Using APU Email, Campus Terminal and Campusmate

＜How to find your User ID and Password.＞

You can check your ID form Enrollment Procedures System.
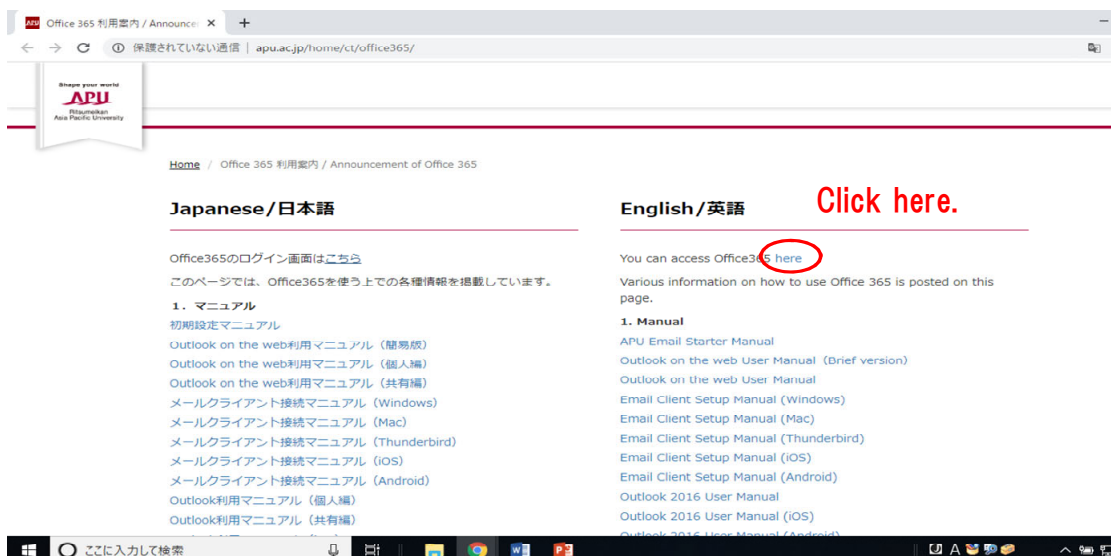
1. APU Email-Office365 （APU E-mail System）

＜How to login＞

Go to https://www.apu.ac.jp/home/ct/office365/ .

Enter your User ID and "@apu.ac.jp"

Example）If your User ID is「abcdefg」
→ Enter
abcdefg@apu.ac.jp

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Sign in with your organizational account

abcdefg@apu.ac.jp

●●●●●●●

Sign in

Enter your password and click "Sign in"

＜Rules for Using OneDrive＞
＜Rules for Installing Microsoft Office Products＞

-Privacy Statement for Online Services provided by Microsoft

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Click [No]
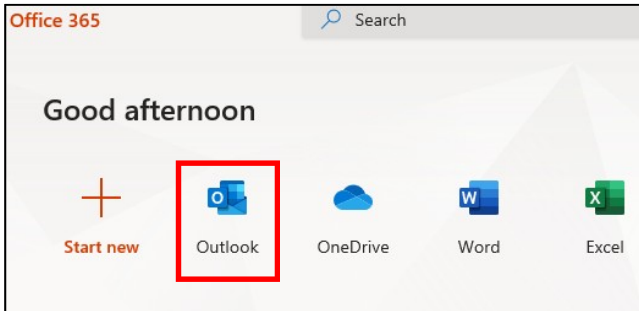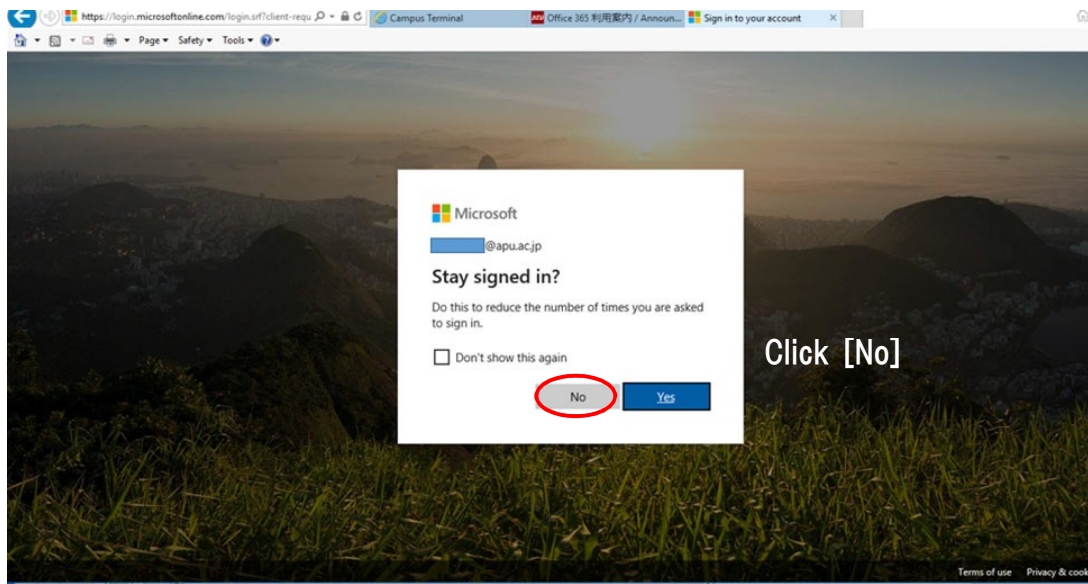
The left-hand screen may pop up before or after the initial setting screen above. If this happens, click [Outlook] to continue.
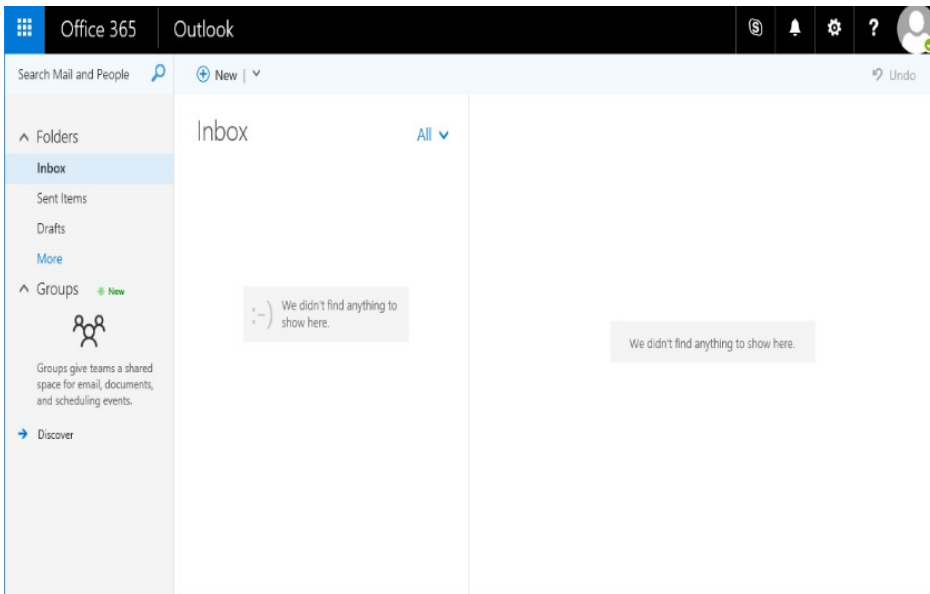
You can open your INBOX and check your email.

2. Campus Terminal

Campus Terminal is the APU portal where you can find all types of important information from the University.You must check Campus Terminal every day!

(Ex) Campus Terminal Page

Note: You can only access Campus Terminal from April 1, 2021.

＜How to login＞

Click "**Campus Terminal**".

Enter your **User ID** and **password**.

Login screen: A message will appear on this screen in the case of emergencies, such as natural disasters.

Information: University events,

Course Messages

Action Required

Link for APU email
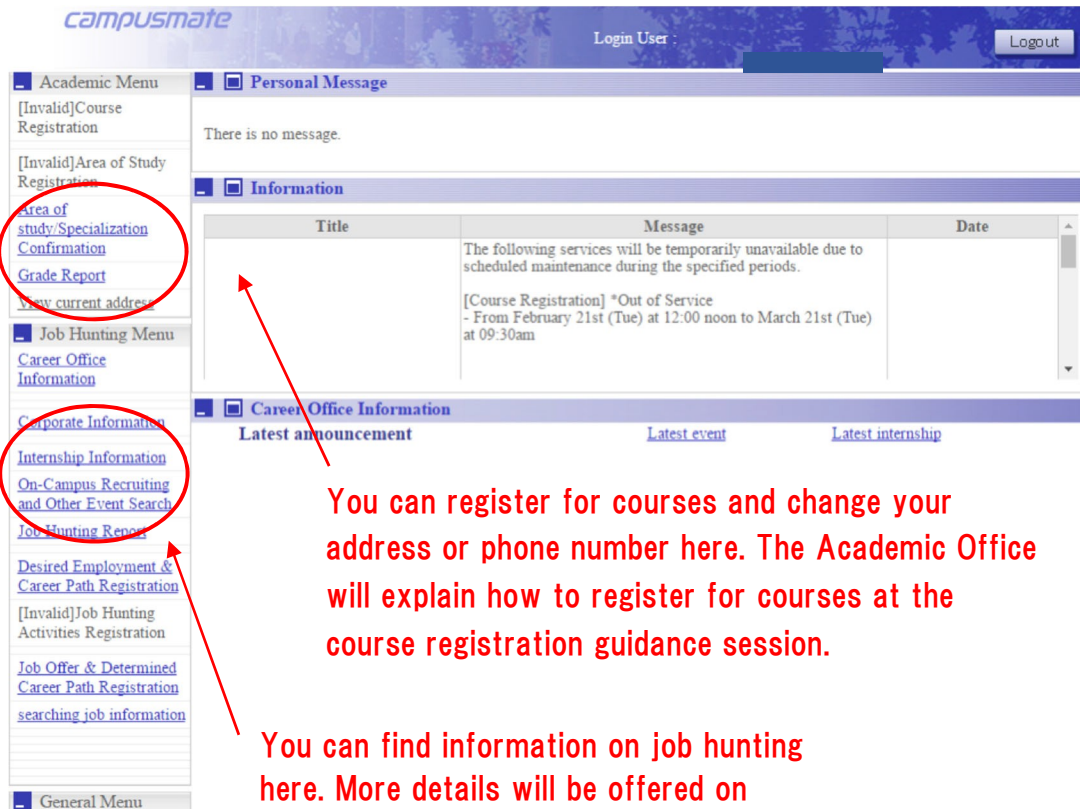
Link for Campusmate.
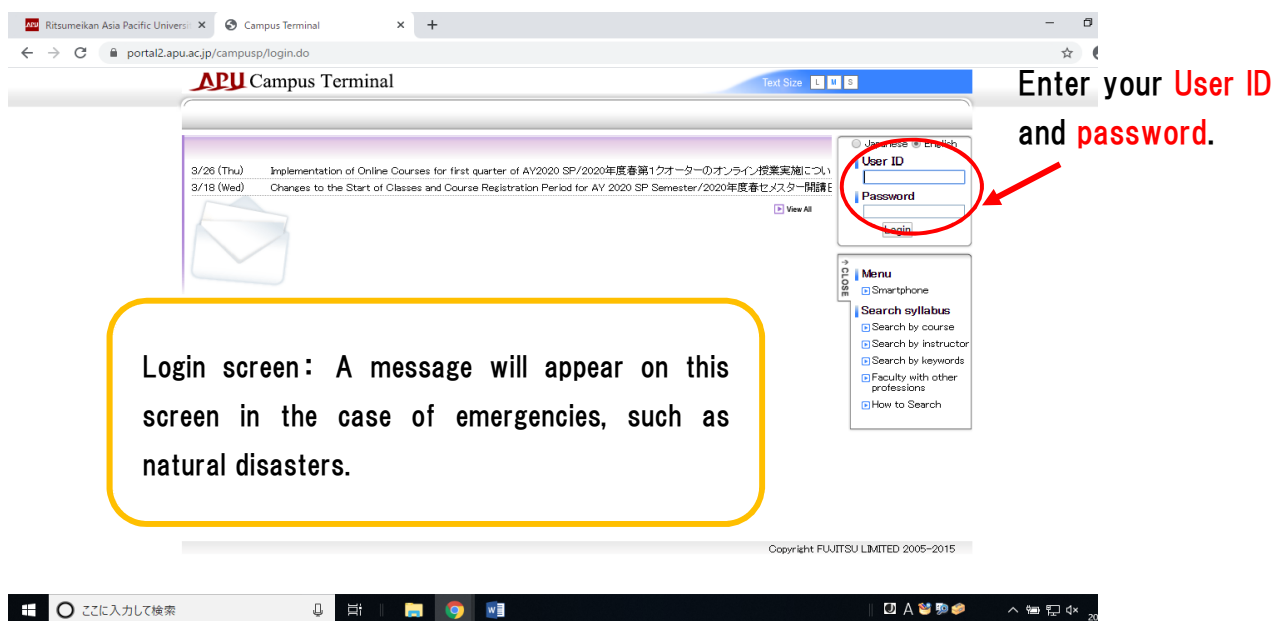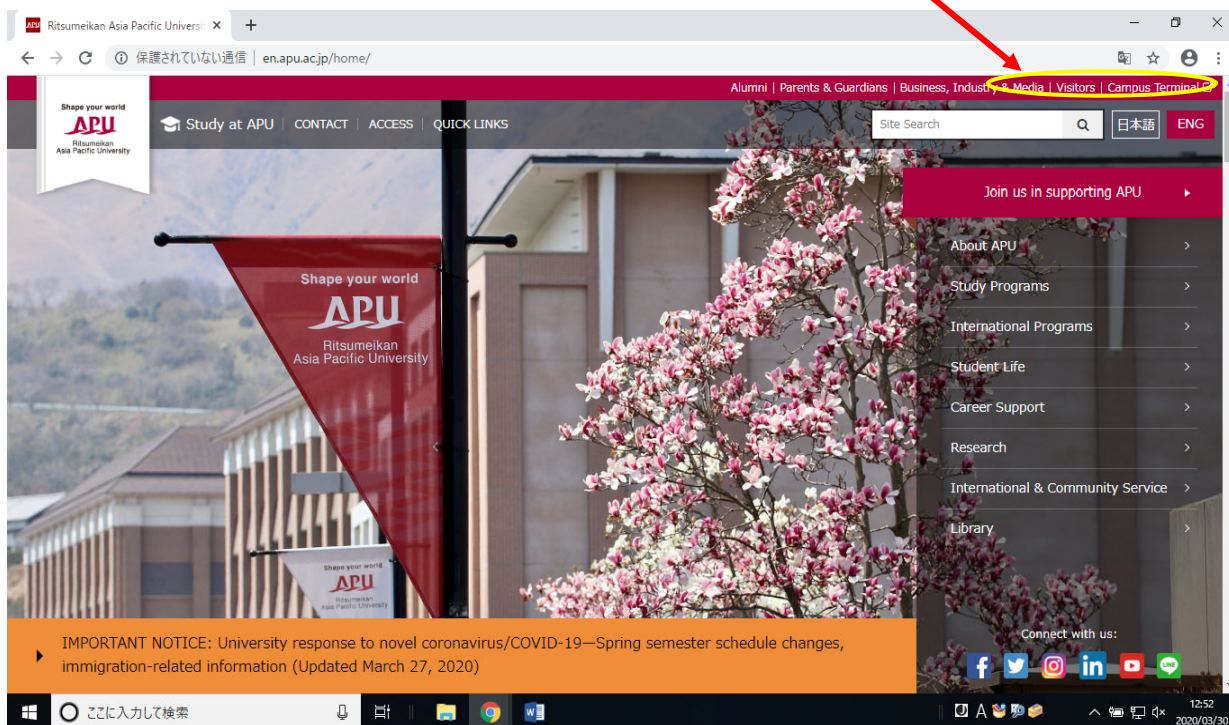
Course messages, classroom changes, class cancellations, etc.

Personal message to you from the University.

3. Campusmate

In addition to using Campusmate to register for courses, you will also need to update your contact information on Campusmate if your phone number or address changes. You can get to the Campusmate login screen from the link on Campus Terminal.

Enter your User ID and Password

You can register for courses and change your address or phone number here. The Academic Office will explain how to register for courses at the course registration guidance session.

You can find information on job hunting here. More details will be offered on how to effectively use these tools in the Career Office's guidance session.

Using the Campus Wireless LAN (Wi-Fi)

Students may access Wi-Fi while on campus. Refer to the website below for instructions on how to connect to Wi-Fi.

https://en.apu.ac.jp/academic/page/apu-net/basic_support.html/?c=17