

Ritsumeikan Asia Pacific University and Saiki City Friendship and Exchange Agreement 2019 International Exchange Support Advisor Program

APU Office of the President
Saiki Municipal Board of Education

- ☆ We are looking for International Exchange Support Advisors to assist in exchange activities at Saiki area kindergartens, elementary schools and junior high schools.
- ☆ Students wishing to apply should **email the application to the Saiki City Board of Education** (n-wakisaka@city.saiki.lg.jp).
- ☆ The application period will be from Tuesday, September 17 to Tuesday October 8, 2019, 4:30 p.m.
- ☆ As Japanese language ability is necessary for the Advisor to fulfill his or her duties at kindergartens, elementary schools and junior high schools, we require that all applications be written in Japanese only.

1 Mission Statement

Through the Ritsumeikan Asia Pacific University and Saiki City Friendship and Exchange Agreement we hope to provide opportunities for our kindergarten, elementary and junior high school students to gain a more international perspective, a familiarity and appreciation of all cultures and traditions, a vision for the future of Asia, and improved communication skills.

As a part of that effort, we are recruiting International Exchange Support Advisors.

2 Summary of Saiki City

Saiki City is located in southern Oita prefecture, bordered on the north by Tsukumi City, on the west by Usuki and Bungo Ono Cities, and to the south by Miyazaki Prefecture. In March of 2005, 8 villages and towns and 1 city, amalgamated to form Saiki City, pop. 78,000.

The mountains of Sobokatomuki National Park surround the city to the south and west. The city is bordered on the east by the Bungo Straights, and is a 200km stretch of beautiful rias coastline known as the Nippo Coast National Park. The average annual temperature is a warm 16 degrees Celsius, and snowfall in the winter is rare. Saiki boasts one of the most beautiful rivers in Kyushu, the Banjo River, and its many tributaries. Saiki City, the center of which is built around the alluvial plain of the Banjo River, has rich water resources and is blessed with a plentiful water supply.

3 Duties of the International Exchange Support Advisor

- Advisors will Assist in International Exchange Activities at Saiki Area elementary and junior high schools from 1 to 3 times during activity period. The main activity day will be Wednesday.
- Some of the following activities are planned, but the Advisor will communicate directly with the schools about the specific details of each exchange.

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| • Cooking Activities | • Class Assistance (English) |
| • Participating in Culture Festivals | • Exchange via games |
| • E-Mail Exchanges | • Traditions and Culture Activities |
| • School visits to APU | • Other |

4 Exchange Activity Schedule

October 30, 2019 (Wednesday) to March 4, 2020 (Wednesday) during elementary and junior high school days.

5 Requirements for Application

- Must be a student of APU, with the status of exchange student, as defined by the Immigration Control and Refugee Recognition Act, (1951, October 4, act 319)
- Must possess a permit to work.
- Must be able to speak Japanese, English, and Native Language. (Completion of Japanese Advanced Course I or similar qualification is strongly encouraged).
- Must possess some skills useful in exchanges with elementary and middle school students, such as cooking, sports, music, traditional dance, etc. Must also enjoy working and communicating with children. National identity, and gender are not a factor.
- Must be in suitable health condition for working.
- Must be punctual and responsible in their interactions with the school.
- Must read and reply to e-mail on a daily basis.
- Must be able to attend the second interview(the afternoon of October 16th)and the ceremony(October 30th).

6 Available Positions

15 Advisors

7 Period of Employment

October 30th , 2019 to March 4th , 2020

8 Financial Compensation

- Each activity will be compensated at a rate of 1,000 yen per hour spent at the school. The payment will be made via bank deposit, after taxes have been deducted (10.21% of the total will be withheld for taxes).
- Travel expenses will be provided for the train fare from Beppu station to Saiki station(round trip). Boat fare will also be provided when necessary. Students who live at AP house will be compensated an additional 1,120 yen for traveling expenses from APU house to Beppu Station.

9 Method of Selection

<Application>

- Fill in the application, and email to **the Saiki City Board of Education**.
- The application period will be from Tuesday, September 17 to Tuesday October 8, 2019, 4:30 p. m.

<Selection>

- The first selection will be based on applications, followed by a second level of interviews. The results of the first selection will be announced via e-mail by October 11th, and displayed in **the Student Office**.
- The results of the second round of selection will be announced via e-mail by the 25th of October, and displayed in **the Student Office**.

10 Contact Information

Saiki Municipal Board of Education, School Education Division,
Supervisor, Nozomi Wakisaka
Tel:0972-22-4670, E-mail: n-wakisaka@city.saiki.lg.jp