day

Course Type	Register / Drop
Semester Subjects	Cannot Change
1st Quarter Subjects	
2nd Quarter Subjects	Drop Only
Session Subjects	Register / Drop

- 2nd quarter courses can only be dropped. (Registration for semester courses and 1st quarter courses cannot be modified.)
- Session courses that still have seats available after Correction Period 1 can be registered.
- You cannot change your course registration after Correction Period 2 ends no matter the reason.

Course Registration Periods -Summary-

Period	Semester Courses	1st Quarter Courses	2nd Quarter Courses	Session Courses
Period A *Current students only	Register / Drop	Register / Drop	Register / Drop	Register / Drop
Period B	Register / Drop	Register / Drop	Register / Drop	Register / Drop
Correction Period 1	Drop Only	Drop Only	Register / Drop	Register / Drop
Correction Period 2	Cannot Change	Cannot Change	Drop Only	Register / Drop

Period A: Can register for Language Education Subjects, Common Liberal Arts Subjects, and your own college's subjects.

Period B: Can also register for other colleges' subjects (*from 3rd semester onwards).

POINT: How to Think About Registration

- **Courses that haven't started yet**
  Can register or delete course
- **Courses that have already started**
  Can only delete course
- **Courses that are already halfway through/ courses that have already ended**
  Cannot register or delete course

Course Registration Schedule ▶

AY 2025 Spring Semester Course Registration Schedule (Period B – Correction Period 2)

Course Registration Period	Date & Time
Period B	Thu., April 3, 9:30-17:00
Correction Period 1	Mon., April 14, 10:00 – Tue., April 15, 10:00
Correction Period 2	Wed., June 11, 10:00 – Thu., June 12, 10:00

- You can register for courses at home, in AP House, or anywhere else either on or off campus with an internet connection.
- New students who do not have their own device by Course Registration Period B are encouraged to use the open PC classrooms on campus.
- Please note that there are a limited number of PC classrooms, so there is possibility that you will be unable to use them. We ask for your understanding.
- The university will announce the open PC classrooms on Campus Terminal.

2-3. Preparation Work for the Course Registration Guidance (Homework)

Important

Course Registration Guidance

Wed., April 2

Important

Homework for the Course Registration Guidance

Please fill out the "Study Plan Worksheet" before the Course Registration Guidance. You will use this worksheet to create your timetable during the guidance session.

【Purpose】

- Understand how to plan your course registration over 4 years of study.
- Learn about the steps and reference materials needed for course registration.
- Understand how to use the Excel resources and Campusmate.
- Learn how to register for courses by yourself from your 2nd semester onwards.

STEP 1 : Think about your 4-year study plan

What do you want to study at APU? What interests you at the moment? What kind of career to do you want in the future? It doesn't matter if its just a vague idea. Write down anything that comes to mind.

E.g. I want to find a job that uses Japanese / I'm interested in media / I'm curious about international relations / I mainly want to focus on studying marketing / I'm interested in SDGs / I want to teach English...

2023 Curriculum Students

Preparation for Course Registration Guidance (Study Plan Worksheet)

Course registration is the process of choosing and registering for the classes you want to take. It is the most important process for deciding your study plan, and something you must do to attend classes, earn credits, and graduate. Students need to register for courses each semester.

In the Course Registration Guidance Session on Wednesday, April 3, you will have the opportunity to actually create your ideal timetable while checking the Subject List and each subject's syllabus. It is important to have an understanding of the points you need to bear in mind when making your timetable, so please complete STEP 1 to STEP 3 on this worksheet before attending the Course Registration Guidance Session. **Please make sure to bring this worksheet with you to the Course Registration Guidance Session.**

STEP 1: Think about your 4-year study plan

What do you want to study at APU? What interests you at the moment? What kind of career do you want in the future? It doesn't matter if its something you are just considering or a vague idea. Write down what comes to mind.

E.g.: I want to find a job that uses Japanese / I want to work in the tourism industry / I'm curious about international relations / I mainly want to focus on studying marketing / I want to teach English, etc.

STEP 2: Find subjects you want to study and subjects that interest you

While considering which subjects may link to what you wrote for STEP 1, look through the Curriculum Outline and Subject List and write down any subject names that pique your interest on the back of this worksheet. The Curriculum Outline and Subject List include all the subjects you can study during your 4 years at APU.

- Curriculum Outline:
  The Curriculum Outline only shows the Major Education Subjects for your own college. Choose subjects from the section for 1st-year students.
- Subject List:
  The Subject List also includes Major Education Subjects from other colleges (Other College Subjects). Choose subjects that have "1" written under "Semester".

E.g.: Students interested in media: Introduction to Media Studies, Japanese Popular Culture...
Students interested in international relations: Introduction to International Relations, Introduction to Comparative Politics, Introduction to Area Studies...

STEP 3: Check the course content using the syllabus

Look up what you can study for each of the subjects you listed in STEP 2.
It is impossible to know what you will study and the format of classes from the subject name alone. Carefully read through the syllabus to check what content you want to study. If you make a note of the course content and evaluation method, it will be easy for you to check back afterwards.

==========End of Preparations==========

STEP 4: Attend the Course Registration Guidance Session on April 3

Please complete this worksheet before attending the Course Registration Guidance Session. During the session, we will go over STEP 1 to 3, check if the subjects you want to take are available this semester, and create your own timetable together.

Important

Homework for the Course Registration Guidance

STEP 2: Find subjects you want to study and subjects that interest you

While considering which subjects may link to what you wrote for STEP 1, look through the Curriculum Outline and Subject List and write down any subject names that pique your interest. The Curriculum Outline and Subject List include all the subjects you can study during your 4 years at APU.

ST 2023 Curriculum Outline

ST 2023 Subject List

STEP 3: Check the course content for the subjects you wrote down in STEP 2

It is impossible to know what you will study from the subject name alone. Check the syllabus, which has information about the course content, plan, and evaluation method.

Syllabus

● Worksheet for ST 2023 Curriculum Students

				Subjects You Want to Take & Subjects that Interest You
Common Education Subjects	Language	English	ST (Standard Track)	*English-basis students are not eligible to take these subjects.
			AT (Advanced Track)	*English-basis students are also eligible to take these subjects, but there are some conditions.
		Japanese		*The university will automatically register you for Foundation I/II/III and Intermediate based on the results of the Placement Test. Please write down any other Japanese subjects you are interested in. *Japanese-basis students are not eligible to take these subjects.
		AP Language		*You cannot register for subjects teaching your native language. *Japanese-basis students must have completed or be exempted from "Elementary English A and B", and English-basis students must have completed or been exempted from "Japanese Foundation I, II, II".
		Common		
	Common Liberal Arts	APU Literacy		
		Introduction to Major Studies Group		
		Global Citizens Foundation		
ST Major Education Subjects	Tourism Subjects	Tourism Studies		*No subjects are available to 1st-year students. You can register for these subjects from your 2nd year (3rd semester) onwards. Please write down any subjects you want to take in your 2nd year or above.
		Tourism Industry Operations		*No subjects are available to 1st-year students. You can register for these subjects from your 2nd year (3rd semester) onwards. Please write down any subjects you want to take in your 2nd year or above.
		Hospitality Operation		*No subjects are available to 1st-year students. You can register for these subjects from your 2nd year (3rd semester) onwards. Please write down any subjects you want to take in your 2nd year or above.
	Sustainable Society Subjects	Environmental Studies		
		Resource Management		
		International Development		*No subjects are available to 1st-year students. You can register for these subjects from your 2nd year (3rd semester) onwards. Please write down any subjects you want to take in your 2nd year or above.
	ST Common Subjects	Regional Development		
		Social Entrepreneurship		
		Data Science & Information System		
		Special Lecture		
	Academic Skills			
	Off-Campus Program			
	Seminar Subjects			*Students can register for these subjects from their 3rd year (5th semester).
	Final Results Subjects			*Students can register for these subjects from their 4th year (7th semester).
Other Colleges (APS / APM)				*1st-year students cannot register for other colleges' major subjects. You can register for these subjects from Period 8 of your 2nd year (3rd semester) onwards. Please write down any subjects you want to take in your 2nd year or above.

1. Read and review the following materials

Check the following materials to further your understanding of the graduation requirements.

- Website
- Today's Guidance Materials
- FAQs
- Supplementary Information (Next Slides)

First check the "How to Use this Website" page!

2. Fill out the worksheet

Fill out the "Study Plan Worksheet" before attending the Course Registration Guidance.

3. Attend the Course Registration Guidance

Join the Course Registration Guidance after completing steps 1 and 2 above.

Date: Wed., April 2

Items to Bring: PC, completed worksheet, writing implements

Course Registration Flow & Necessary Materials

Website / Online Materials

Graduation requirements for each college, subjects available to all students (Language Subjects, etc.), and other important academic information.

Syllabus

Professors provide information about the course plan to students, including course content, grading method, and other important information.

Subject List

This contains important information you need when registering for courses, including course registration restrictions and which semester subjects are available from.

*Includes subjects that aren't offered every semester.

Course Timetable

A list of all the courses offered that semester with information about the day, period, classroom, etc. Subjects not included on the list are not available that semester.

Available: Wed., April 2, in the morning

1. Check the timetable for your automatically-registered subjects

- The timetable for your automatically-registered subjects will be sent as an Excel file to the "Action Required" section on Campus Terminal from the day before course registration.
- Check the day and period for your automatically-registered subjects and confirm your free periods and how many credits you can register by yourself. (The day and period of automatically-registered subjects cannot be changed.)

2. Check the syllabus, subject list, and course timetable

- Use the syllabus, subject list, and course timetable to research information about the subjects you want to register in your open class periods. (*Make sure to check the information for your curriculum.)
- Syllabus: Check the information about course content, grading method, and recommended qualifications/knowledge, and think about which subjects you want to take.
- Subject List: Check the semester available, prerequisites, and course registration restrictions to see if you can register for the courses you are interested in.
- Course Timetable: Check if the subject you want to take is offered in the current semester. Subjects that are not included on the course timetable are not available that semester.

3. Make a (tentative) timetable

- Make a tentative timetable based on 1 and 2
- We recommend making several tentative timetables in case you are unable to register for your first-choice subjects during course registration.

Thu., April 3, 9:30-17:00

4 . Register for your courses during course registration

- Register for courses on Campusmate.

2-4. Other

Class Cancellations & Make-up Classes

- Classes may be cancelled if the instructor is unwell, due to weather conditions, etc.
- If a class is cancelled, then a make-up class will be held on one of the designated make-up class days. (Make sure to keep your schedule free on days marked as "Make-up Classes" on the Academic Calendar.)
- Information about class cancellations and make-up classes is posted to Campus Terminal.

Contacting Instructors

- At university, in principle students communicate with their instructors directly. (Questions, class absences, etc.)
- Please use the following methods to consult your instructors if you have any questions or doubts about your classes.
  - Consult your instructor in the classroom either before or after class
  - Send questions by email (Check their contact information from the syllabus, on the office hours page, or in class)
  - Use office hours (The hours when professors are available for consultation in their office. Check the time on the office hours webpage.)
- Part-time professors do not have their own office. Please ask any questions by email or in class.

Important Notes

- Always include 1) your student ID number, 2) full name, and 3) the details of your consultation or question when sending emails.
- Always use your APU email address (@apu.ac.jp) when contacting your professors or university staff.

Supplementary Information

- Detailed information about each college's graduation requirements is available on the Academic Office website. Please check the information for your college.
- The subject lists and information about graduation requirements are separated by curriculum, so please check the information for your curriculum.

Curriculum & Graduation Requirements for Each College

Please refer to the following pages for details about each college's curriculum and graduation requirements.

Chapter 8: College of Asia Pacific Studies
APS's human resource development goals and graduation requirements. Please check the information for your curriculum

- 1. What is a Curriculum?
- 2. About the College of Asia Pacific Studies
- 3. Graduation Requirements & Areas of Study
- 4. Curriculum Outline & Subject List
- **5. Common Education Subjects (Language Education Subjects)**
- **6. Common Education Subjects (Common Liberal Arts Subjects)**
- **7. APS Major Education Subjects**
- 8. Honors Program

Chapter 9: College of International Management
APM's human resource development goals and graduation requirements. Please check the information for your curriculum

- 1. What is a Curriculum?
- 2. About the College of International Management
- 3. Graduation Requirements & Areas of Study
- 4. Curriculum Outline & Subject List
- **5. Common Education Subjects (Language Education Subjects)**
- **6. Common Education Subjects (Common Liberal Arts Subjects)**
- **7. APM Major Education Subjects**
- 8. Application to take APM Required Subjects in Opposite Language

Chapter 10: College of Sustainability and Tourism
ST's human resource development goals and graduation requirements.

- 1. What is a Curriculum?
- 2. About the College of Sustainability and Tourism
- 3. Graduation Requirements
- 4. Curriculum Outline & Subject List
- **5. Common Education Subjects (Language Education Subjects)**
- **6. Common Education Subjects (Common Liberal Arts Subjects)**
- **7. ST Major Education Subjects**

What is a Syllabus?

- Professors use the syllabus to tell students their plan for the course.
- The syllabus contains important basic information about the course, including the semester offered, course content, grading method, and notes for students.
- You can check each subject's syllabus on Campus Terminal or the Academic Office website.
- Please check the syllabus when choosing your courses.

Check the Syllabus

Items on the Syllabus

- Subject / Class Name
- Semester Offered (SP/FA)
- Instructor's Name
- Course Description
- Format of Each Class Session (In person/online/on demand)
- Notes for Students
- Textbooks / Reference Materials
- Grading Method
- Instructor's Contact Info

【 Access Method 】

Academic Office website >> Chapter 2: Classes & Syllabus >> 1. Syllabus >> APU Syllabus

Chapter 2: Classes & Syllabus
Class format, course timetable, class cancellations and make-up classes, class absences, etc.

1. Syllabus
2. Course Timetable
3. Class Evaluation Survey
4. Class Cancellations and Make-up Classes
5. Class Absences (Illness or Bereavement)
6. Course Formats

Chapter 2: Classes & Syllabus

1. Syllabus

Share on:

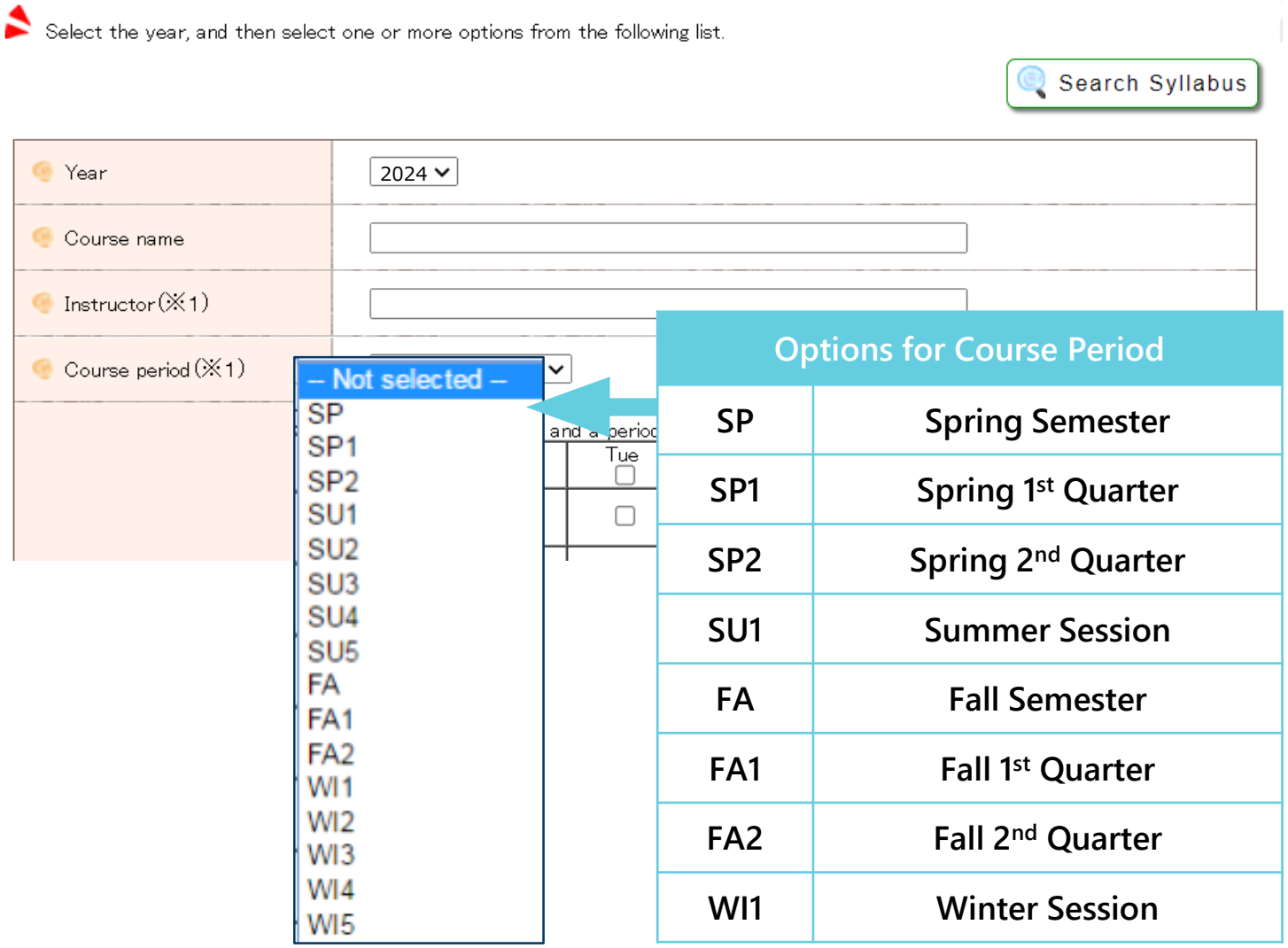
APU Syllabus

APU Syllabus
*You will be redirected to the top screen of Campus Terminal.

【Syllabus Search Method】

※No login is required to search the syllabus.
①After accessing the Campus Terminal, select your language from the upper right corner, if necessary.
②Please select the search method that best suits your purpose from the "Syllabus Search" menu.

Search Page



Options for Course Period	
SP	Spring Semester
SP1	Spring 1st Quarter
SP2	Spring 2nd Quarter
SU1	Summer Session
FA	Fall Semester
FA1	Fall 1st Quarter
FA2	Fall 2nd Quarter
WI1	Winter Session

- You can select the relevant course period and specify the subject, instructor, day, and class period when searching for courses.
- If you search by course name or instructor, please do not change a single letter or word.
- We recommend copy and pasting the instructor's name or course name directly from the course timetable (Excel).

Materials 2: Syllabus

Syllabus Page

	2023
Subject Code	027012ED
Course Number	[17]-[LIB]-[APU]-1
Semester	SP
Subject / Class	Study Skills and Academic WritingED
Instructor	COUSINS Elicia Mayuri
Misc. Notes	不正行為(カンニング、剽窃等)は自ら学習する です。不正行為は厳重な処分の対象となります Academic misconduct (cheating, plagiarism, e an abandonment of one's own right to learnin disqualification from study at APU. Academic punishment. 履修する科目を選択するにあたり、当該科目に などを踏まえ、参考とする情報の一つとして活用することを目的に授業評価アンケートの 公表を行っています。 We publish the class Evaluation Survey Results to give students infomation about course content, teaching methods, course design, and other items on reference when choosing their courses. URL https://en.apu.ac.jp/academic/class_info/class_evaluation_survey/

◆ **Course Number**

If your own curriculum is listed here, you are eligible to take the subject.

［23］: 2023 Curriculum Subject

［17］ : 2017 Curriculum Subject

*Even if the subject belongs to your curriculum, please check the Subject List to see if you meet the requirements to take the subject.

*This section is blank for 2011 curriculum subjects.

Subject Field(Keywords related to lecture content)	
Recommended Qualifications / Knowledge	
Course Overview	Th wa te ini is as
Course	1. To be able to design one's own learning a) To be able to analyze one's own learning to date. b) To be able to create a better place for learning. c) To be able to devise ways of learning. d) To be able to plan one's future studies.

◆ **Recommended Qualifications / Knowledge**

This section outlines what knowledge you need to take this subject, as well as the courses the professor prefers students to have completed already.

Method of Grade Evaluation	79%) / C (60-69%) / F (59% or - Active participation in class: 28 - Comprehension of prerequisites (worksheets, tests): 30%. - Assignments made during the report writing process (subject sentence, outline): 12 - Final draft of the report: 30%. ercises. e.g. 1-A). ons wn to the s case, you wish to view the comments.
Method of Implementing Multicultural Collaborative Learning	Lecture: Have students exchange opinions in pairs and present their ideas to the entire class. Exercises: Group discussions will be conducted. Active participation by all group members is a prerequisite. In order to motivate students to participate actively, peer evaluation will be used as part of the grading process.
Instructor's professional experience / involvement (outside academia)	

◆ **Method of Grade Evaluation**

Besides the evaluation method, this section also has information about attendance, assignments, reports, and exams.

Syllabus Favorites Function

- Before the Course Registration Period begins, if you click 'Import from Course Data' on the 'Favorites' page of the Syllabus System, some courses that you have not selected as your favorites may be displayed.
- These courses are the courses automatically registered for you by the university, but please note that the class details are not yet final.
- The Academic Office will make announcements regarding classes and timetables on Campus Terminal so please check Campus Terminal for more information.

More information about Course Numbers

Course Number

The course number indicates the position of the subject within the curriculum and the curriculum's overall organization.

Please refer to this number on the syllabus when planning your systematic course registration.

Year	2023
Subject Code	020039EA
Course Number	[23]-[LIB]-[MSG]-1 [17]-[LIB]-[GCF]-1
Semester	SP
Subject / Class	Introduction to Tourism and HospitalityEA
Instructor	SUN Yiyang

E.g.	Curriculum	Subject Field	Field of Study	Grade Number
Course Number	23 -	LIB -	MSG -	1
Meaning	23 Curriculum	Common Liberal Arts	Introduction to Major Studies Group	For 1st Year Students

What is the Subject List?

- The subject list has information about the registration requirements for each subject. If you do not fulfill the requirements, you cannot register for the subject.
- The subjects listed are not necessarily offered every semester.
- Please refer to the syllabi and course timetable published each semester for more details about the subjects that will be offered that semester.

Check the Subject List

Items on the Subject List

- Subject Name
- Credits
- Semester Available
- Prerequisite Subjects
- Course Re-registration
- Course Registration Restrictions
- Area of Study

etc.

Materials 3: Subject List

【How to access】

Academic Office website >> Chapter 10: College of Sustainability and Tourism >> 4. Curriculum Outline & Subject List >> ST 2023 Curriculum Subject List

Chapter 10: College of Sustainability and Tourism
ST's human resource development goals and graduation requirements.

1. What is a Curriculum?
2. About the College of Sustainability and Tourism
3. Graduation Requirements
4. Curriculum Outline & Subject List
5. Common Education Subjects (Language Education Subjects)
6. Common Education Subjects (Common Liberal Arts Subjects)
7. ST Major Education Subjects

Chapter 10: College of Sustainability and Tourism

4. Curriculum Outline & Subject List

Share on:

23 2023 Curriculum

- Students who enrolled as new (1st year) students in AY 2023 or later.

2023 Curriculum

Curriculum Outline

ST 2023 Curriculum Outline

Subject List

ST 2023 Curriculum Subject List (Excel)

The subject list contains information about the subject codes for each subject, what subject field the credits will count towards, and more.
The subjects listed are not necessarily offered every semester.
For more details about which subjects will be offered, please refer to the syllabi and course timetable published each semester.

ST 2023 Curriculum Subject List
ST 2023 Curriculum Credit Transfer Subject List

Sample

Subject Name	配当セメスター Sem	前提科目JST Prerequisite Subjects for JS	前提科目JAT Prerequisite Subjects for JA	前提科目E Prerequisite Subjects for E	履修制限 Course Registration
中国語Ⅱ Chinese II	1	・010180 中国語Ⅰ Chinese I ・011100 英語初級A Elementary English A ・011101 英語初級B Elementary English B	・010180 中国語Ⅰ Chinese I	・010081 日本語初級Ⅰ Japanese Foundation Course I ・010091 日本語初級Ⅱ Japanese Foundation Course II ・010092 日本語初級Ⅲ Japanese Foundation Course III ・010180 中国語Ⅰ Chinese I	
日本語プロジェクトF Japanese Project F	1	・010103 日本語上級 Advanced Japanese	・010103 日本語上級 Advanced Japanese	・010103 日本語上級 Advanced Japanese	
日本語・日本社会 Language and Social Topics in Japan	1	・010103 日本語上級 Advanced Japanese	・010103 日本語上級 Advanced Japanese	・010103 日本語上級 Advanced Japanese	
会計学Ⅱ Accounting II	3	・030571 会計学Ⅰ Accounting I	・030571 会計学Ⅰ Accounting I	・030571 会計学Ⅰ Accounting I	B期間から Available from Period B

1ページ

*The image is a sample. Please check the ST 2023 Curriculum Subject List for the official list.

POINTS of Note

【Semester】

The semester from which the subject is available to students. You can register for this subject if you are in the semester listed or higher.

【Prerequisite Subjects】

You cannot register for this subject unless you have already earned credits for the subjects listed here. If you have not earned credits for the set prerequisite subjects, then you cannot register for the subject even if you meet the semester requirements. Prerequisite subjects differ for JST/JAT/E students.

【Course Registration Restrictions】

Lists any restrictions on registering for that subject.

This column notes which subjects are automatically registered by APU, when students can register for the subject, and if there any restrictions related to language basis.

▶ What is the Course Timetable?

- The Course Timetable lists all the courses offered for the current semester, including information about the day, class period, classroom, etc.

- Subjects not listed on the current course timetable are not offered that semester.

  *The timetable for Session Subjects is announced separately

- The timetable also contains the information listed on the right, so make sure to check it before registering for courses.

Items on the Course Timetable

- Term / Day of Week / Period
- Class Format / Classroom / Zoom ID
- Subject Name / Subject Code
- Instructor
- Method of Grade Evaluation
- Language
- Semester Available From
- Subject Field / Area of Study

Check the Course Timetable

【 Access Method 】

Academic Office website >> Chapter 2: Classes & Syllabus >> 2. Course Timetable >>

College of Sustainability and Tourism (ST) >> For 2023 ST Curriculum Students 2025Spring

Chapter 2: Classes & Syllabus

Class format, course timetable, class cancellations and make-up classes, class absences, etc.

1. Syllabus
2. Course Timetable
3. Class Evaluation Survey
4. Class Cancellations and Make-up Classes
5. Class Absences (Illness or Bereavement)
6. Course Formats

Course Timetable

The timetable will vary by college and the academic year of enrollment. After reviewing the following page carefully, please check the timetable that matches your college and curriculum.
The Fall Semester timetable and syllabus are subject to change and will be updated in September 2024. Please be sure to check the updated timetable and syllabus before registering for the Fall Semester courses.

* The Course Timetable for automatically registered subjects will be announced via Campus Terminal on Monday, March 18 (tentative).
* The Summer Session Timetable will be available around July and the Winter Session Timetable around January.
* There are two grade evaluation methods: "Letter Grades (A+, A, B, C, F)" and "P/F".
  Please check which evaluation method applies to the lectures that you wish to take before proceeding to course registration.
  - Results evaluated by the Pass/Fail method will not be included in your Cumulative GPA or Semester GPA.

College of Asia Pacific Studies (APS) +

College of International Management (APM) +

College of Sustainability and Tourism (ST)

For 2023 ST Curriculum Students 2025Spring

◎2023 Curriculum

1. Students who enrolled as new (1st-semester) students from AY 2023 onwards.
2. Students who enrolled as 2nd-year transfer students from AY 2024 onwards.
3. Students who enrolled as 3rd-year transfer students from AY 2025 onwards.

AY2024 Spring Semester Course Timetable

- For 2023 ST Curriculum Students 24Spring (xlsx, updated 2024/3/13)

Materials 4: How to Read the Course Timetable

Term	Length of the course period	1
Online (Course Format)	Only Distance Learning Courses will have a “〇” in this column	2
Classroom /Zoom ID	Distance Learning Courses: Zoom ID In-Person Courses: Classroom	3
Subject Name	“Online” is written at the beginning of the subject name for Distance Learning Courses only	4

1			2	3			4
期間/ Term	曜日/ Day of Week	時限/ Period	Online	Zoom MTG ID	教室/ Classroom	講義CD/ Subject CD	講義名
1Q	火/Tue.	1			和心庵	027029EC	茶道EC / Japanese Art of Tea Ceremony EC
2Q	木/Thu.	1	〇	333-333-333		028032JA	Online)西洋哲学JA / Online)Western Philosophy JA
Semester	月/Mon.	3			F204	030350EA	観光社会学EA / Sociology of Tourism EA
Session1	セッション /Session	T.B.A.			T.B.A.	027031JF	日本の伝統芸能JF / Traditional Japanese Arts JF

*This is a sample of the course timetable.

Materials 4: How to Read the Course Timetable

Language	Language of instruction J: Japanese E: English Es: Treated as English E/J: Both languages used Blank: Language subject
Semester	Semester from which you can register for the subject New students can only register for subjects that say "1" under "Semester". You can register for the subject if you are in the same semester or higher than the number listed here.
Field	The subject field credits will count towards
Area of Major	The Area of Major credits will count towards

講義名	担当教員	言語/ Lang. (5)	配当セメスター / Semester (6)	分野/ Field (7)	専門分野/ Area of Major (8)
ブリッジプログラム EA / Bridge Program EA	AAA AA	Es	1	教養/Liberal Arts	
英語準中級A EA / Pre-Intermediate English A	BBB BB		1	Language	
環境汚染と防止 JA / Pollution Prevention JA	CCC CC	J	1	専門/Major	ST 持続可能な社会分野科目 ST Sustainable Society Subjects
マーケティング入門 EA / Introduction to Marketing EA	DDD DD	E	2	専門/Major	ST専門教育科目 ST Major Education Subjects
メディアと歴史EA / Media and History EA	EEE EE	E	3	他学部/ Other College	

*This is a sample of the course timetable.