

Fall 2026

～From Application to Recruitment～

【Application Schedule/申込スケジュール】

Students must complete the following procedure themselves. Be sure to meet the deadline.

①Receipt of the Identification Number Set (セットの受取)	Location : Entrance at the Student Office	10/1～10/30
②(1)Fill in Scholarnet(web) (Submit the My Number) (スカラネット入力)	* JASSO System : Scholarnet	10/1～10/30
(2)Submit by mail to JASSO (JASSOへ郵送提出)	Send it to JASSO directly Please do not submit this document to APU.	11/2 (must arrive at JASSO by this date).
③ Submit the application form online (オンライン提出)	APU Online System	10/1～10/29
④Submit Documents to the Student Office (窓口提出)	Student Office Counter (During Office Hours)	10/1～10/29
◇After Scholarship Approval◇		
* If there are any missing documents, incomplete information, or other deficiencies in your application, JASSO may delay the screening process or determine that you are ineligible for selection.		
Approval Month (採用月)	Determined based on JASSO's screening results	December or January
⑤Check the Results and Monthly Scholarship Amount (結果確認)	JASSO Online System "ScholarNet" JASSO Online System "ScholarNet PS"	Announced early each month (After JASSO screening is completed)
First Monthly Transfer (初回月額振込) * No monthly scholarship payment will be made to students classified under the "Large Family Support" category.	Money will be transferred to your bank account.	JASSO Scholarship Payment Date for the Month of Selection Click here for JASSO Scholarship Payment Dates * This is not the refund date for admission fees or tuition.
⑥Distribution of JASSO-Issued Document (採用関連書類/選考結果通知)	Distributed at the Student Office counter	End of the month of first payment or Early of the next month (Once issued by JASSO and received by APU)

⑦Post-Hire Procedures (採用後手続き)	<For All Recipients> Register for the JASSO System "ScholarNet PS"	By the End of the Month Following the Month of Selection
	<For Grant Scholarship Recipients Requesting the Non-home Commuter Allowance> Submit Documents for Non-Home Residence Verification	By the End of the Month Following the Month of Selection
	<For Student Loan Scholarship Recipients> Submit the Repayment Pledge Form and Other Required Documents	Around the JASSO Scholarship Payment Date in the Month Following the Month of Selection (Notification will be sent via the Student Portal)

◇Regarding Admission Fees and Tuition◇

please contact the designated email address.

email address : apuschi@apu.ac.jp

◇Important Notes for Applicants◇

- Notifications from the university will be sent to the Student Portal or your APU email address (@apu.ac.jp).
- Documents must be written in indelible ballpoint pen.
 No erasable ballpoint pens, mechanical pencils, pencils, or correction tape.
- The student's name must be identical to the name registered on the bank account.
- Alphabetic characters cannot be used when entering your name or other personal information.
 If your name is officially written in the Roman alphabet, please enter it in Katakana.
- Due to system restrictions, only Japanese domestic addresses can be entered.
- If the documents to be submitted are not in Japanese, a Japanese translation is required.

【 Application Method/申込方法】

Students are required to do those process by themselves.

Please contact us directly with any inquiries. Inquiries must be made by the student.

Inquiries should be made by email from the students themselves.

mail : djasso@apu.ac.jp

①Get application document set/セットの受取

Location : Entrance to the Student Office * No check-in at the reception desk is required. Please feel free to take one.

Items to be distributed : Identification Number (for ScholarNet Application) and Local Tax Agreement Sheet, etc.

* [Click here if you wish to have the application set mailed to you by post.](#)

(only domestic mail is acceptable)

[\[Important\]Scholarship guide](#)

②(1)Enter information on the JASSO website (Scholarnet) (Web registration second round)/スカラネット入力

JASSO System : [Scholarnet](#)

* The JASSO system is only available in Japanese.

The University cannot provide assistance with login procedures, system operation, or any questions regarding ScholarNet.

[Contact Information]For issues such as being unable to log in, forgotten login information, or questions about how to complete the application:

JASSO Scholarship Consultation Center Tel: 0570-666-301 As this is a JASSO-operated system, inquiries.

the University is unable to provide support or answer

②(2)Submit by mail to JASSO/JASSOへ郵送提出

* This form shouldn't be submitted to the university.

《ALL》 Scholarship Confirmation and Local Tax Agreement Sheet

[\[Important\] Scholarship Confirmation Form and Local Tax Information Consent Form](#)

The university cannot confirm the method of
submission/questions/status after submission/incompleteness, etc.

《Eligible Individuals Only》

Individuals who have a sibling or other relative of the student who meets the following conditions

Eligibility: Individuals born between January 2, 2007, and April 1, 2007 (those who turned 18 early),

whose total income is more than 580,000 yen but not more than 950,000 yen (annual income of more than 1,230,000 yen but not more than 1,600,000 yen)

*If this applies only to the student, no documents need to be submitted.

③online Submit the application form/オンライン提出

Through APU survey : [Application Registration](#) * Please use this system with Microsoft Edge.

Please complete only the sections that apply to you. * Other documents are required for those who were in foster care.

* Do not enter any information or complete any sections that do not apply to you.

* For newly enrolled students : Please check [New Student Orientation website](#) for login information.

You are unable to submit RISING-FDC on the web site during 4 : 30am (Japan time) every day,

and 7 : 30pm on Wednesday to 5 : 30am on Thursday (Japan time) every week.

Submitted by	Document name
Applicants who do not meet the GPA requirement(学修計画) If you do not meet the GPA requirement, we will review your application to confirm your commitment to your studies. *The university cannot verify whether you are required to submit this document. If you are unsure whether you meet the GPA requirement, we recommend that you submit it. Grant-Type : Academic Requirements Loan-Type : Academic Requirements <First- and Second-Semester Students> *As of Fall 2026 *1 Applicants whose grade point average submitted at the time of application was less than 3.5 <Students who have completed 3 or more semesters*1> *As of Fall 2026 Applicants for grand type scholarships: Those whose GPA does not fall within the top half of their current undergraduate program Applicants for loans: Those who are not among the top one-third in GPA in their respective departments.	Study Plan Submission Form * Submission of the Study Plan does not automatically mean that you satisfy the eligibility requirements.
For applicants who meet the JASSO requirements for having only one financial supporter and wish to apply based on a single financial supporter (生計維持者 1 名)	The most recent Taxation (or Tax Exemption) Certificate of the financial supporter showing eligibility for the "Widow/Widower Deduction" or "Single Parent Deduction" * Must have been issued within the past three months.
Students with Non-Japanese Nationality * Applicants with the residence status "Student" are not eligible to apply. (外国籍)	Copy of both sides of your Residence Card
Students Admitted in Spring 2026 or Fall 2026 Who Passed the Upper Secondary School Equivalency Examination (高卒認定)	Upper Secondary School Equivalency Examination Pass Notification or Equivalent Document
Transfer Students Admitted in Spring 2026 or Fall 2026 * Including vocational schools, junior colleges, and other post-secondary institutions. (編入学)	Official Academic Transcript from Your Previous Institution
Individuals Who Have Lived in a Children's Welfare Institution, Foster Home, or Similar Facility Individuals Who Have Been Raised by Foster Parents (養護施設/里親)	Certificate of Residence in a Children's Welfare Institution or Similar Facility Certificate of Foster Care Placement

④Submit Documents at the Student Office Counter(Required Only for Applicable Applicants)

Submission Location: Student Office Counter(Submissions by mail are not accepted.)

* As all submitted documents are reviewed directly by JASSO, the University is unable to conduct a preliminary review of application documents.

Submitted by	Document name
Financial supporters or students themselves who meet any one of the following criteria [1], [2], or [3]: [1] Have income for which no resident tax was levied from January to December 2025 [2] Are not residing in Japan as of January 1, 2026 [3] Are unable to submit their My Number (海外居住)	① Income Documentation Checklist ② Document instead of My Number (マイナンバーに代わる提出書類) ③ Income Calculation Form for financial supporters living overseas (海外居住者の収入基準額算出ツール兼申告書) ④ [1][2][3]いずれかに該当する方の2025/1月～12月の収入に関する書類 ⑤ Certificate of your family members (世帯構成の証明書類)
Households where the number of dependent children reaches three or more during the target period due to the birth of a child, etc. See here for conditions, etc. (新たに生まれた子)	Declaration Form and Supporting Documents (The applicable period is specified in the Declaration Form.)
Individuals who have a sibling or other relative of the student who meets the following conditions Eligibility: Individuals born between January 2, 2007, and April 1, 2007 (those who turned 18 early), whose total income is more than 580,000 yen but not more than 950,000 yen (annual income of more than 1,230,000 yen but not more than 1,600,000 yen) *If this applies only to the student, no documents need to be submitted. (早生まれ)	Declaration Form and Supporting Documents (The applicable period is specified in the Declaration Form.)

* The University cannot provide guidance on how to confirm your Individual Number (My Number). Please contact your local municipal office directly for assistance.

* Additional supporting documents may be requested if necessary.

⑤Confirmation of Results and Monthly Scholarship Payment Amount/結果確認

We will notify those who can now check their results via student portal.

We can not answer to the inquiries regarding the result on the phone.

[* How to Check Your Results and Monthly Scholarship Payment Amount](#)

[* If You Have Forgotten Your Login Information](#)

The University is unable to verify or respond to inquiries regarding the reason for screening delays, login procedures, result confirmation methods, or other JASSO-related matters.

<Details of the Results>

The university cannot provide details (such as recruiting decisions or reasons for rejection).

* This information will be listed on the documents issued by JASSO (see ⑥ below).

⑥Receipt of JASSO-Issued Documents/JASSO発行書類の受取

As soon as JASSO sends the scholarship certificate and other information to the University, student portal.

* Distribution documents will be available at the Student Office counter.

⑦Post-Hire Procedures

《ALL scholars》

Registration for the JASSO System “ScholarNet PS” is required.

* This is not required for students who have already completed the registration in [5] above.

ScholarNet PS is a JASSO online system that allows recipients to check their scholarship status, monthly scholarship payment amount, and other scholarship-related information.

[ScholarNet PS](#)

Some procedures must be completed through this system. Failure to complete the required procedures may result in suspension of your scholarship by JASSO.

* ScholarNet PS is a different system from ScholarNet.

《Loan-Type Applicants》 貸与奨学金

You are required to complete and submit the Repayment Pledge Form (enclosed with [6] above), together with all required supporting documents.

Please review [JASSO's instructions regarding the preparation of the form and required supporting documents](#), and prepare them accordingly.

*** Documents are reviewed by JASSO. Applications with missing or incomplete documents cannot be accepted.**

Submission Location: Student Office Counter

**Submission Deadline: Around the JASSO Scholarship Payment Date in the Month Following the Month of Selection
(To be announced separately via the Student Portal)**

* If the required documents are not submitted by the deadline, or if the submitted documents are incomplete, JASSO may revoke your scholarship award and require repayment of all scholarship funds already received.

《Grant-Type Applicants》 給付奨学金

[For Grant Scholarship Recipients Who Wish to Receive the Non Home Resident Monthly Scholarship Amount]

Applicants must confirm for themselves that they meet [JASSO's non home resident eligibility requirements](#) and submit the required documents by the deadline.

* Documents are reviewed by JASSO. (Screening typically takes approximately one to two months.)

<Submission Location> **Student Office Counter**

<Required Documents> [Off-Campus Residence Application Form](#) and [Supporting Documents](#)

* For AP House residents, only the Non Home Resident Application Form is required.

<Submission Deadline> **By the End of the Month Following the Month of Selection**

* Until JASSO completes its review of your submitted documents, scholarship payments will be made at the at-home monthly rate.

* After JASSO completes its review, if you are approved for non home resident status, the non home resident monthly scholarship amount will be paid retroactively from the month in which your non home resident was recognized.

* If the required documents are not submitted, scholarship payments will be made at the at-home monthly rate.

Applications with missing or incomplete documents cannot be accepted.

* If the required documents are submitted after the deadline, you may become eligible for the off-campus monthly scholarship amount only from the month in which the documents were submitted, rather than retroactively.

* If you are receiving both the [Grant-Type Scholarship and the First-Class Scholarship](#), and these documents are not submitted, the at-home commuting rate will also be applied to your First-Class Scholarship.