

Application Guidelines for the AY2026

Ritsumeikan Asia Pacific University

Domestic Student Tuition Reduction

The Ritsumeikan Asia Pacific University Domestic Student Tuition Reduction is an APU scheme that increases the tuition reduction amount to half of the APU tuition amount for students selected for the **First Category, Second Category, Third Category, First Category (Household with Multiple Children), Second Category (Household with Multiple Children), or Third Category (Household with Multiple Children)** of the New System for Higher Education Aid (hereinafter referred to as the JASSO Grant-Type Scholarship).

Domestic students who are not eligible to apply for the JASSO Grant-Type Scholarship due to their visa status or the timing of their university enrollment (for example, students who came to Japan after graduating from elementary school and hold a dependent visa, or students with a gap of more than two years between their graduation from high school and university enrollment) are also eligible to apply for this scheme.

Students who wish to apply for this scheme should carefully read through these application guidelines and complete the application procedures by the designated deadline.

1. Scheme Overview

Tuition Reduction Amount: 50% of the APU tuition fee

Scheme Period : From the semester selected for the scheme until your 8th semester
(Students selected to receive this scheme will be subject to an annual screening to assess their financial aid and academic criteria.)

No. of Recipients : Within the university's budget.

Method of Receipt: Directly deducted from the APU tuition amount.

2. Eligibility Requirements

Undergraduate students who entered the university by taking an entrance examination for domestic students and who fall under either of the following categories.

- **Students selected to receive the JASSO Grant-Type Scholarship (including those who are currently applying).**
- **Domestic students who are not eligible to apply for the JASSO Grant-Type Scholarship due to their visa status or the gap between high school graduation and university enrollment.***

* Students who came to Japan after graduating from elementary school and whose status of residence is “Dependent” or who have a gap of more than 2 years between high school graduation and APU entrance are eligible to apply.

* Students who do not satisfy the JASSO Grant-Type Scholarship criteria (family income exceeds the financial aid criteria, etc.) are NOT eligible to apply for this scheme.

3. Selection Criteria

(1) Financial Aid Criteria

a. JASSO Scholarship recipients (including those currently applying)

Eligible for JASSO scholarships are those classified as Category I, Category II, Category III, Category I (Household with Multiple Children), Category II (Household with Multiple Children), or Category III (Household with Multiple Children).

b. Those ineligible to apply for JASSO scholarships

The following criteria apply:

For salaried households: Total annual household income of **4 million yen or less**

For non-salaried households: Total annual income of **570,000 yen or less**.

(2) Academic Criteria

In accordance with the JASSO scholarship criteria, the following academic standards must be met.

【1st & 2nd Semester Students】

First semester applicants must satisfy one of the 4 criteria below:

- ① High school GPA of 3.5 or higher
 - ※ Cumulative GPA for all 3 years of high school
- ② Score on the university entrance exam that places them in the top 50% of examinees
- ③ Passed the “Certificate for Students Achieving the Proficiency Level of Upper Secondary School Graduates” (*Kōtōgakkō Sotsugyōteidoninteishiken*)
- ④ Is enthusiastic about his/her studies and has set well-defined academic goals for their time at university in addition to detailed future goals as evidenced by the applicant’s Study Plan.

【3rd Semester Students and Above】

Applicants in their 3rd semester or above must satisfy either ① or ② below.

- ① University GPA that places them in the top 50%
 - ※ Cumulative GPA for all semesters up to the end of the previous academic year
 - ※ GPA rankings will be calculated for students in the same college and semester.
- ② Applicants must fulfill both (A) and (B).
 - (A) Has obtained a higher number of credits than the average number of credits in the chart below.
 - ※ Total number of credits obtained as of the previous academic year

<Average No. of Credits >

On completion of the:	Students must have obtained at least:
1 st semester	16 credits or more
2 nd semester	31 credits or more
3 rd semester	47 credits or more

4 th semester	62 credits or more
5 th semester	78 credits or more
6 th semester	93 credits or more
7 th semester	109 credits or more

(B) The applicant is enthusiastic about his/her studies and has set well-defined academic goals for their time at university in addition to detailed future goals as evidenced by the applicant's Study Plan.

4. Application Method

• **Those eligible to apply for the JASSO Grant Scholarship:** When applying for the National Higher Education Study Support New System, please apply simultaneously via the university system's online application. For details, please refer to '6. Application Method' under [Domestic Student Tuition Reduction \(For those who are eligible for the JASSO Grant-Type Scholarship\)](#).

• **Those ineligible for the JASSO Grant Scholarship:** Download the application form from the Student Office website under [Domestic Student Tuition Reduction \(For those who are ineligible for the JASSO Grant-Type Scholarship\)](#) '5. Application Method'. Submit it with the required documents to the Scholarship Section of the Student Office within the application period. If submitting by post, clearly mark the envelope 'For the attention of Domestic Student Tuition Fee Reduction Section'.

5. Application acceptance period

Semester	Application Period
Spring Semester	April 1, 2026~June 30, 2026
Fall Semester	September 21, 2026~November 30, 2026

※Applications must arrive at the Student Office within the above application period.

6. Application Documents

• **Those eligible to apply for JASSO Grant-in-Aid Scholarships: Apply via the university system's online application portal.**

• **Applicants ineligible for JASSO Grant-in-Aid Scholarships: Submit all of the following items (1) to (7).**

(1) Application Form (Download from the Student Office website)

(2) The student themselves, along with their father and mother, and all other household supporters (including separated family members) must submit the latest 'Income Certificate (Tax Assessment Notice or Non-Taxable Certificate (if non-taxable))'.

※ For spring semester applications: Submit the 2025 version. If the 2025 version cannot be submitted, state this reason and submit the 2024 version. For fall semester applications: Submit the 2025 documents.

※Obtain these from your local municipality and submit the originals.

※Even if you have no income, you must submit the original 'Non-Taxable Certificate'.

※For single-parent households, documents for one of the household supporters are sufficient.
 ※For overseas residents:
 ※Documents prepared in languages other than Japanese or English must be accompanied by a Japanese or English translation.

(3) Study Plan ※Download [here](#)

(4) Submit documents to prove you are ineligible for the JASSO Grant-Type Scholarship such as a certificate of residence (Jyuminhyou) or a copy of your high school diploma.
 ※A certificate of residence (jyuminhyou) that includes the date on which the individual was first registered as a foreign resident at the municipality where they initially completed their resident registration in Japan.

(5) Copy of the bankbook for refund of tuition fee

(6) **【1st & 2nd Semester Students】**

Submit document ① or ②.

① Document that shows your cumulative GPA for all three years of high school (*Chōsasyo* or other documentation to prove your GPA)

② Document that shows you have passed the “Certificate for Students Achieving the Proficiency Level of Upper Secondary School Graduates” (*Kōtōgakkō Sotsugyōteidoninteishiken*)

(7) **【Applicants from single-parent households】** Submit a copy of a family register (*Koseki Tōhon*) or other documentation as proof.

7. Screening Method

Applications will be screened in accordance with the financial and academic criteria.

Applicants will be notified of their screening results via Student Portal.

Semester	Announcement of Selection Results (Scheduled)
Spring Semester	Mid- September
Fall Semester	Mid-January

※Regarding tuition fees for the spring and fall semesters, we will first notify you of the standard tuition fee amount and payment deadlines.

※For those eligible to apply for JASSO grants, results may be announced earlier than scheduled.

8. Suspension

(1) The application of this scheme shall be suspended if a recipient of the JASSO Grant Scholarship falls under any of the following categories:

- If the JASSO Grant Scholarship has been ‘suspended’ or ‘terminated’
- If the eligibility assessment (household income criteria) under the JASSO Grant Scholarship results in a classification other than Category I, Category II, Category III, Category I (Household with Multiple Children), Category II Household with Multiple Children), or Category III (Household with Multiple Children).

(2) For recipients other than JASSO Grant Scholarship recipients, this scheme shall be suspended if any of the following applies:

- If, during the annual spring semester review of household income criteria to determine continuation eligibility for this scheme, the total annual household income exceeds ¥4 million (income amount) for households with salaried earners, or ¥570,000 (income amount) for households without salaried earners.

9. Warning for Unsatisfactory Academic Performance

A warning shall be issued at the end of each academic year to recipients of this scheme who fall under any of the following categories:

- (1) When the number of credits earned at the end of each academic year is 60% or less of the credits specified below:

First year: 31 credits

Second year: 62 credits

Third year: 93 credits

- (2) When the GPA at the end of each academic year places the student in the bottom quarter of their faculty and year group

- (3) When the Dean of Students determines that a warning is warranted for other reasons

※ This differs from the eligibility criteria (academic standards) for JASSO grants. For details, please refer to the JASSO website.

10. Regarding Suspension

The scheme shall be suspended in the following cases:

- (1) Upon withdrawal or expulsion from the university
- (2) Upon receiving a suspension of studies under the Ritsumeikan Asia Pacific University Student Disciplinary Regulations
- (3) When it is confirmed that graduation within the standard period of study is impossible
- (4) When the number of credits earned at the end of each academic year is 50% or less of the credits specified below:

End of 1st year: 31 credits

End of 2nd year: 62 credits

End of 3rd year: 93 credits

- (5) When warnings are received consecutively
- (6) When the Dean of Student Affairs otherwise determines the student is unsuitable as a recipient of tuition fee reduction

11. Cancellation

Should it be discovered that an applicant received this scheme through an application that did not meet the requirements, such as by making false declarations, the application of this scheme shall be cancelled.

12. Repayment

Persons whose application of this scheme is suspended, terminated, or cancelled may be required to repay the full amount or a portion corresponding to the amount already reduced or exempted under this scheme.

13. Method of Tuition Fee Reduction

- (1) Following the decision to grant domestic student tuition fee reduction, a new tuition fee payment slip reflecting the reduction will be issued. For subsequent semesters whilst eligibility continues, payment slips will be issued showing the reduced tuition fee amount.
- (2) Should suspension, discontinuation, or cancellation occur after the tuition fee payment deadline, the outstanding balance will be invoiced additionally.

14. Handling of Personal Information

Student personal information shall be managed securely in accordance with laws and regulations and the Ritsumeikan Educational Institution Personal Information Protection Policy to prevent leakage, loss, damage, or destruction.

=Inquiries / Mailing Address=

Ritsumeikan Asia Pacific University
Student Office
Scholarship Team (Domestic Student Tuition Reduction)
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