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Ritsumeikan
Asia Pacific University

AY 2022 Spring Semester

Information for Second Year English-Basis APS Transfer Students

April 2022 Academic Office

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Second-Year Transfer Students

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- This document contains additional information intended ONLY for College of Asia Pacific Studies (APS) English-basis students who will be transferring into their 2nd year in April 2022.

- Please read this information only after attend (or viewing) all other mandatory participation guidance.

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Year Level and Curriculum

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- Second year transfer students will be categorized as 3rd semester, 2nd year students upon enrollment.

- Curriculum for AY 2022 Spring Semester 2nd year Transfer Students: **AY 2017 Curriculum**

- When referring to the Academic Office website, Undergraduate Academic Handbook, class timetable, etc. please make sure the information is for ***AY 2017 Curriculum Students***.

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Graduation Requirements – 2nd Year **APS** Transfer Students

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2nd year English-basis transfer students must fulfill the requirements shown below to graduate from the College of Asia Pacific Studies (APS).

	Requirement
1	Enroll for at least three years at APU
2	Complete at least 124 credits (including the 30 transferred credits) in total
3	Complete required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Chose and register an Area of Study
6	Complete at least 2 credits from the required subjects which you registered for your Area of Study (Common Liberal Arts Subjects)
7	Complete at least 28 credits from the Major Education Subjects for your registered Area of Study

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2nd-year Transfer Students – Credit Transfers on Enrollment

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- 2nd year transfer students may transfer a maximum of 30 credits at the time of enrollment.

- Credits will be transferred under the “Common Liberal Arts subjects” subject field.

*For the double degree program, credit transfer will be conducted based on the agreement between the partner university and APU.

- Grades for transferred credits appear as “T”= Transfer on your grade report.

- Grades for transferred credits are not included in your GPA.

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Notes

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In principle, the following kinds of subjects are not eligible for transfer at the time of enrollment.

*For the double degree program, credit transfer will be conducted based on the agreement between the partner university and APU.

- Required language subjects (Japanese)
- APS required subjects for each Area of Study (Common Liberal Arts subjects)
- APM required subjects

＊Required courses should be taken at APU.

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Number of Credits Required for Graduation - APS

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Graduation Requirements Code：APS17E (APS AY 2017 Curriculum English-basis)

Subject Field		No. of required credits	No. of transferred credits	No. of required (adjusted) credits	Total
Language	Japanese Language Subjects	16	0	16	At least 124 Credits (including 30 transferred credits)
Common Liberal Arts	Required subjects which you registered for your Area of Study (Common Liberal Arts Subjects)	2	0	2	
	Common Liberal Arts Subjects	14	14	0	
Language Education and Common Liberal Arts Subjects		8	16	0	
APS Major Education Subjects for your registered Area of Study		28	0	28	
APS Major Education Subjects		34	0	34	
Other College Subjects		0	0	0	

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Notes for Course Registration

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- 2nd year Transfer Students are not eligible to register for the first year seminars “Study Skills and Academic Writing (SSAW)” or “Multicultural Collaborative Workshop (MCW).”

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Courses Registered Automatically by the University

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- 2nd year APS transfer students will have the courses shown below automatically registered for them by the university in their 3rd semester.

Course	Notes
Japanese Language Courses (required)	＊The starting level of Japanese language courses will be based on the results of the placement test taken at the time of enrollment.
Introduction to APS	

*The above courses may not be registered for Double Degree Program participants depending on the credit transfer results.

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Maximum Credit Registration Limit

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- 2nd-year Transfer Students

Year	2nd year		3rd year		4th year	
Semester	3rd	4th	5th	6th	7th	8th
Max. No. of Credits	20	20	20	20	24	24

Total number of credits: 20 or fewer

Max number of Credits eligible to register this semester:

Semester Courses
1Q Courses
2Q Courses
Session Courses

※2nd year students can register for 100 and 200-level courses.

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Application to have Transferred Credits Correspond to an Existing APU Course Name

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※Submitting this application is not required.

※For the Double Degree Program participants, credit transfer will be conducted based on the agreement between the partner university and APU and this application is not required

- For 2nd year transfer students, credits completed at other universities will be transferred under the Common Liberal Arts subject field.
- However, if the content of a subject for which you received credits from your previous university is similar to that of a subject offered at APU, it may be possible to transfer it under the existing APU subject name (within the transfer credit limit: 30).
- Required language subjects, APS required subjects for each Area of Study, and APM required subjects will not be transferred.
- If you wish to apply for the APU subject name to appear on your transcript, please contact the Academic Office (ac5971@apu.ac.jp) and get an application form.
- **Application Deadline： Tuesday, June 14, 2022　16：30**
- Documents to Submit:
  1. Application Form (Application to have Transferred Credit Correspond to an Existing APU Subject Name)
  2. Academic Transcript (Original Copy)
  3. Syllabus for the Course you wish to transfer (Course Description)

* If forms 2 and 3 are written in a language other than English or Japanese, please attach a translation in English or Japanese.

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